iPad Basics

40 Tips *and* Tricks

iPad Basics

12 categories with 40 tips & tricks

Part 1

1. Getting Started
2. General Settings
3. Create Zimbra email account
4. Sync Zimbra

Part 2

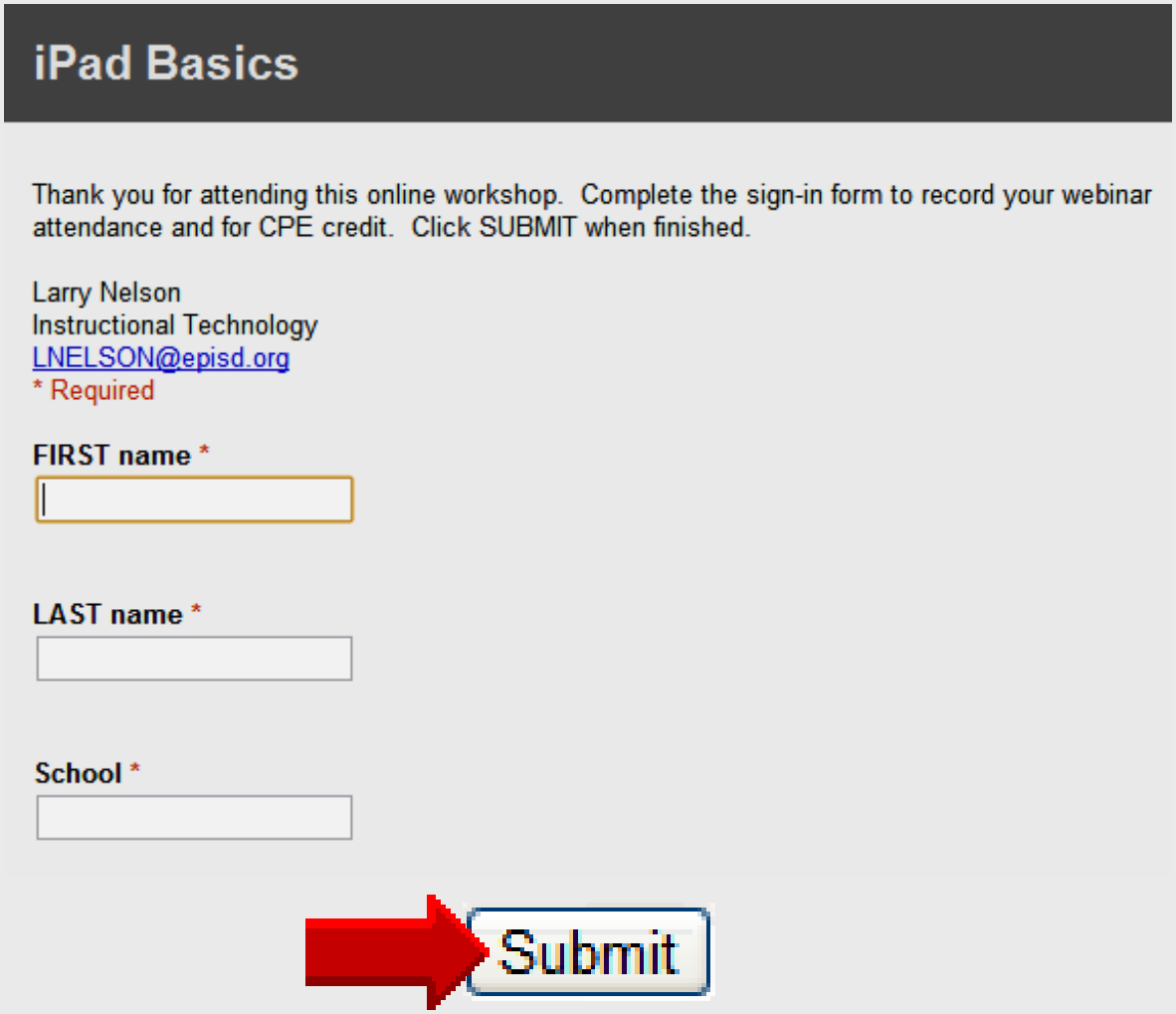
5. Safari – bookmarks Add to home screen
6. iBooks – Download and view PDF Files
7. Maps – Street view, pin location, traffic
8. Folders

Part 3

9. Cameras – Front and Rear
10. Notes – entering, copying, and printing text
11. Magnify
12. Apple ID

Online Handouts

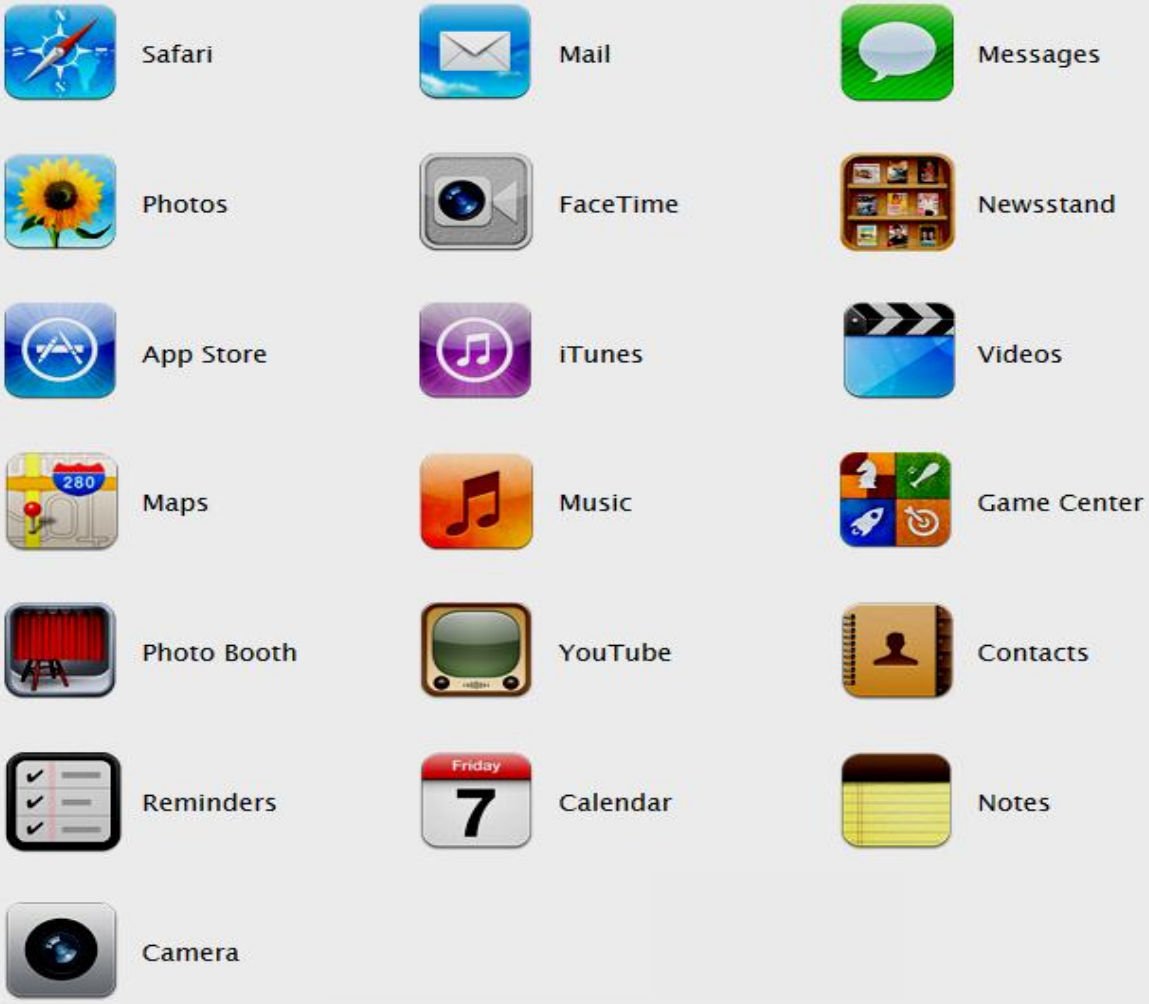
Sign-IN Form


iPad Basics
Thank you for attending this online workshop. Complete the sign-in form to record your webinar attendance and for CPE credit. Click SUBMIT when finished.
Larry Nelson
Instructional Technology
LNELSON@episd.org
* Required
FIRST name *
LAST name *
School *
Submit

iPad Basics

Getting Started

19 Built-in Apps



Portrait Resolution

Landscape Resolution

Turn On

1. Press **On/off/Sleep/wake** button until Apple icon appears

Startup

Apple icon appears during Startup

Slide *to* Turn On

Home Screen

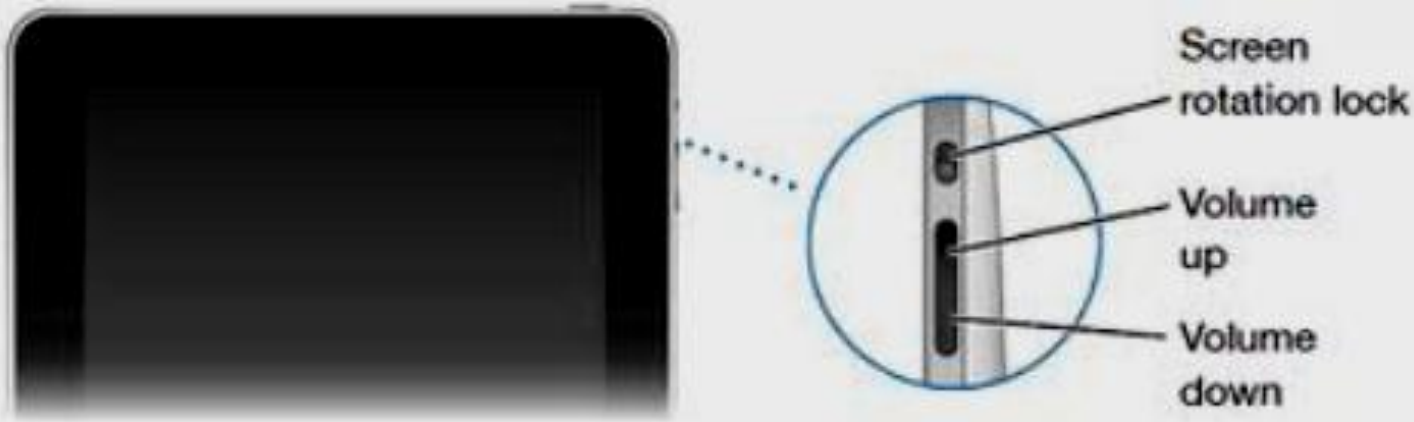
Front Camera

Back Camera

Volume

Mute Sound

1. Press sound button for 2 secs
2. Resume sound – press sound button again for 2 seconds



Microphone – Headphone

Speaker

Dock Connector

Rearrange Apps

1. Touch-n-hold app until it wiggles with
2. Arrange apps by simply moving them
3. Press **Home** button to save changes

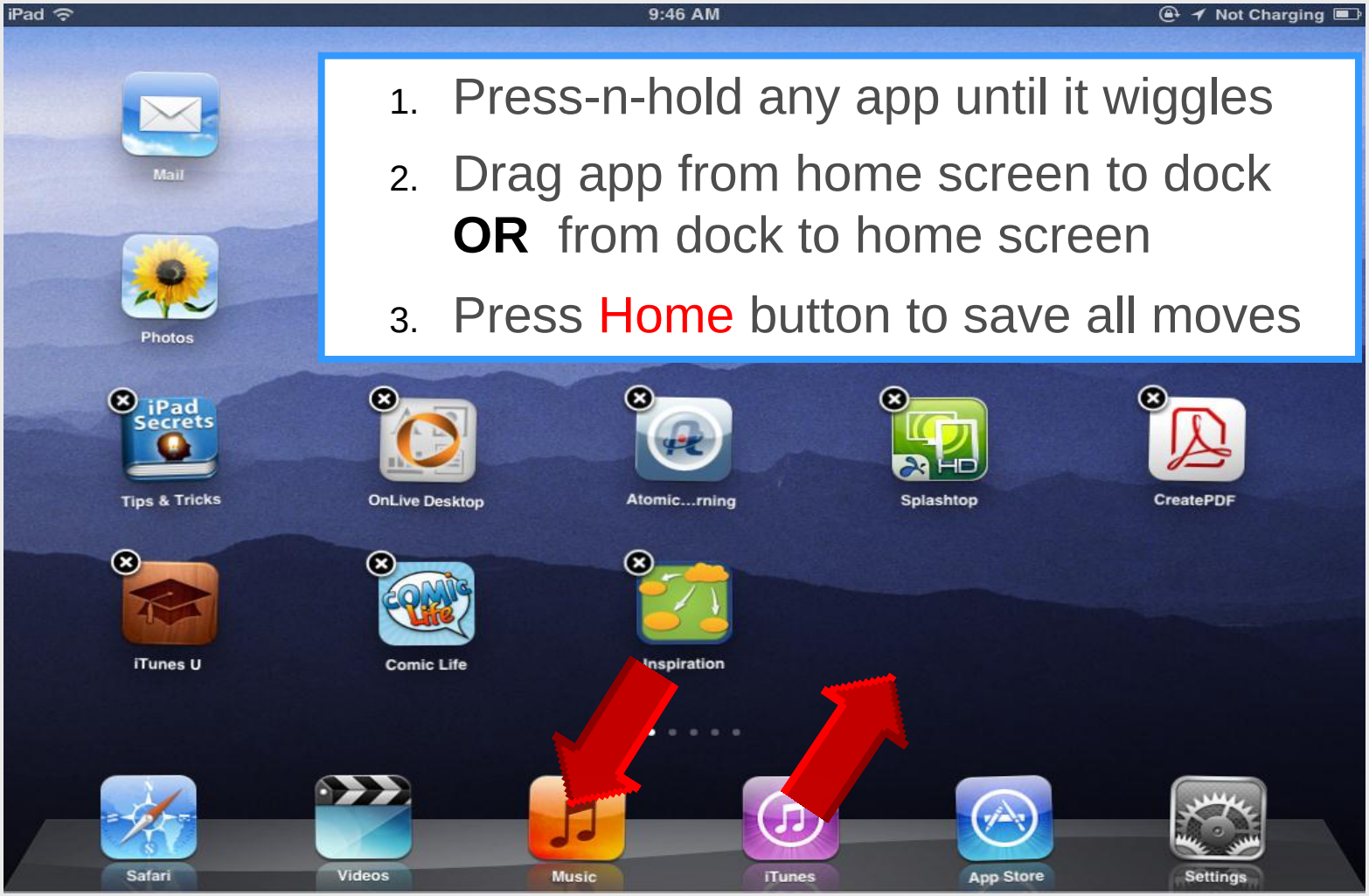
Close Running Apps

1. Press **Home** button twice for taskbar
2. Touch-n-hold app until it wiggles
3. Tap to close each taskbar app

Add Apps *to* Dock

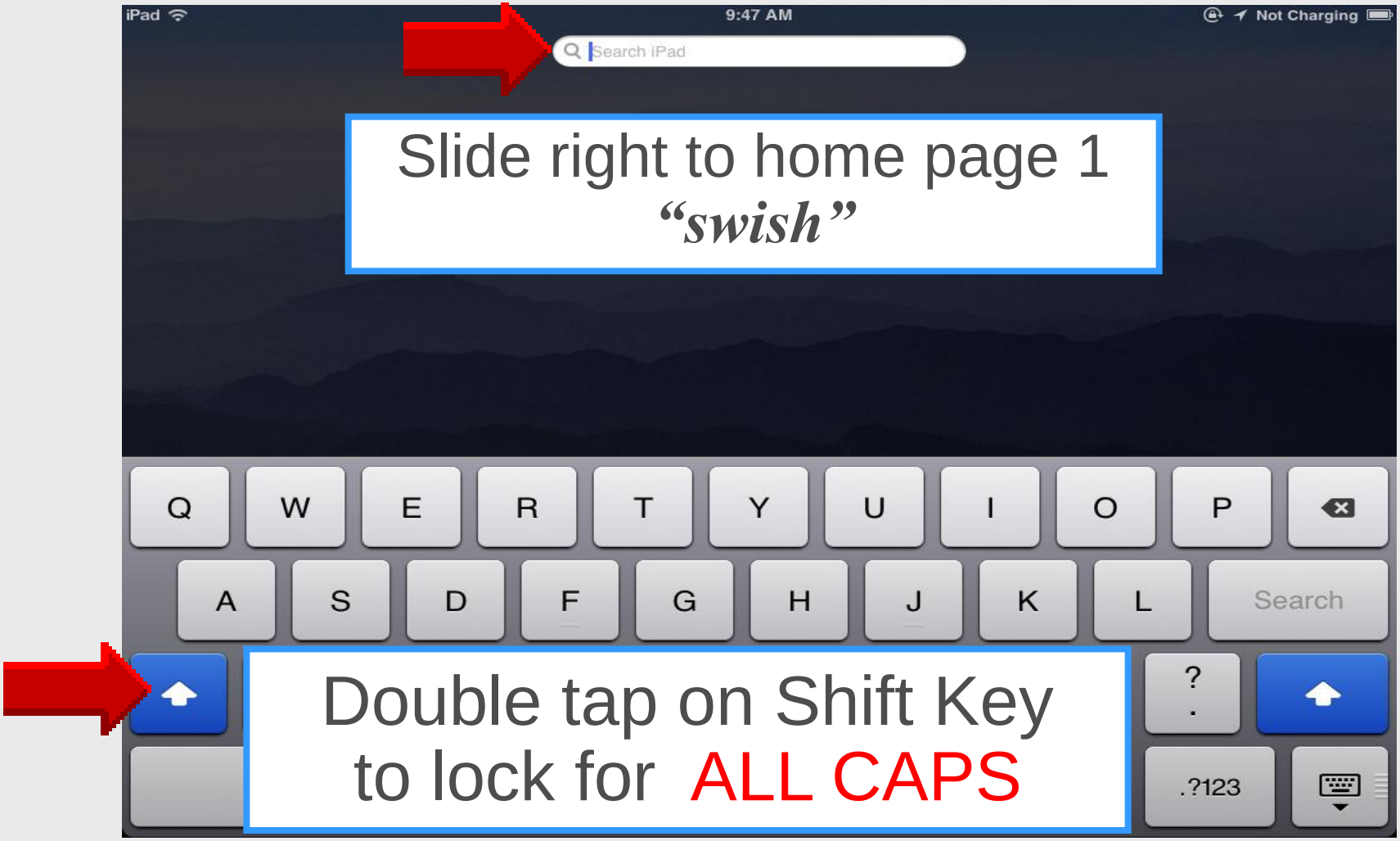
6 apps max

Add Apps *to* Dock



Press Home *to* Save

Search iPad


iPad
9:47 AM
Not Charging
Search iPad
Slide right to home page 1
"swish"
Q W E R T Y U I O P
A S D F G H J K L
Search
Double tap on Shift Key
to lock for ALL CAPS
?
.
.?123

Manual Reboot

1. Hold down sleep/ wake button and home button simultaneously
2. Let go when you see the Apple logo

Force Reboot

Manual Reboot

Release both buttons when Apple logo appears

Turn Off

Press **Sleep/wake** button until power slide button appears

Slide *to* Turn Off

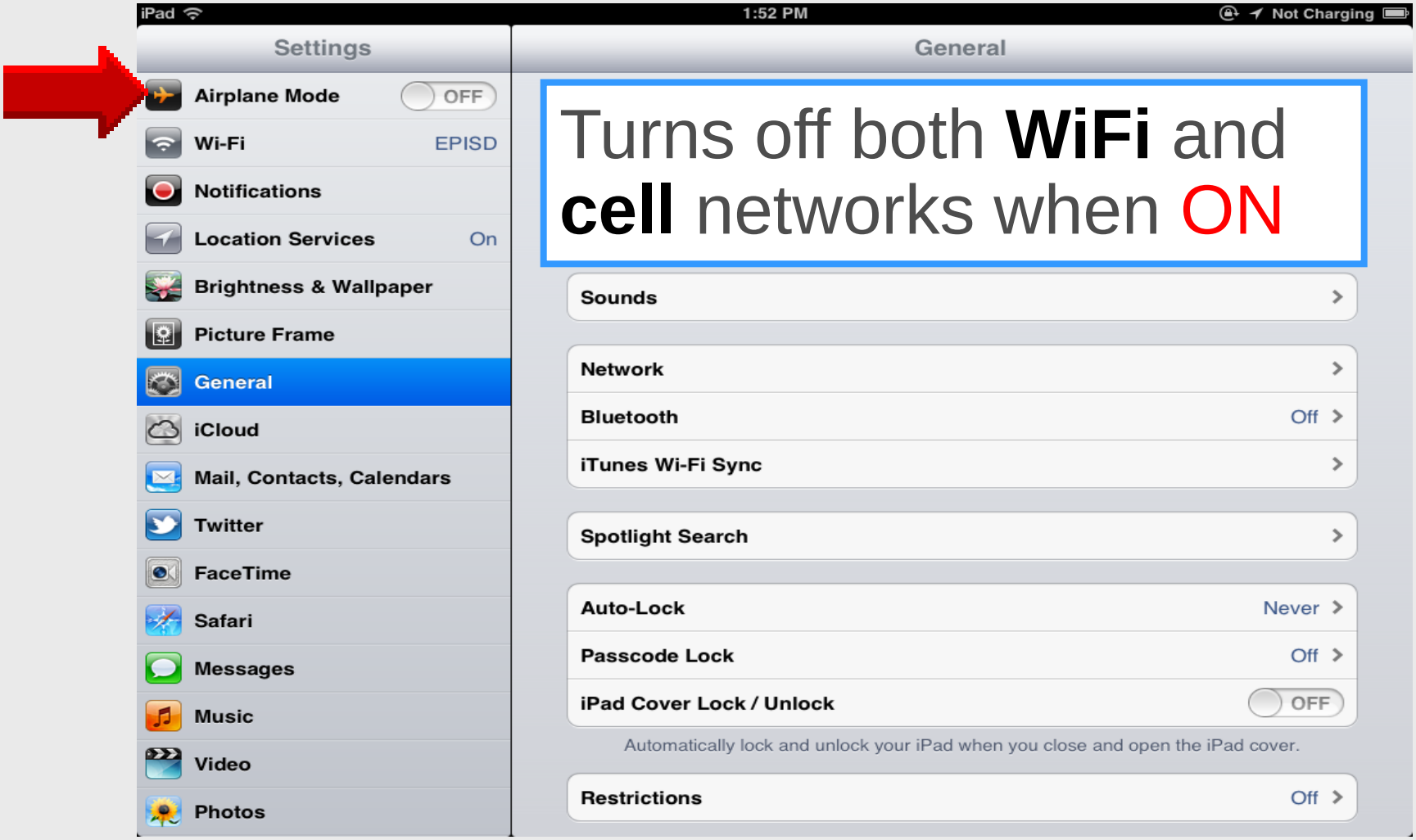
iPad Basics

General Settings

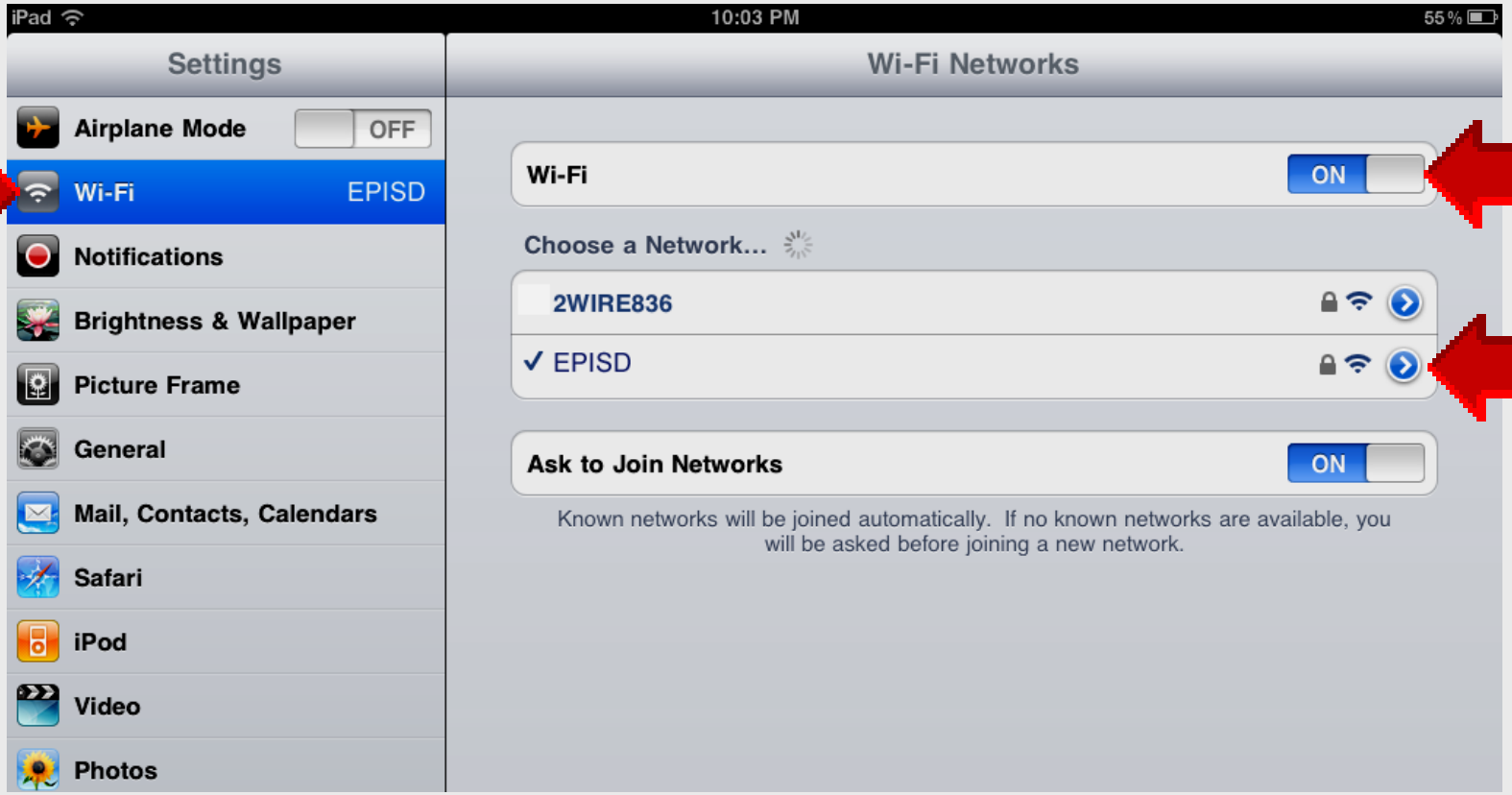
Select Settings

Settings

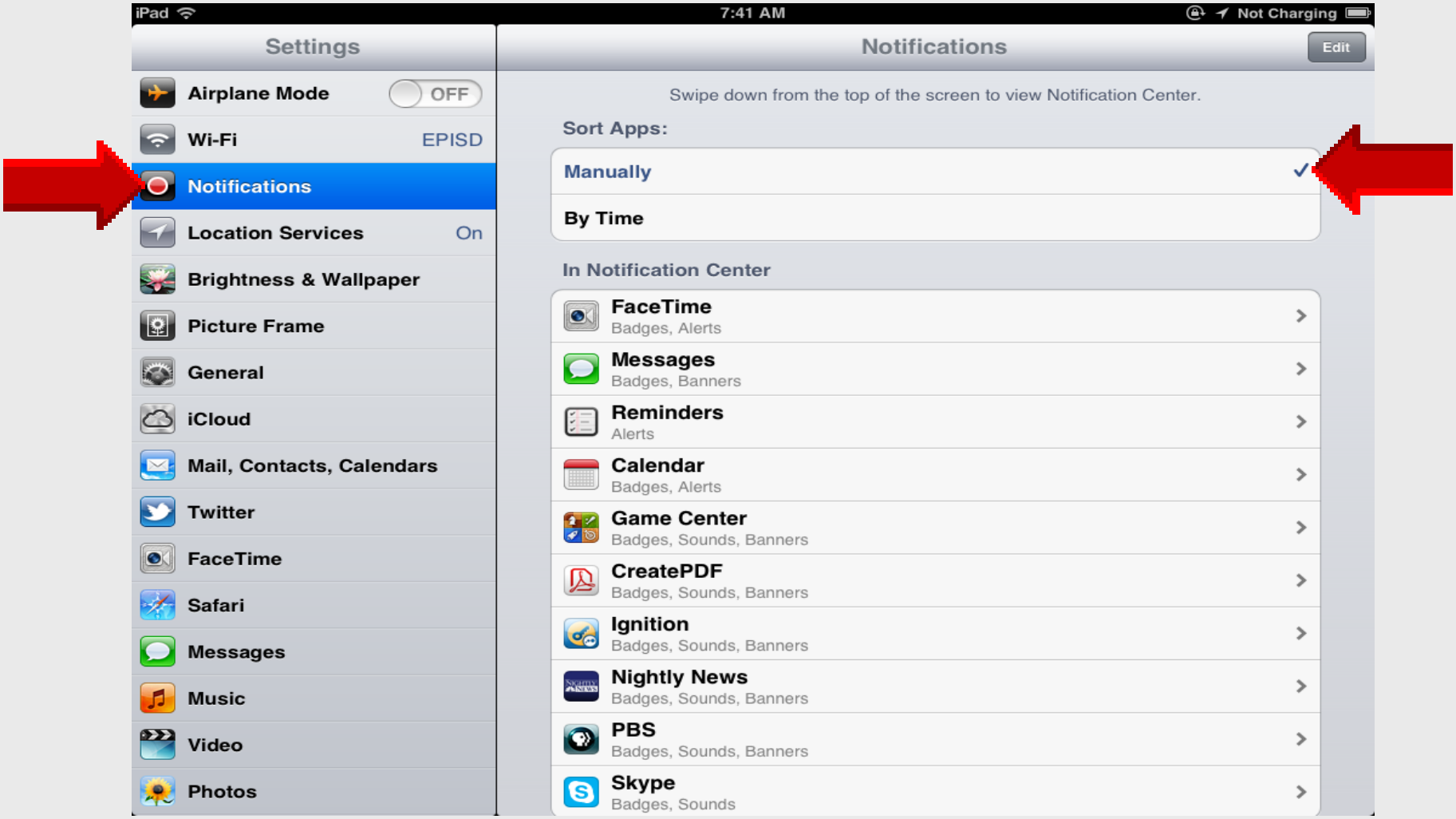
Airplane Mode



Wireless Settings

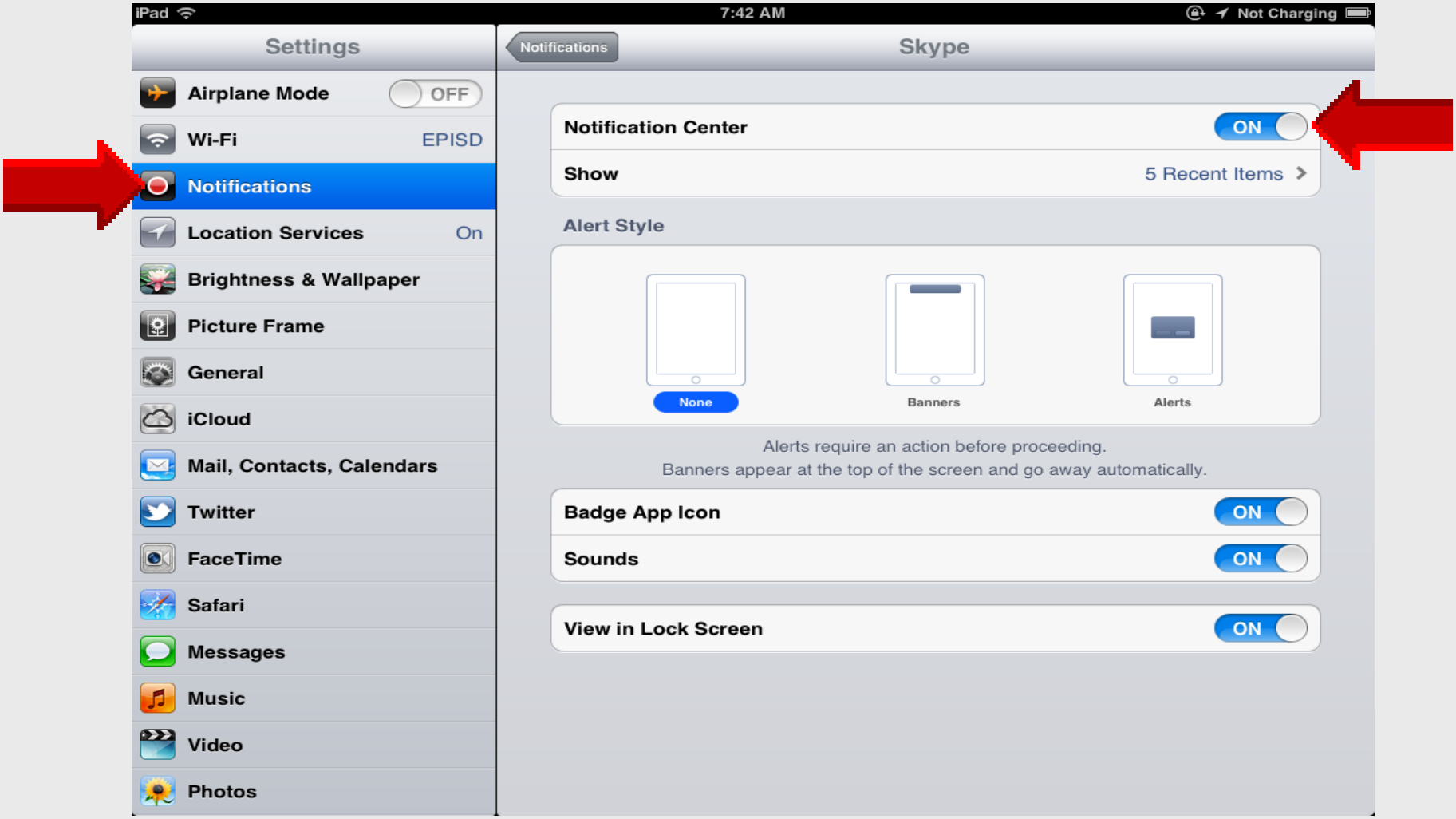


Notifications

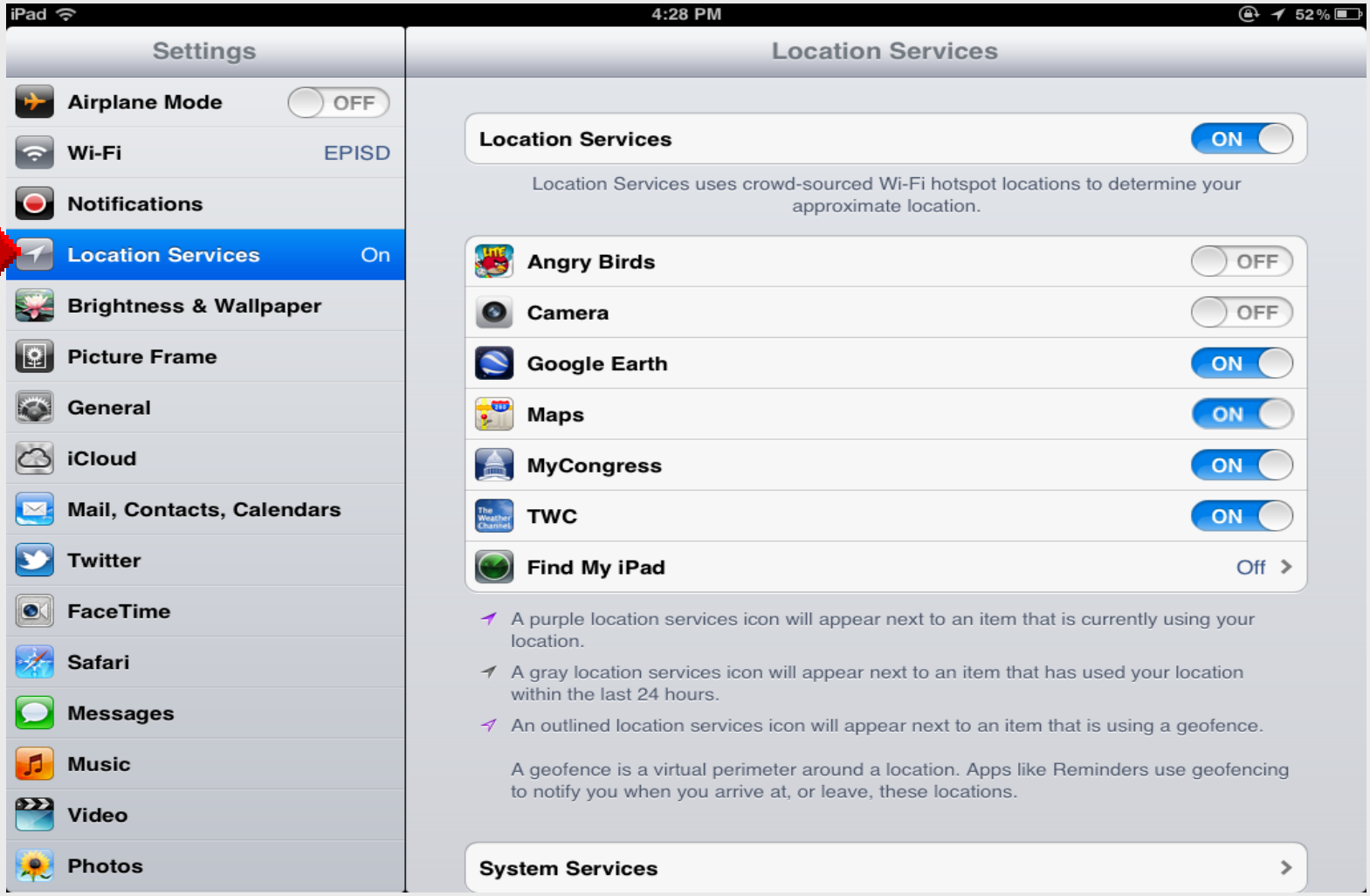


Notifications

Notifications



Location Services



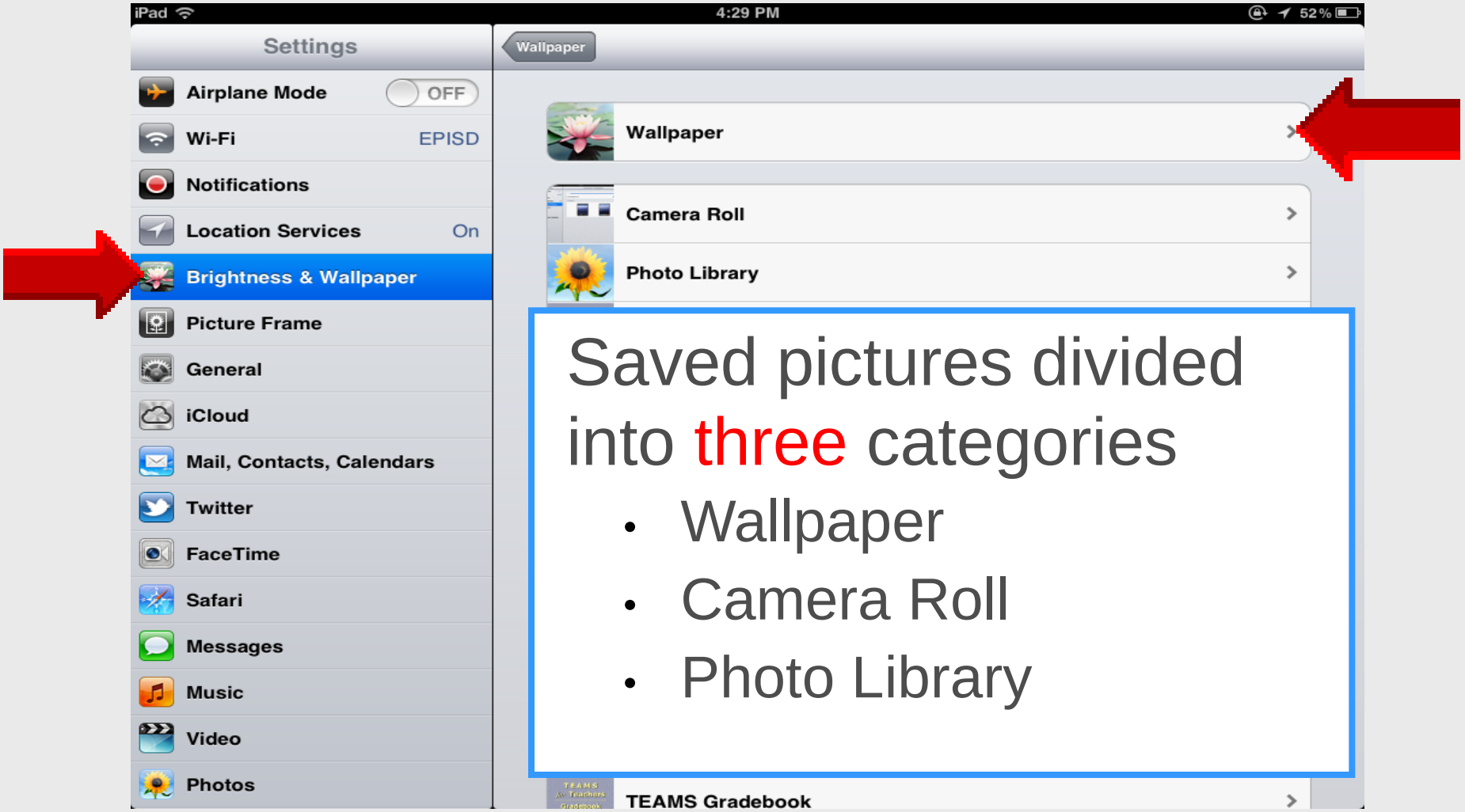
Brightness

iPad
1:26 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Brightness & Wallpaper
Auto-Brightness
ON
Wallpaper
9:41

Wallpaper

iPad
1:26 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Brightness & Wallpaper
Auto-Brightness
ON
Wallpaper
9:41

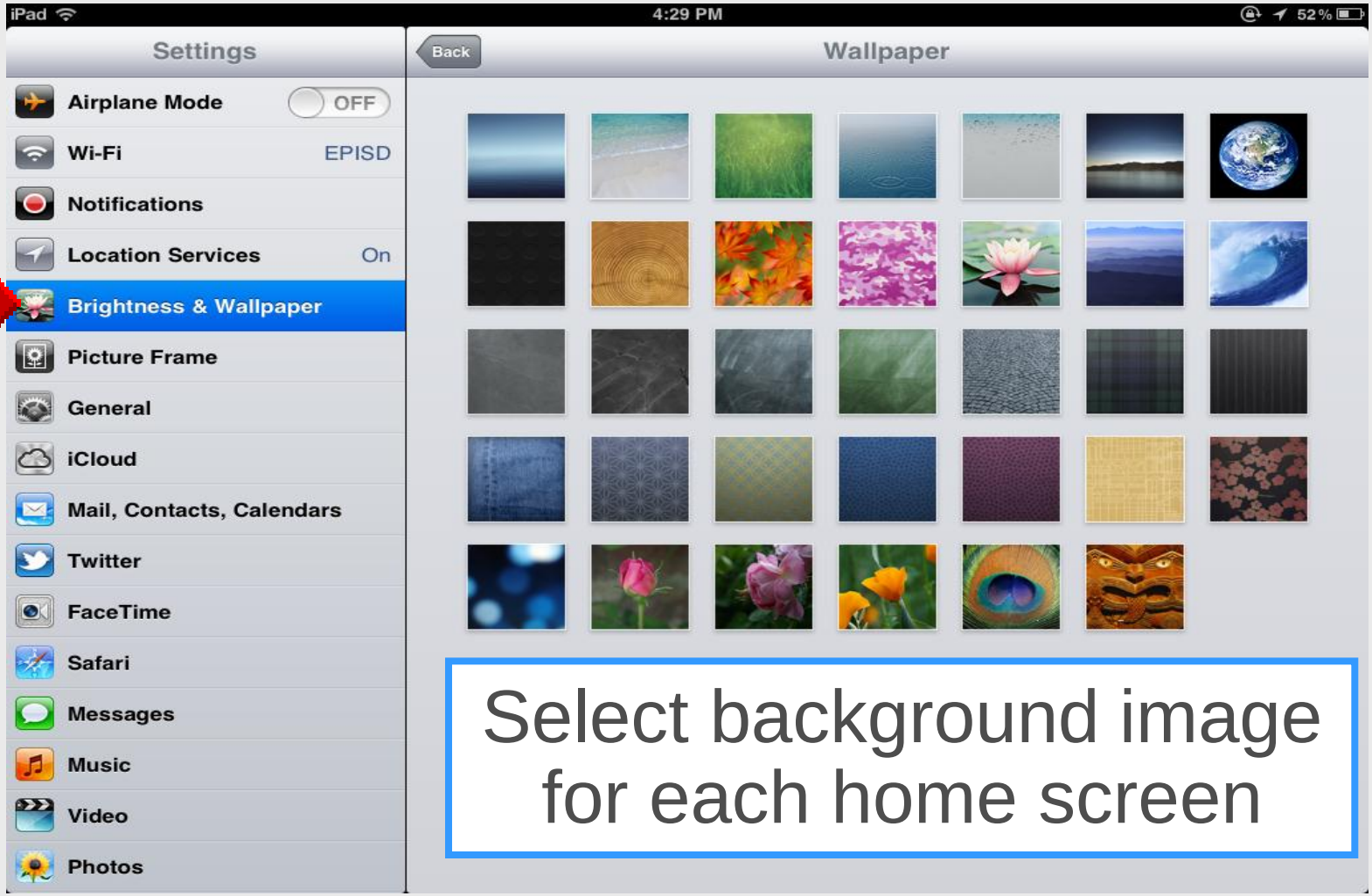
Wallpaper



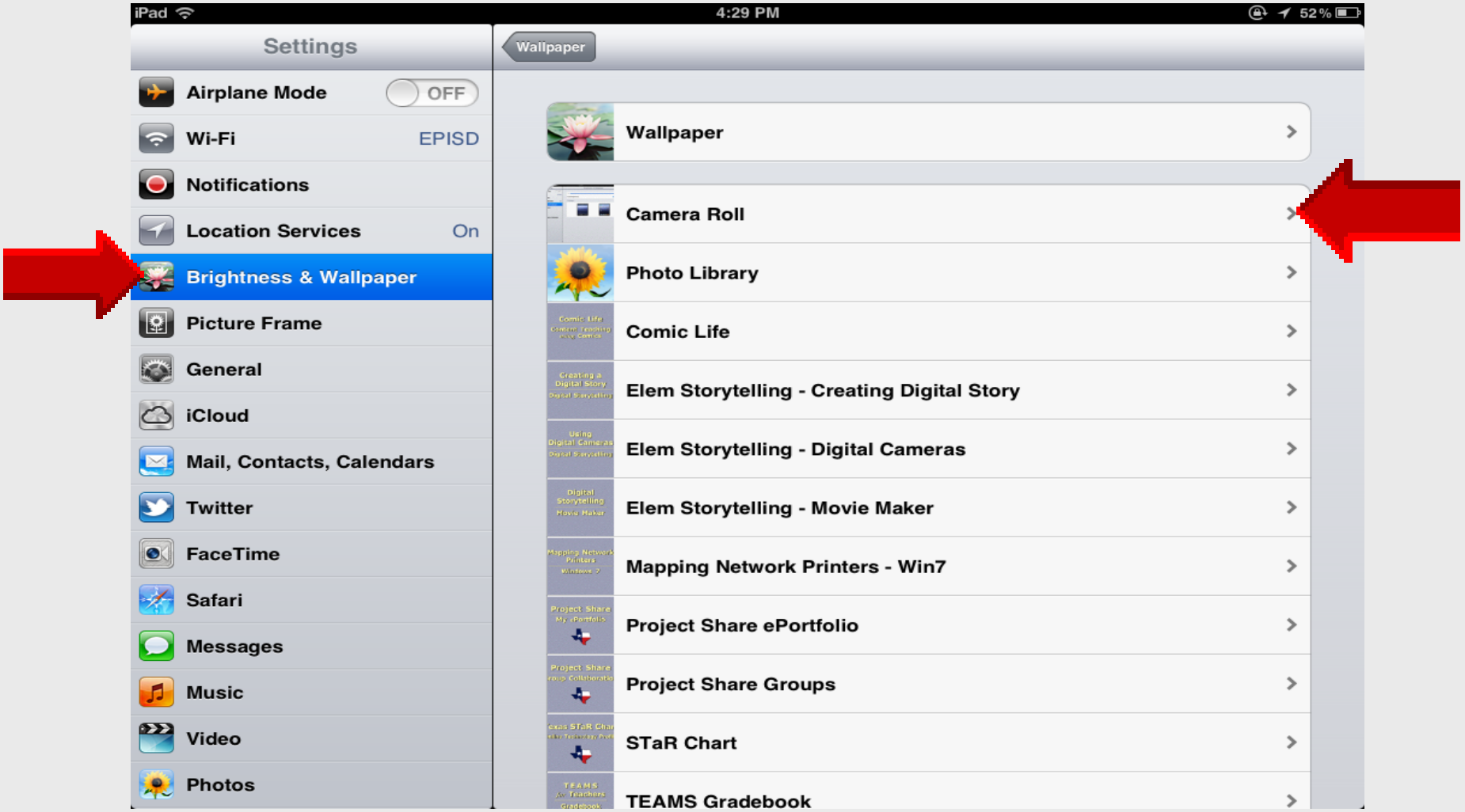
Saved pictures divided into three categories

- Wallpaper
- Camera Roll
- Photo Library

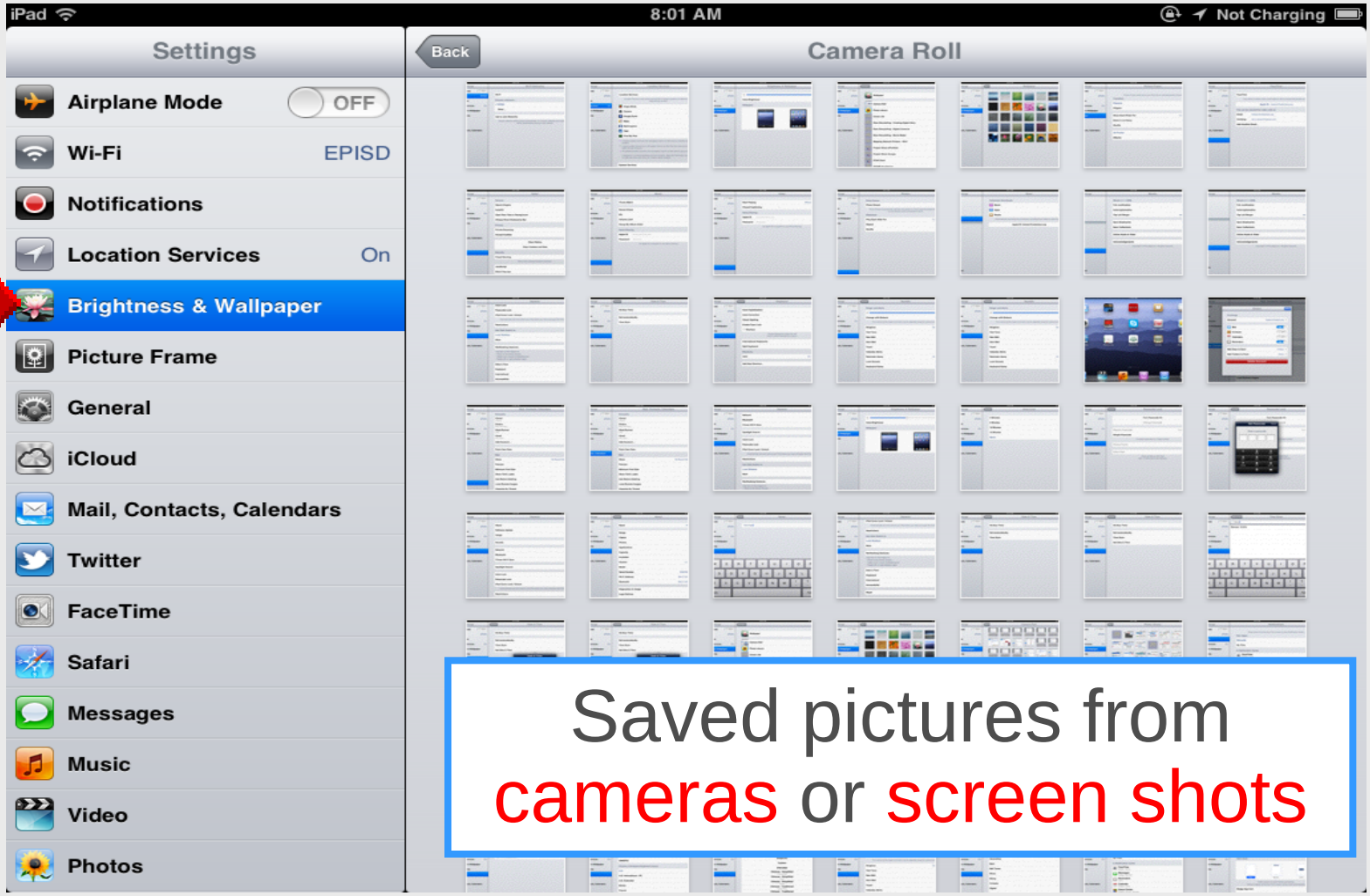
Wallpaper


iPad
4:29 PM
52%
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Back
Wallpaper
Select background image for each home screen

Camera Roll


iPad
4:29 PM
52%
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Wallpaper
Wallpaper
Camera Roll
Photo Library
Comic Life
Elem Storytelling - Creating Digital Story
Elem Storytelling - Digital Cameras
Elem Storytelling - Movie Maker
Mapping Network Printers - Win7
Project Share ePortfolio
Project Share Groups
STaR Chart
TEAMS Gradebook

Camera Roll


iPad
8:01 AM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Back
Camera Roll
Saved pictures from
cameras or screen shots

Screen Shot

Press the Home and Sleep/Wake buttons together
Take A
Screenshot
TO TAKE A screenshot, just press the Home button and the Sleep/Wake button at the same time. The iPad screen flashes white quickly and plays a camera shutter sound. The image will be saved in the Photos app, in the Saved Photos album on iPad 1, and in the Camera Roll album on iPad 2 or above.

Photo Library

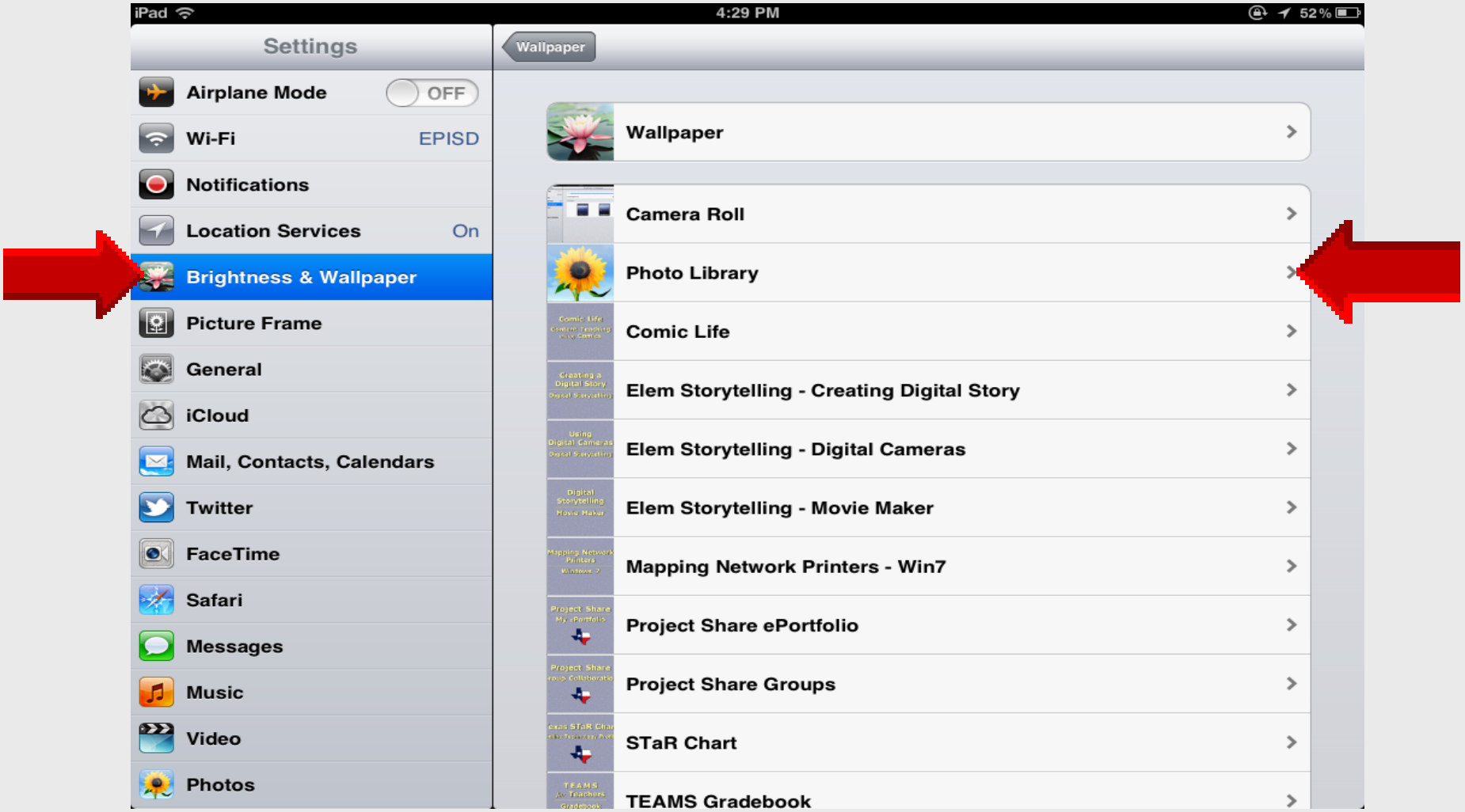
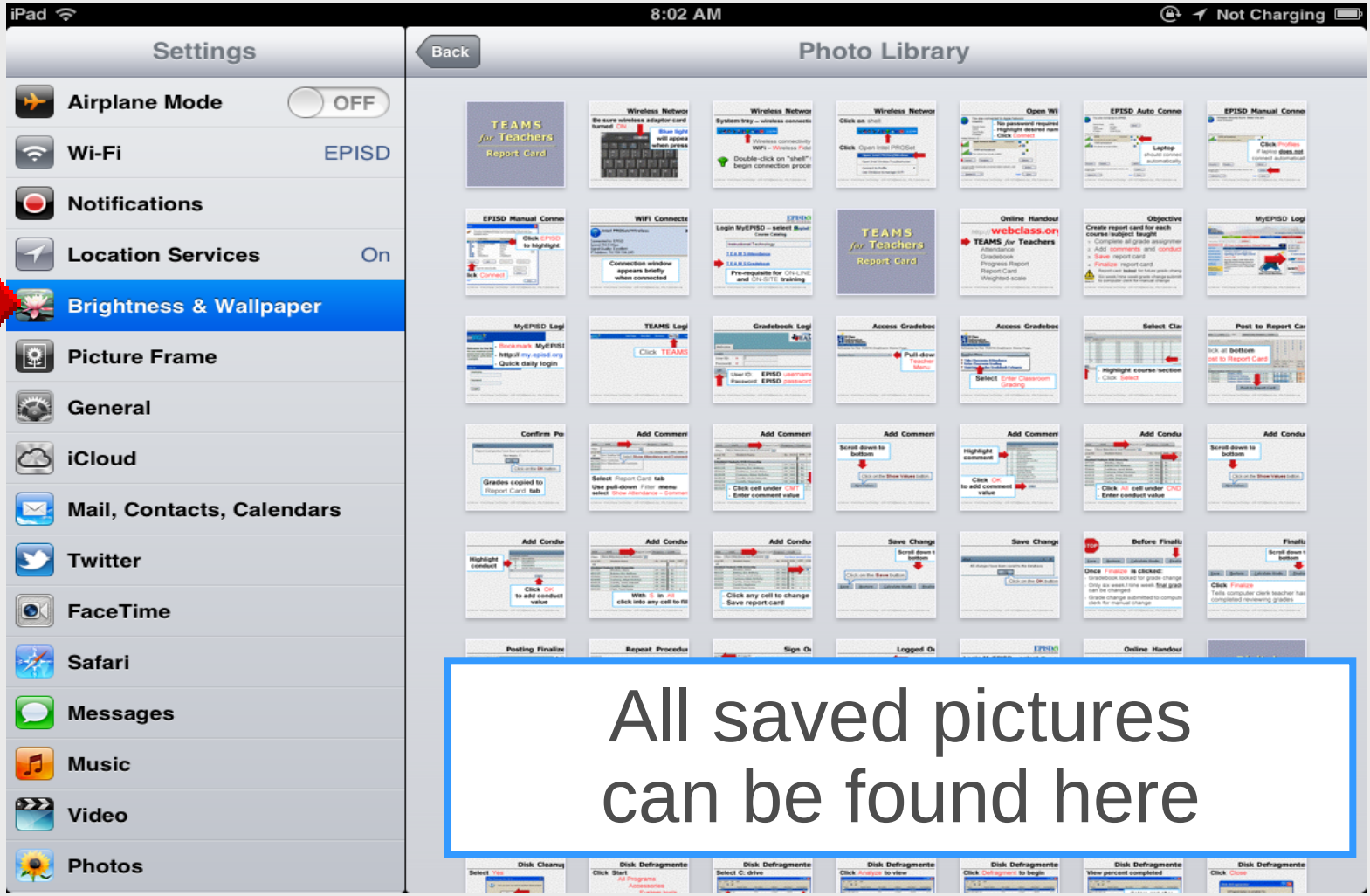
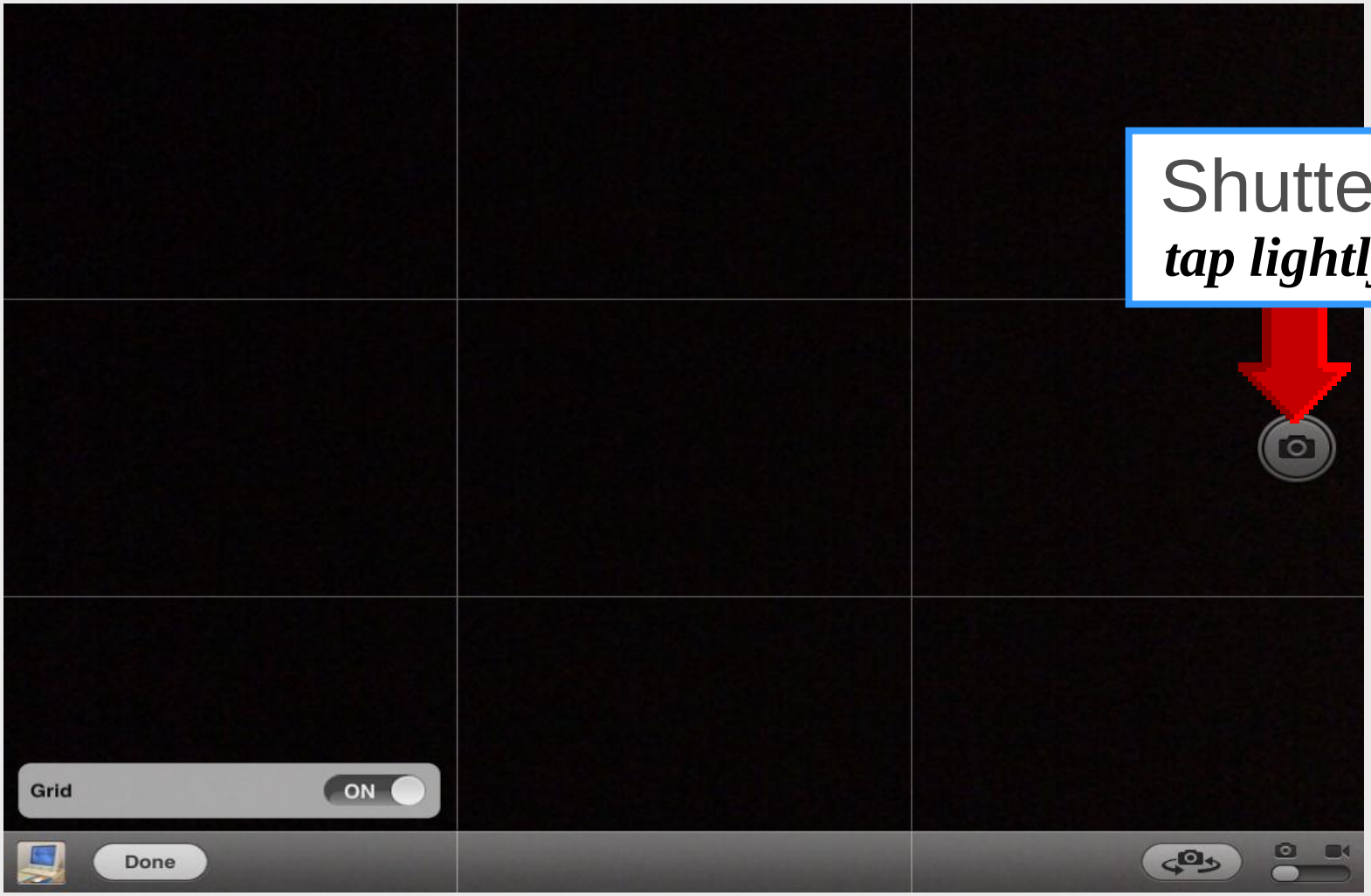


Photo Library

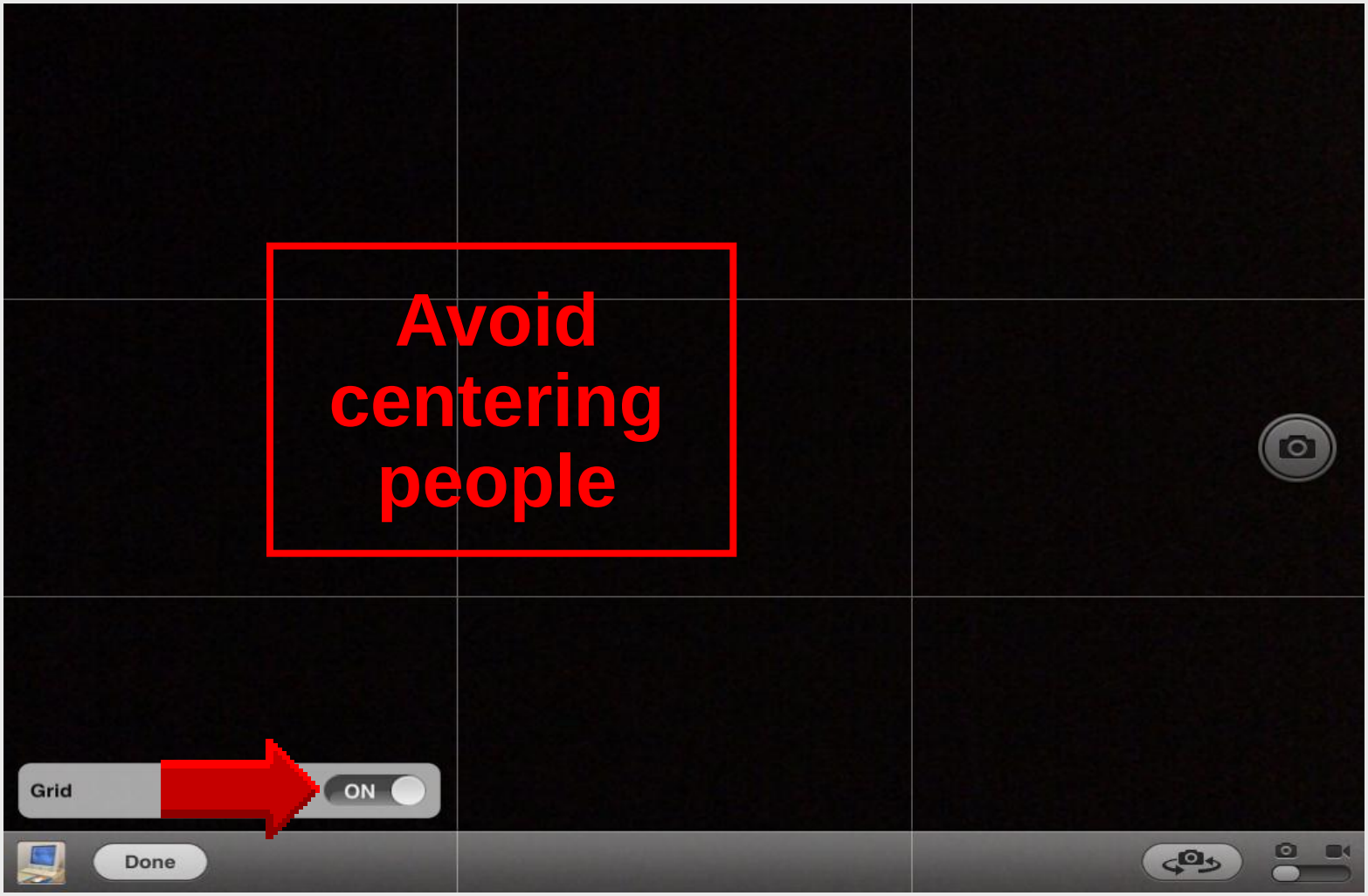


Using Camera

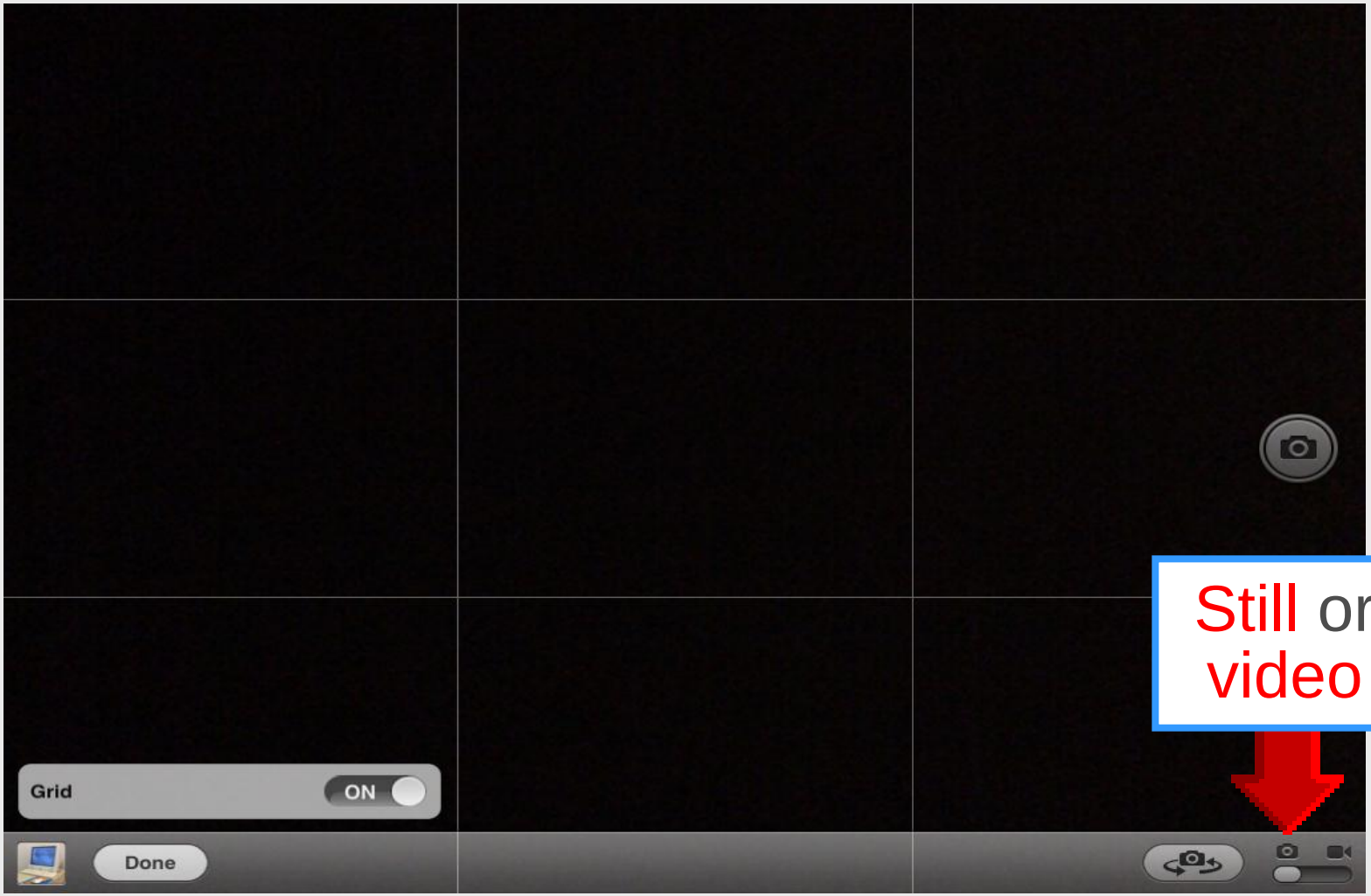
Camera Shutter



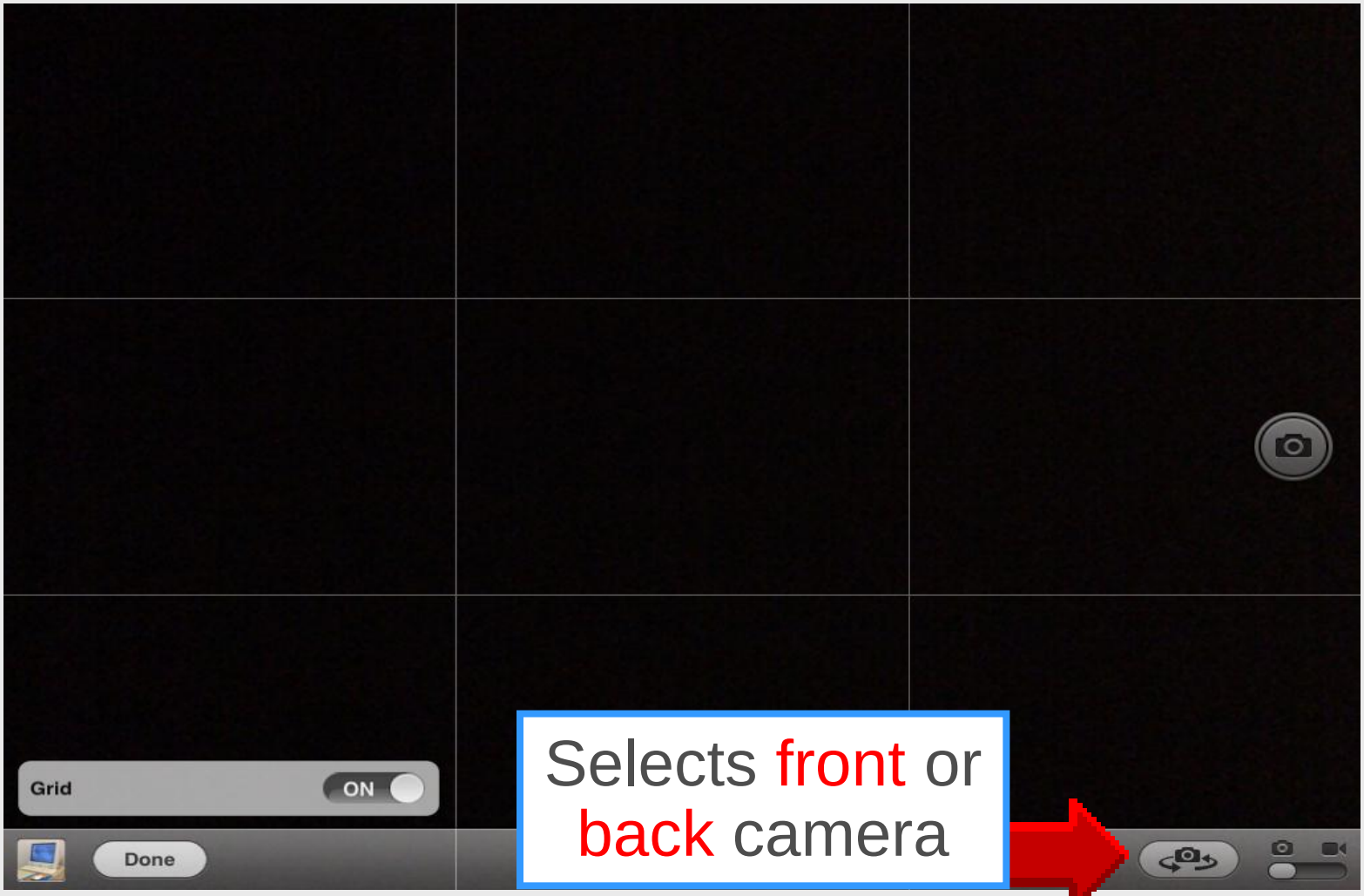
Grid



Still *or* Video Shots



Camera Switch

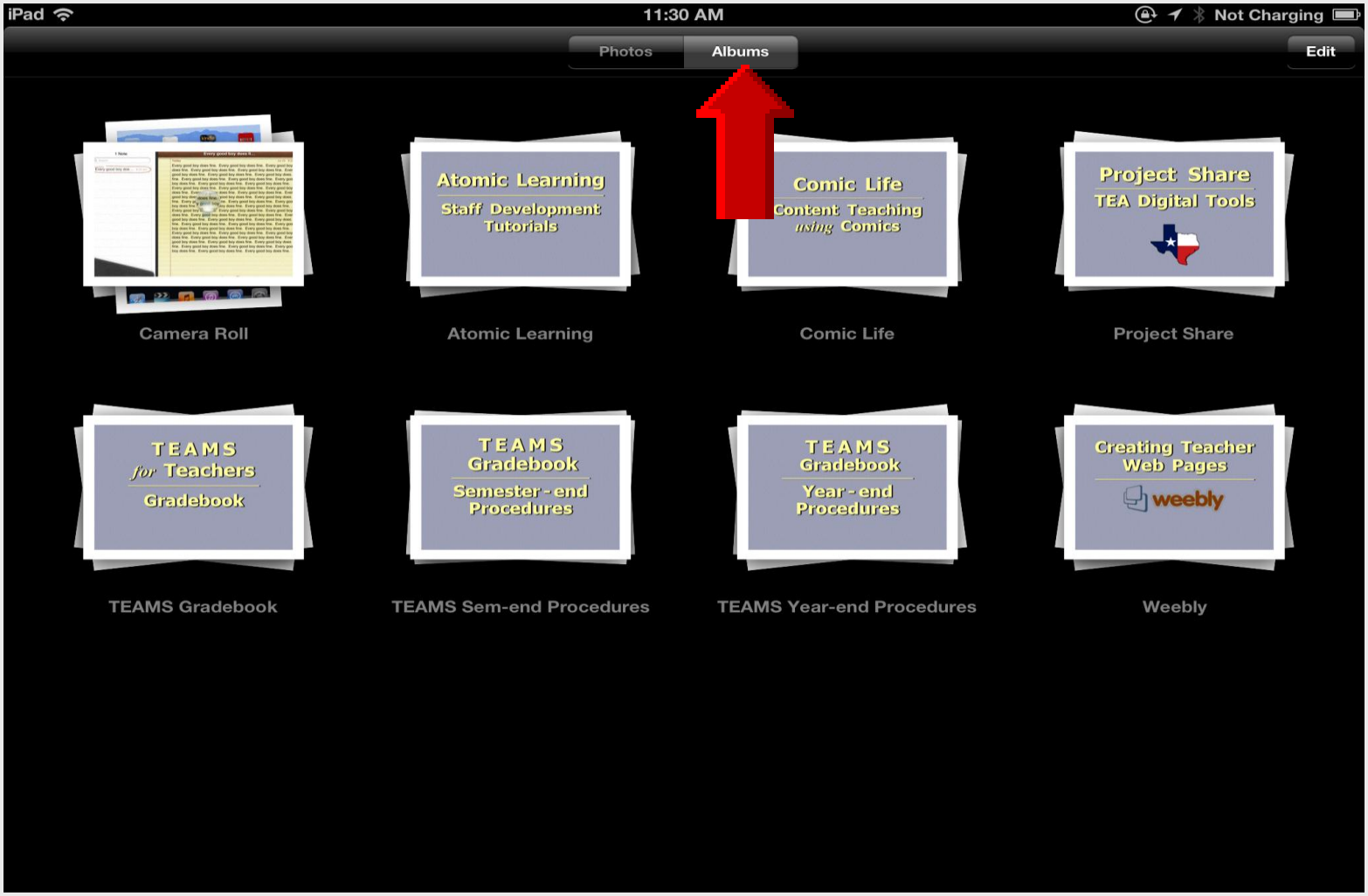


Camera Shutter Closes

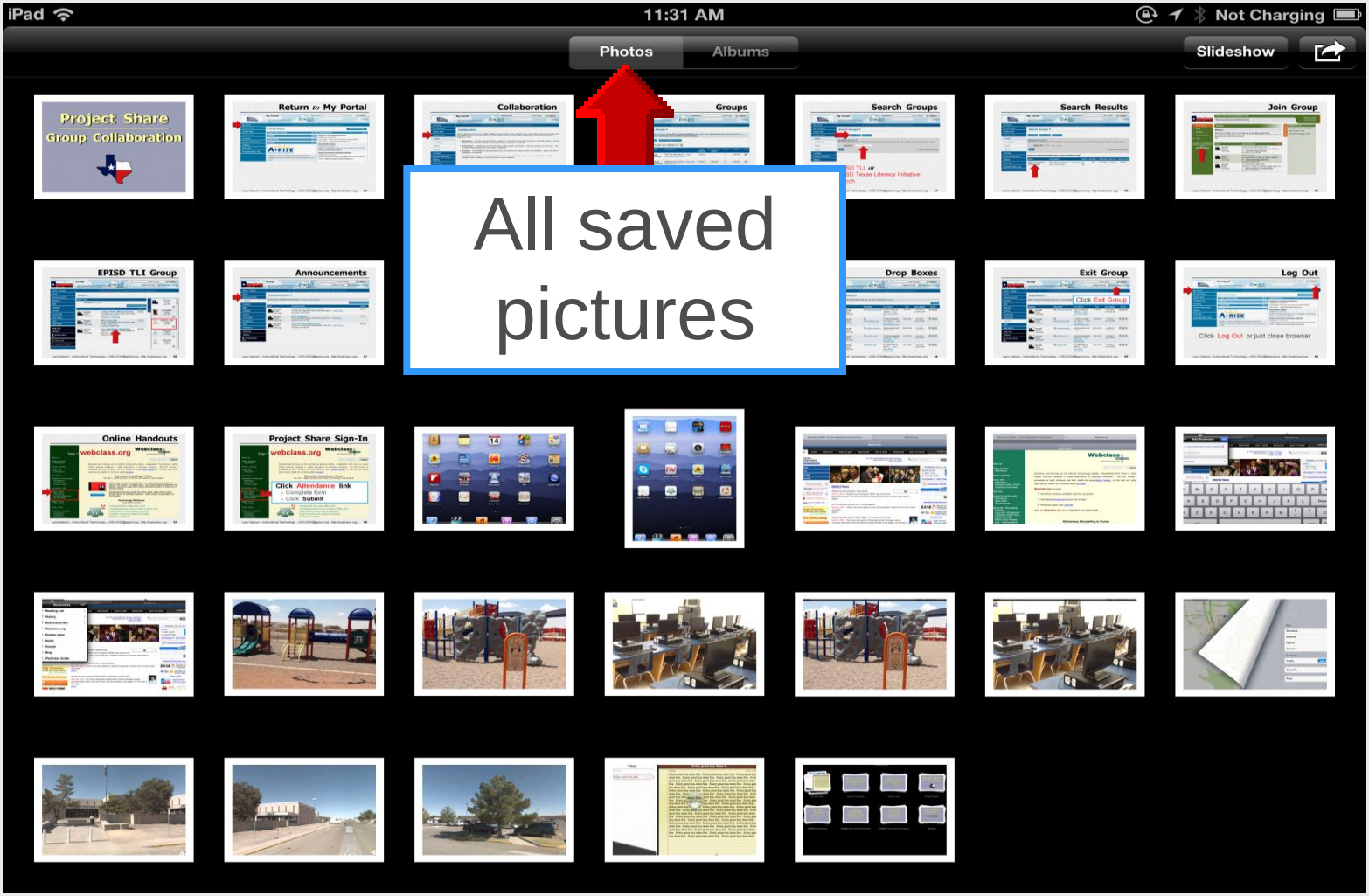
View Photos

iPad
11:05 AM
100%
Mail
Kindle
Netflix
iBooks
Roadrunner
Camera
Photo Booth
Skype
Inform...nWeek
Photos
Tips & Tricks
Webclass.org
Connect Pro
YouTube
OnLive Desktop
Safari
Videos
Music
iTunes
App Store
Settings

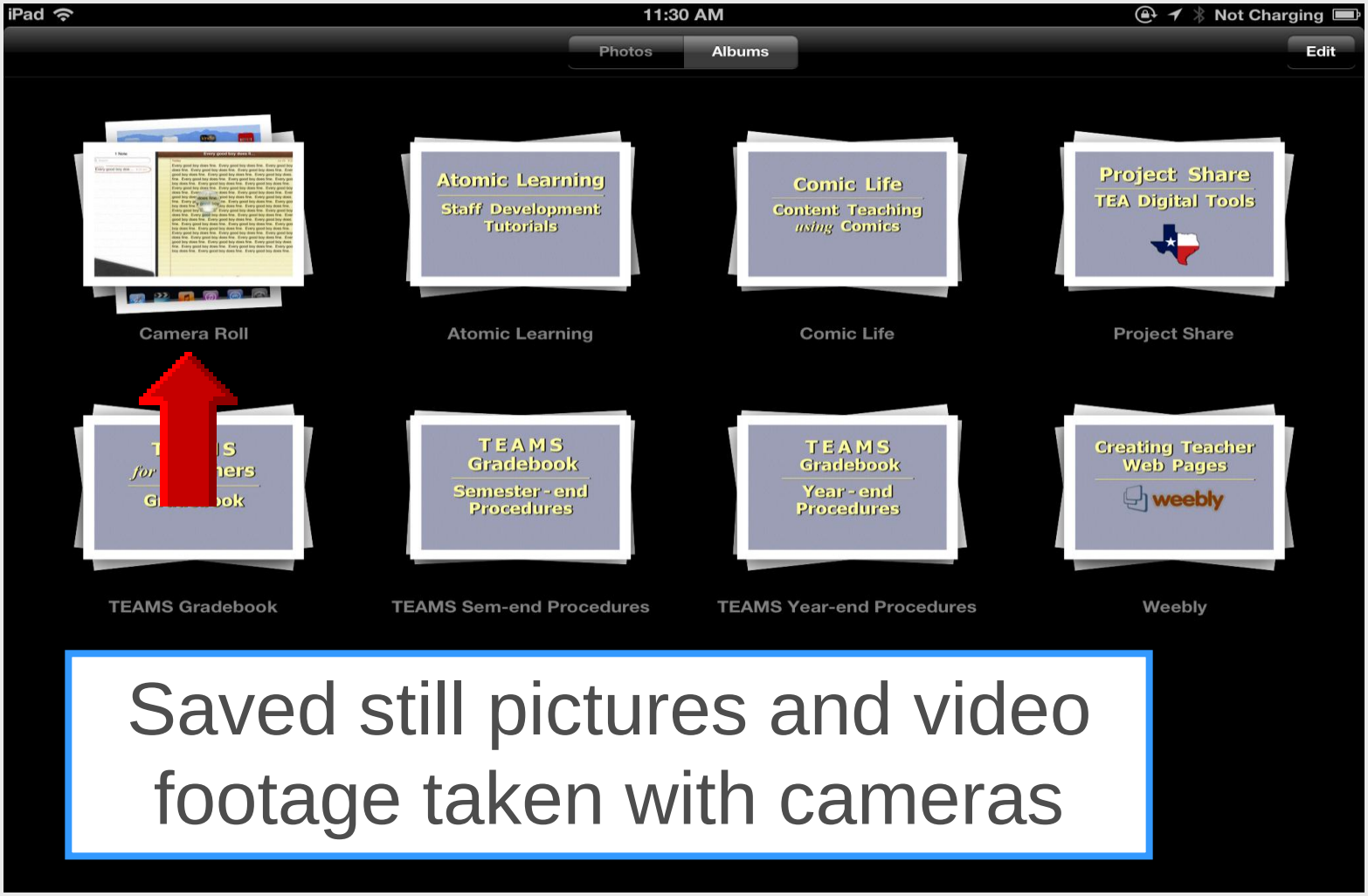
Photos – Album



Photos – Photos

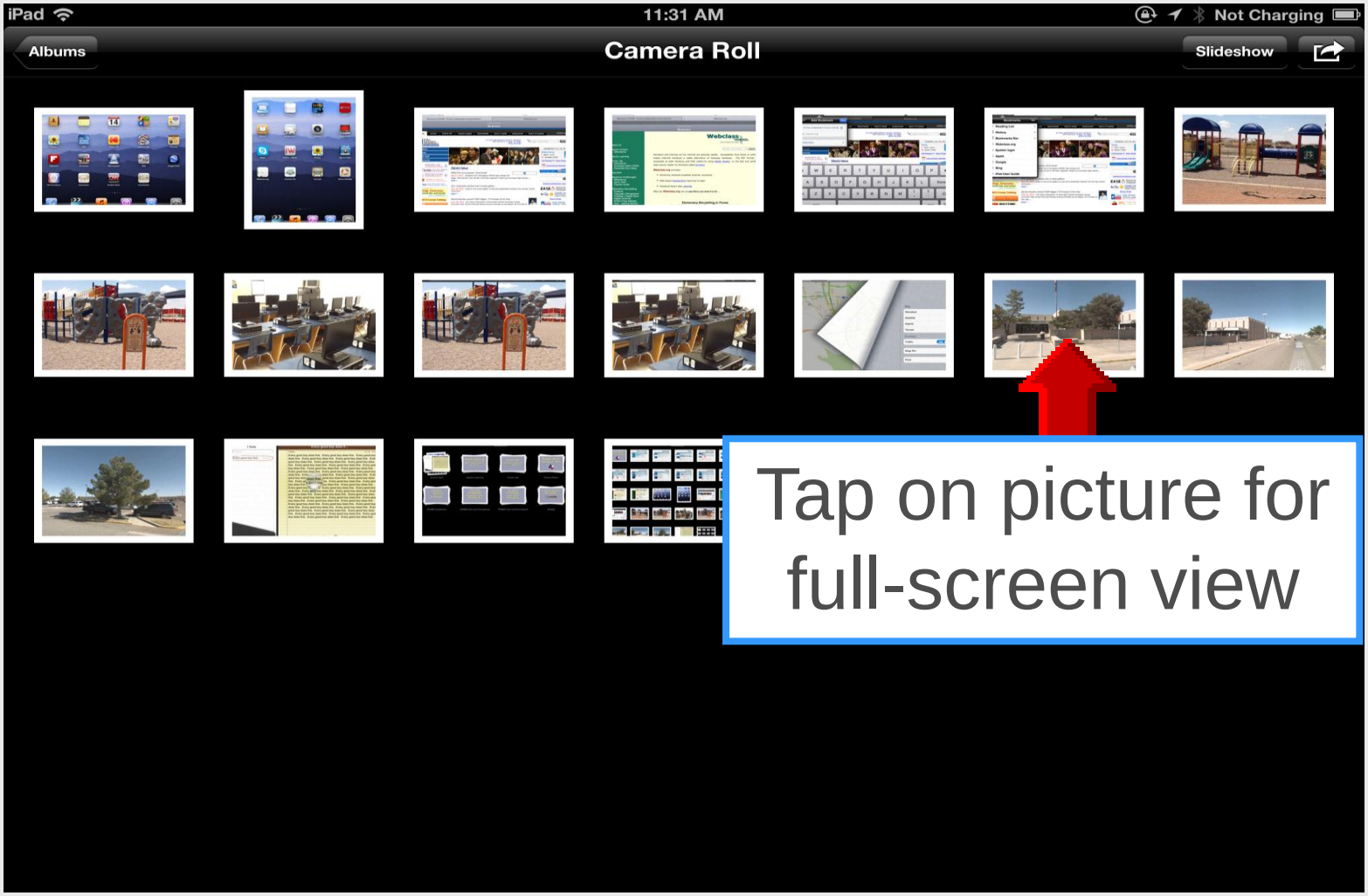


Camera Roll



Saved still pictures and video footage taken with cameras

Camera Roll


iPad
11:31 AM
Not Charging
Albums
Camera Roll
Slideshow
Tap on picture for full-screen view

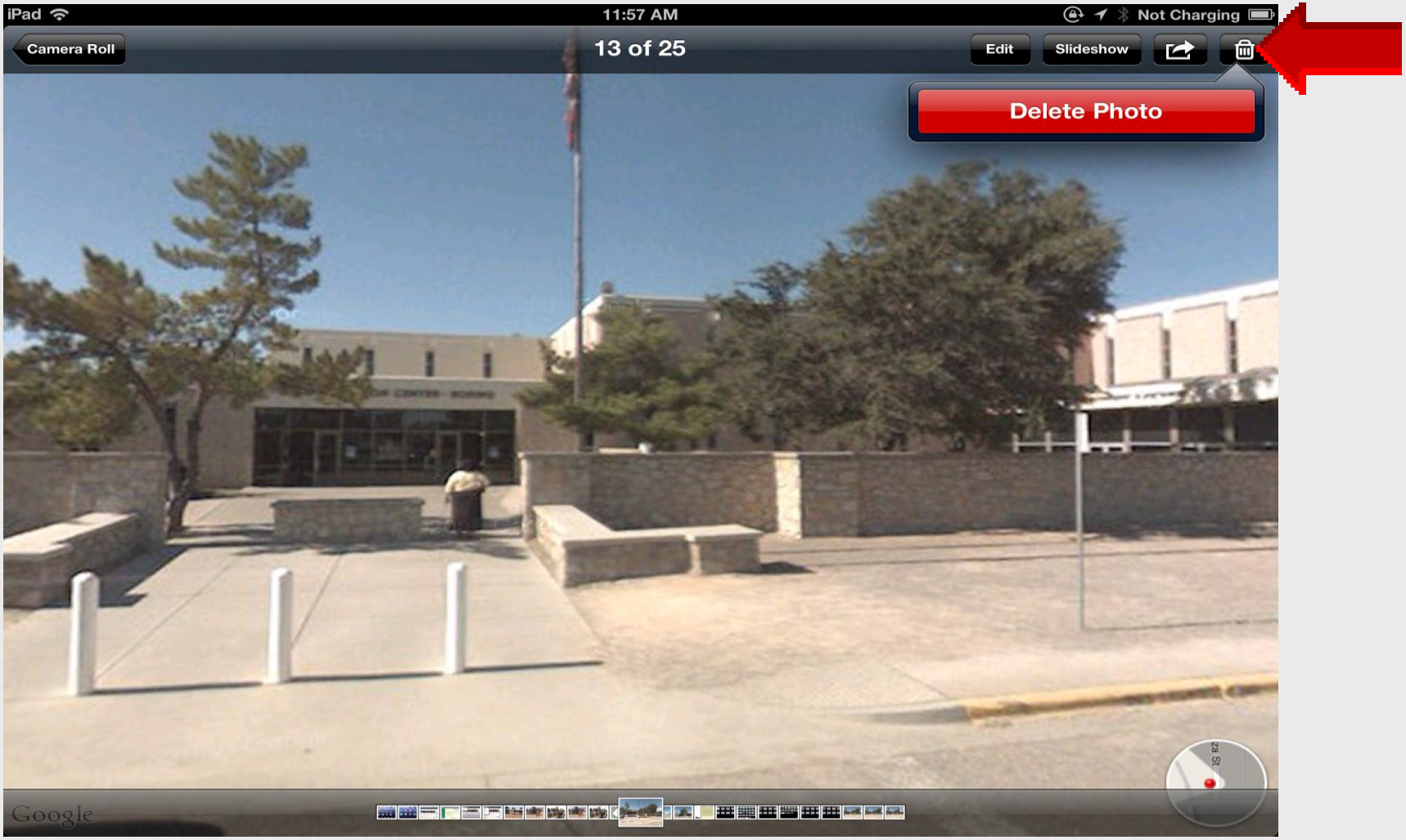
Full-Screen View

Camera Roll Menu

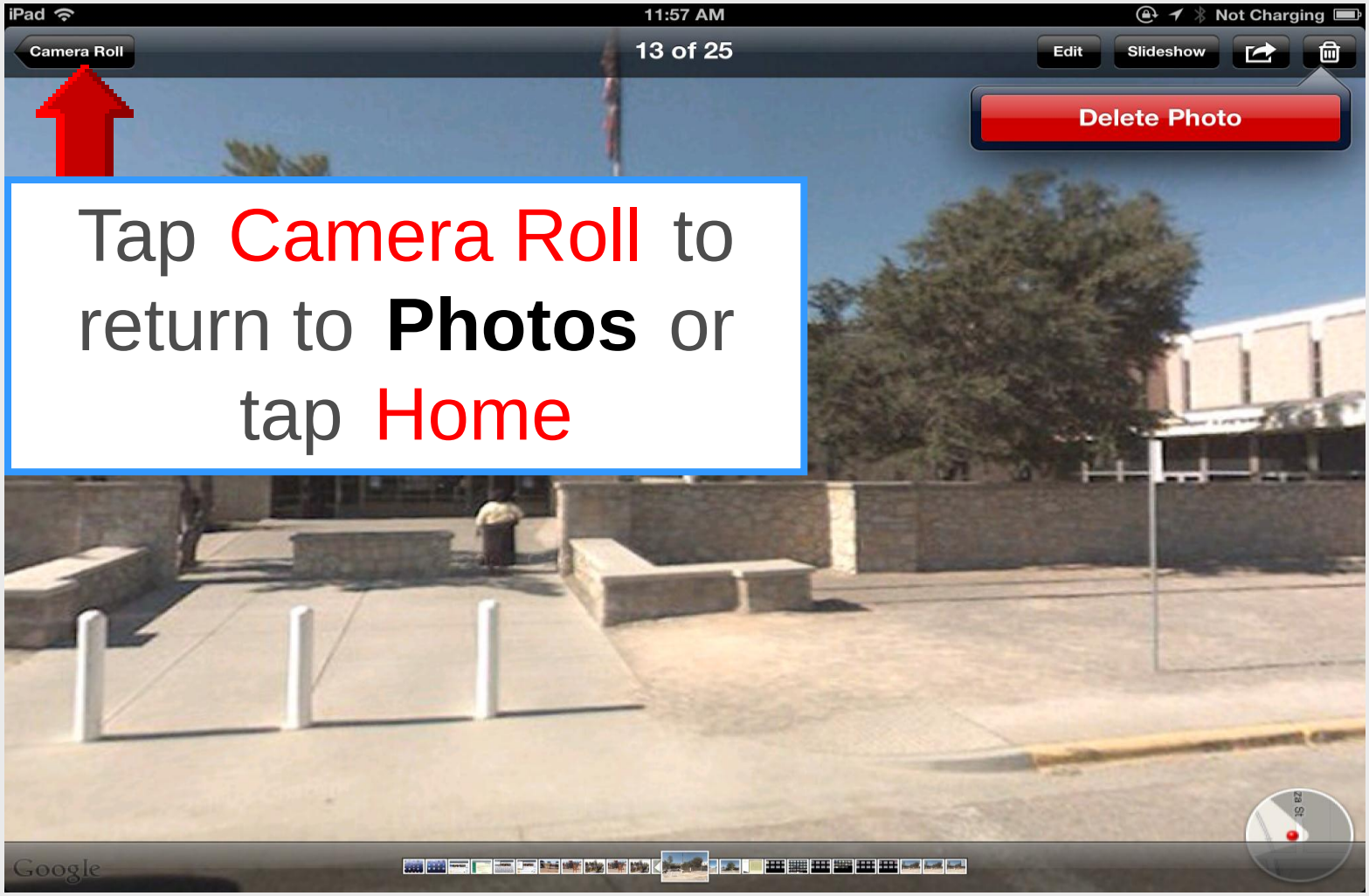
Email Photo

iPad
11:57 AM
Not Charging
Camera Roll
13 of 24
Edit
Slideshow
Email Photo
Assign to Contact
Use as Wallpaper
Tweet
Print
Copy Photo
Google

Email Photo


iPad
11:57 AM
Not Charging
Camera Roll
13 of 25
Edit
Slideshow
Delete Photo
Google

Return *to* Camera Roll



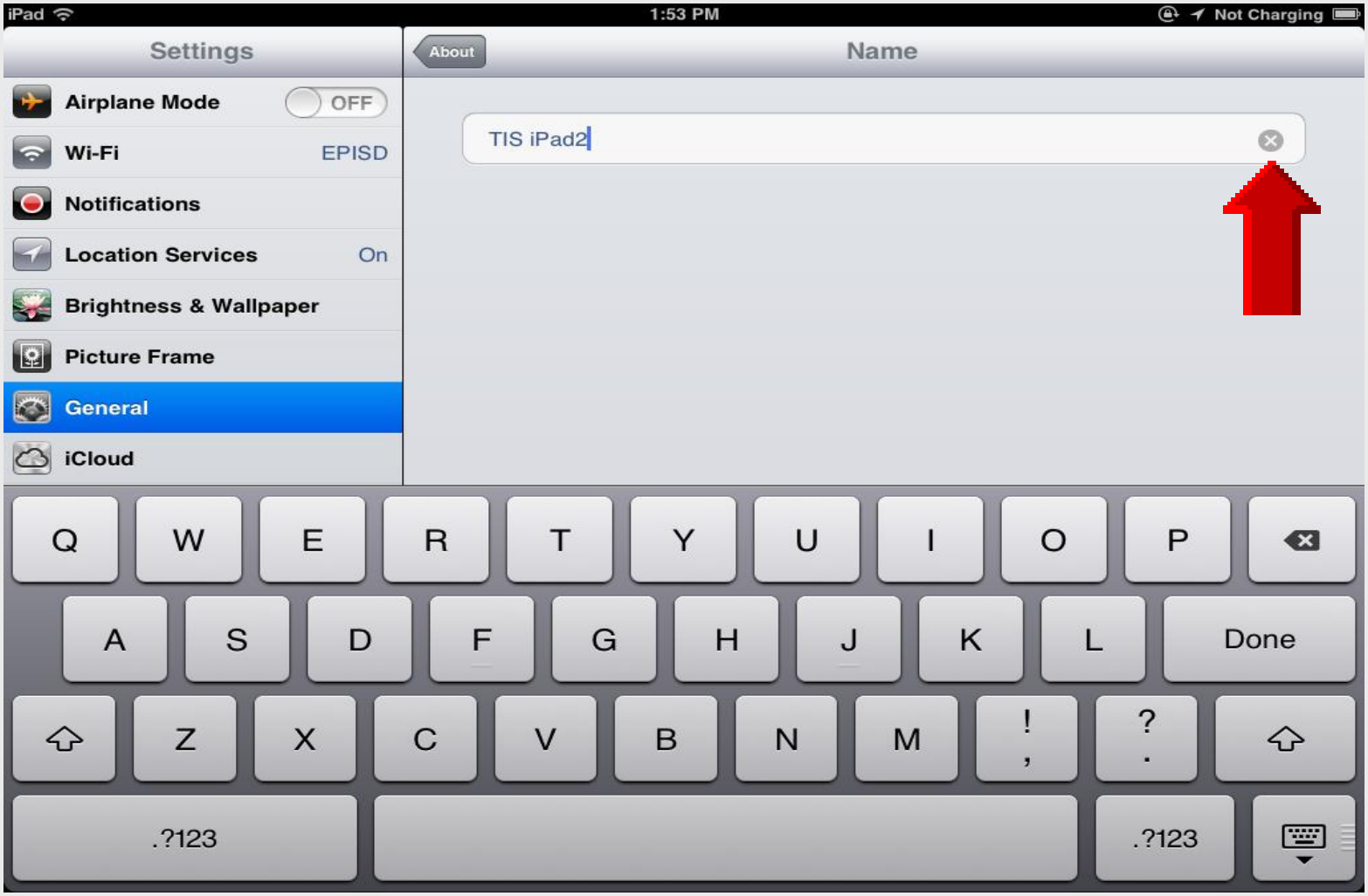
About

iPad
1:52 PM
Not Charging
Settings
General
Airplane Mode
OFF
Wi-Fi
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
About
Software Update
Usage
Sounds
Network
Bluetooth
Off
iTunes Wi-Fi Sync
Spotlight Search
Auto-Lock
Never
Passcode Lock
Off
iPad Cover Lock / Unlock
OFF
Automatically lock and unlock your iPad when you close and open the iPad cover.
Restrictions
Off

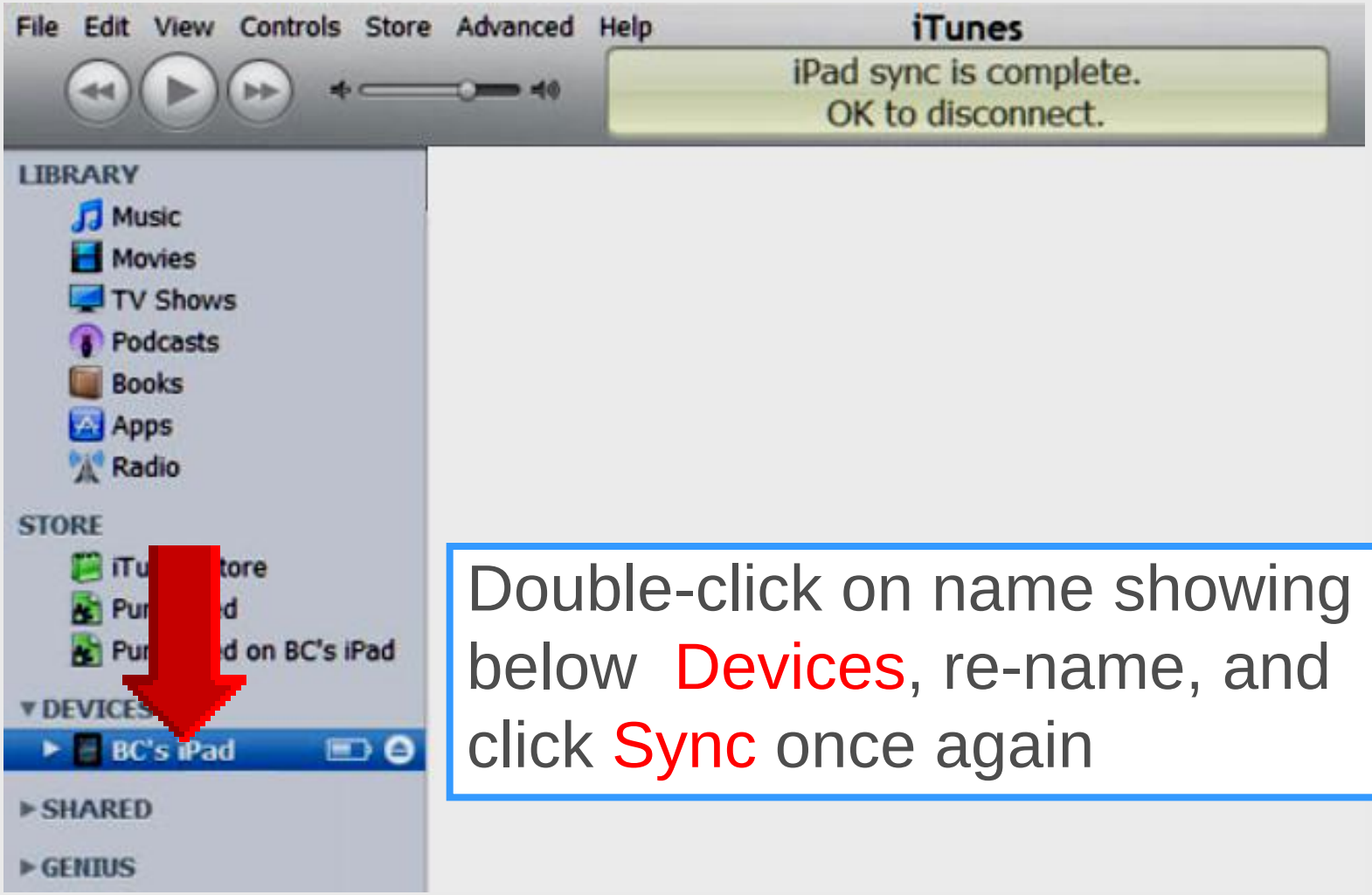
Name

iPad
1:53 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
About
Name
TIS iPad2
Songs
598
Videos
17
Photos
938
Applications
47
Capacity
13.8 GB
Available
5.2 GB
Version
5.1.1 (9B206)
Model
MC769LL
Serial Number
DN6FM9DYDFHW
Wi-Fi Address
B8:C7:5D:EA:B4:D7
Bluetooth
B8:C7:5D:EA:B4:D8
Diagnostics & Usage
Legal Notices

Change Name


iPad
1:53 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
About
Name
TIS iPad2
Q W E R T Y U I O P
A S D F G H J K L Done
Z X C V B N M ! , ? .
.?123
.?123

Change Name *in* iTunes



Double-click on name showing below Devices, re-name, and click Sync once again

Capacity

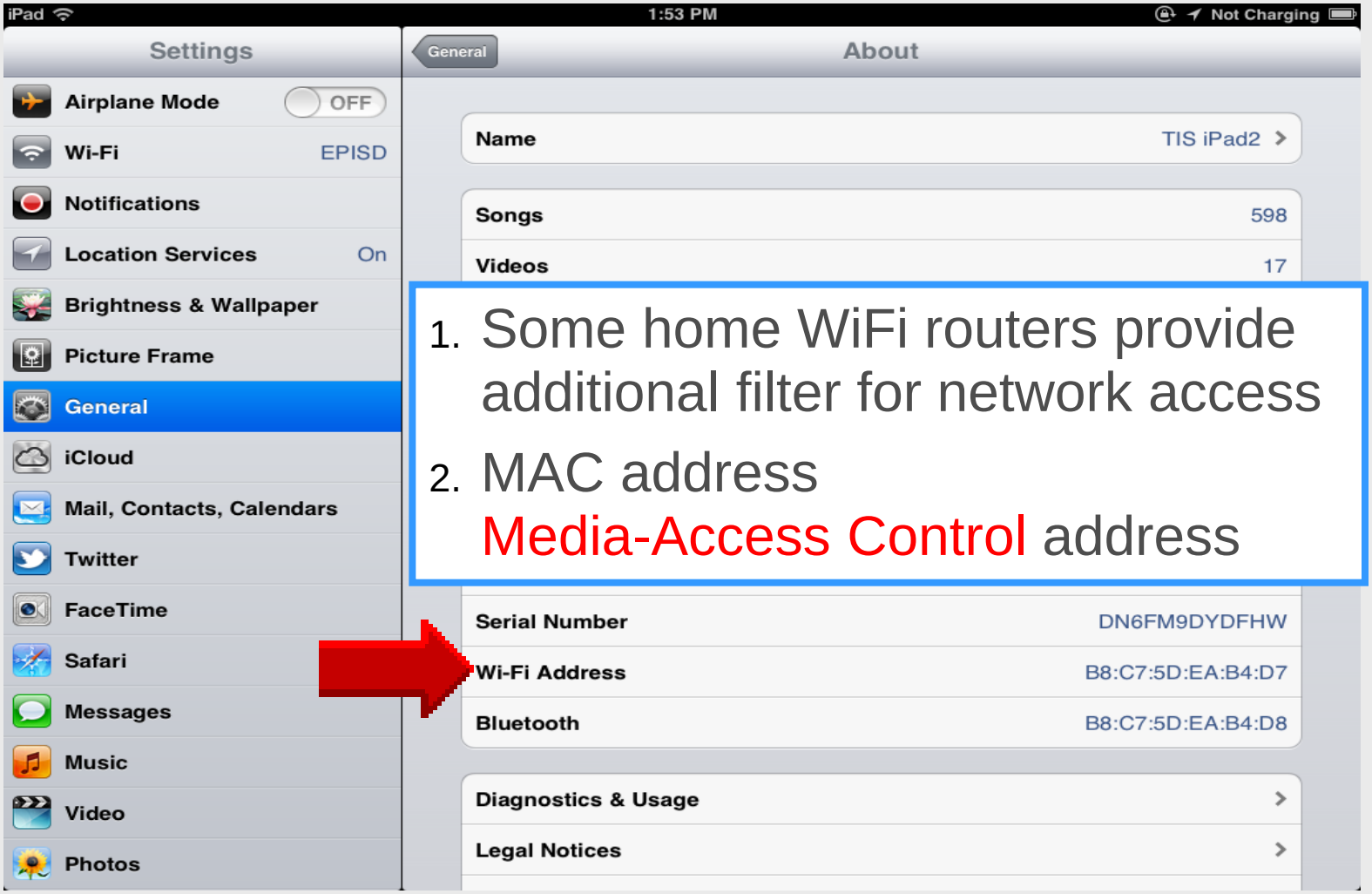
iPad
1:53 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
About
Name
TIS iPad2
Songs
598
Videos
17
Photos
938
Applications
47
Capacity
13.8 GB
Available
5.2 GB
Version
5.1.1 (9B206)
Model
MC769LL
Serial Number
DN6FM9DYDFHW
Wi-Fi Address
B8:C7:5D:EA:B4:D7
Bluetooth
B8:C7:5D:EA:B4:D8
Diagnostics & Usage
Legal Notices

iOS Version

iPad
1:53 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calenda
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
About
Name
TIS iPad2
Songs
598
Videos
17
Photos
938
Applications
47
Capacity
13.8 GB
Available
5.2 GB
Version
5.1.1 (9B206)
Model
MC769LL
Serial Number
DN6FM9DYDFHW
Wi-Fi Address
B8:C7:5D:EA:B4:D7
Bluetooth
B8:C7:5D:EA:B4:D8
Diagnostics & Usage
Legal Notices

Serial Number

Wi-Fi Address



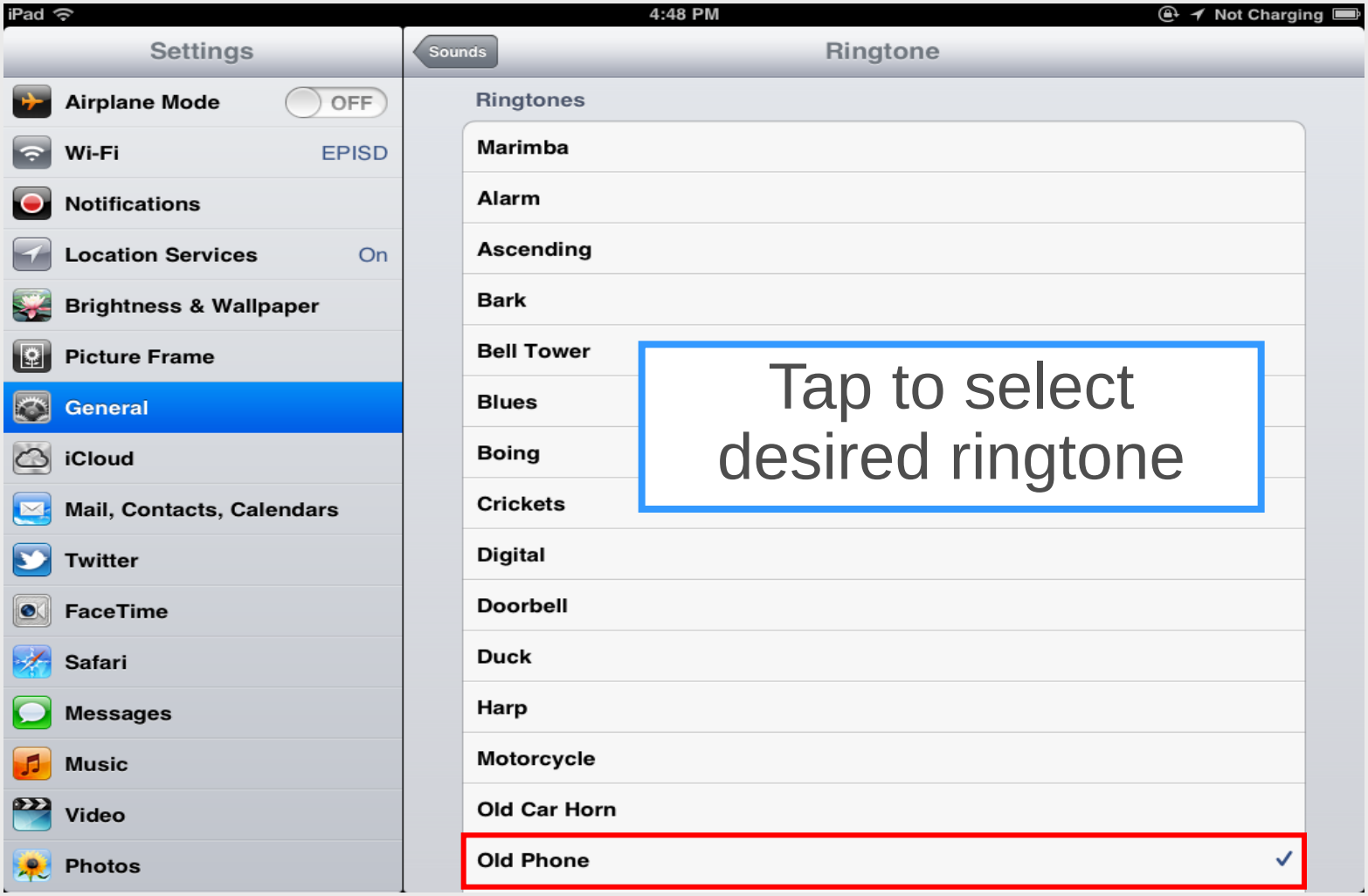
Sounds

iPad
1:52 PM
Not Charging
Settings
General
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
About
Software Update
Usage
Sounds
Network
Bluetooth
Off
iTunes Wi-Fi Sync
Spotlight Search
Auto-Lock
Never
Passcode Lock
Off
iPad Cover Lock / Unlock
OFF
Automatically lock and unlock your iPad when you close and open the iPad cover.
Restrictions
Off

Sounds

iPad
4:45 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
Sounds
Ringer and Alerts
Change with Buttons
ON
The volume of the ringer and alerts can be adjusted using the volume buttons.
Ringtone
Old Phone
Text Tone
Update
New Mail
Minuet
Sent Mail
Minuet
Tweet
Ding
Calendar Alerts
Update
Reminder Alerts
Electronic
Lock Sounds
ON
Keyboard Clicks
ON
Set ring type for each sound

Sounds


iPad
4:48 PM
Not Charging
Settings
Airplane Mode
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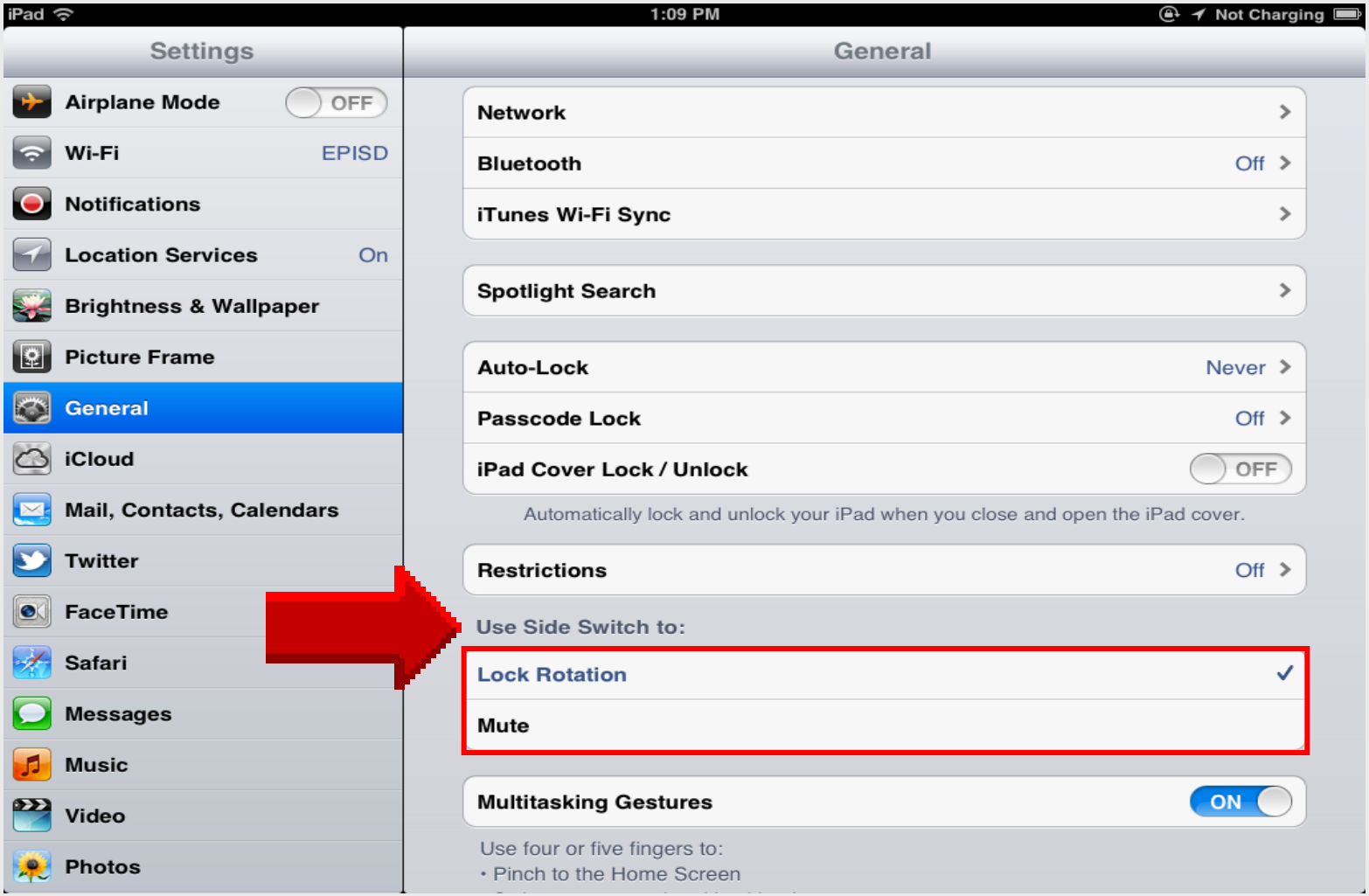
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Sounds
Ringtone
Ringtones
Marimba
Alarm
Ascending
Bark
Bell Tower
Blues
Boing
Crickets
Digital
Doorbell
Duck
Harp
Motorcycle
Old Car Horn
Old Phone
Tap to select desired ringtone

Disable Keyboard Clicks

Slide Switch



Slide Switch

Lock Rotation

1. Lock icon appears in middle of screen

lock symbol indicates screen rotation is locked

Un-mute speaker with Lock Rotation ON

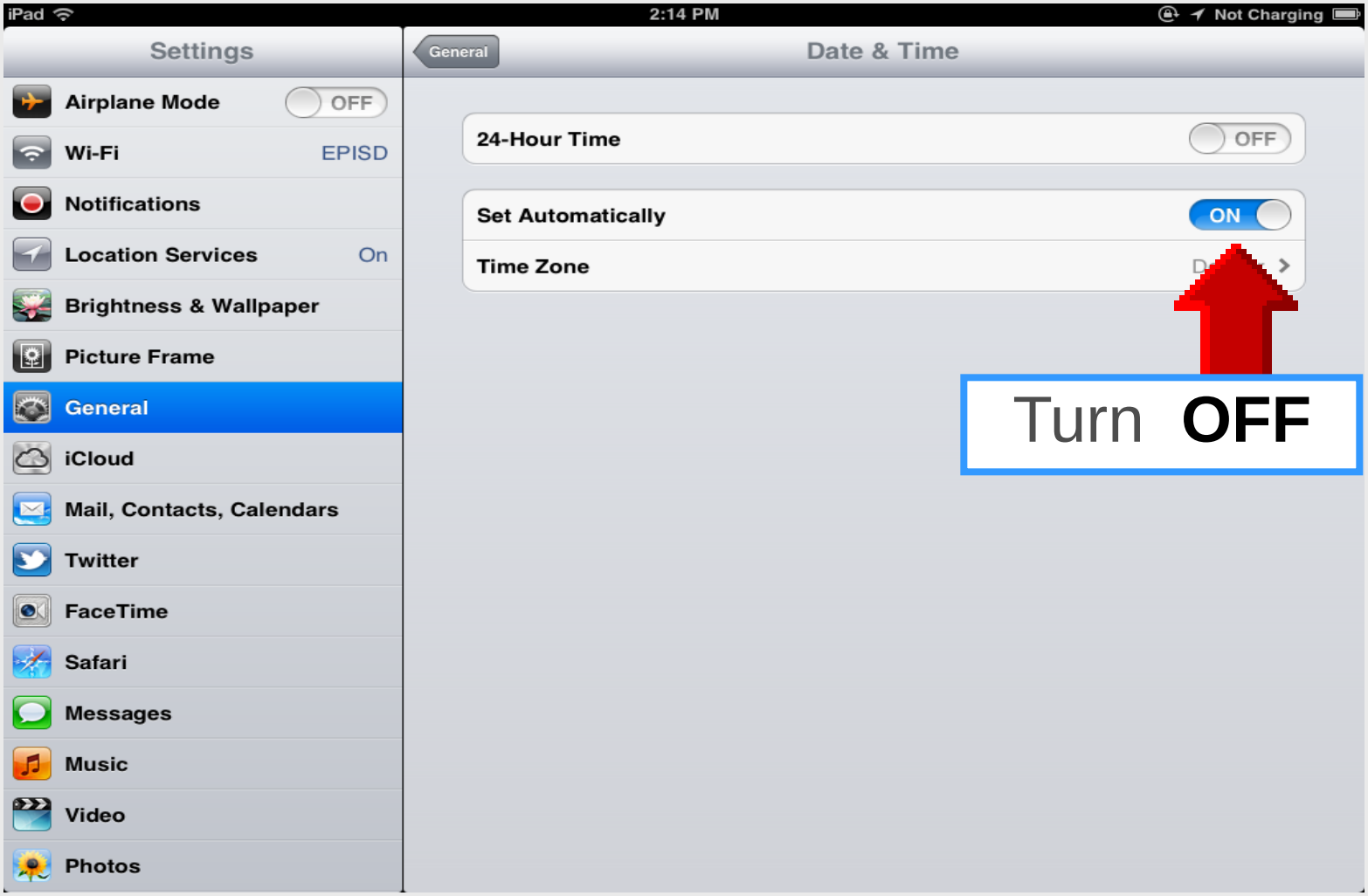
2. Double-click **Home** button
3. Flick left-to-right along screen bottom
4. Slash appears across speaker
5. Tap speaker icon to un-mute speaker

Un-Mute Speaker

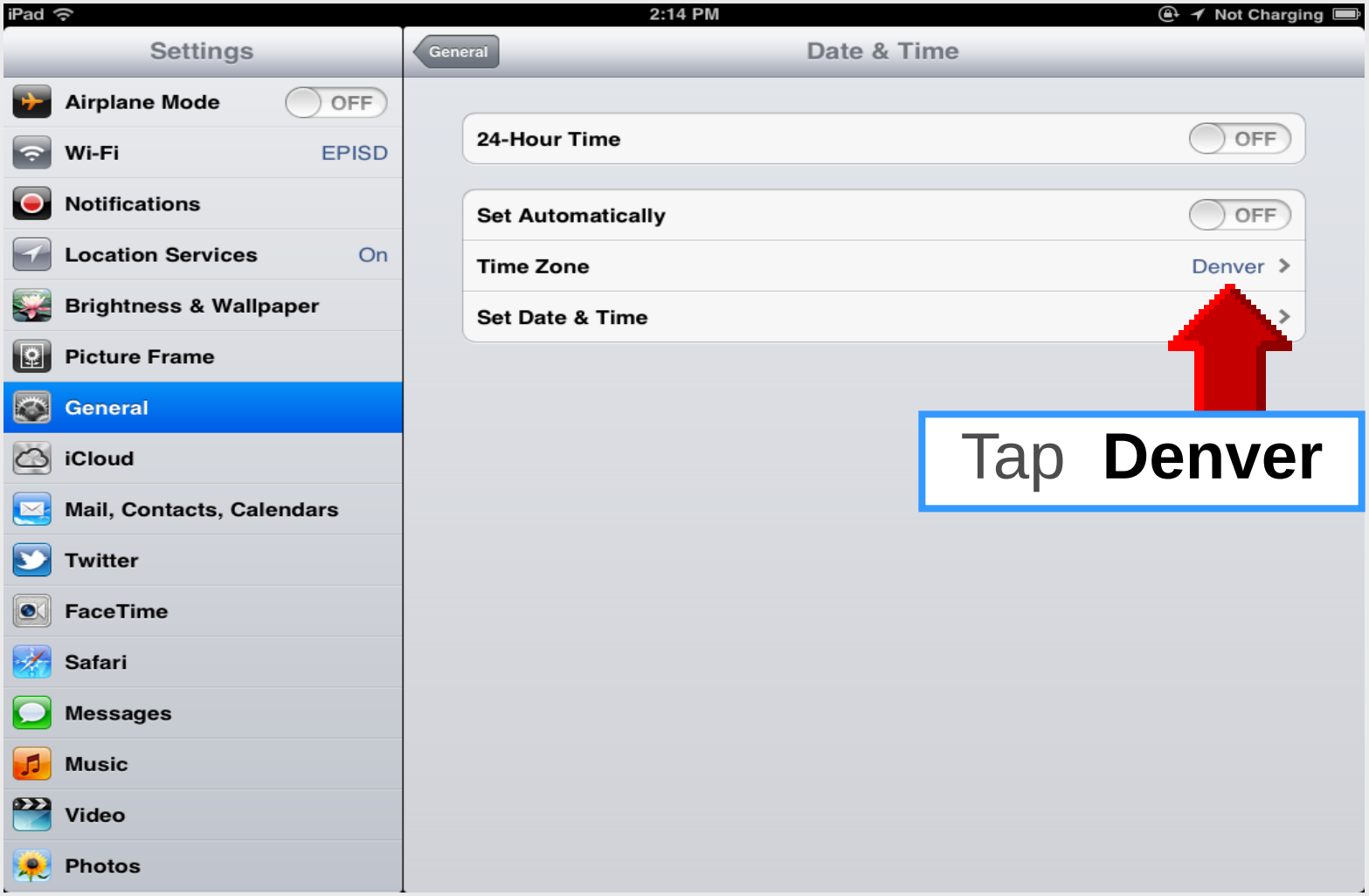
Date & Time

iPad
2:13 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
iPad Cover Lock / Unlock
OFF
Automatically lock and unlock your iPad when you close and open the iPad cover.
Restrictions
Off
Use Side Switch to:
Lock Rotation
Mute
Multitasking Gestures
ON
Use four or five fingers to:
• Pinch to the Home Screen
• Swipe up to reveal multitasking bar
• Swipe left or right between apps
Date & Time
Keyboard
International
Accessibility
Reset

Date & Time


iPad
2:14 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
Date & Time
24-Hour Time
OFF
Set Automatically
ON
Time Zone
Turn OFF

Time Zone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Settings
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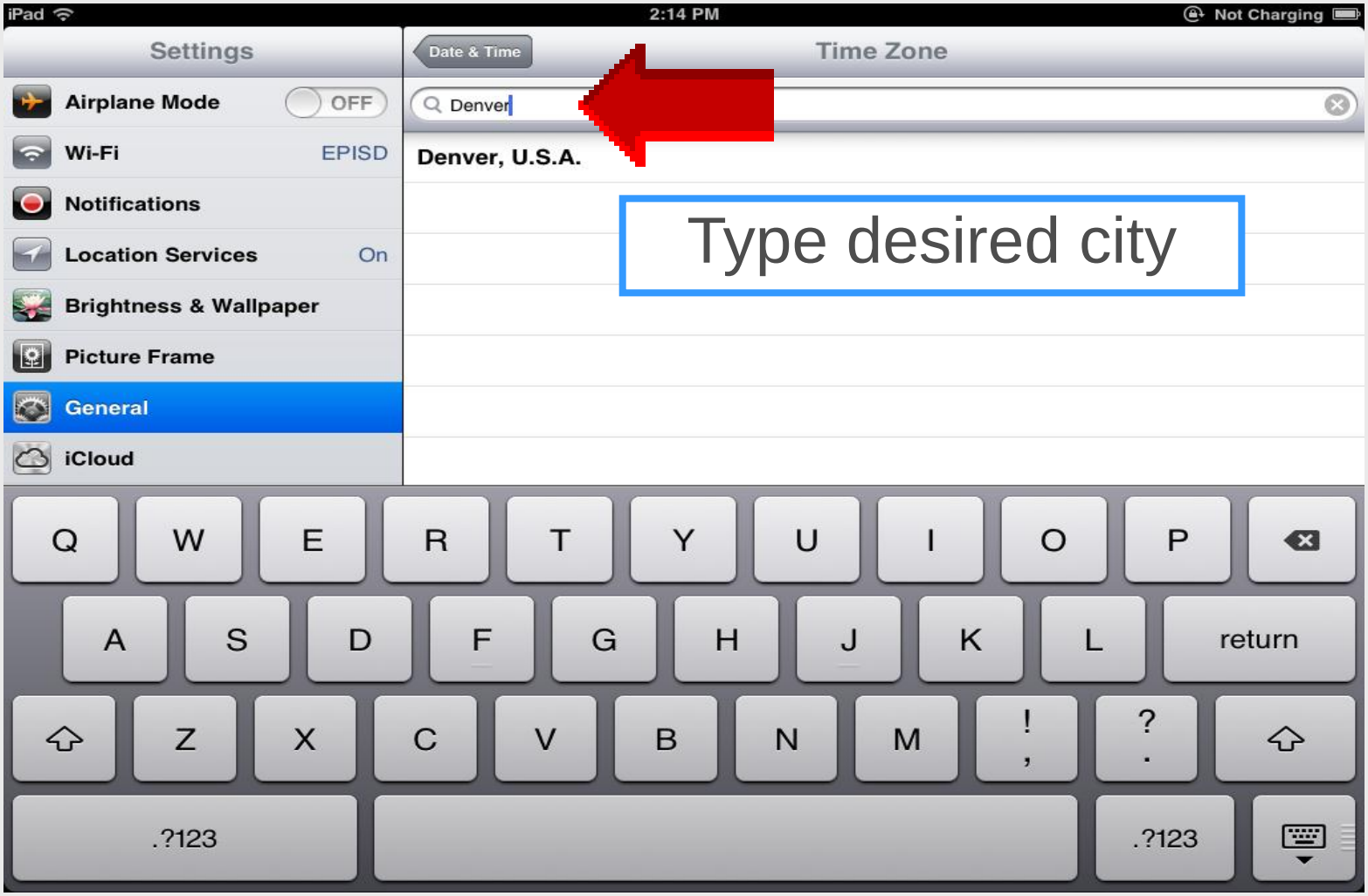
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
Date & Time
24-Hour Time
OFF
Set Automatically
OFF
Time Zone
Denver
Set Date & Time
Tap Denver

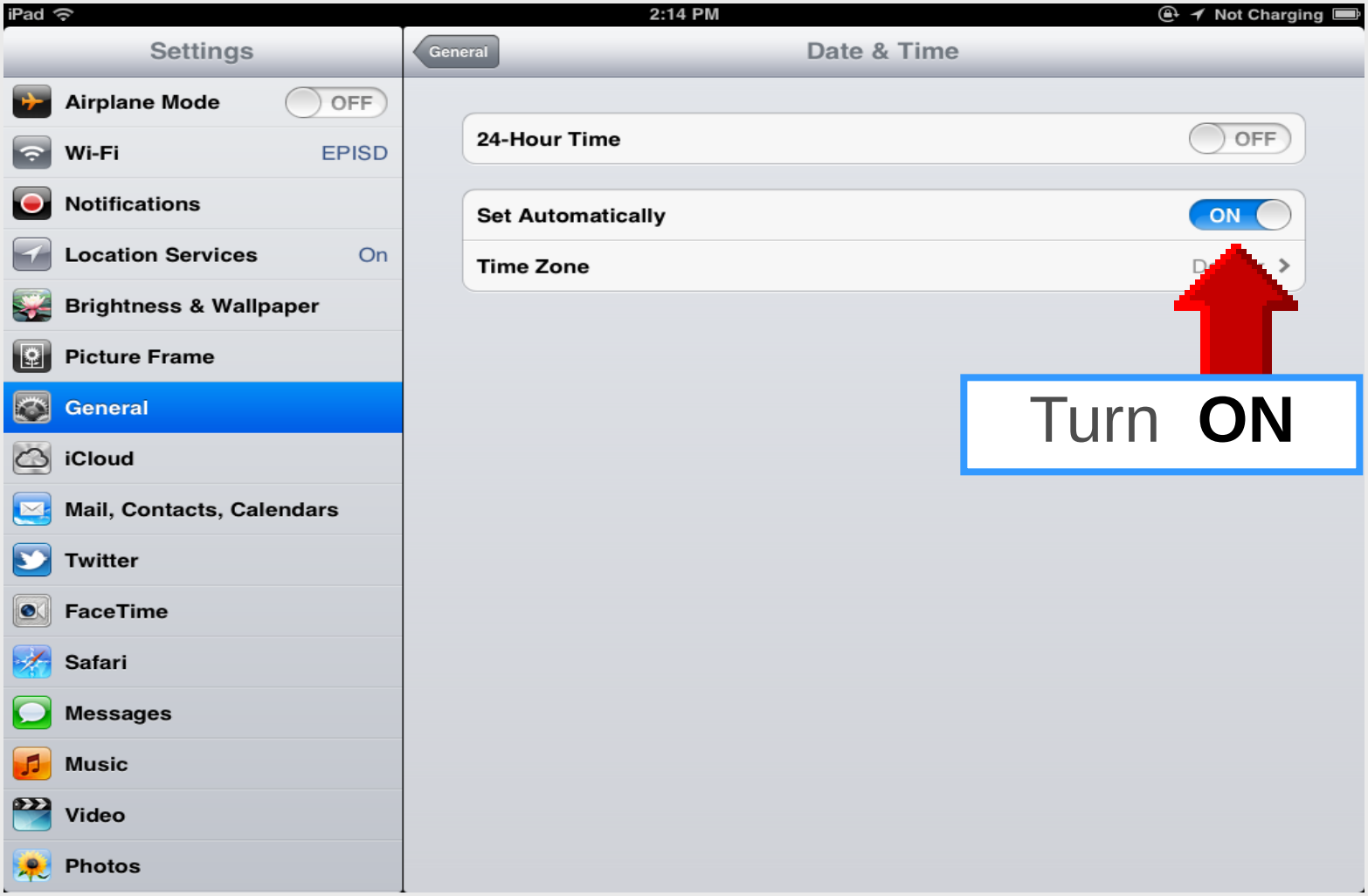
Time Zone


iPad
2:14 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Date & Time
Time Zone
Denver
Denver, U.S.A.
Type desired city
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

Set Date Manually

Set Time Manually

Auto Set Date & Time



Keyboard

iPad
2:13 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
iPad Cover Lock / Unlock
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Automatically lock and unlock your iPad when you close and open the iPad cover.
Restrictions
Off
Use Side Switch to:
Lock Rotation
Mute
Multitasking Gestures
ON
Use four or five fingers to:
• Pinch to the Home Screen
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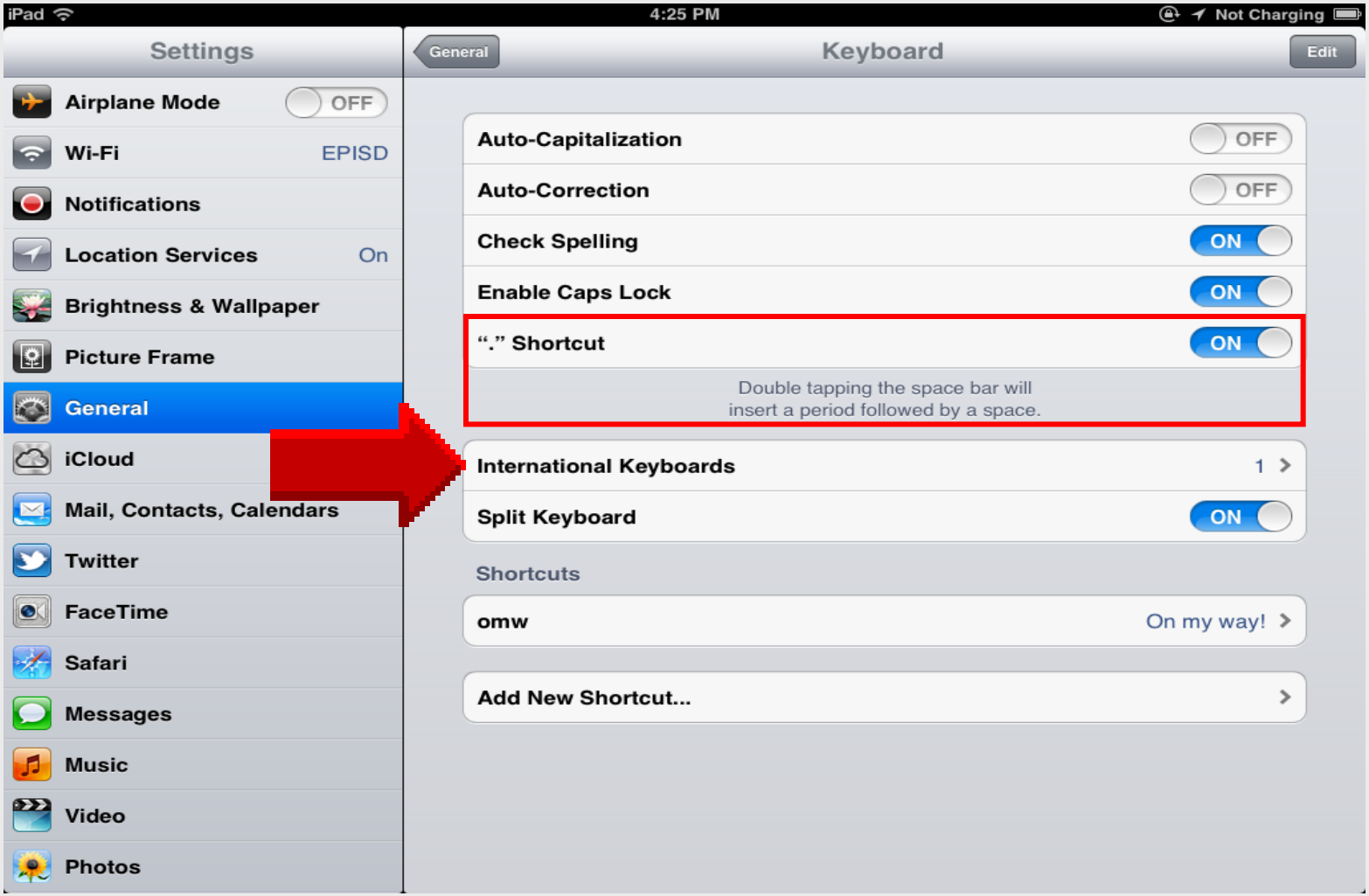
• Swipe left or right between apps
Date & Time
Keyboard
International
Accessibility
Reset

International Keyboards



International Keyboards

International Keyboards

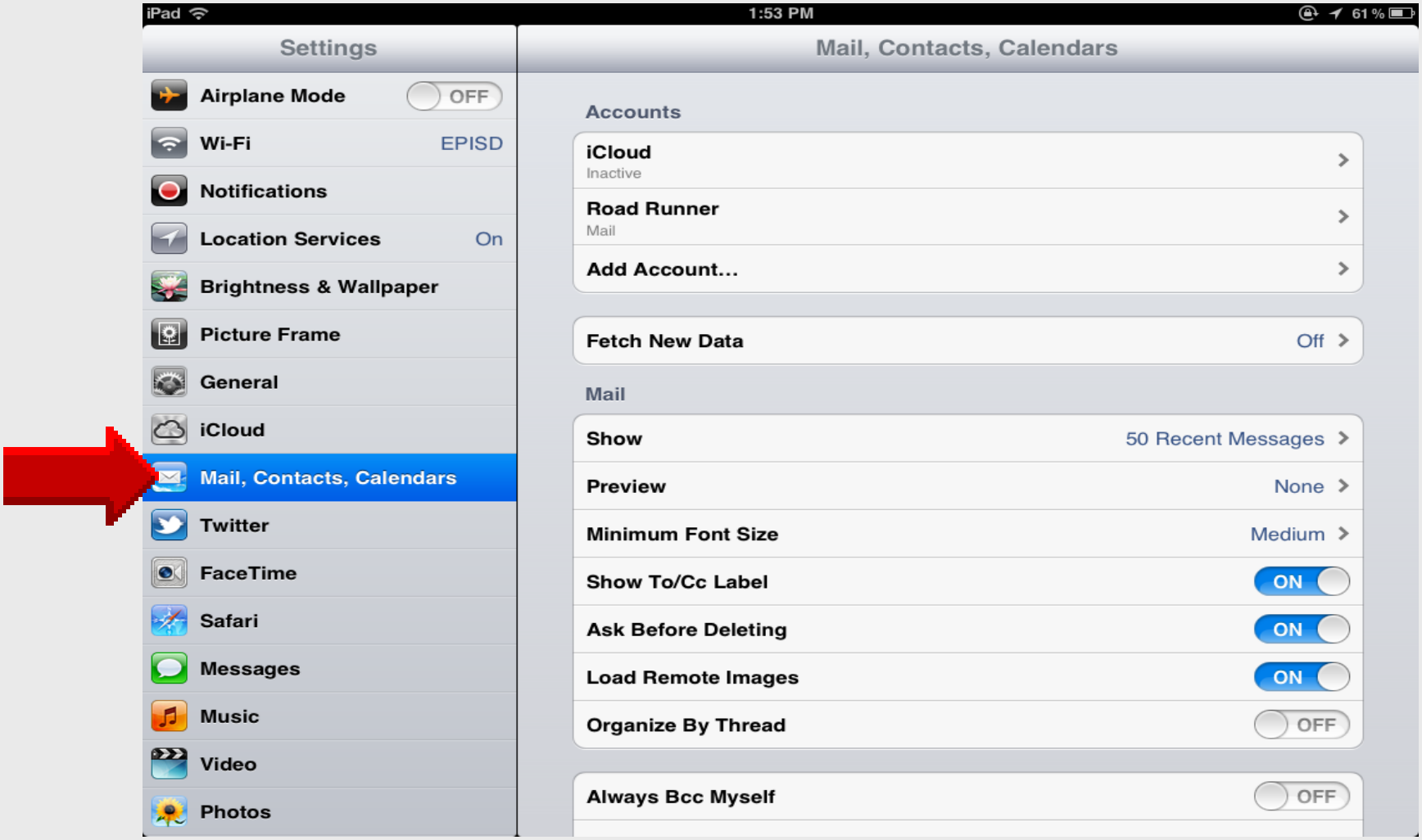
iPad Basics

Syncing EPISD Email

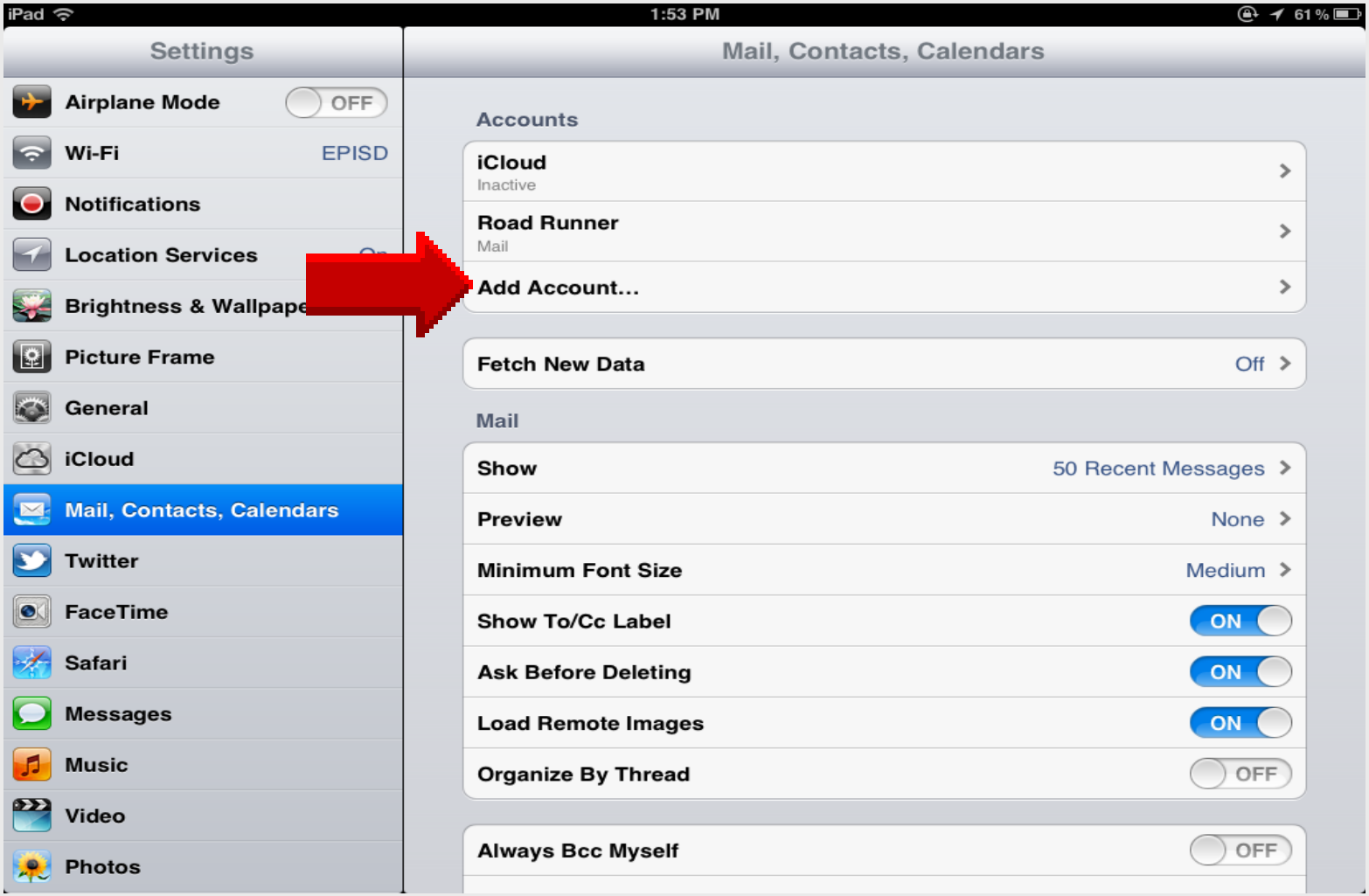
Syncing Zimbra

Select Settings

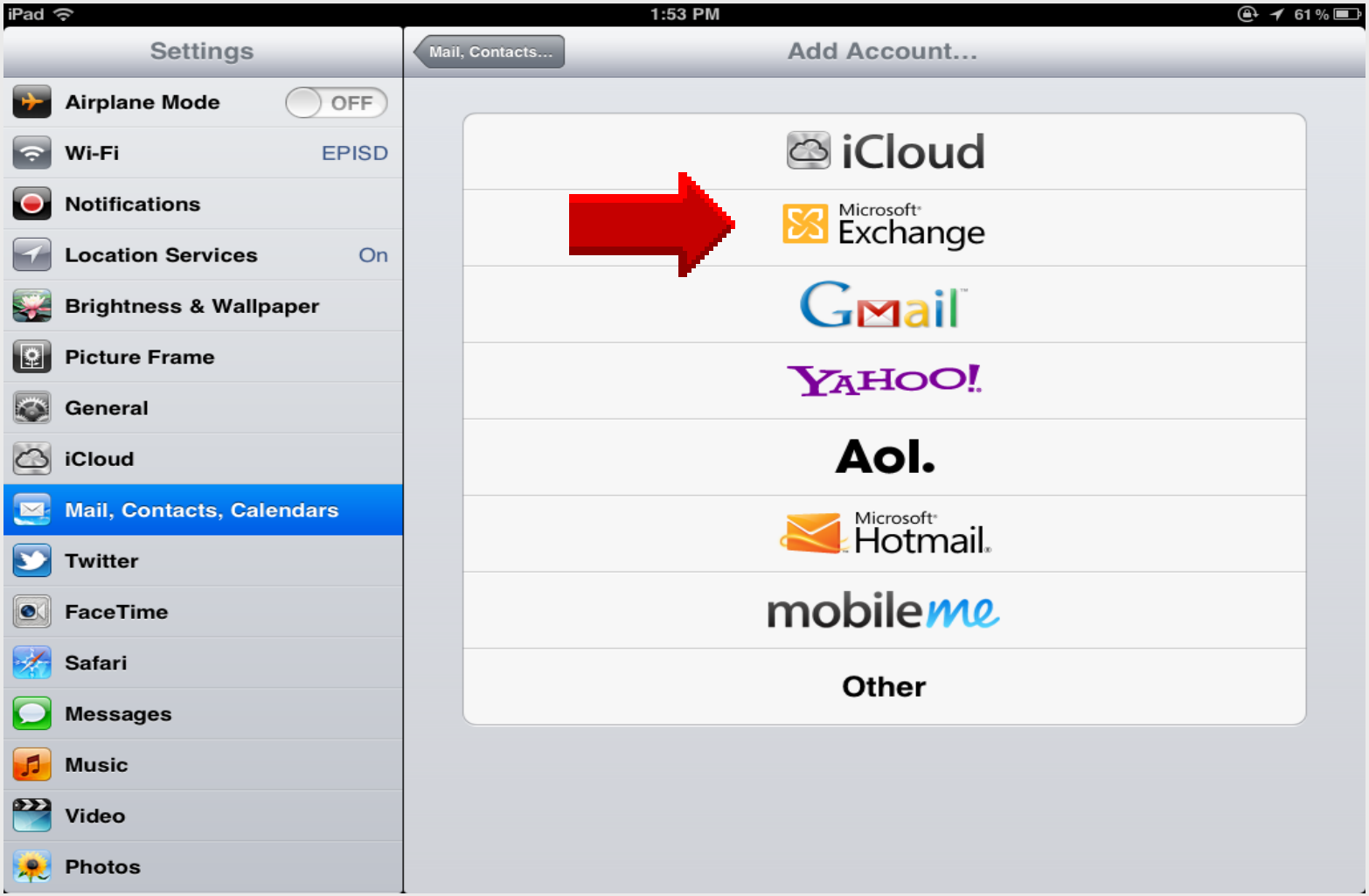
Select Mail


iPad
1:53 PM
61 %
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts, Calendars
Accounts
iCloud
Inactive
Road Runner
Mail
Add Account...
Fetch New Data
Off
Mail
Show
50 Recent Messages
Preview
None
Minimum Font Size
Medium
Show To/Cc Label
ON
Ask Before Deleting
ON
Load Remote Images
ON
Organize By Thread
OFF
Always Bcc Myself
OFF

Add Account

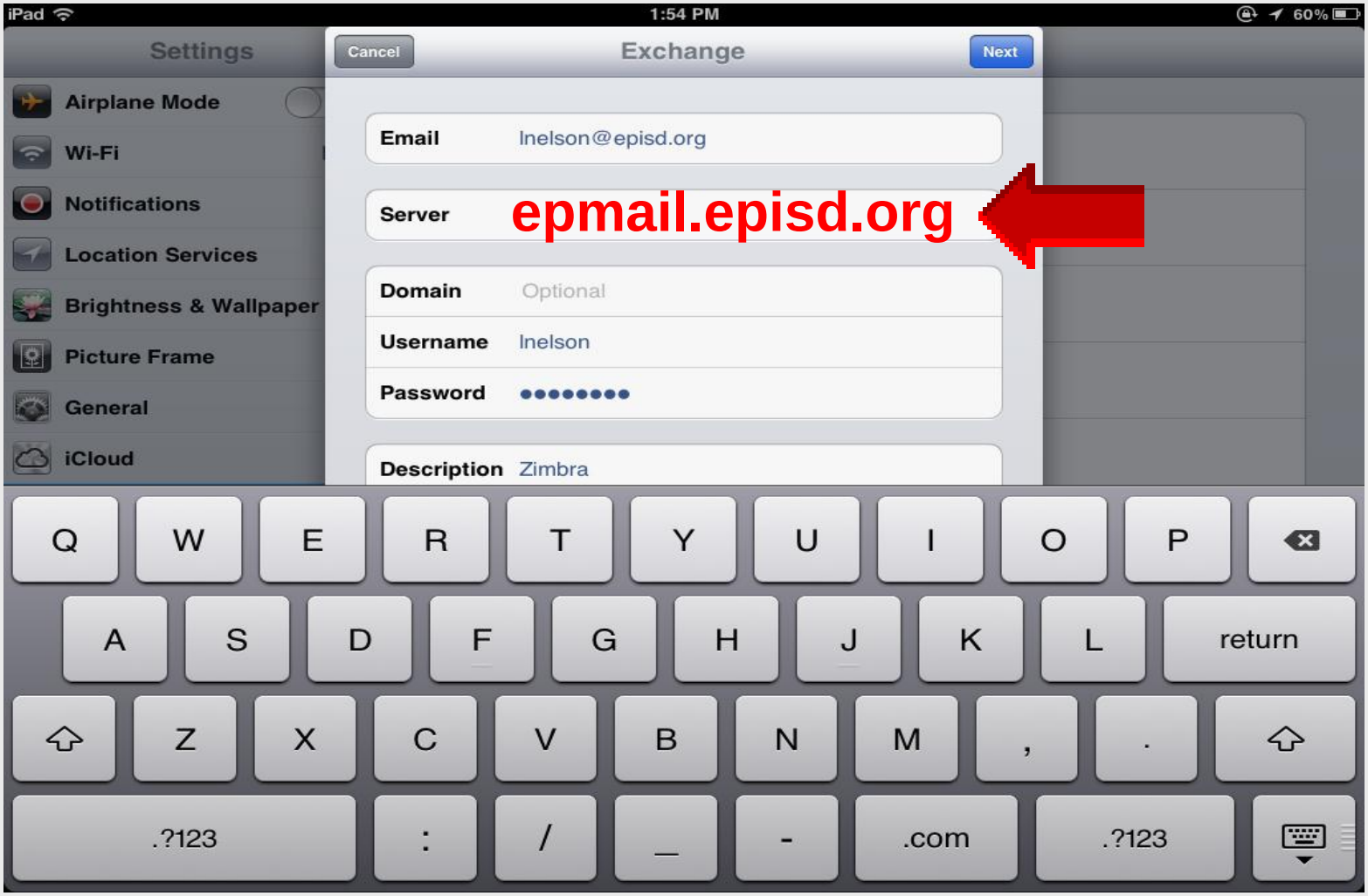

iPad
1:53 PM
61 %
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
Brightness & Wallpape
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts, Calendars
Accounts
iCloud
Inactive
Road Runner
Mail
Add Account...
Fetch New Data
Off
Mail
Show
50 Recent Messages
Preview
None
Minimum Font Size
Medium
Show To/Cc Label
ON
Ask Before Deleting
ON
Load Remote Images
ON
Organize By Thread
OFF
Always Bcc Myself
OFF

Select Microsoft Exchange

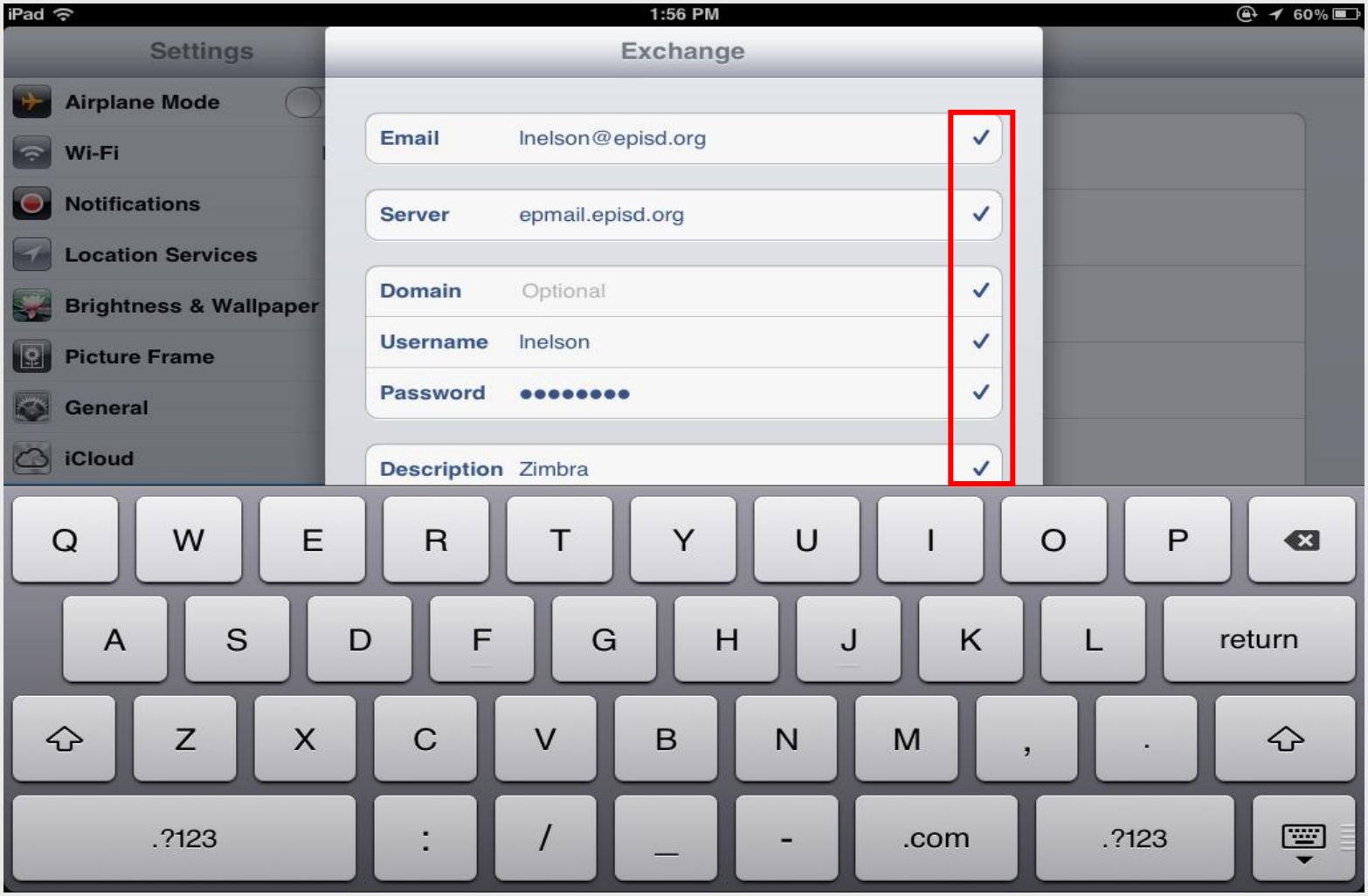


Enter EPISD Information

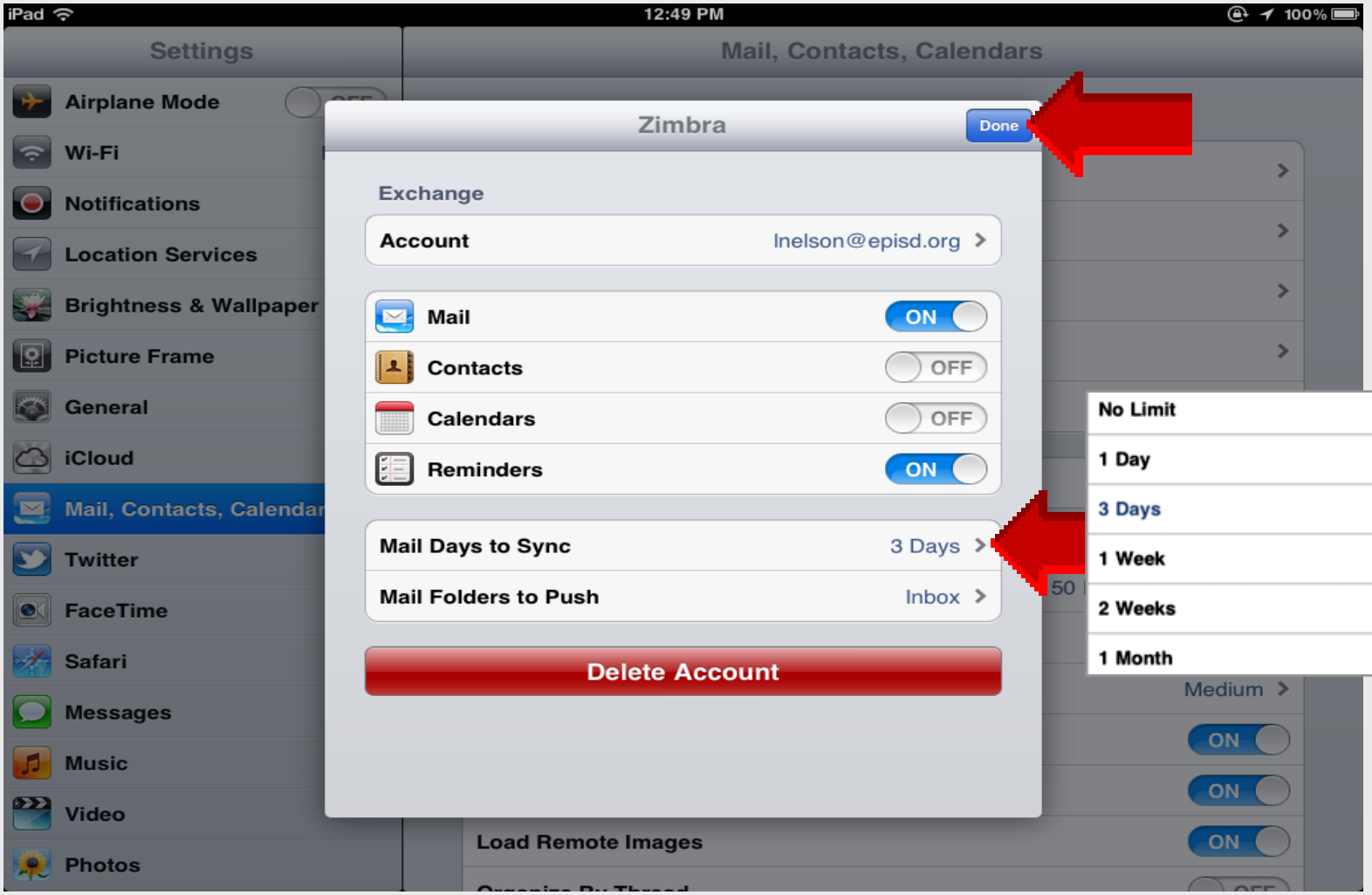
Email Server



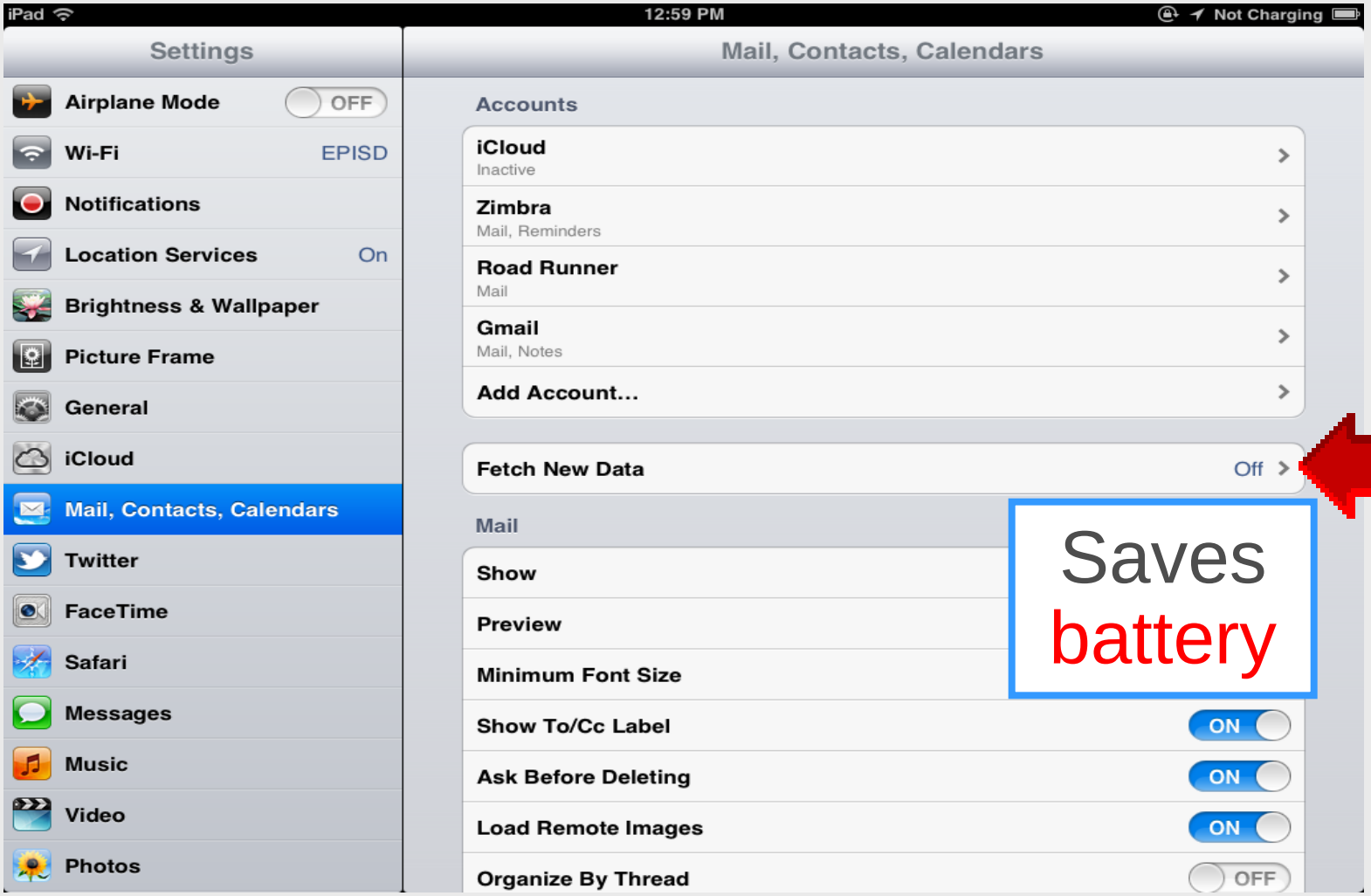
Server Recognized



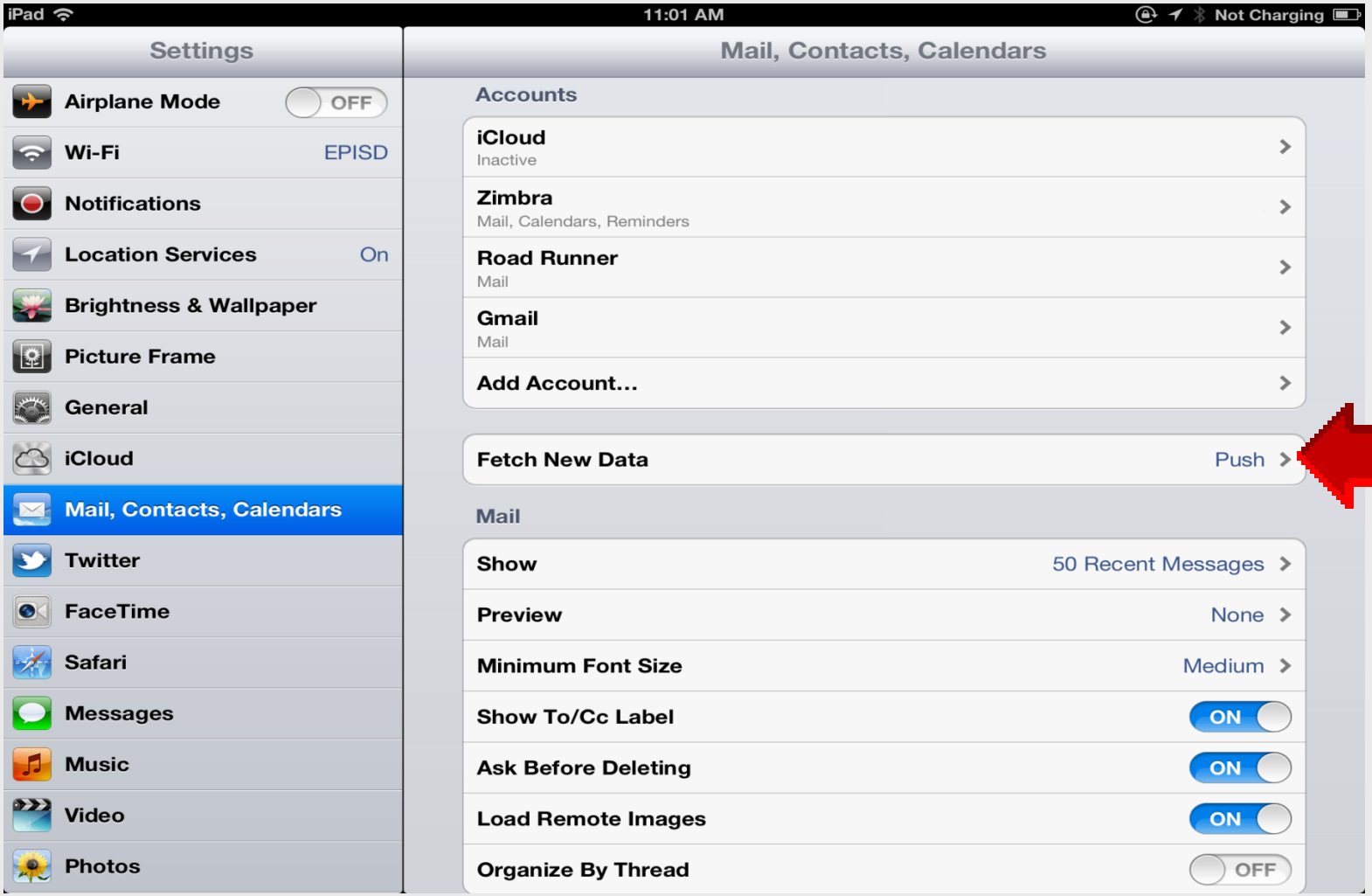
Zimbra Sync Options



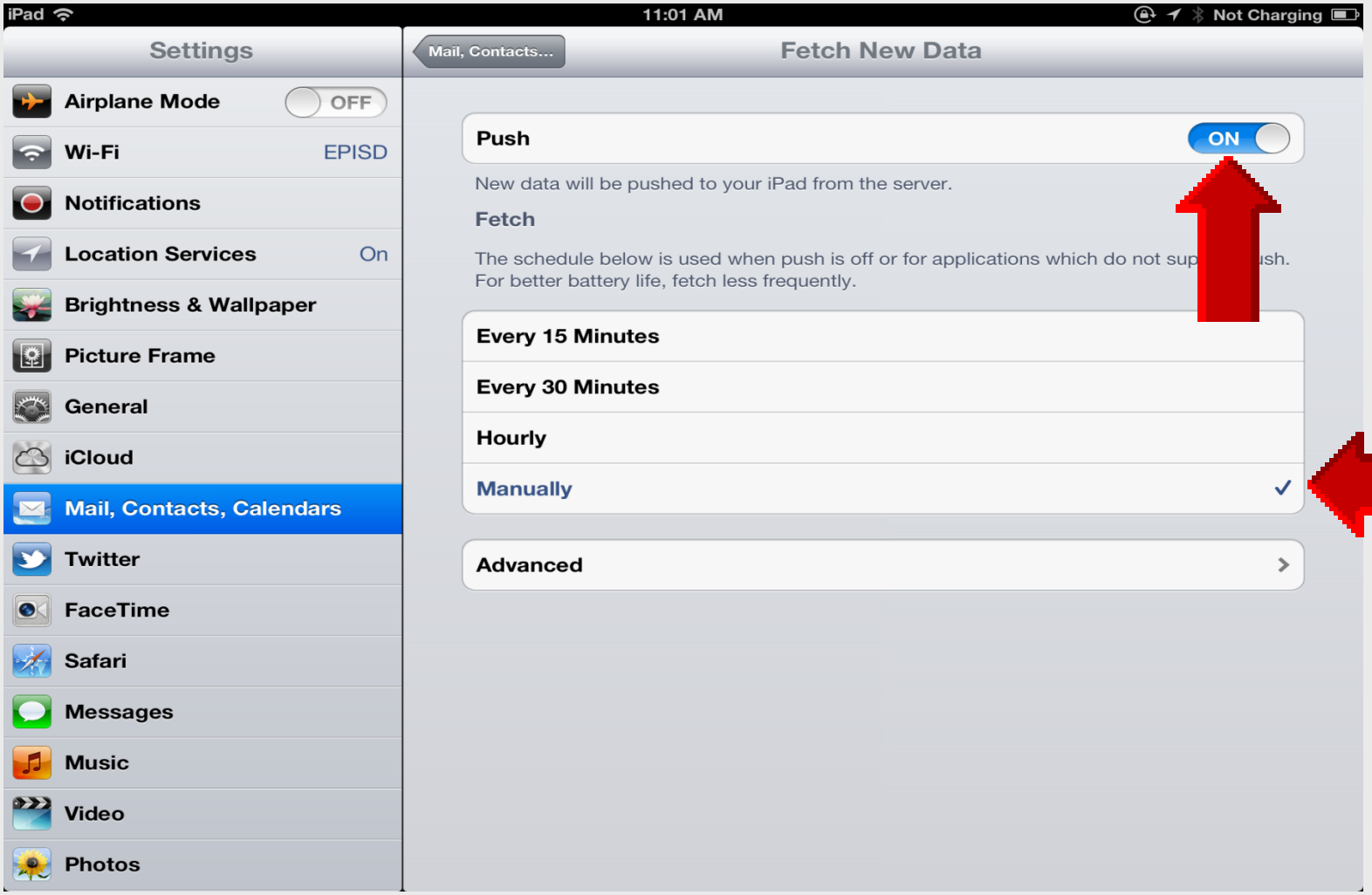
Fetch OFF


iPad
12:59 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts, Calendars
Accounts
iCloud
Inactive
Zimbra
Mail, Reminders
Road Runner
Mail
Gmail
Mail, Notes
Add Account...
Fetch New Data
Off
Mail
Show
Preview
Minimum Font Size
Show To/Cc Label
ON
Ask Before Deleting
ON
Load Remote Images
ON
Organize By Thread
OFF
Saves
battery

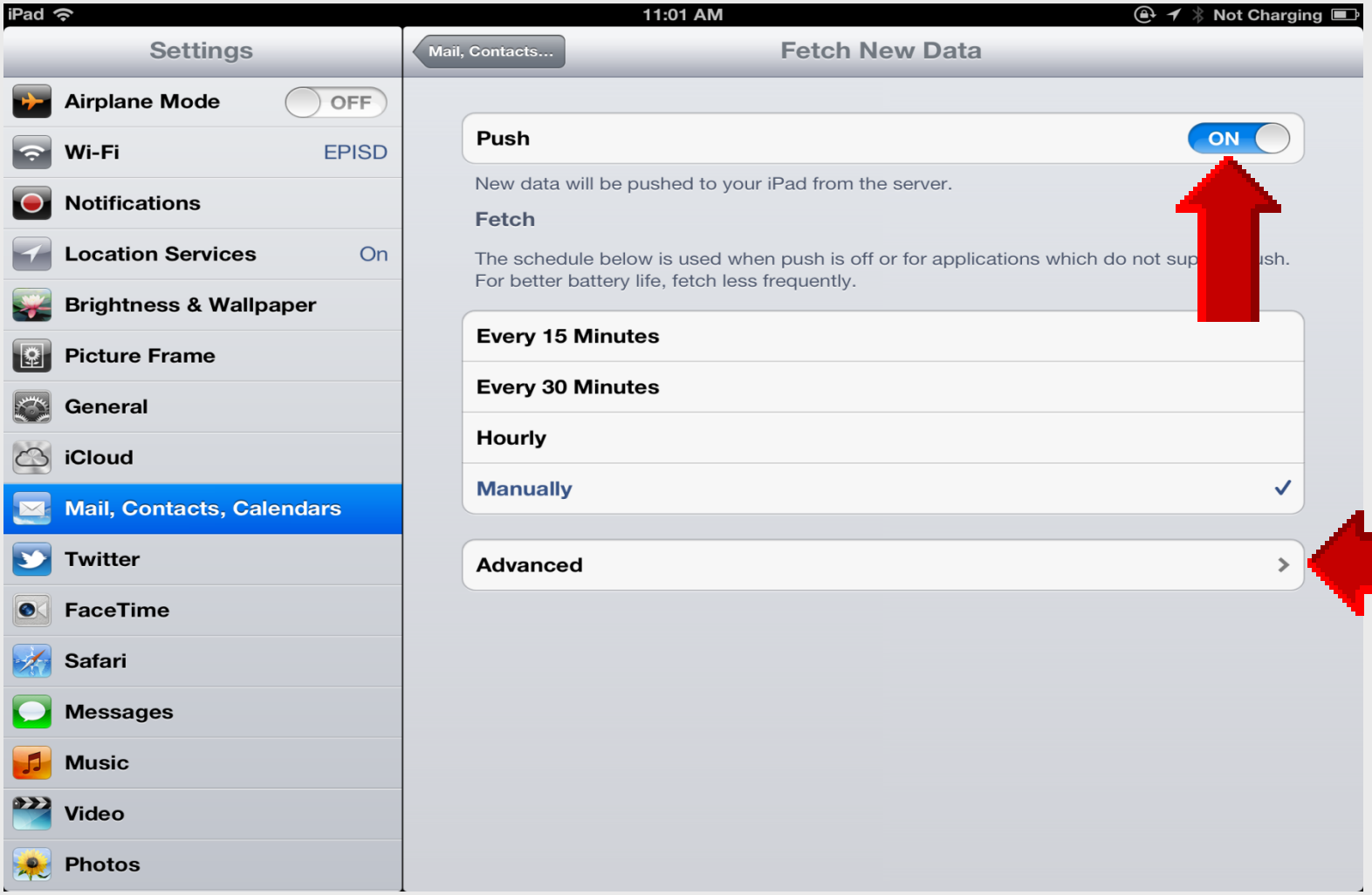
Fetch PUSH


iPad
11:01 AM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts, Calendars
Accounts
iCloud
Inactive
Zimbra
Mail, Calendars, Reminders
Road Runner
Mail
Gmail
Mail
Add Account...
Fetch New Data
Push
Mail
Show
50 Recent Messages
Preview
None
Minimum Font Size
Medium
Show To/Cc Label
ON
Ask Before Deleting
ON
Load Remote Images
ON
Organize By Thread
OFF

Push ON


iPad
11:01 AM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts...
Fetch New Data
Push
ON
New data will be pushed to your iPad from the server.
Fetch
The schedule below is used when push is off or for applications which do not sup ush.
For better battery life, fetch less frequently.
Every 15 Minutes
Every 30 Minutes
Hourly
Manually
Advanced

Advanced


iPad
11:01 AM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Mail, Contacts...
Fetch New Data
Push
ON
New data will be pushed to your iPad from the server.
Fetch
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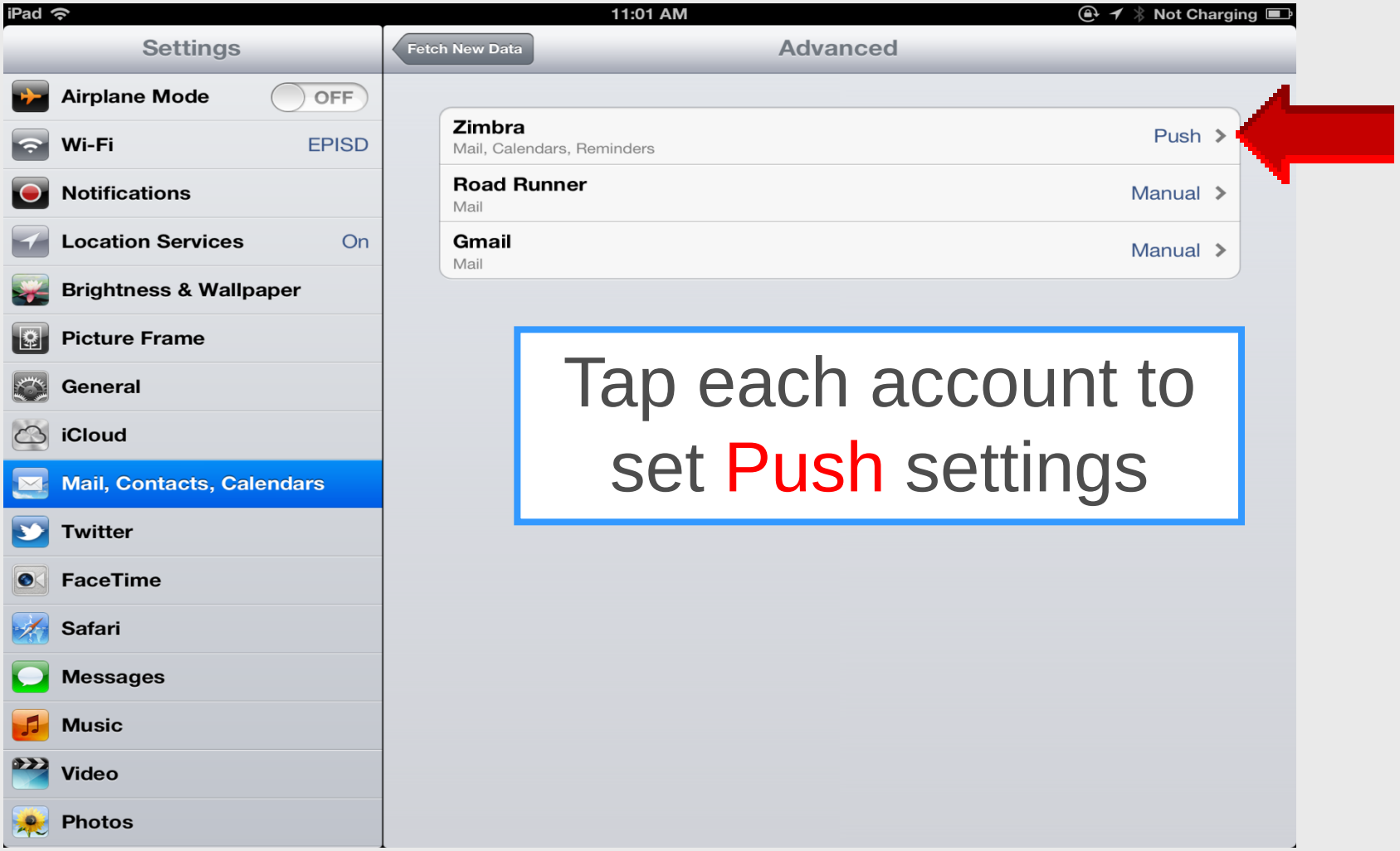
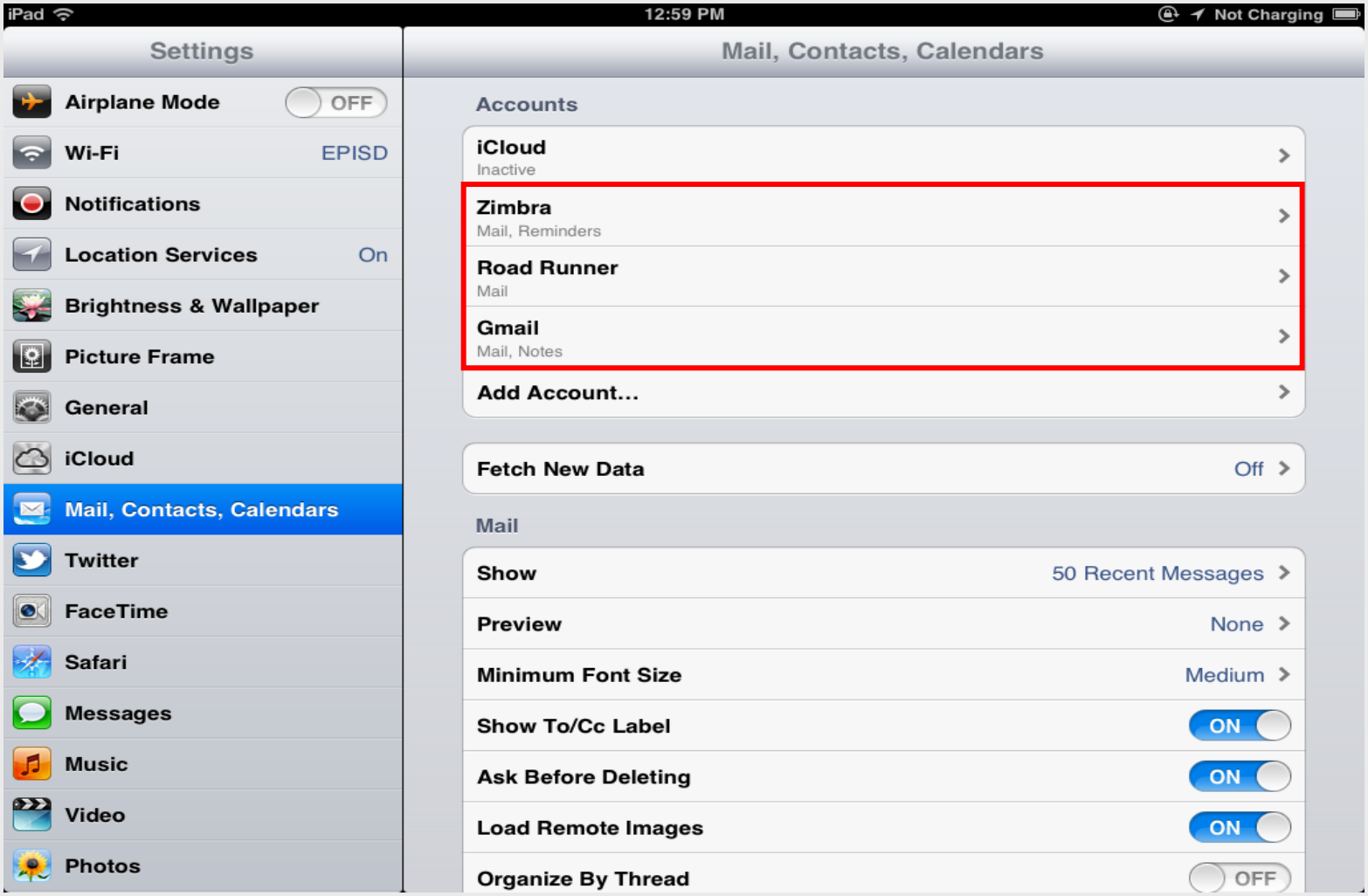
For better battery life, fetch less frequently.
Every 15 Minutes
Every 30 Minutes
Hourly
Manually
Advanced

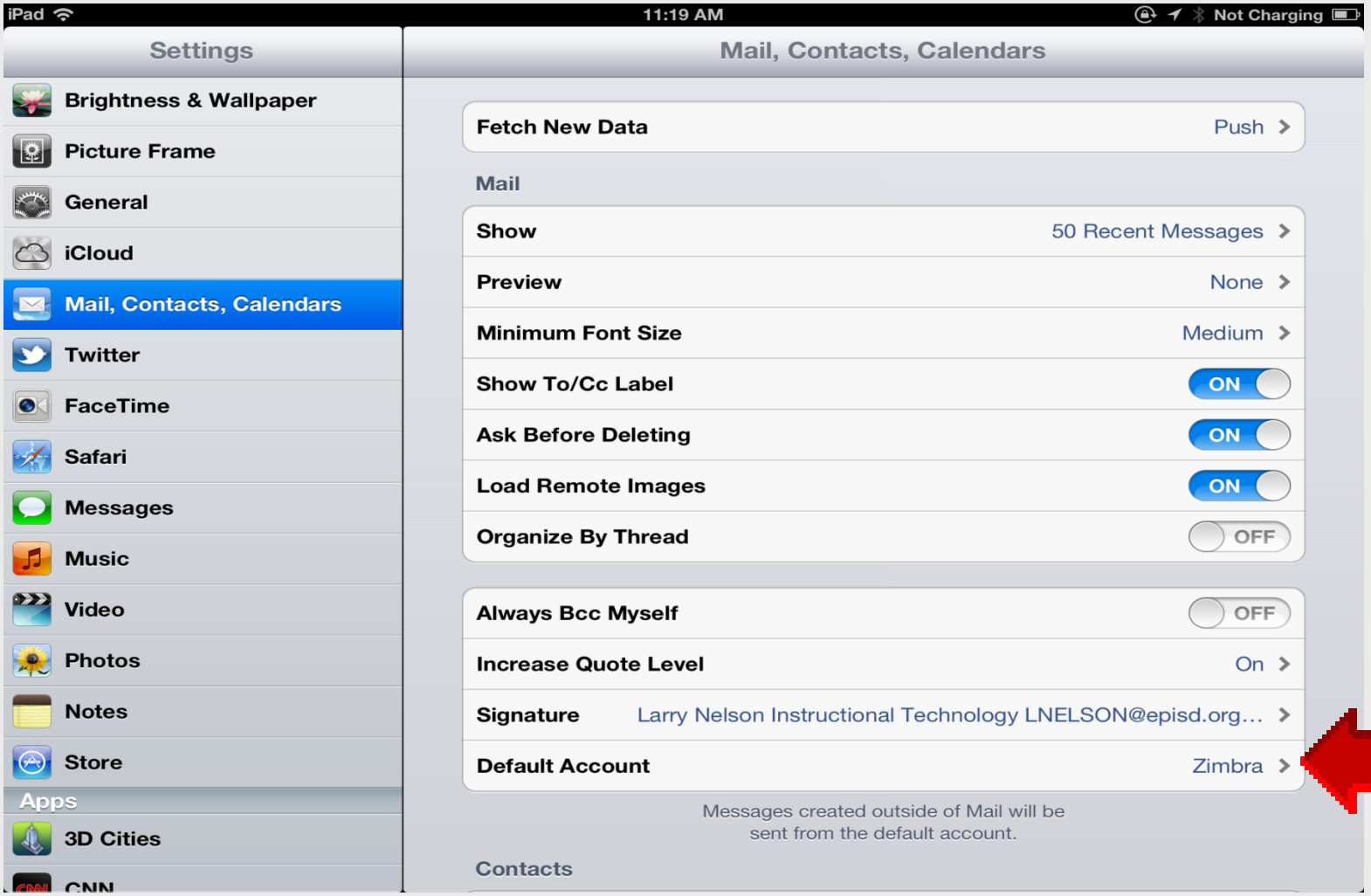
Advanced


iPad
11:01 AM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
Fetch New Data
Advanced
Zimbra
Mail, Calendars, Reminders
Push
Road Runner
Mail
Manual
Gmail
Mail
Manual
Tap each account to set Push settings

Mail Accounts



Default Account



iPad Basics

Change E-mail Signature

Sent *from my* iPad

Change Signature

Add Business Signature

Name – Grade or department

School name

District email address

iPad Basics

Lock *and* Unlock

Lock *the* iPad

1. Prevents accidentally starting an app
2. Prevents undesired use of the iPad
3. Press OFF button
   Let go quickly
   Screen turns off
4. Sync over Wi-Fi using iTunes

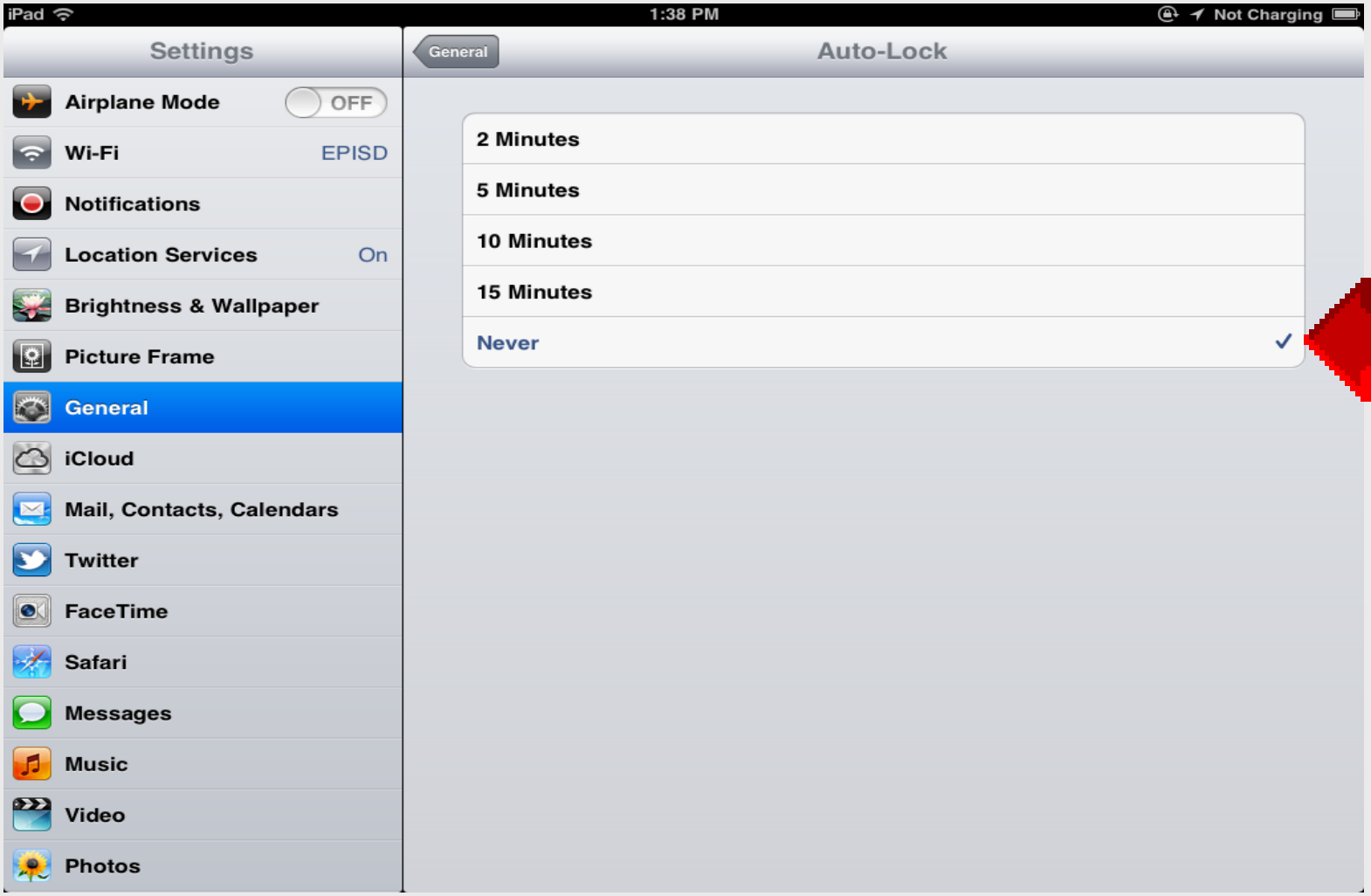
UnLock *the* iPad

Ready *for* Use

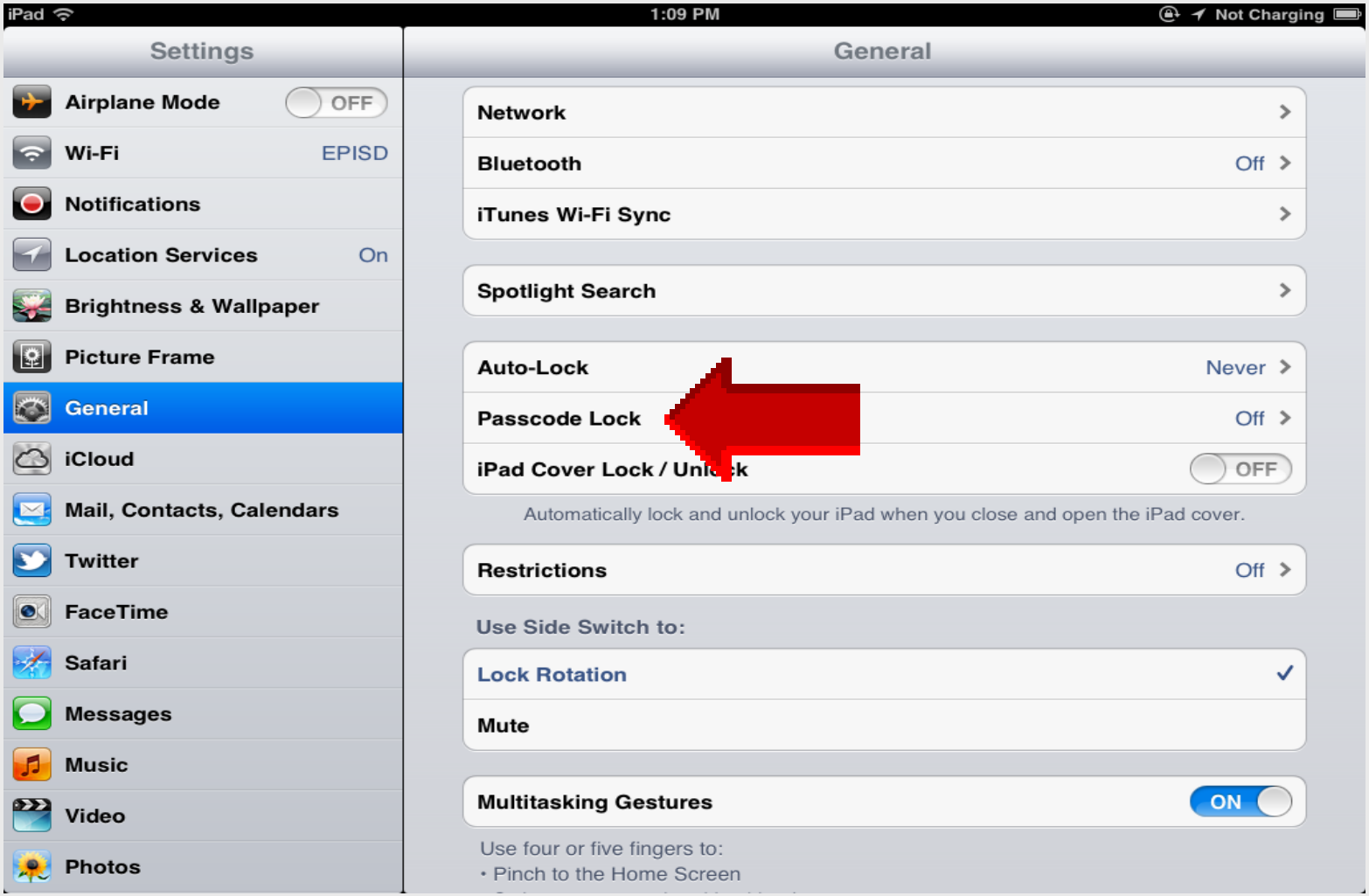
Auto Lock

iPad
1:09 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
Network
Bluetooth
Off
iTunes Wi-Fi Sync
Spotlight Search
Auto-Lock
Never
Passcode Lock
Off
iPad Cover Lock / Unlock
OFF
Automatically lock and unlock your iPad when you close and open the iPad cover.
Restrictions
Off
Use Side Switch to:
Lock Rotation
Mute
Multitasking Gestures
ON
Use four or five fingers to:
• Pinch to the Home Screen

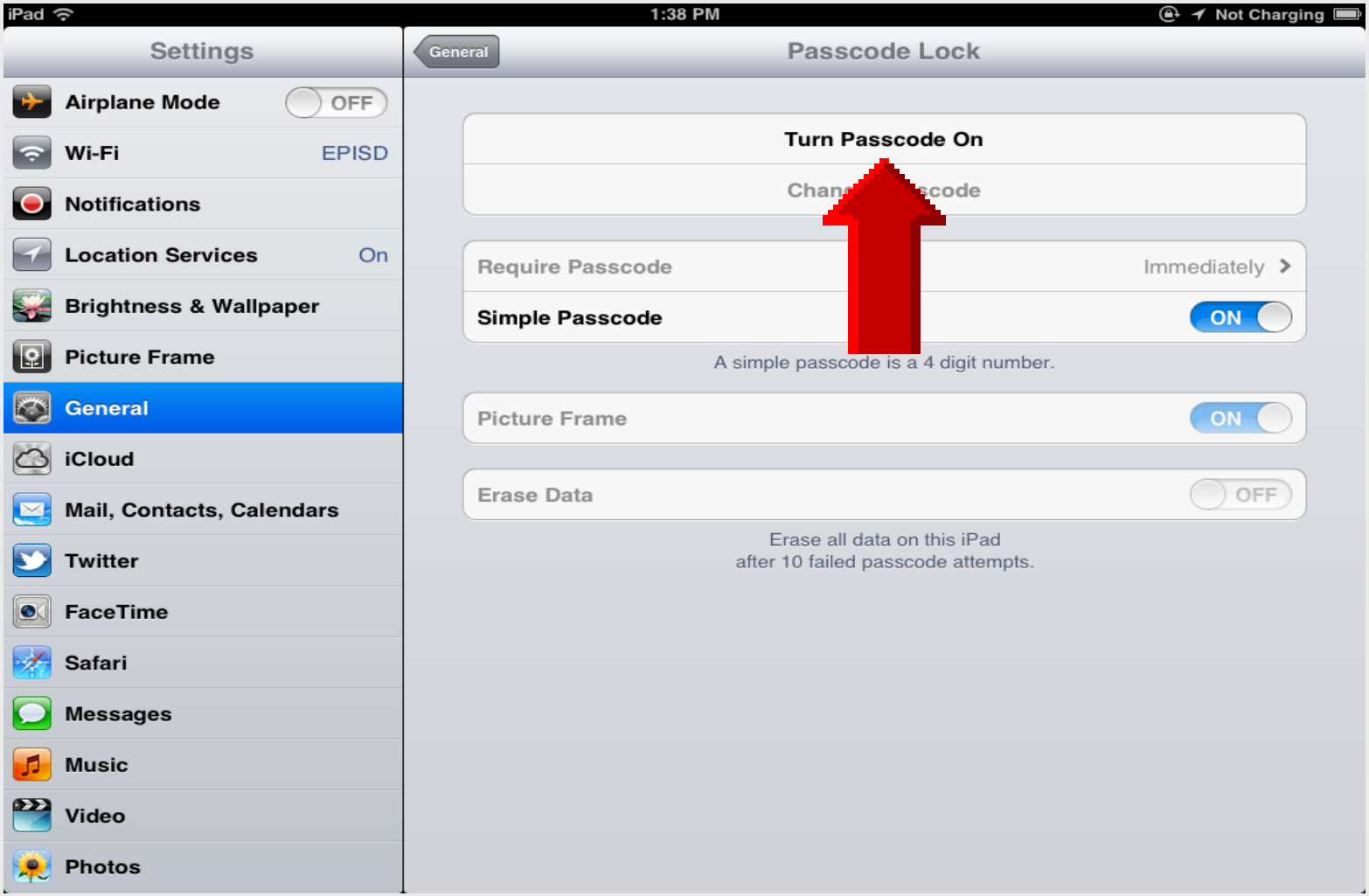
Auto Lock


iPad
1:38 PM
Not Charging
Settings
Airplane Mode
OFF
Wi-Fi
EPISD
Notifications
Location Services
On
Brightness & Wallpaper
Picture Frame
General
iCloud
Mail, Contacts, Calendars
Twitter
FaceTime
Safari
Messages
Music
Video
Photos
General
Auto-Lock
2 Minutes
5 Minutes
10 Minutes
15 Minutes
Never

Passcode Lock



Passcode Lock



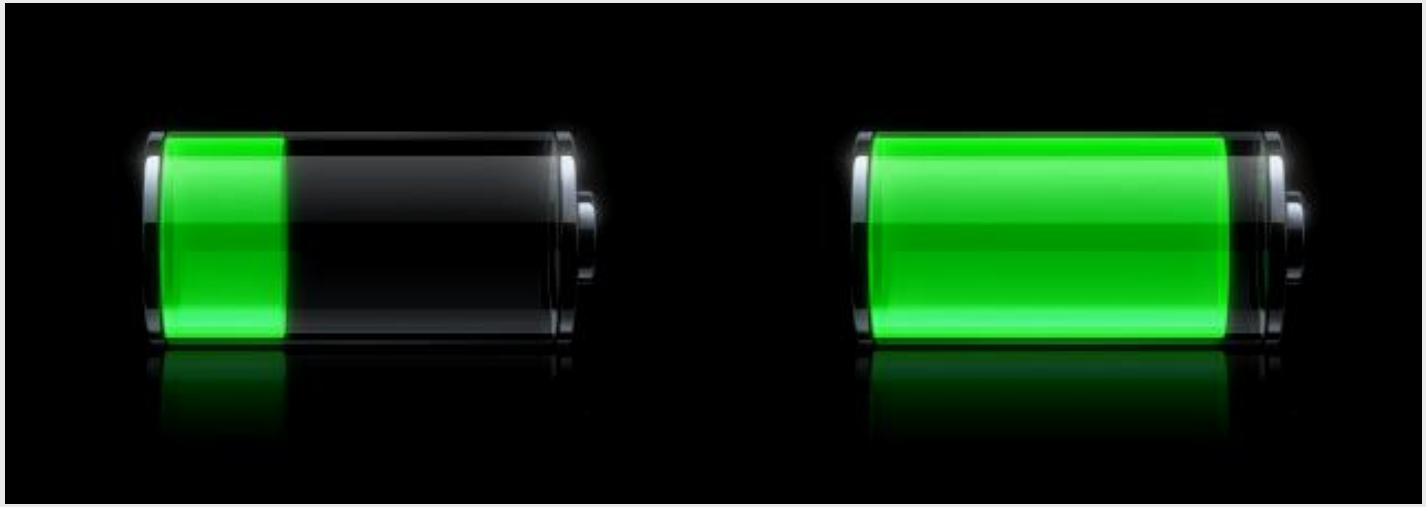
Passcode Lock

iPad Basics

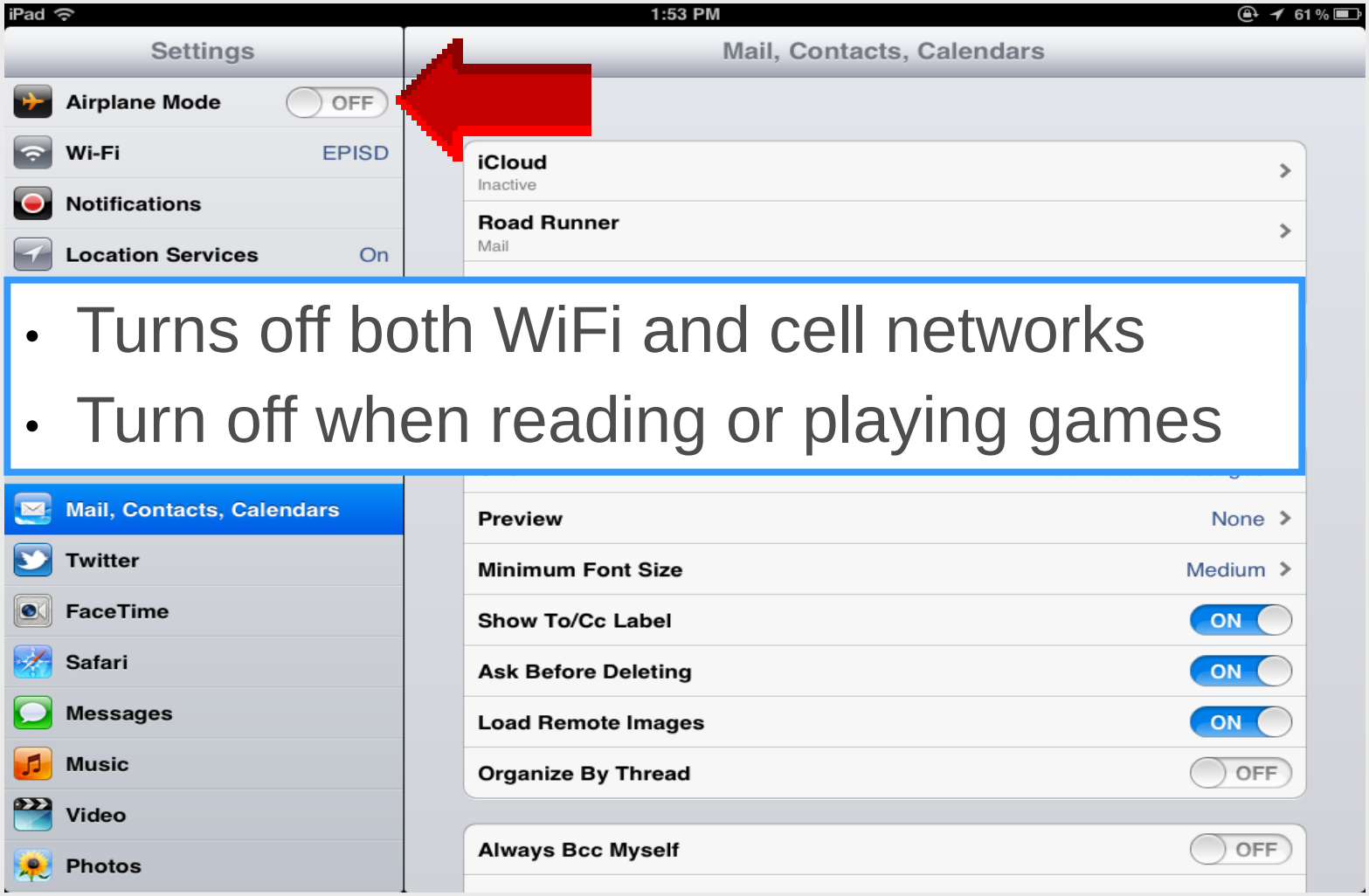
Maximize Battery

Keep iPad Out *of* Sun

1. Heat kills battery
2. Do not leave in hot car
3. Expensive to replace battery



Airplane Mode Off

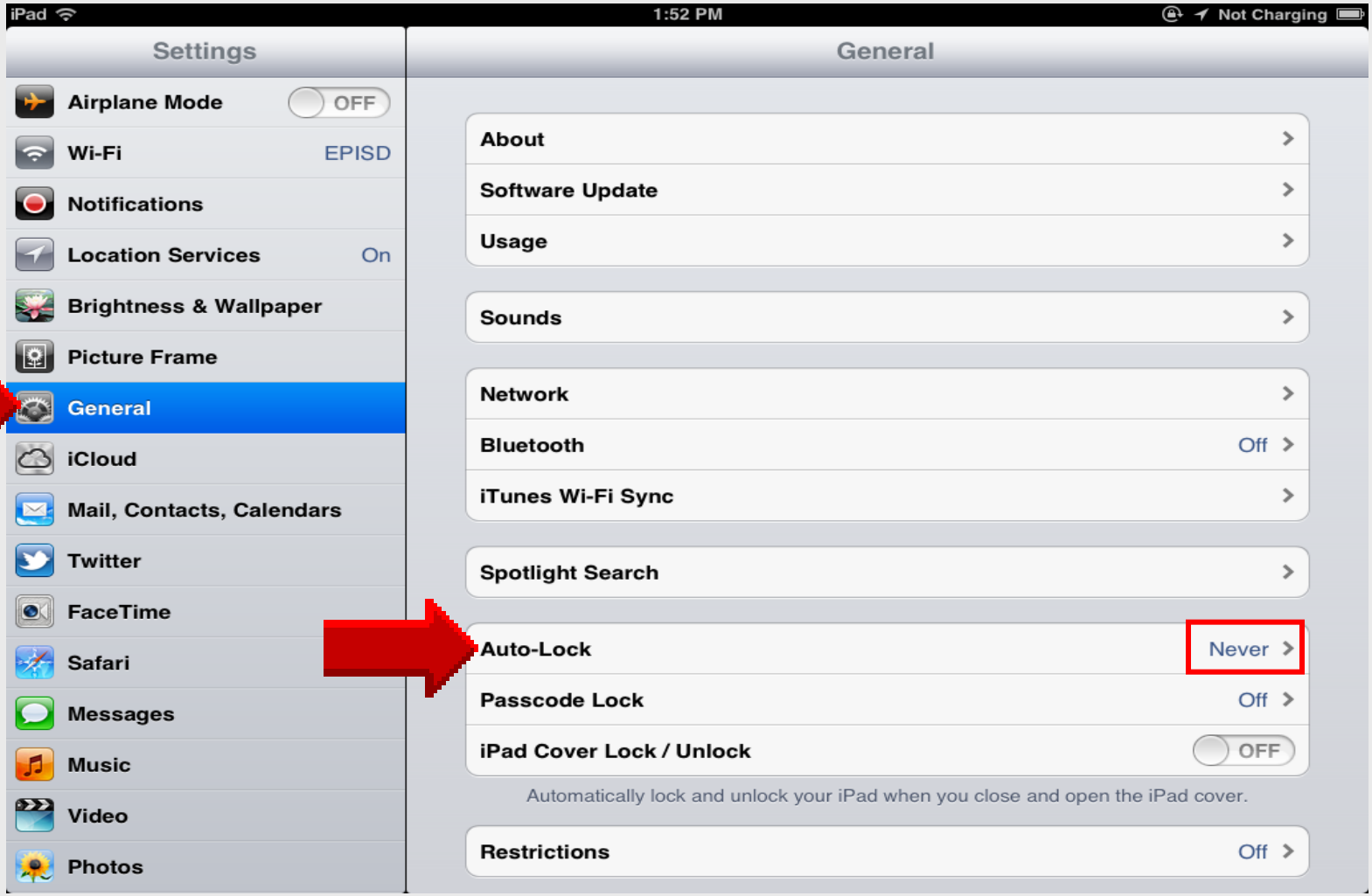


- Turns off both WiFi and cell networks
- Turn off when reading or playing games

Screen Brightness

- Maximum brightness uses more battery
- Screen has excellent resolution

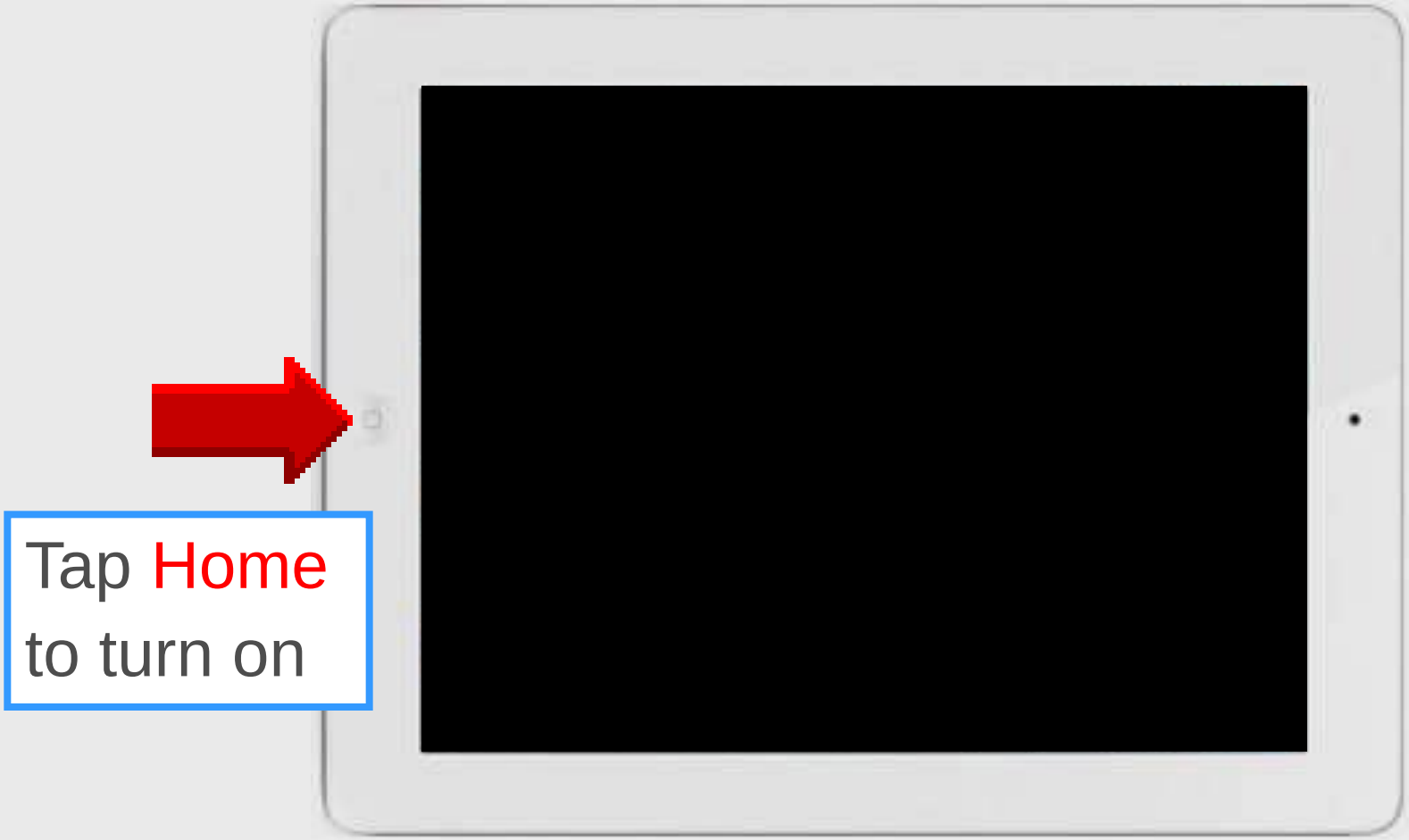
Lock Screen Quickly



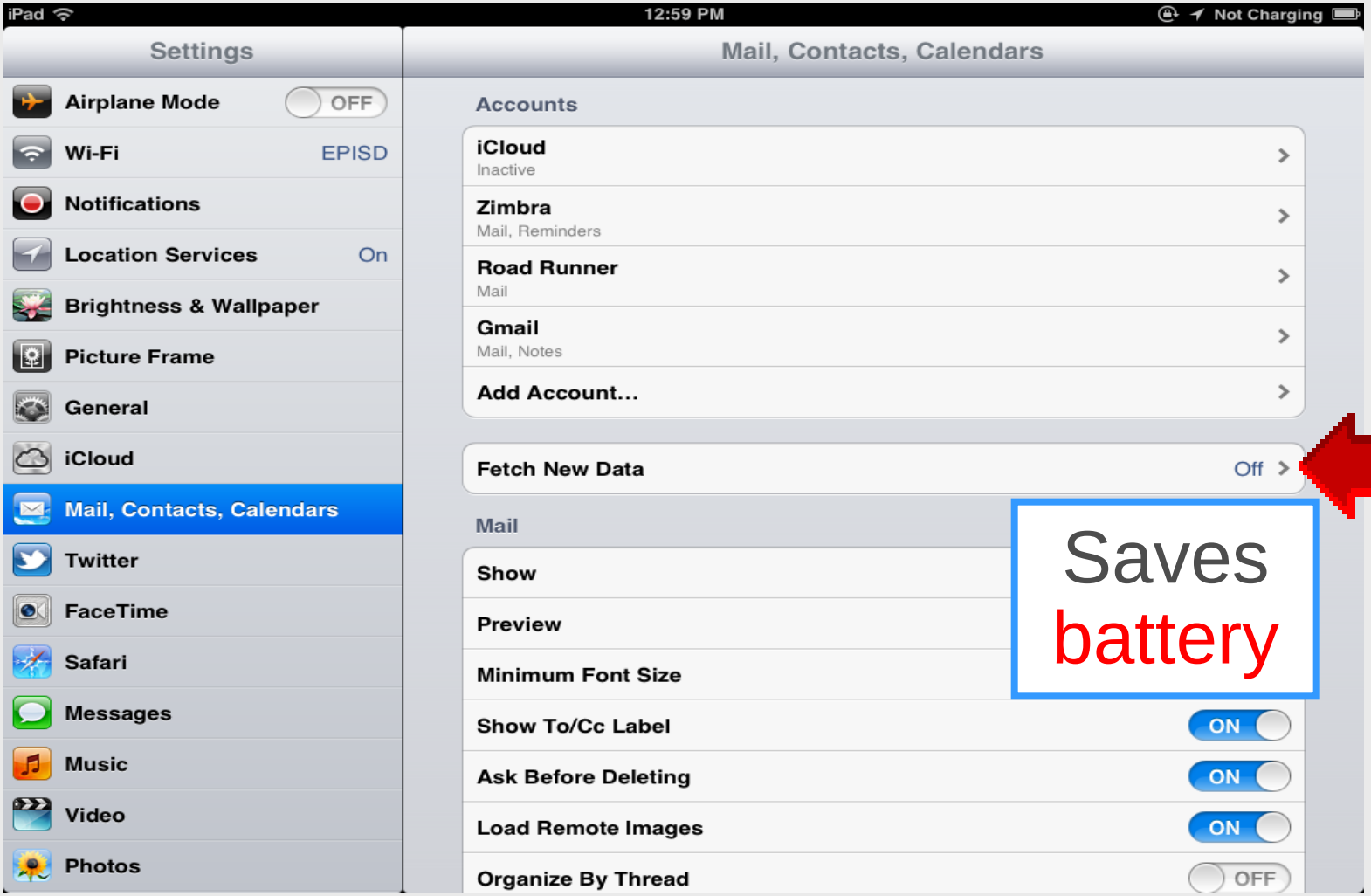
Lock Screen Quickly

1. Automatically turns off screen when not in use
2. Tap **Home – Unlock** to turn back on

Unlock Screen



Mail – Fetch OFF



iPad Basics

Add Folders

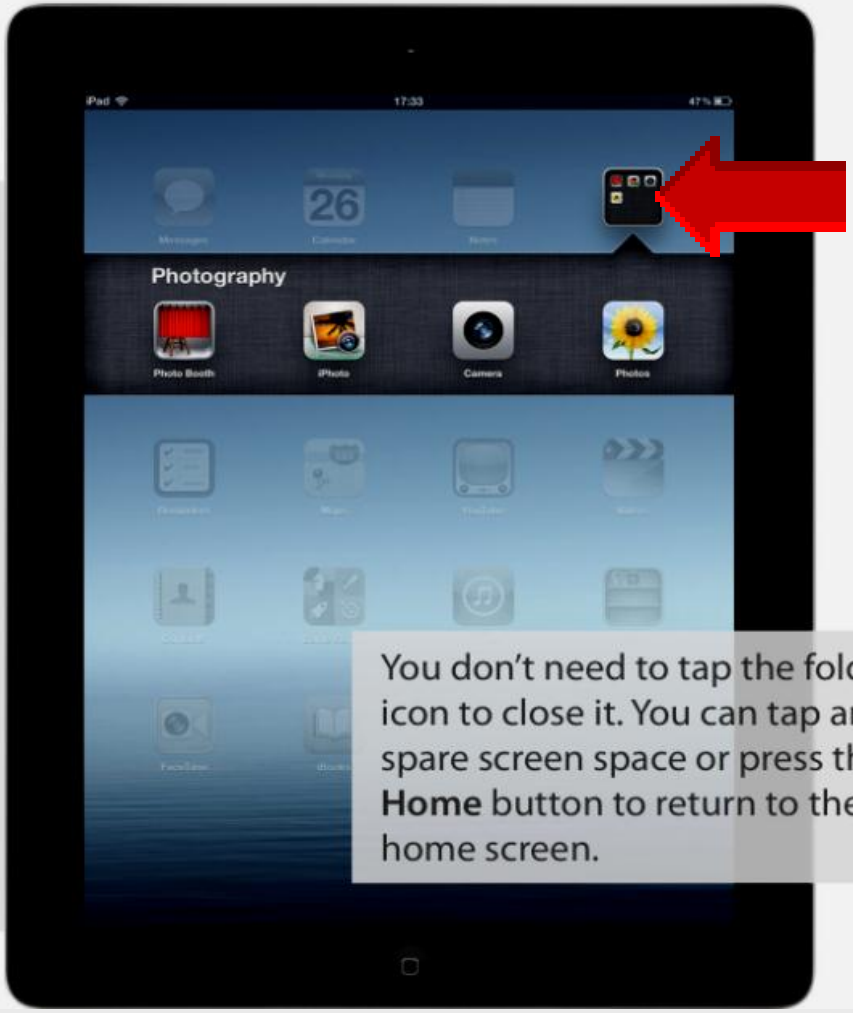
Create Folders

Folders

FOLDERS ALLOW YOU to group similar apps together to help save screen space.

While organizing your apps, drag one app icon on top of another. This then creates a folder with both apps inside.

You can then name the folder to reflect the apps it contains. To move more apps into a particular folder, simply return to the main screen and drag the other apps onto the folder icon. You can put up to 20 apps in each folder.



You don't need to tap the folder icon to close it. You can tap any spare screen space or press the **Home** button to return to the home screen.

Create Folders

Name *the* Folder

Social Studies Folder

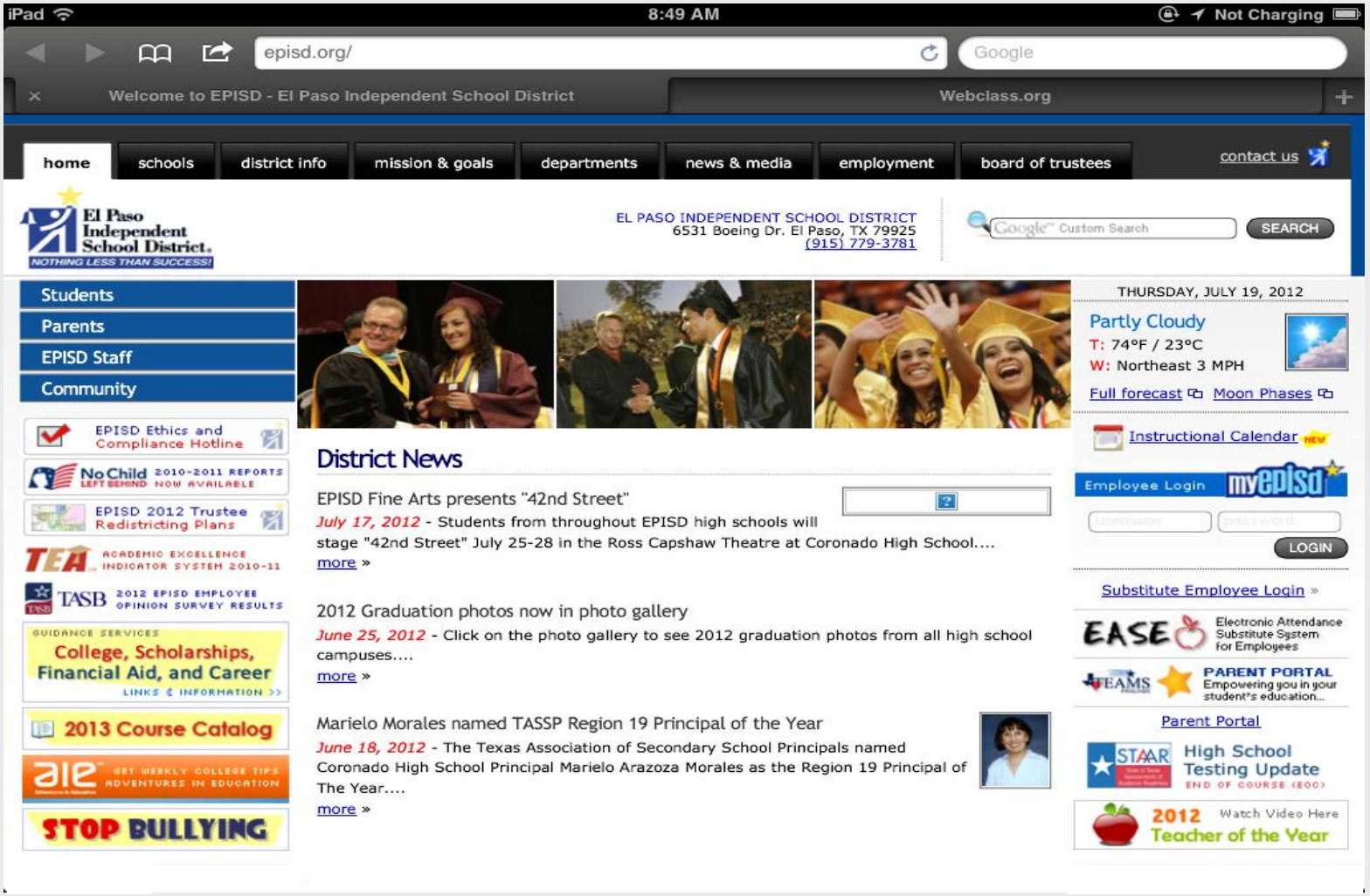
Social Studies Folder

iPad Basics

Using Safari

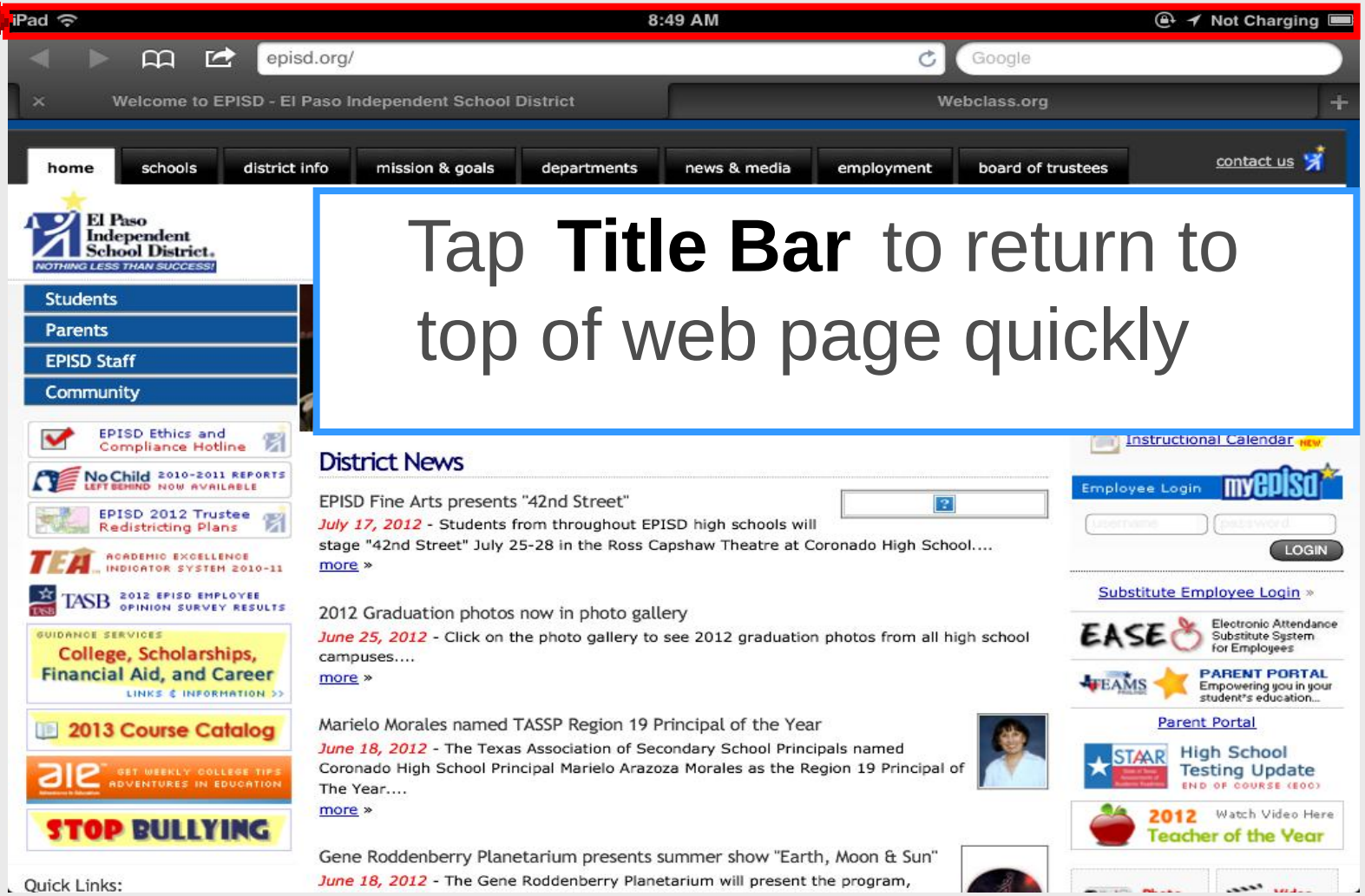
Using Safari

Using Safari



Scroll *to* Top

Title bar



Scroll *to* Top

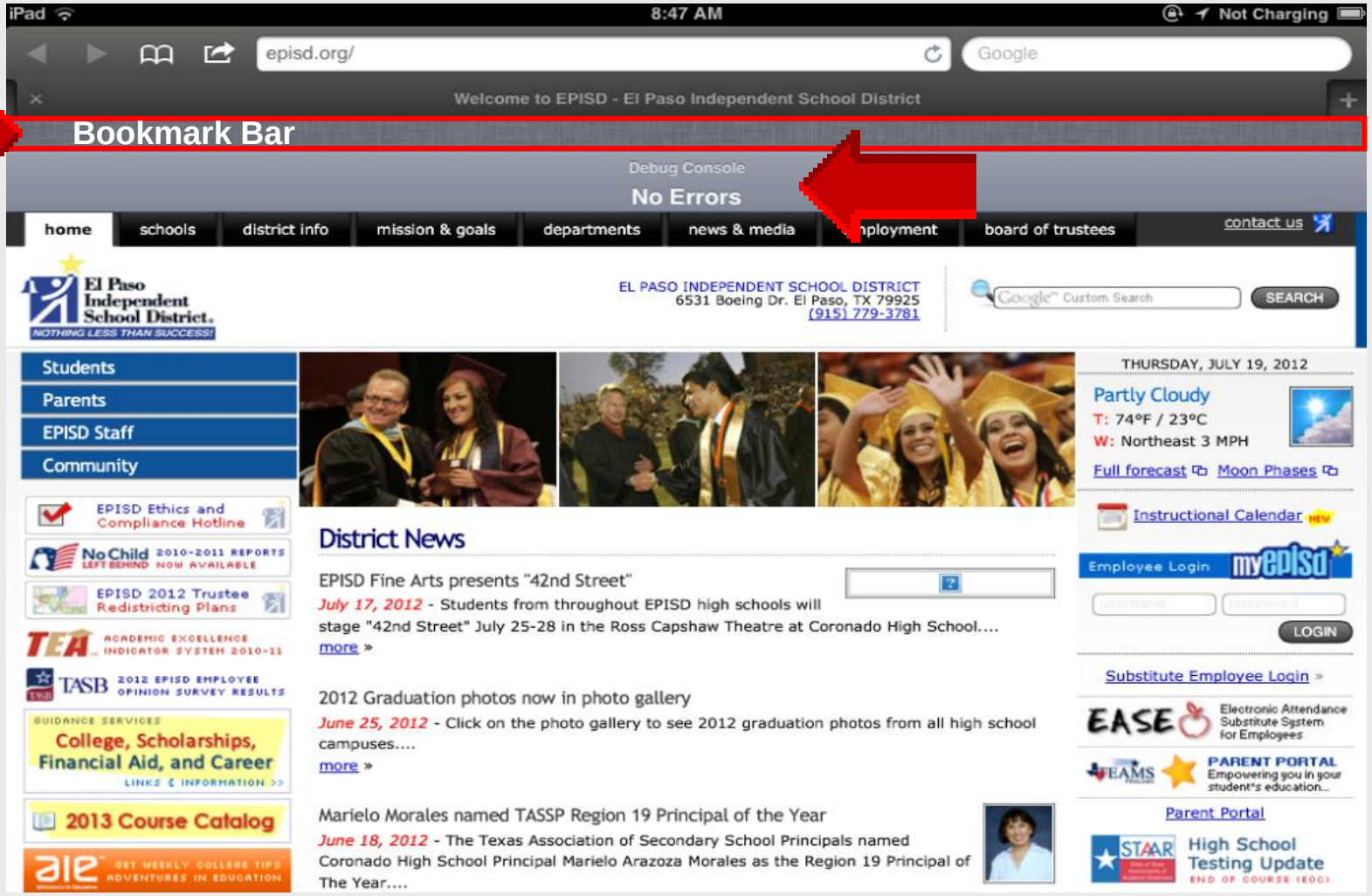
The Fast Way
To The Top

TO SCROLL BACK to the top of a page quickly, just tap the status bar. This is the thin black bar at the top of the screen where the current time is shown.

You can also tap the status bar above side columns in apps such as ***Mail*** or ***Notes***.

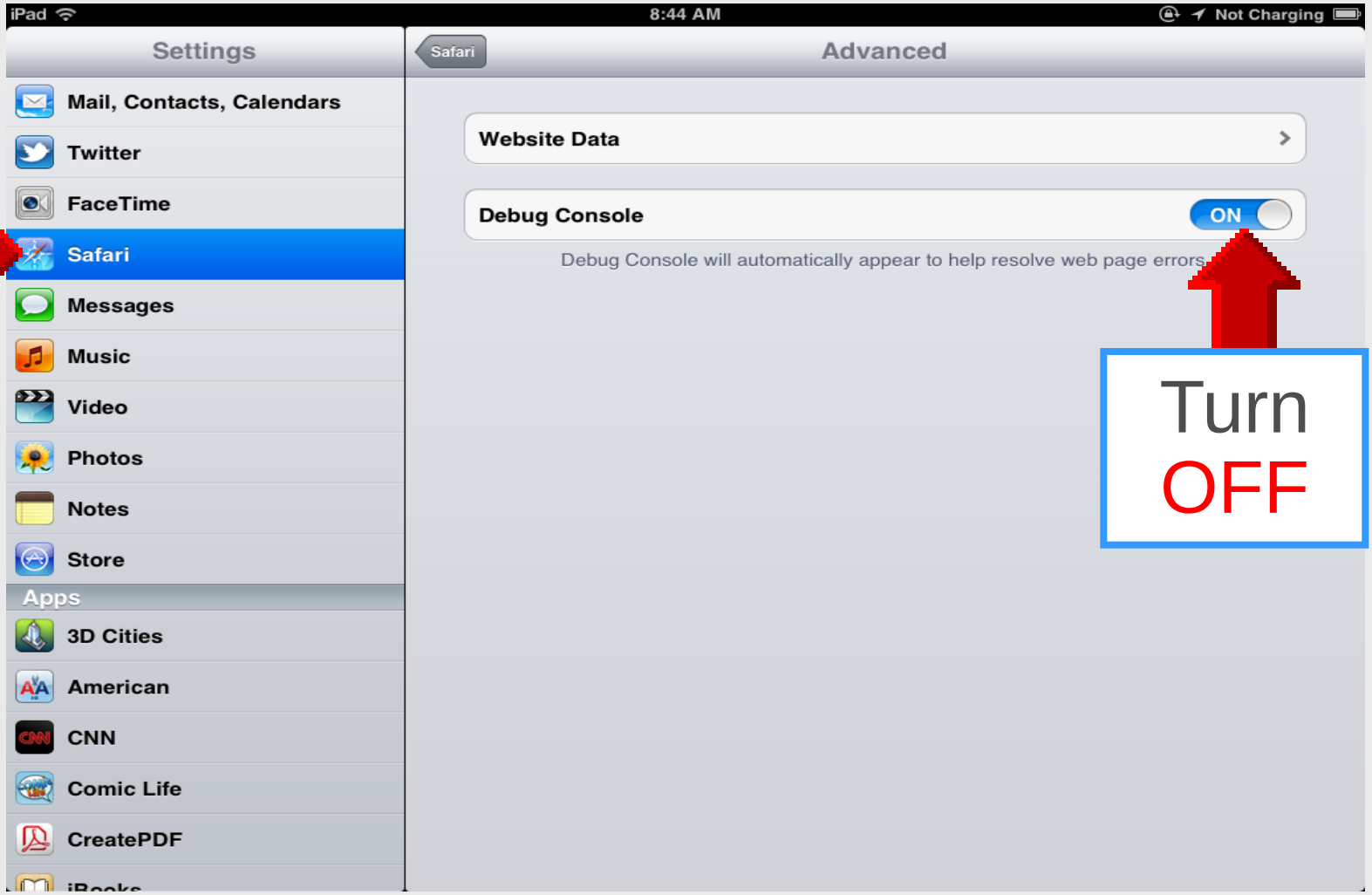
This is really useful for getting back to the top of your Inbox column when using landscape view in ***Mail***.

Bookmark Bar & Debug

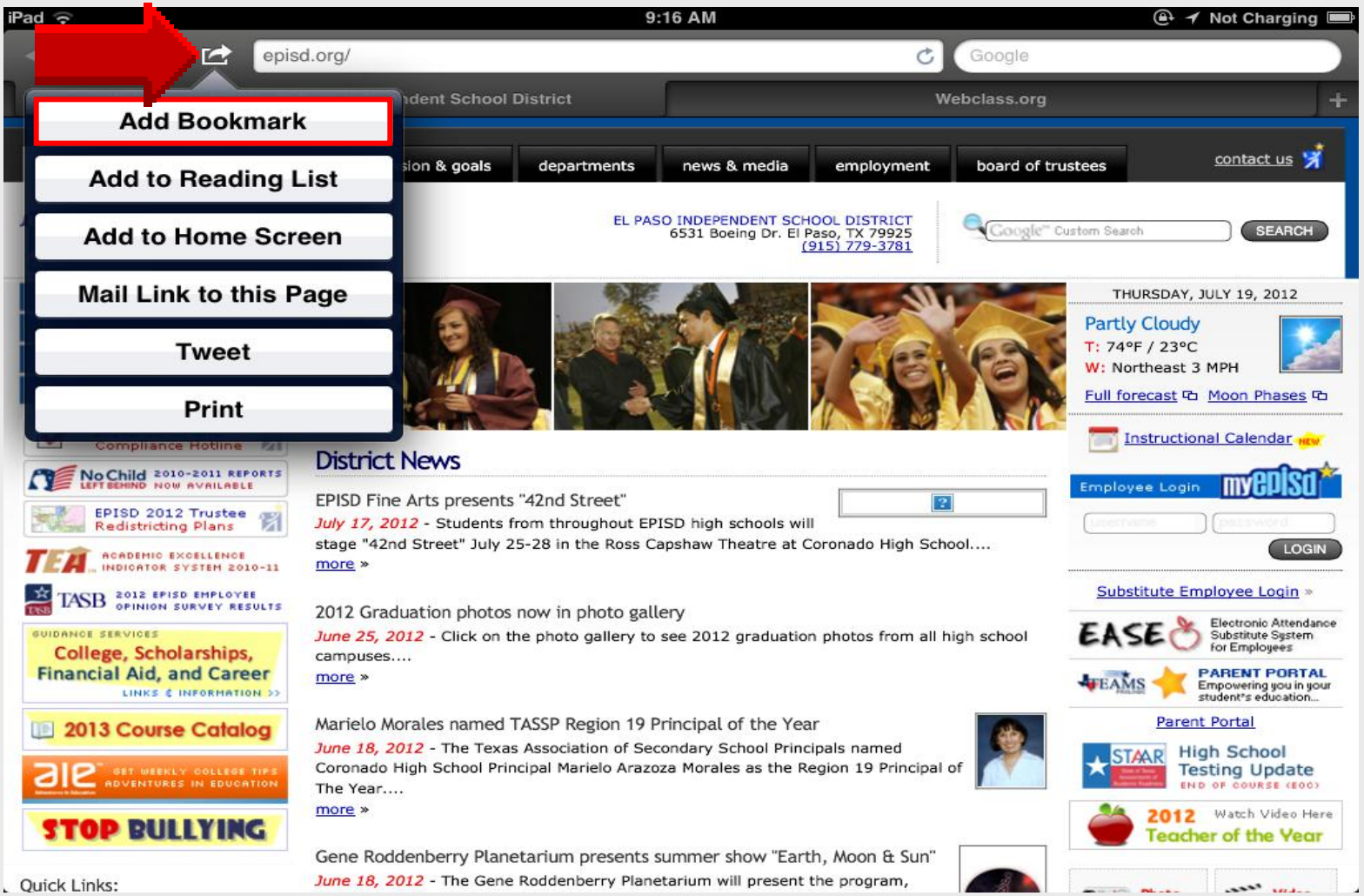


Settings – Safari

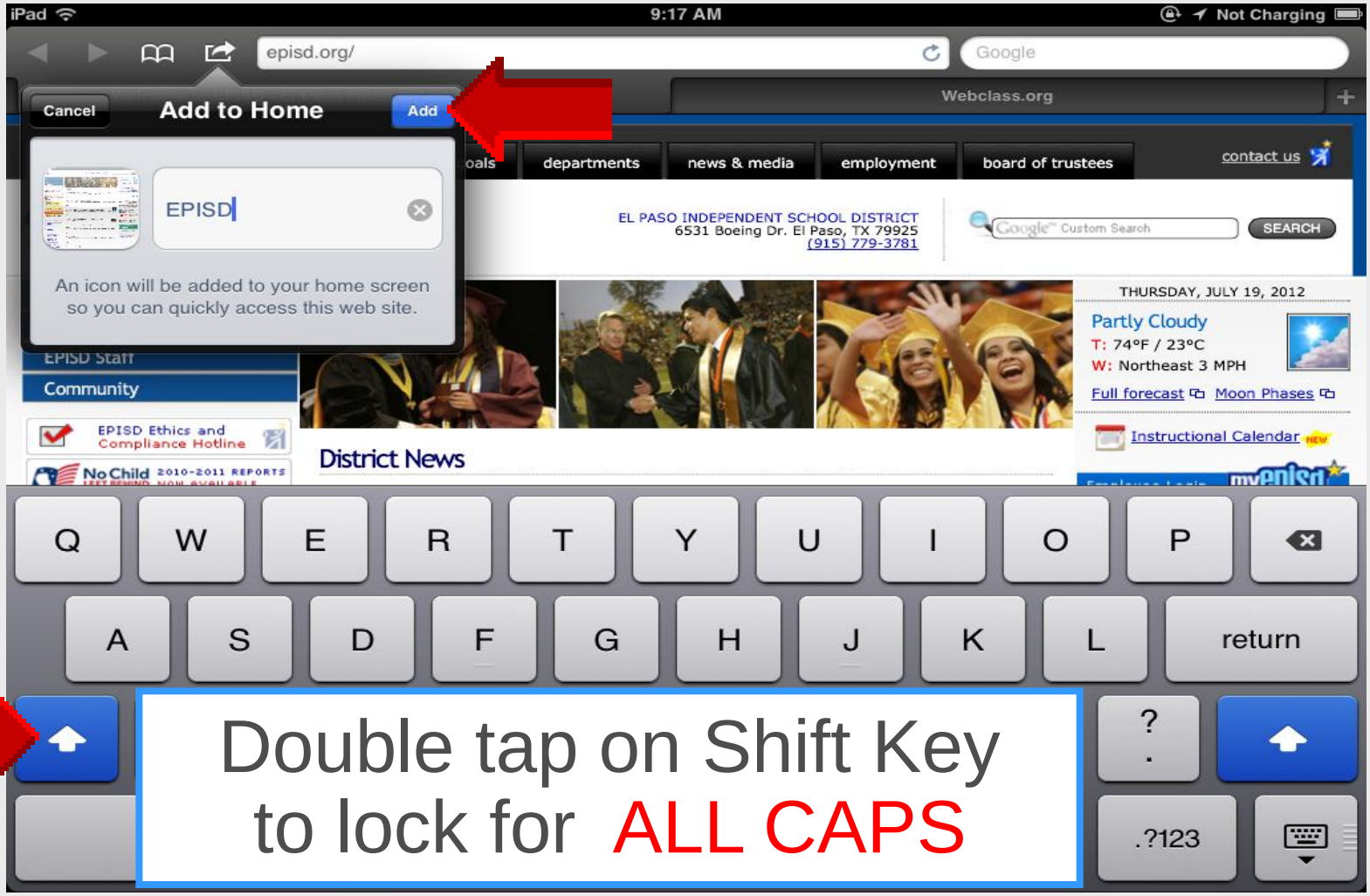
Debug Console



Add Bookmark

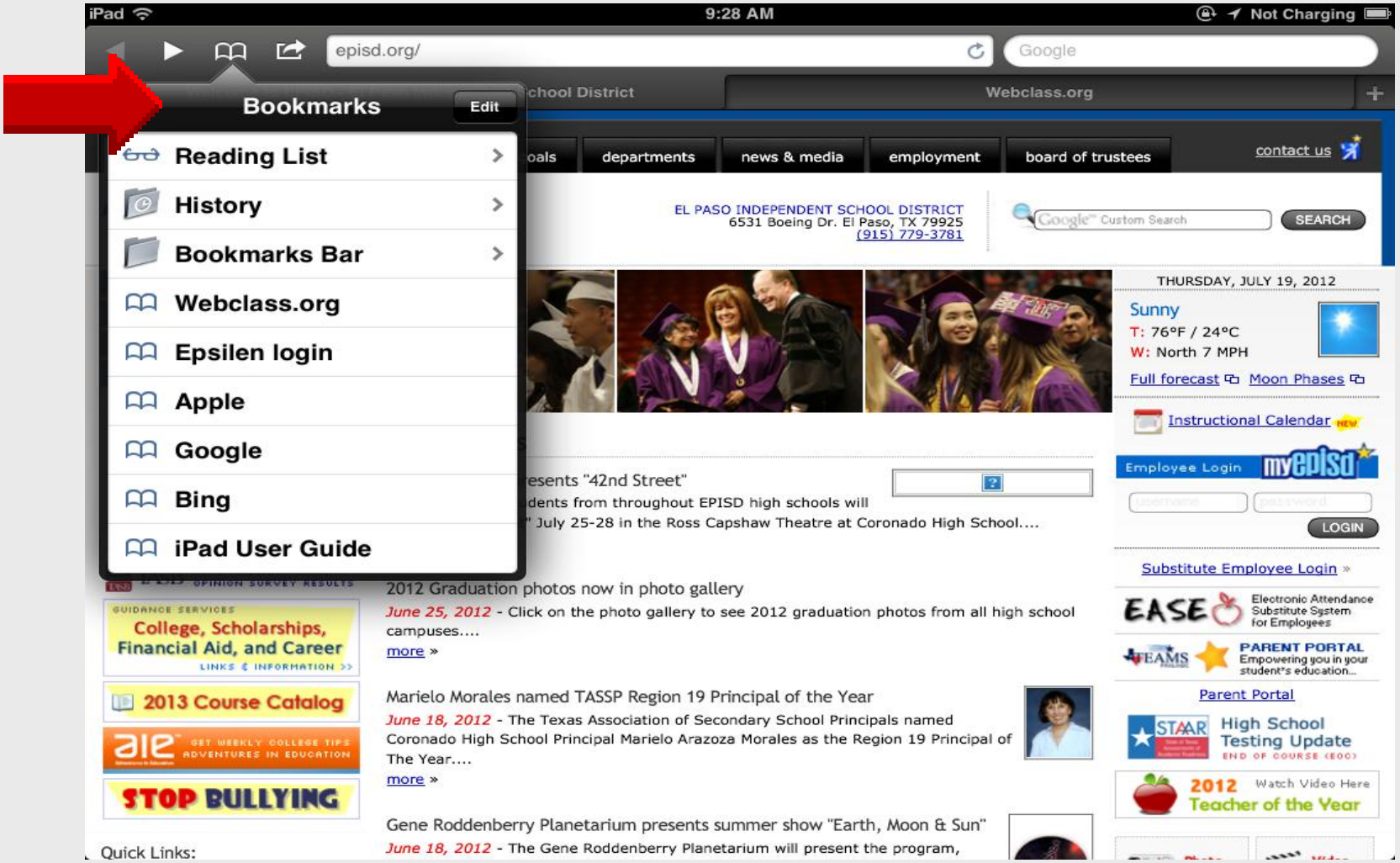


Edit Bookmark

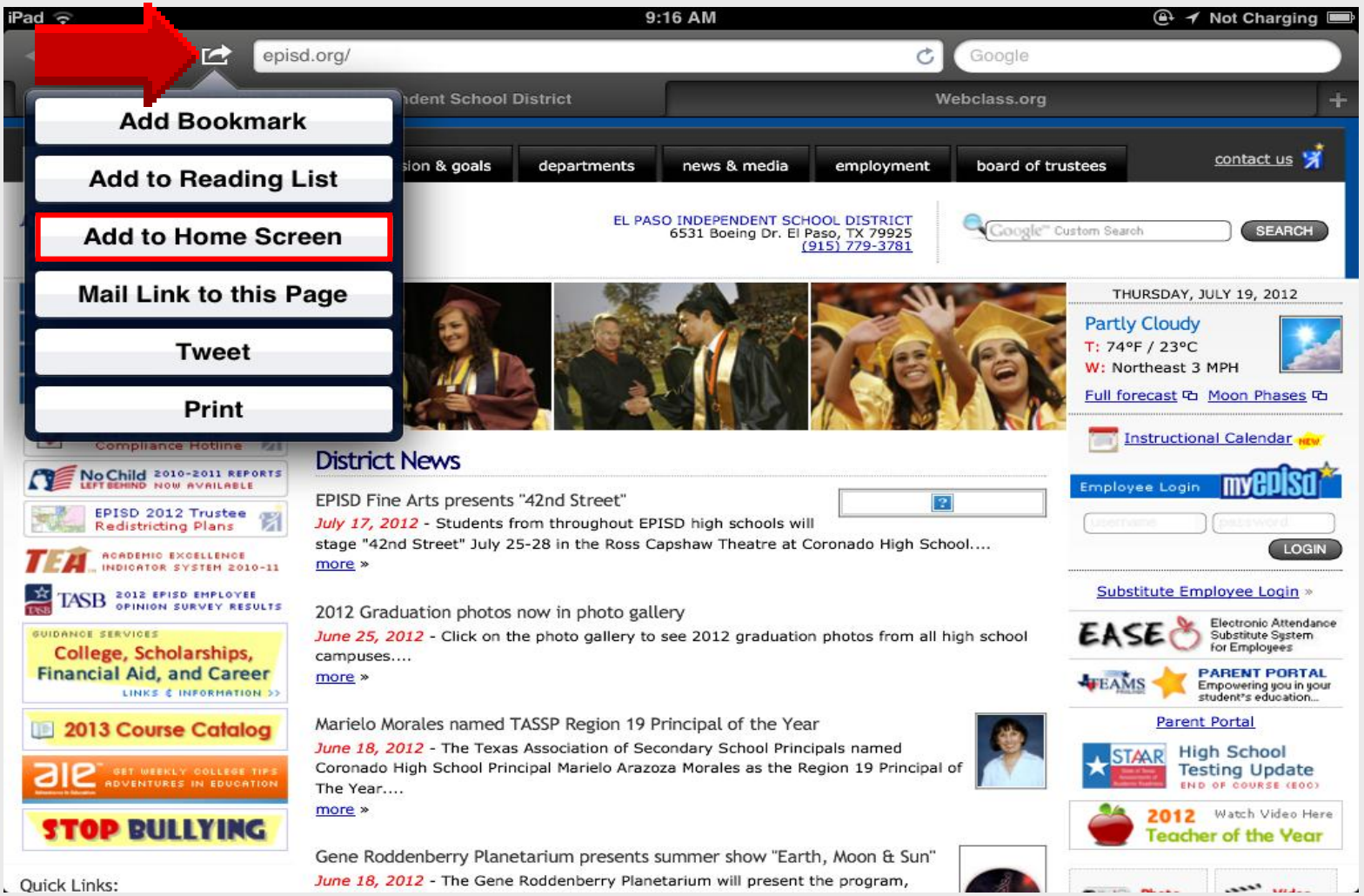


Double tap on Shift Key to lock for ALL CAPS

Bookmarks


iPad
9:28 AM
Not Charging
episd.org/
Google
Bookmarks
Edit
Reading List
History
Bookmarks Bar
Webclass.org
Epsilen login
Apple
Google
Bing
iPad User Guide
Webclass.org
departments
news & media
employment
board of trustees
contact us
EL PASO INDEPENDENT SCHOOL DISTRICT
6531 Boeing Dr. El Paso, TX 79925
(915) 779-3781
SEARCH
THURSDAY, JULY 19, 2012
Sunny
T: 76°F / 24°C
W: North 7 MPH
Full forecast
Moon Phases
Instructional Calendar
Employee Login
myepisd
LOGIN
Substitute Employee Login
EASE
Electronic Attendance Substitute System for Employees
PARENT PORTAL
Empowering you in your student's education...
Parent Portal
STAAR
High School Testing Update
END OF COURSE (EOC)
2012
Watch Video Here
Teacher of the Year
2012 Graduation photos now in photo gallery
June 25, 2012 - Click on the photo gallery to see 2012 graduation photos from all high school campuses....
more »
Marielo Morales named TASSP Region 19 Principal of the Year
June 18, 2012 - The Texas Association of Secondary School Principals named Coronado High School Principal Marielo Arazoza Morales as the Region 19 Principal of The Year....
more »
Gene Roddenberry Planetarium presents summer show "Earth, Moon & Sun"
June 18, 2012 - The Gene Roddenberry Planetarium will present the program,
GUIDANCE SERVICES
College, Scholarships, Financial Aid, and Career
LINKS & INFORMATION
2013 Course Catalog
GET WEEKLY COLLEGE TIPS
ADVENTURES IN EDUCATION
STOP BULLYING
Quick Links:

Add *to* Home Screen

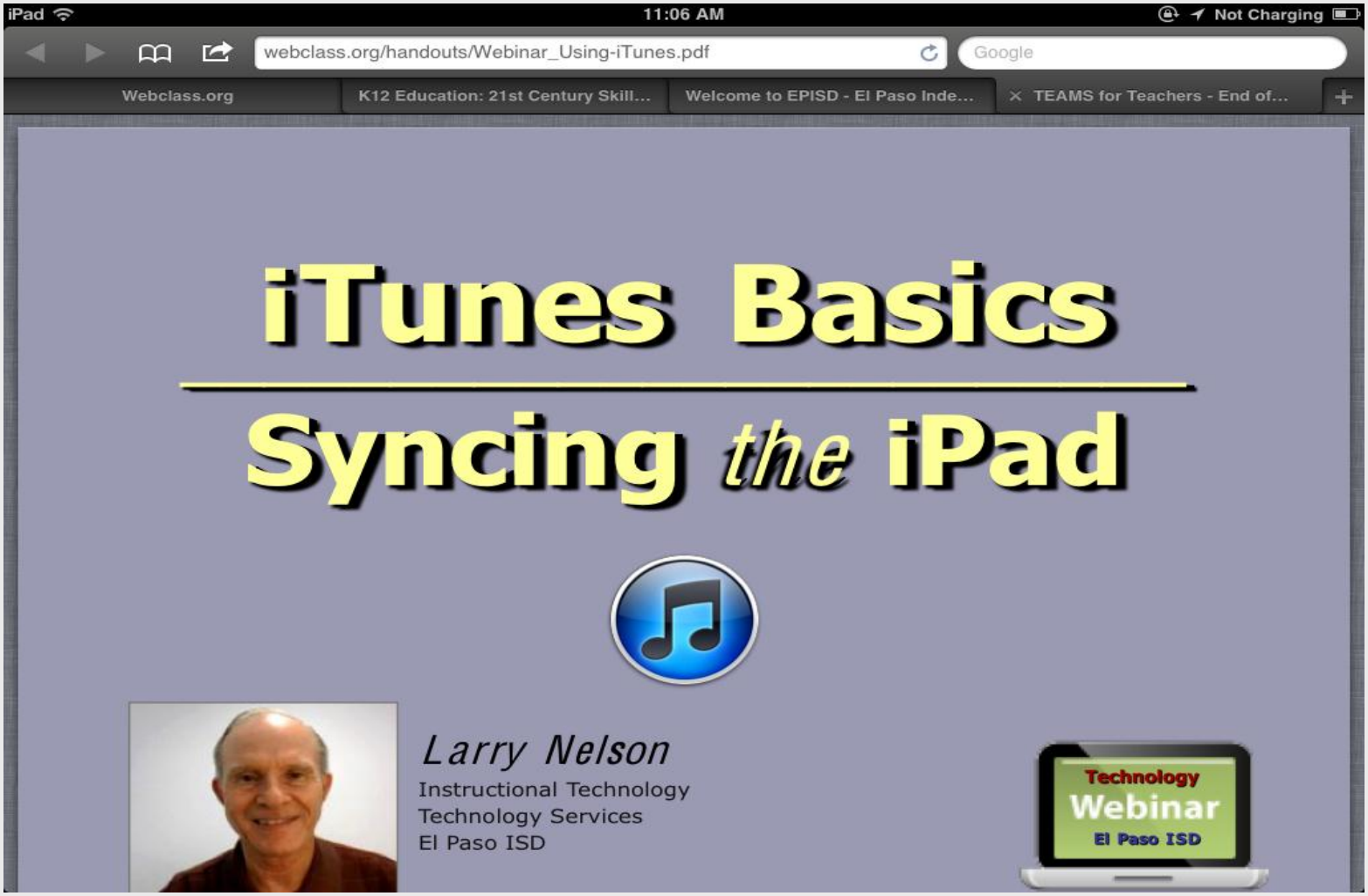


Add *to* Home Screen

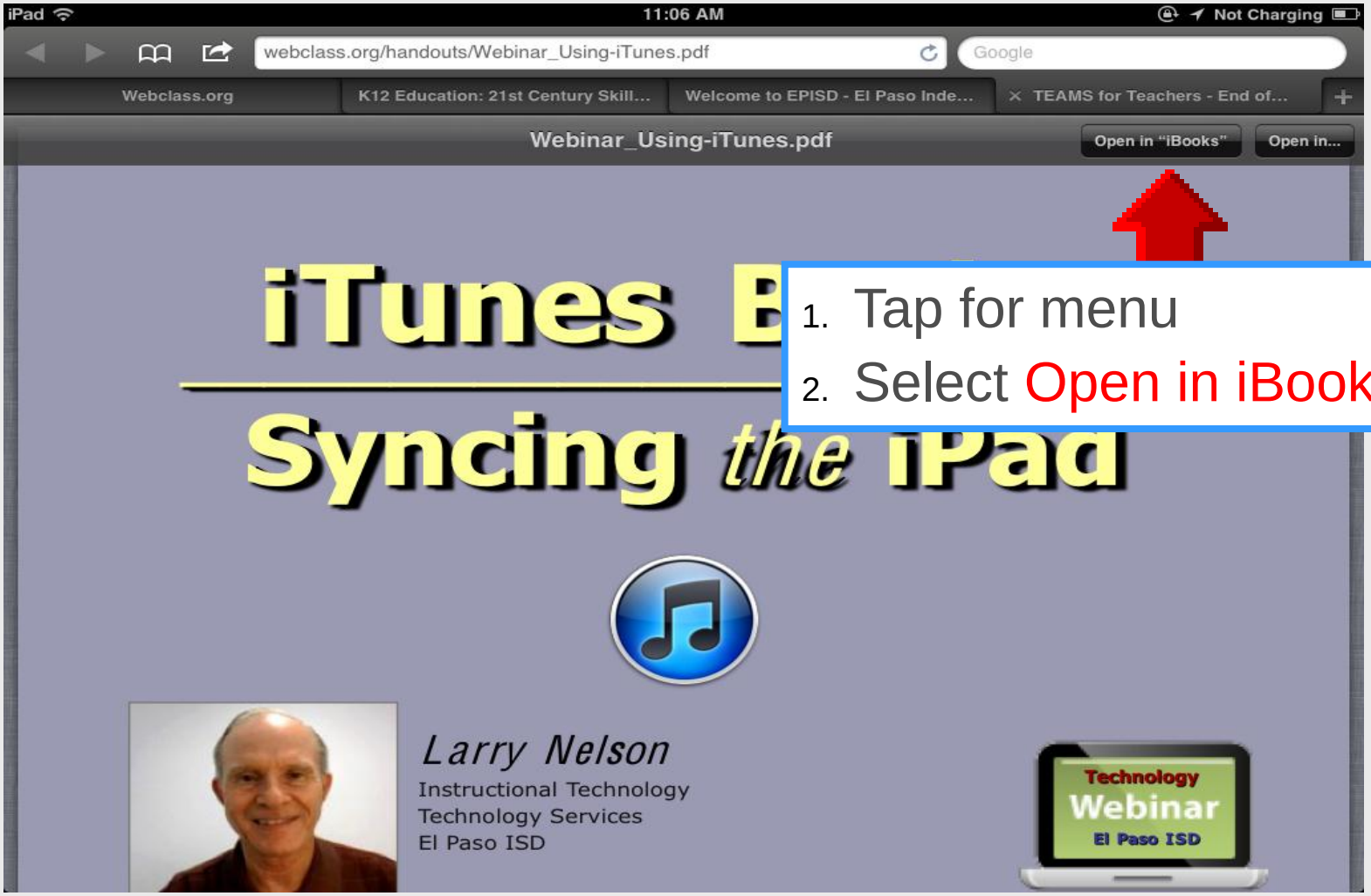
iPad Basics

Adding PDF Files *to* iBooks

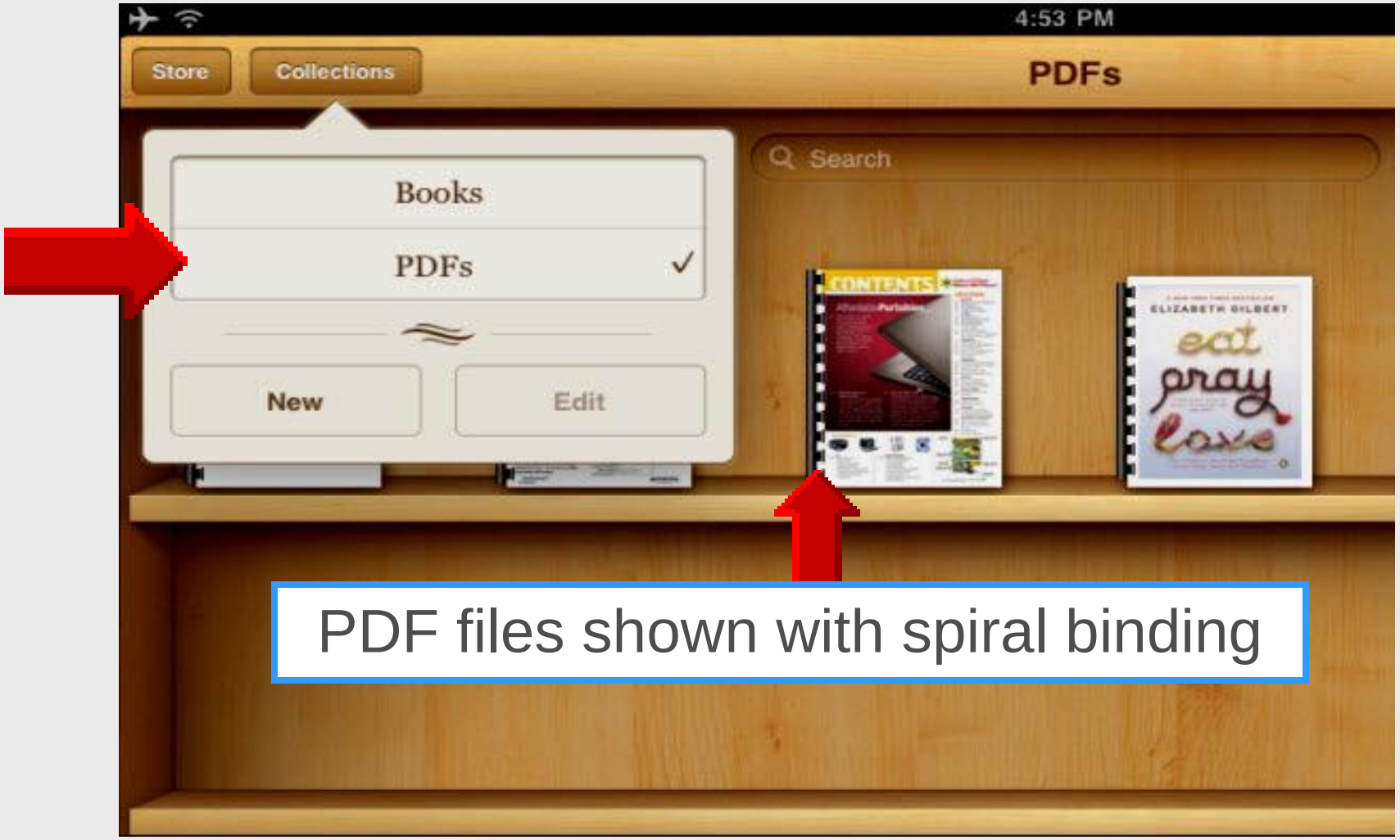
Viewing PDF *in* Safari



Open in iBooks



PDFs *in* iBooks App

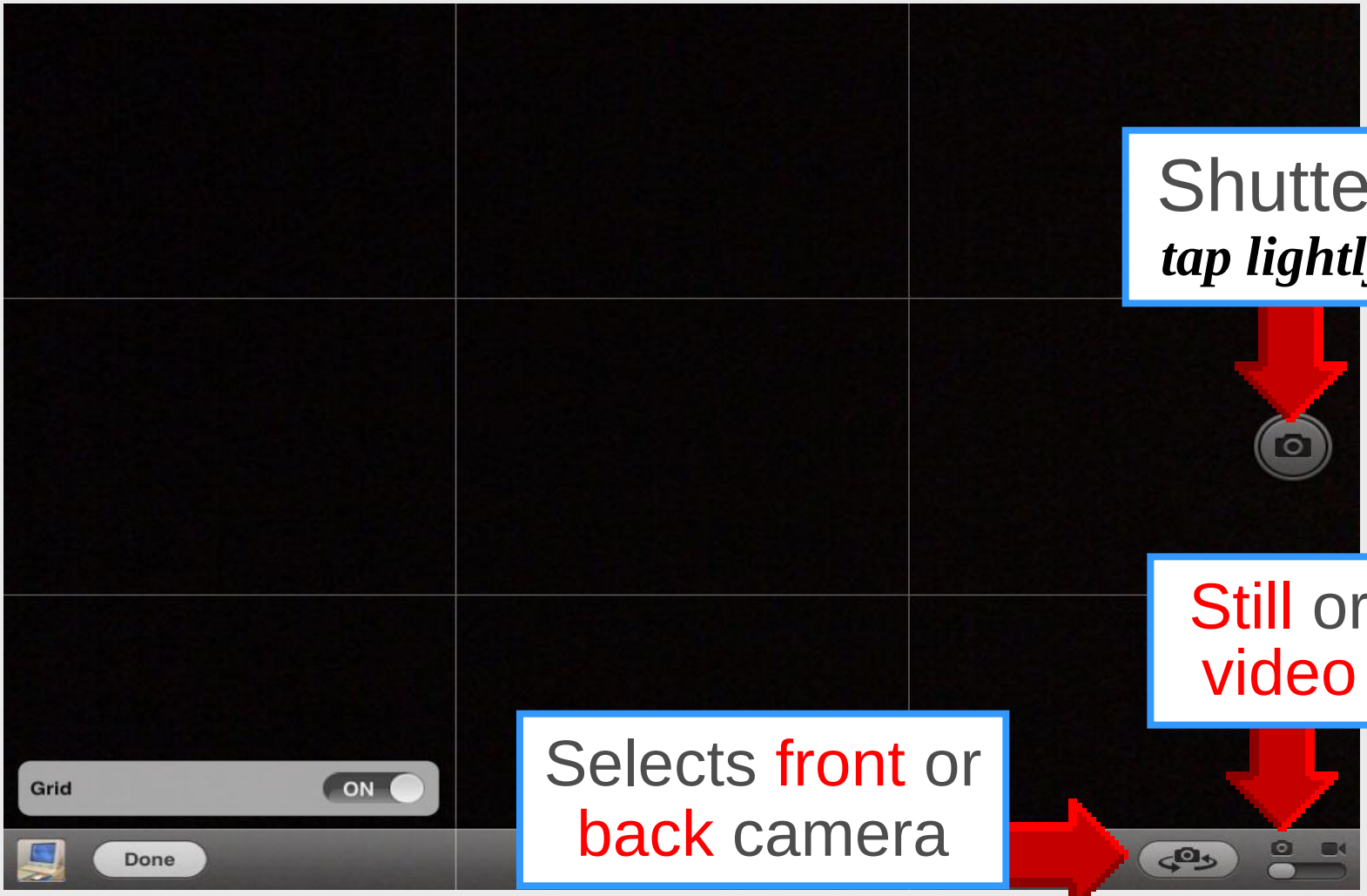


iPad Basics

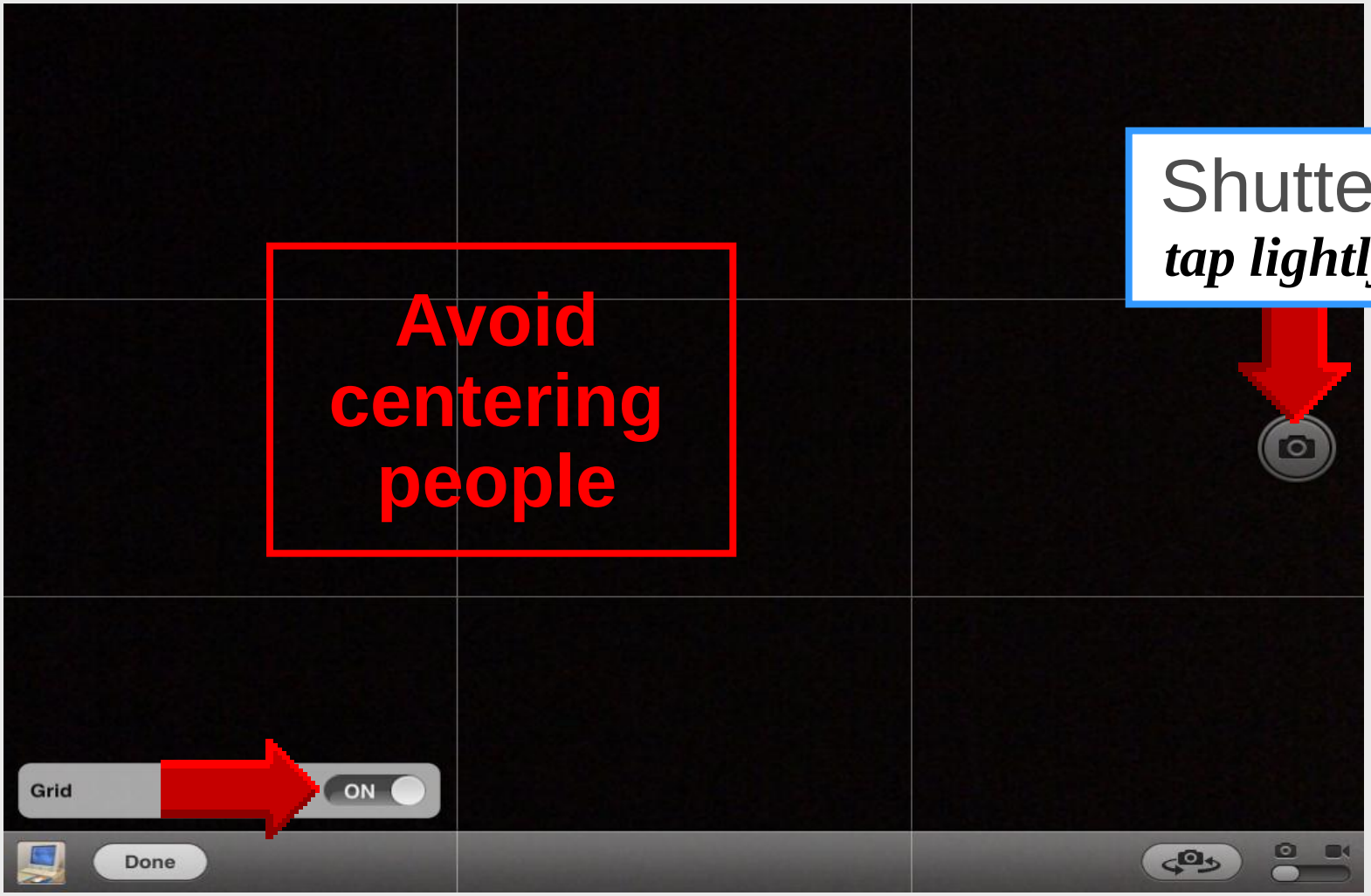
Using *both* Cameras

Using Camera

Camera App


Shutter
tap lightly
Still or video
Selects front or back camera
Grid
ON
Done

Grid



Camera Shutter Closes

View Camera Photos

Camera Roll

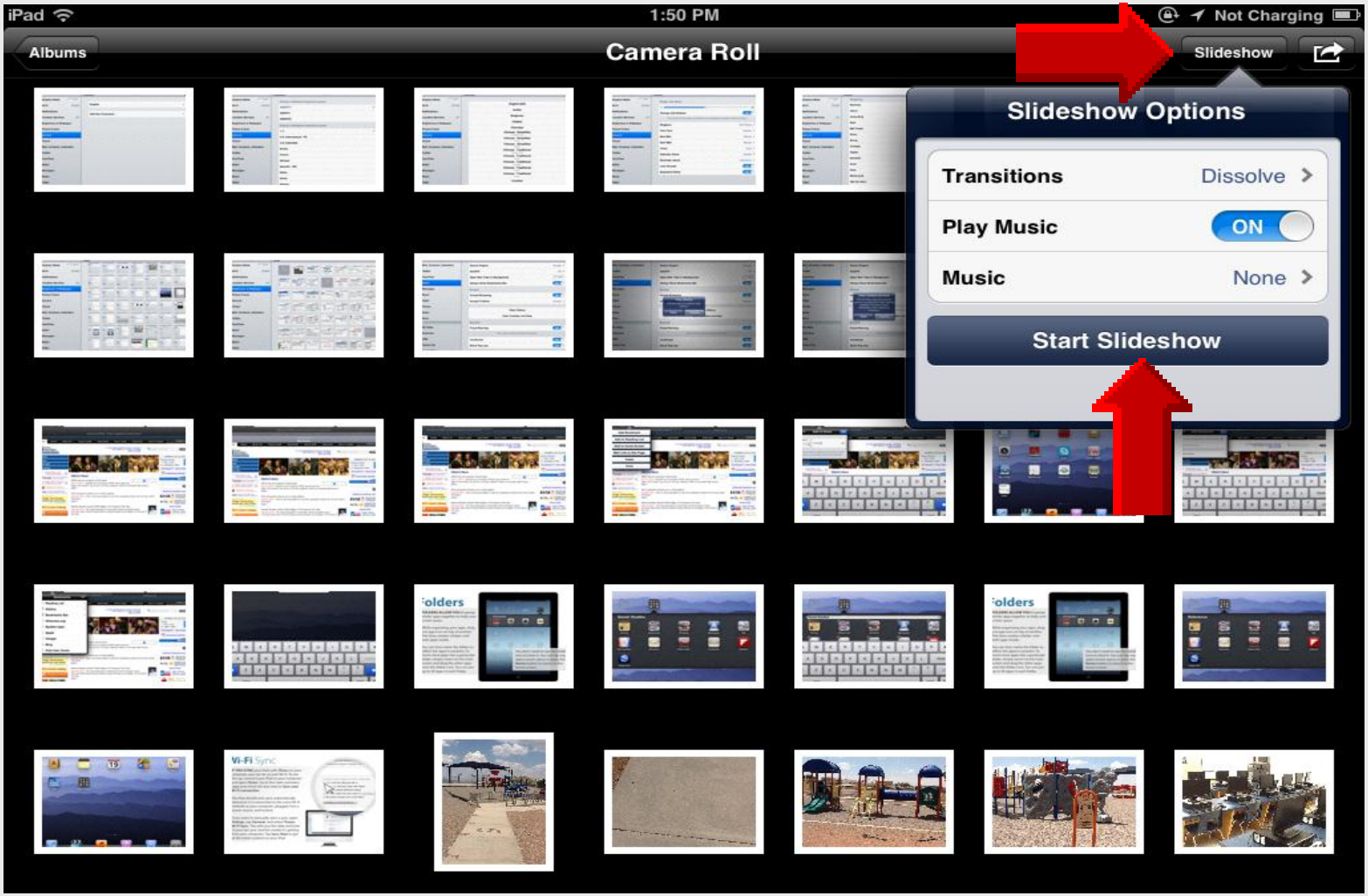
iPad
1:46 PM
Not Charging
Photos
Albums
Edit
Camera Roll
Comic Life
Content Teaching using Comics
Comic Life
Creating a Digital Story
Digital Storytelling
Elem Storytelling - Creating...
Using Digital Cameras
Digital Storytelling
Elem Storytelling - Digital Ca...
Digital Storytelling
Movie Maker
Elem Storytelling - Movie Ma...
Mapping Network Printers
Windows 7
Mapping Network Printers -...
Project Share
My ePortfolio
Project Share ePortfolio
Project Share
Group Collaboration
Project Share Groups
Texas STaR Chart
Online Technology Profile
STaR Chart
TEAMS for Teachers
Gradebook
TEAMS Gradebook
EPISD Parent Portal
Registration and Login
TEAMS Parent Portal
TEAMS for Teachers
Report Card
TEAMS Report Card

Camera Roll

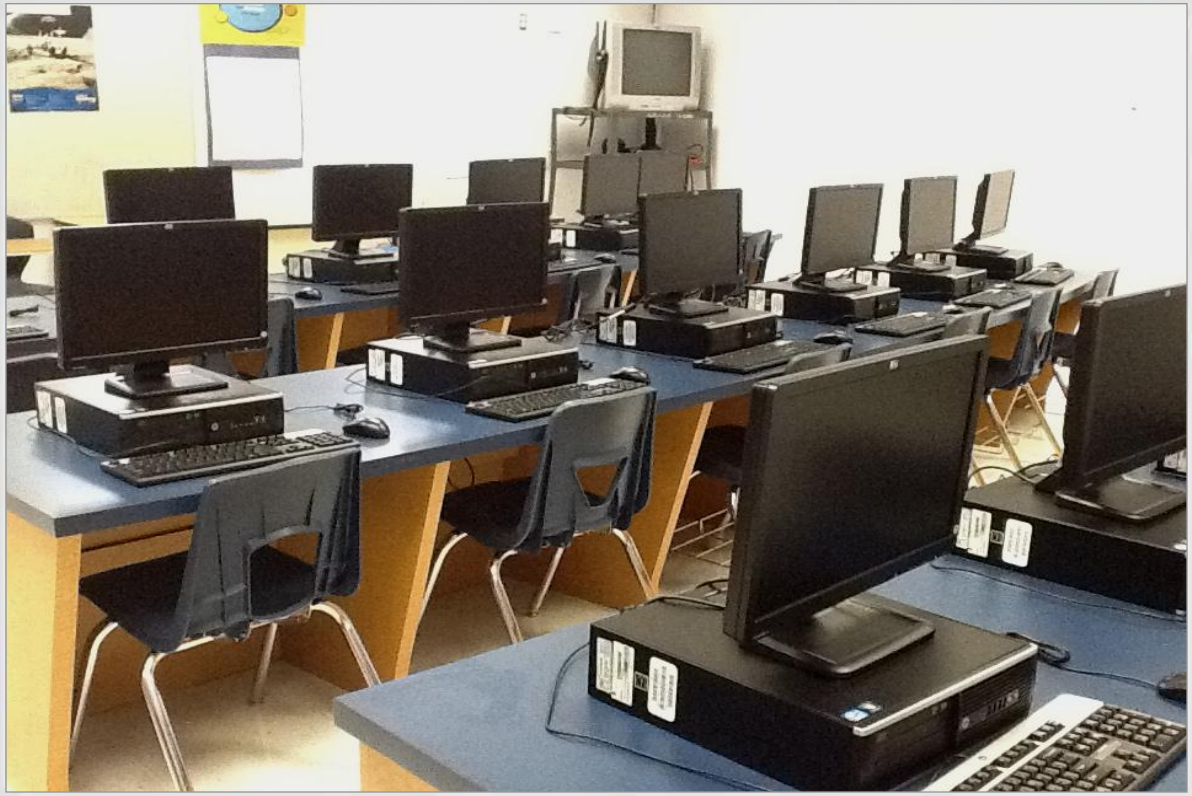
iPad
1:46 PM
Not Charging
Camera Roll
209 of 227
Edit
Slideshow
Kids Rule!

Back Camera – Outdoors

Camera Roll – Slideshow



Back Camera – Indoors



Front Camera – Indoors

Grid Helps

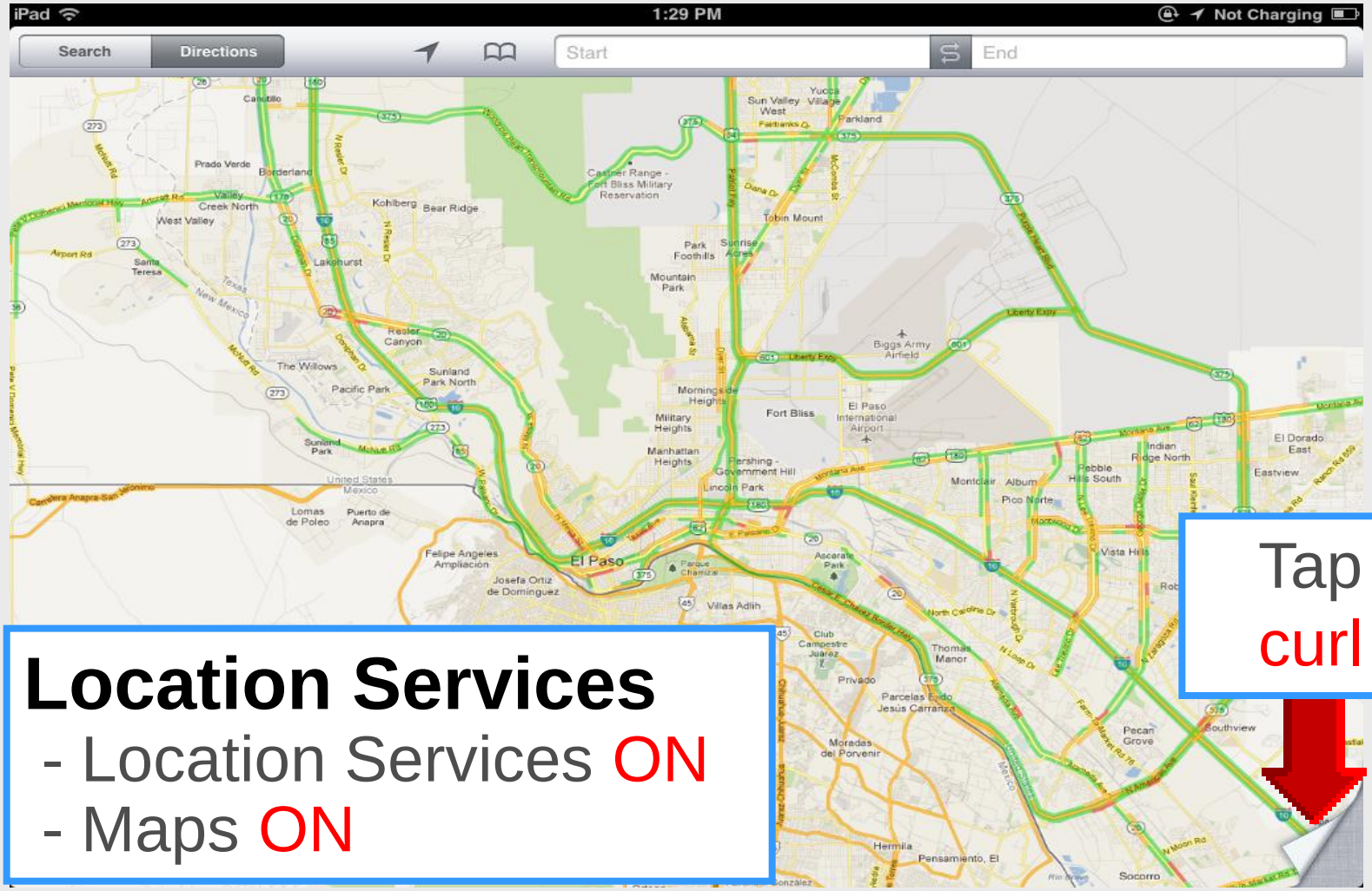
iPad Basics

Using Maps

Using Maps

iPad
1:28 PM
Not Charging
Mail
iBooks
Camera
Photo Booth
Skype
Photos
Inform...nWeek
Webclass.org
Connect Pro
YouTube
iPad Secrets
Tips & Tricks
OnLive Desktop
Atomic...rning
Splashtop
CreatePDF
iTunes U
Comic Life
Inspiration
280
Maps
Safari
Videos
Music
iTunes
App Store
Settings

Traffic Map


iPad
1:29 PM
Not Charging
Search
Directions
Start
End
El Paso
Fort Bliss
Biggs Army Airfield
Location Services
- Location Services ON
- Maps ON
Tap
curl

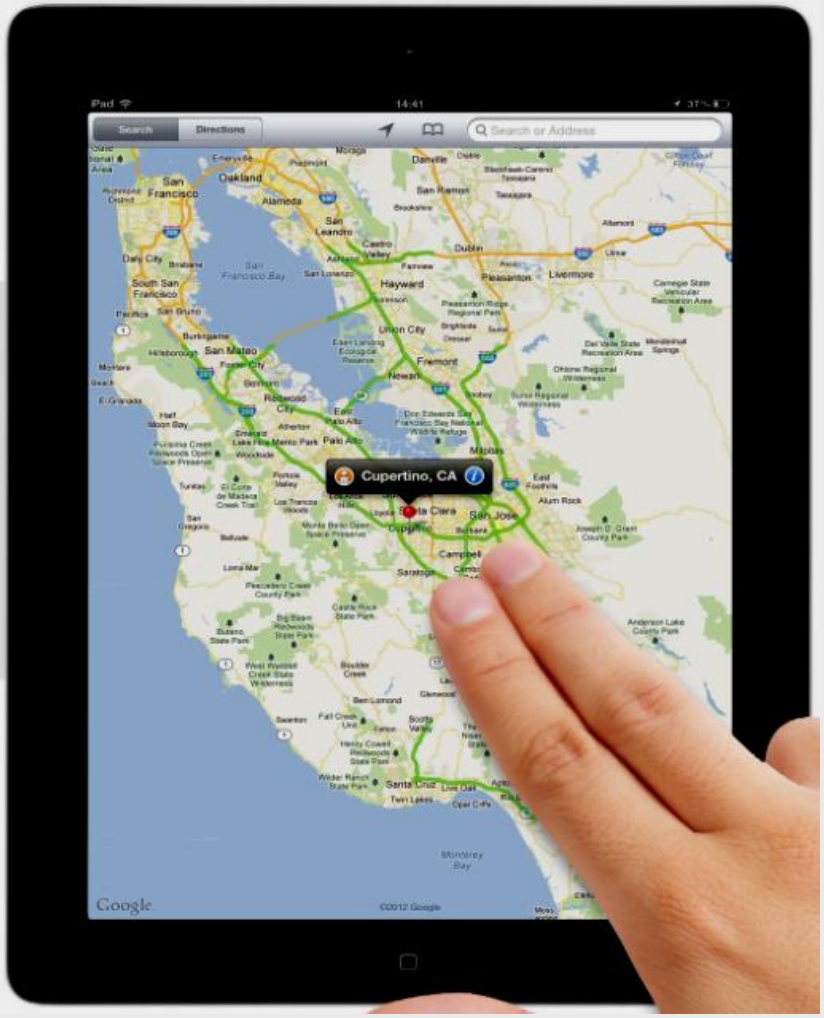
Zoom Out

Quickly
Zoom Out

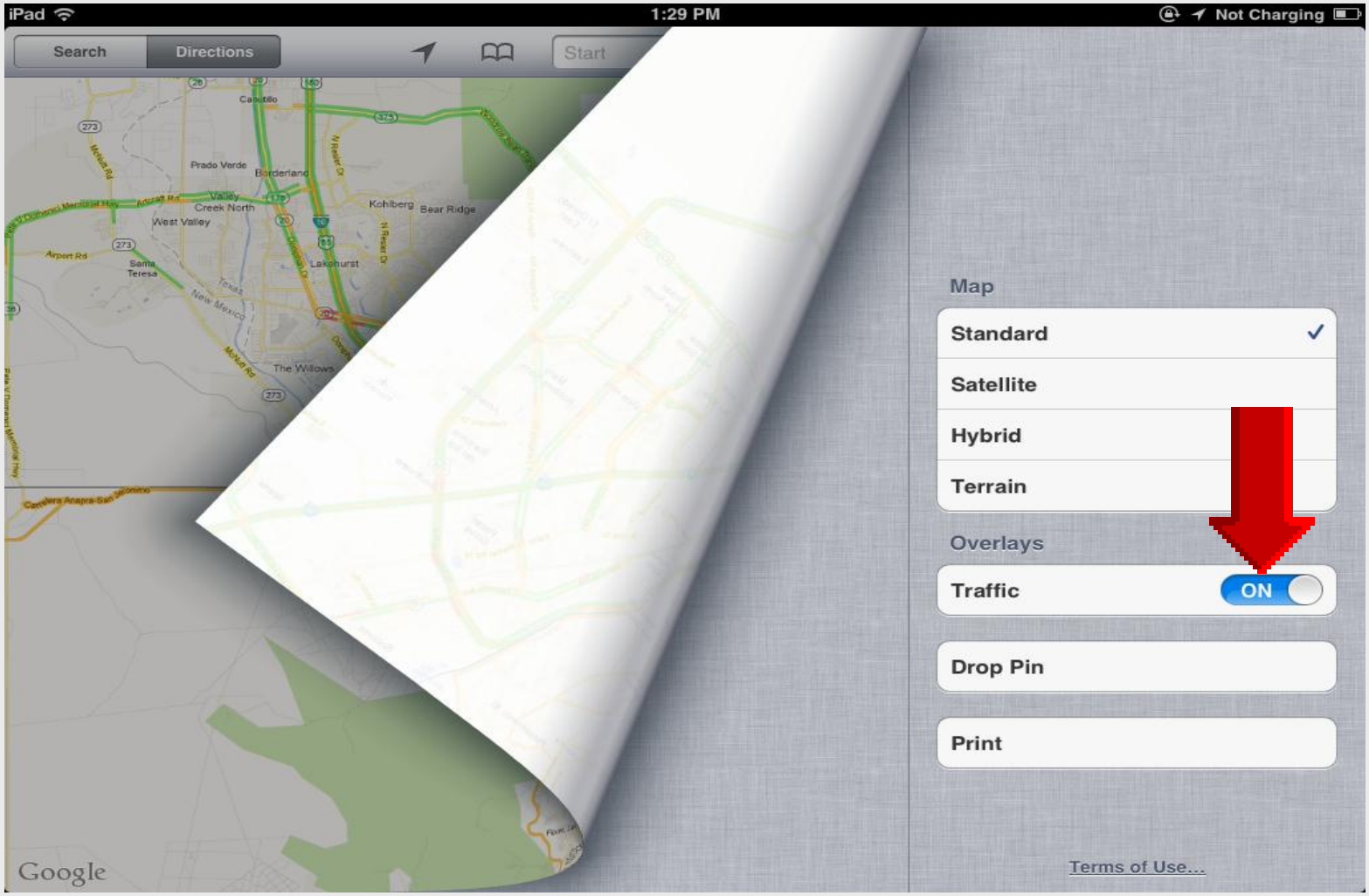
IN MAPS, YOU can zoom out simply by tapping the map with two fingers.

For more precise control, pinch out with your thumb and forefinger.

(***Maps*** is the only app that supports this gesture.)

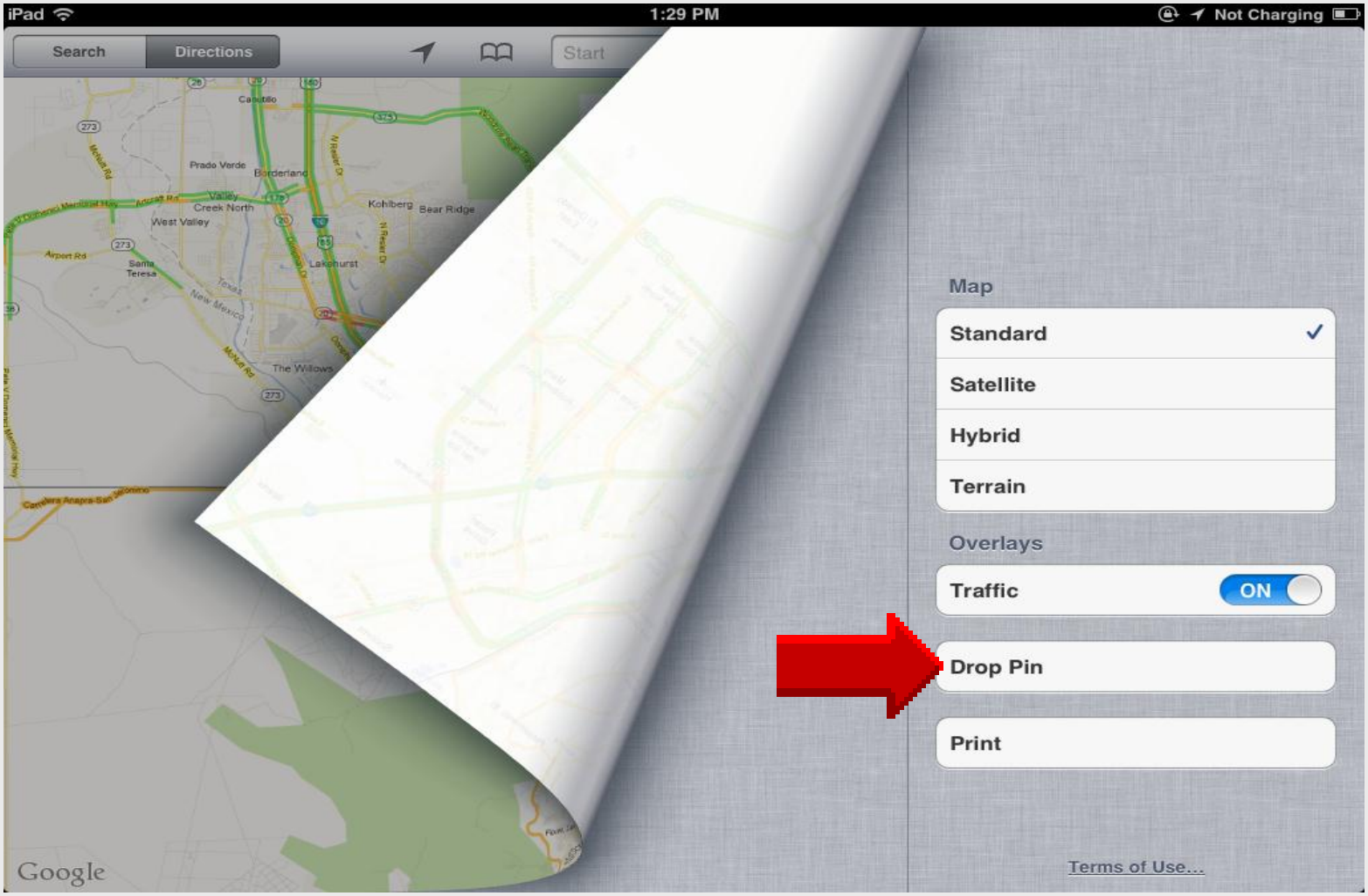


Traffic Map

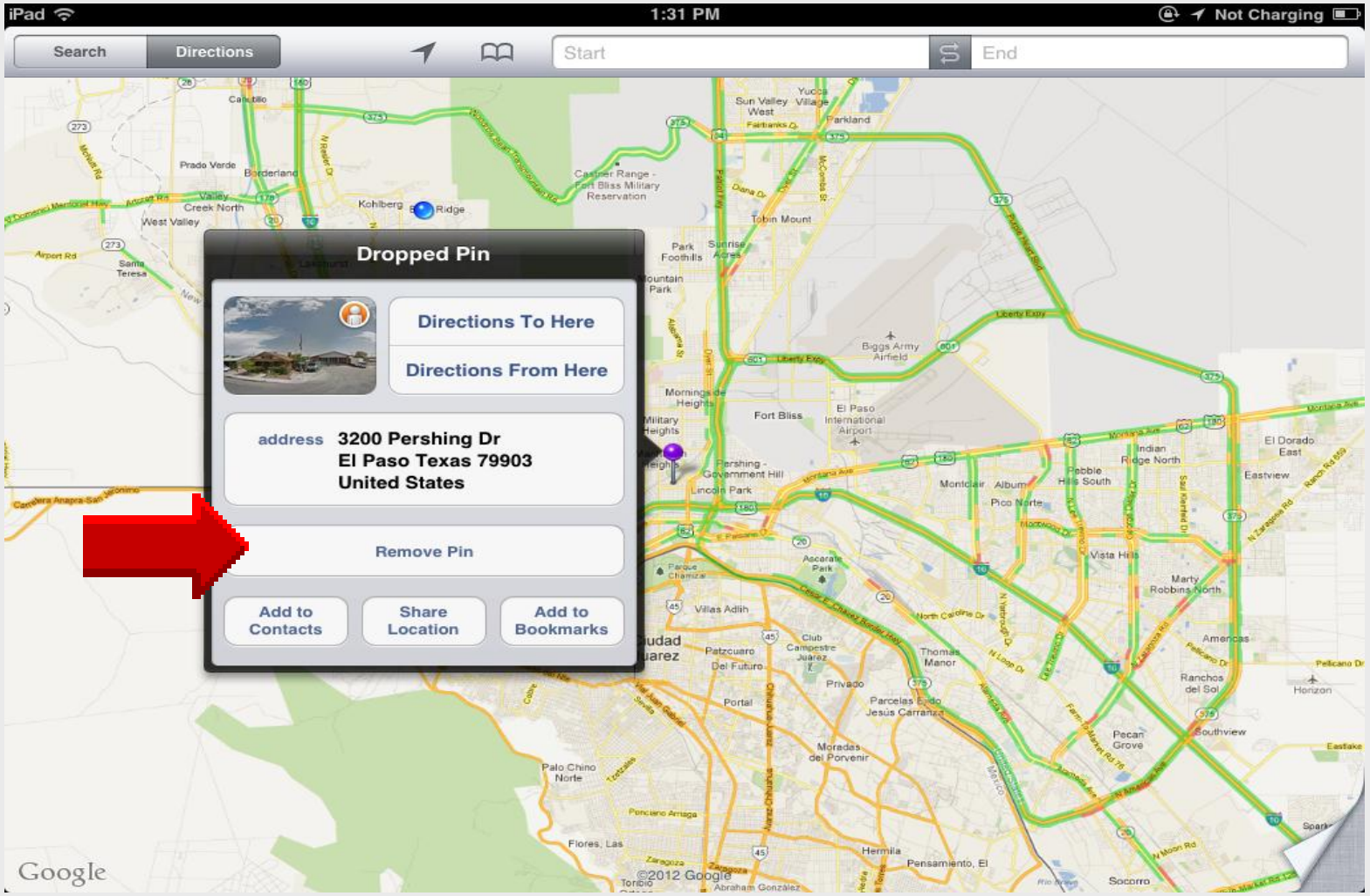

iPad
1:29 PM
Not Charging
Search
Directions
Start
Prado Verde
Borderland
Valley Creek North
West Valley
Kohlberg
Bear Ridge
Lakehurst
Santa Teresa
The Willows
Google
Map
Standard
Satellite
Hybrid
Terrain
Overlays
Traffic
ON
Drop Pin
Print
Terms of Use...

Location Services

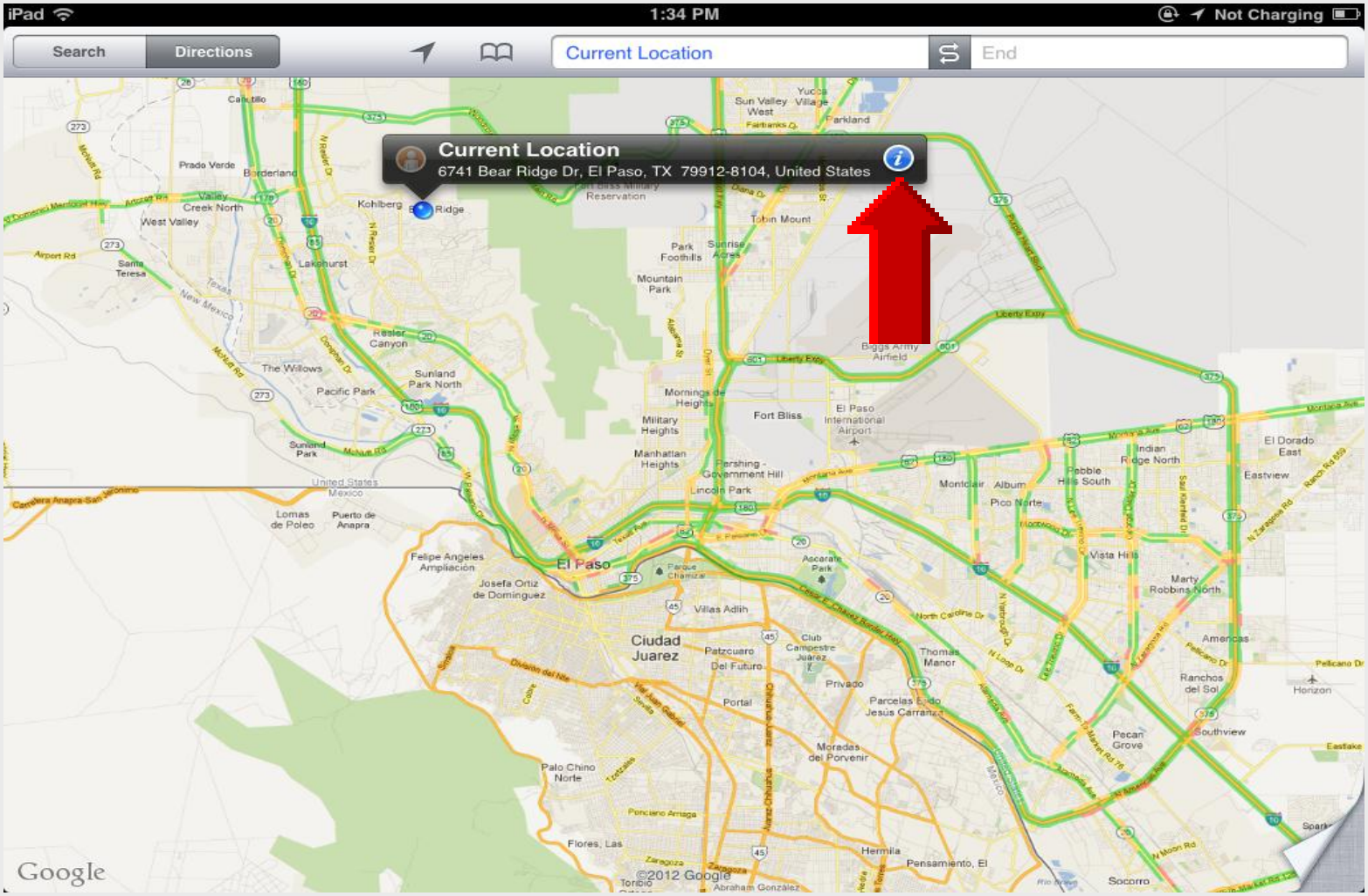
Drop *a* Pin


iPad
1:29 PM
Not Charging
Search
Directions
Start
Prado Verde
Borderland
Valley
Creek North
West Valley
Kohlberg
Bear Ridge
Lakehurst
Santa Teresa
Airport Rd
The Willows
Texas
New Mexico
Google
Map
Standard
Satellite
Hybrid
Terrain
Overlays
Traffic
ON
Drop Pin
Print
Terms of Use...

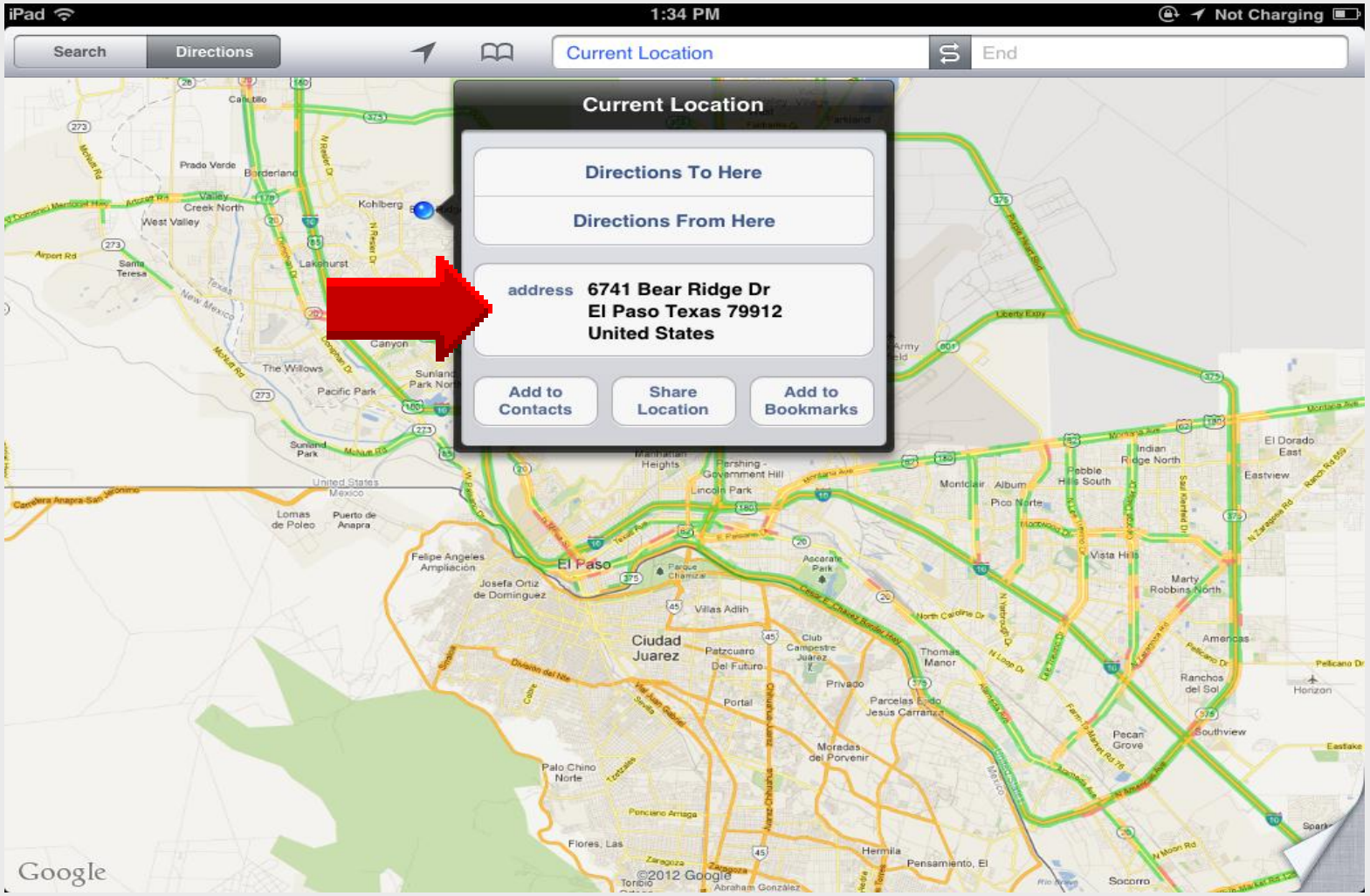
Dropped Pin


iPad
1:31 PM
Not Charging
Search
Directions
Start
End
Dropped Pin
Directions To Here
Directions From Here
address 3200 Pershing Dr
El Paso Texas 79903
United States
Remove Pin
Add to Contacts
Share Location
Add to Bookmarks
Google
©2012 Google

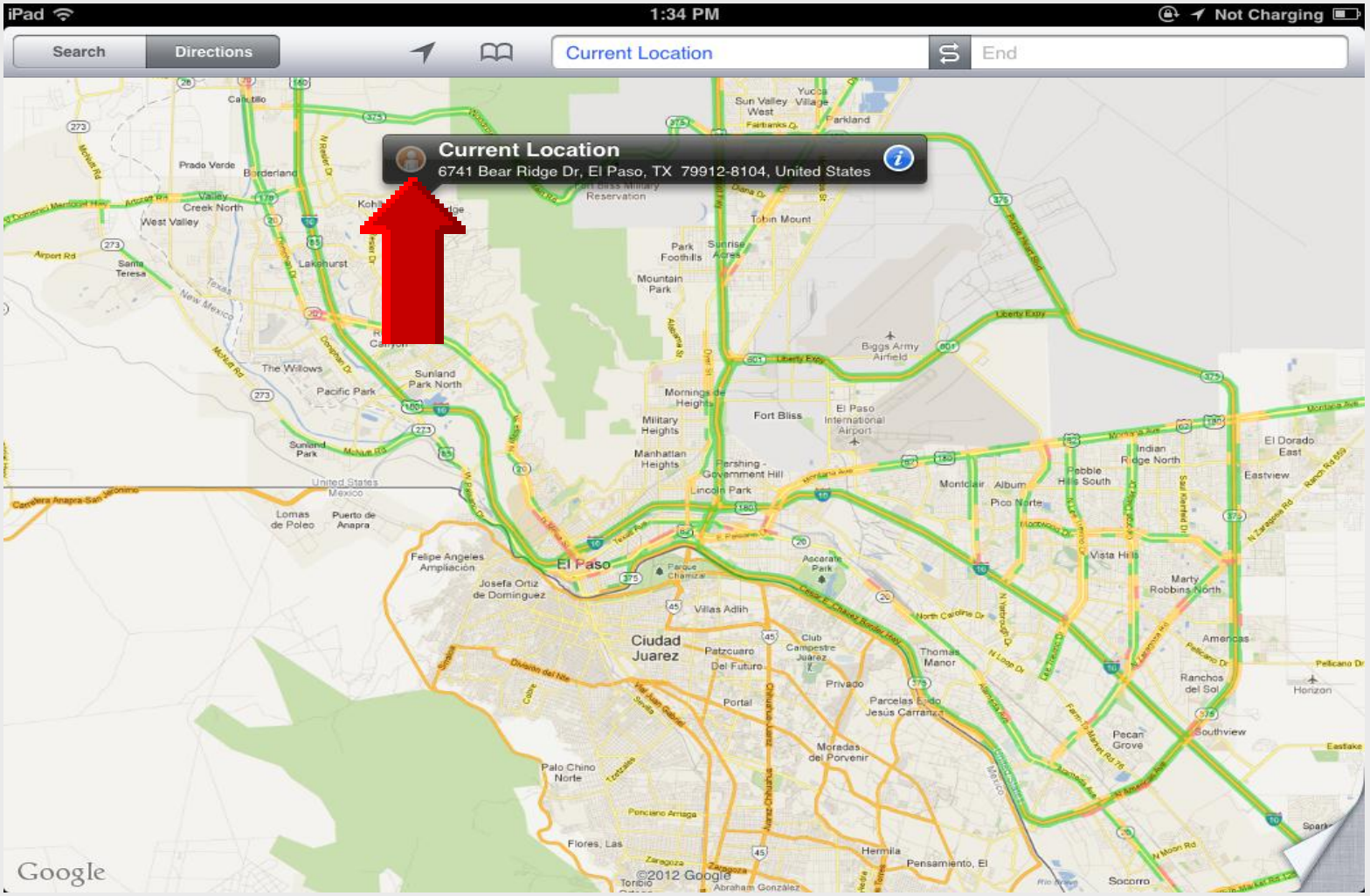
Current Location



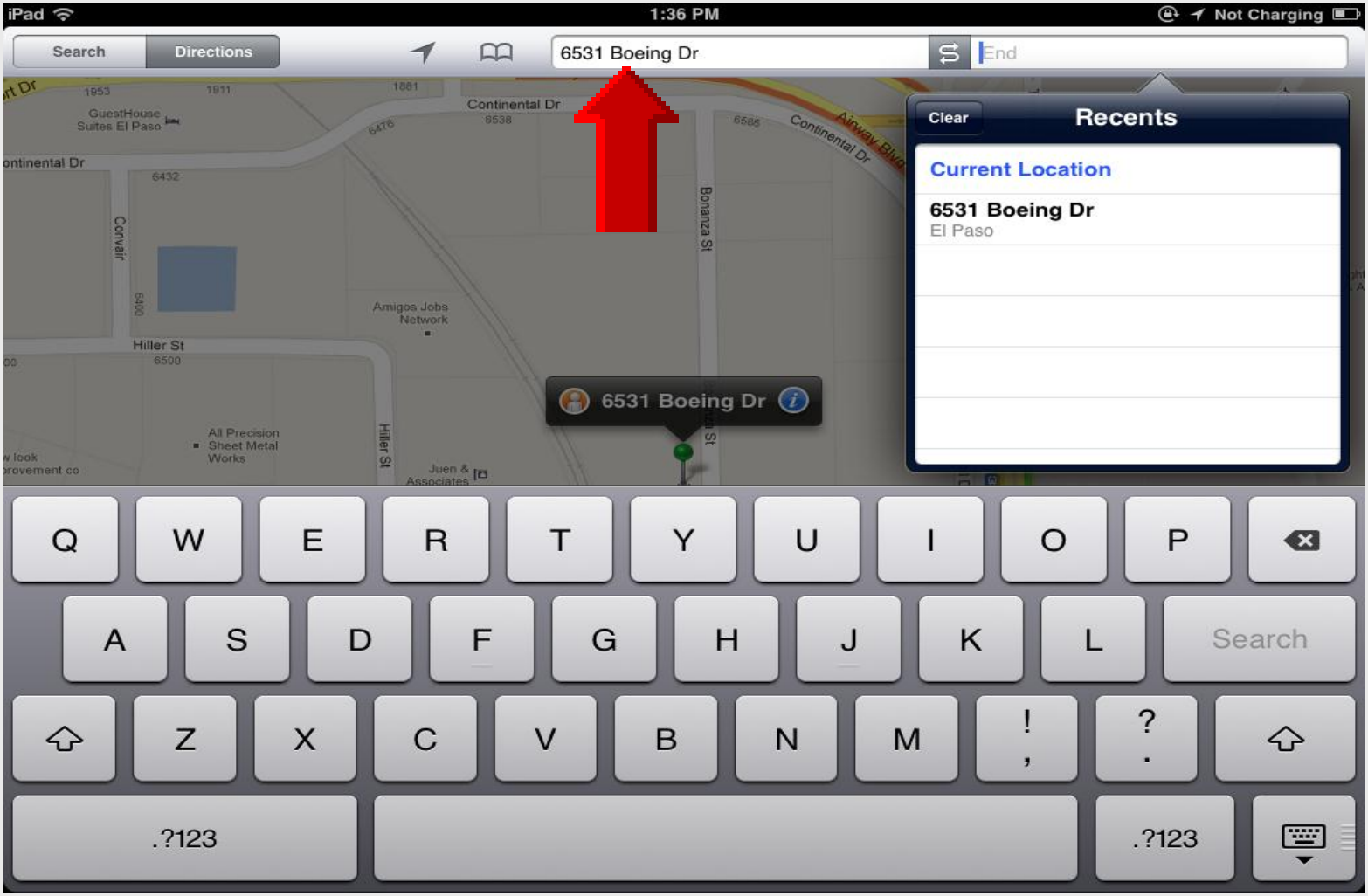
Current Location



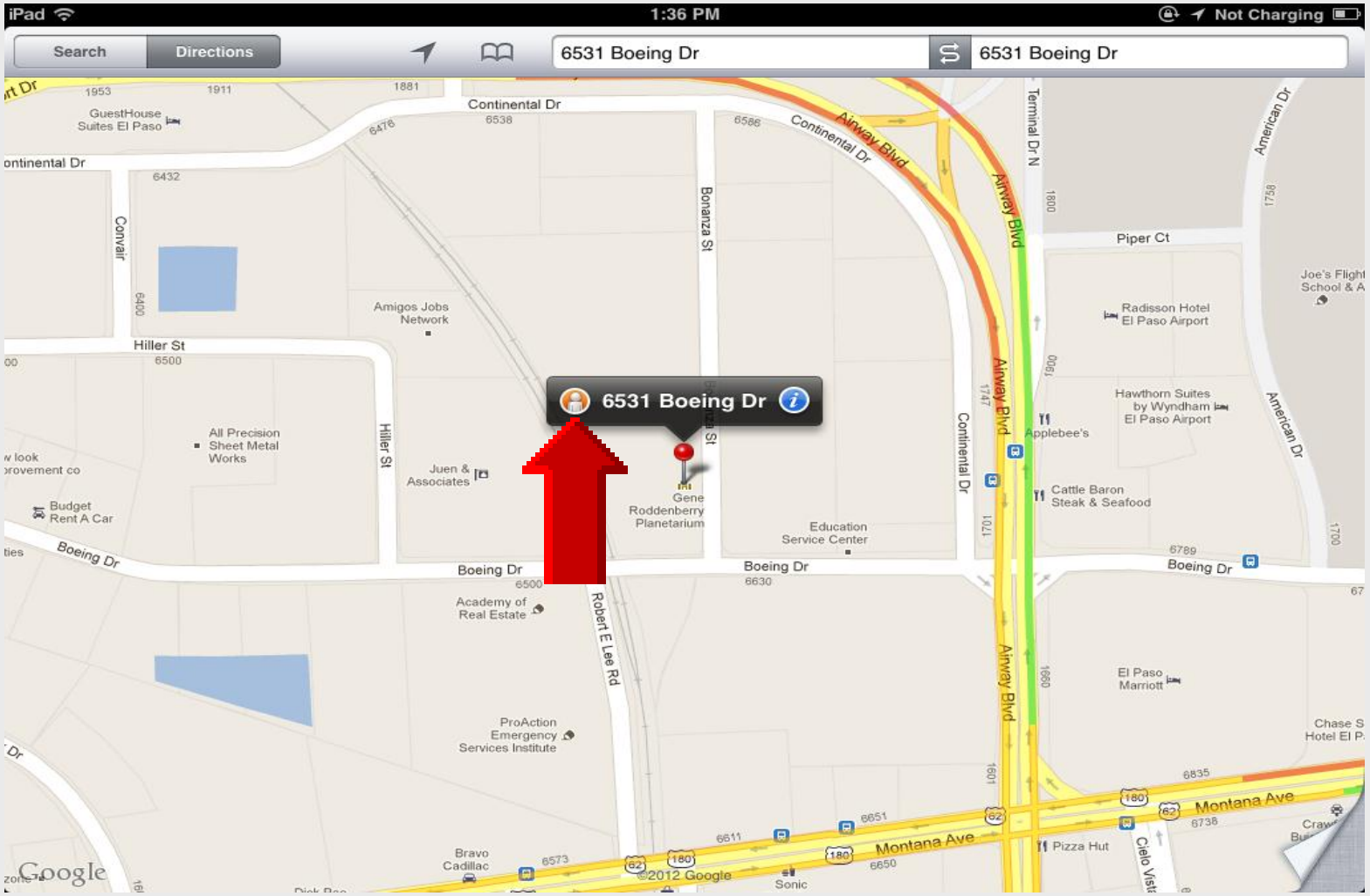
Street View


iPad
1:34 PM
Not Charging
Search
Directions
Current Location
End
Current Location
6741 Bear Ridge Dr, El Paso, TX 79912-8104, United States
Google
©2012 Google

Street View


iPad
1:36 PM
Not Charging
Search
Directions
6531 Boeing Dr
End
Clear
Recents
Current Location
6531 Boeing Dr
El Paso
Continental Dr
Convair
Bonanza St
Hiller St
Amigos Jobs Network
GuestHouse Suites El Paso
All Precision Sheet Metal Works
Juen & Associates
6531 Boeing Dr
Search
.?123
.?123

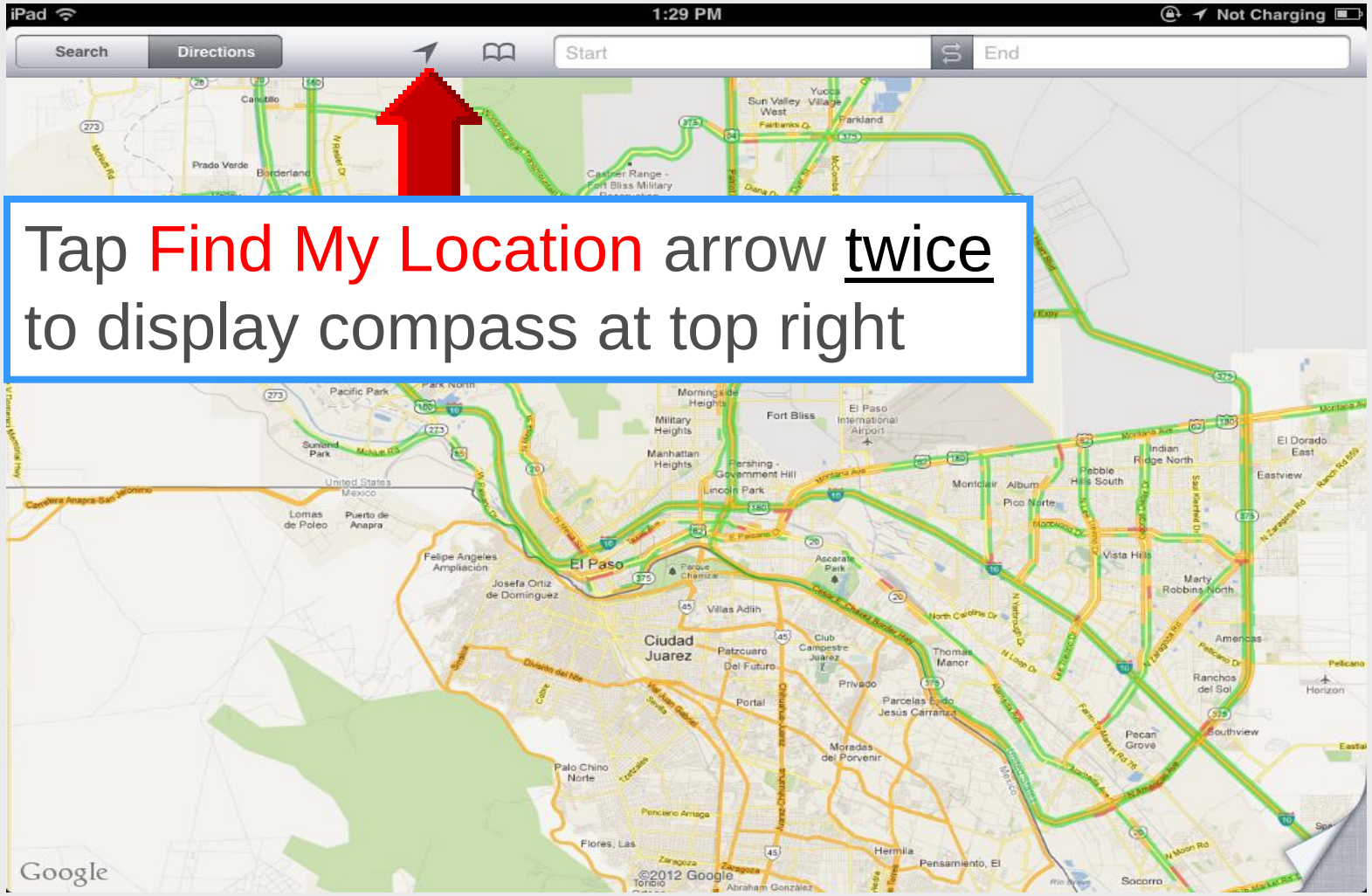
Street View


iPad
1:36 PM
Not Charging
Search
Directions
6531 Boeing Dr
6531 Boeing Dr
Continental Dr
Airway Blvd
Terminal Dr N
American Dr
Piper Ct
Convair
Bonanza St
Amigos Jobs Network
Radisson Hotel El Paso Airport
Hiller St
6531 Boeing Dr
All Precision Sheet Metal Works
Juen & Associates
Gene Roddenberry Planetarium
Applebee's
Hawthorn Suites by Wyndham El Paso Airport
Cattle Baron Steak & Seafood
Budget Rent A Car
Education Service Center
Boeing Dr
Academy of Real Estate
Robert E Lee Rd
El Paso Marriott
ProAction Emergency Services Institute
Montana Ave
Pizza Hut
Bravo Cadillac
Sonic
©2012 Google
Google

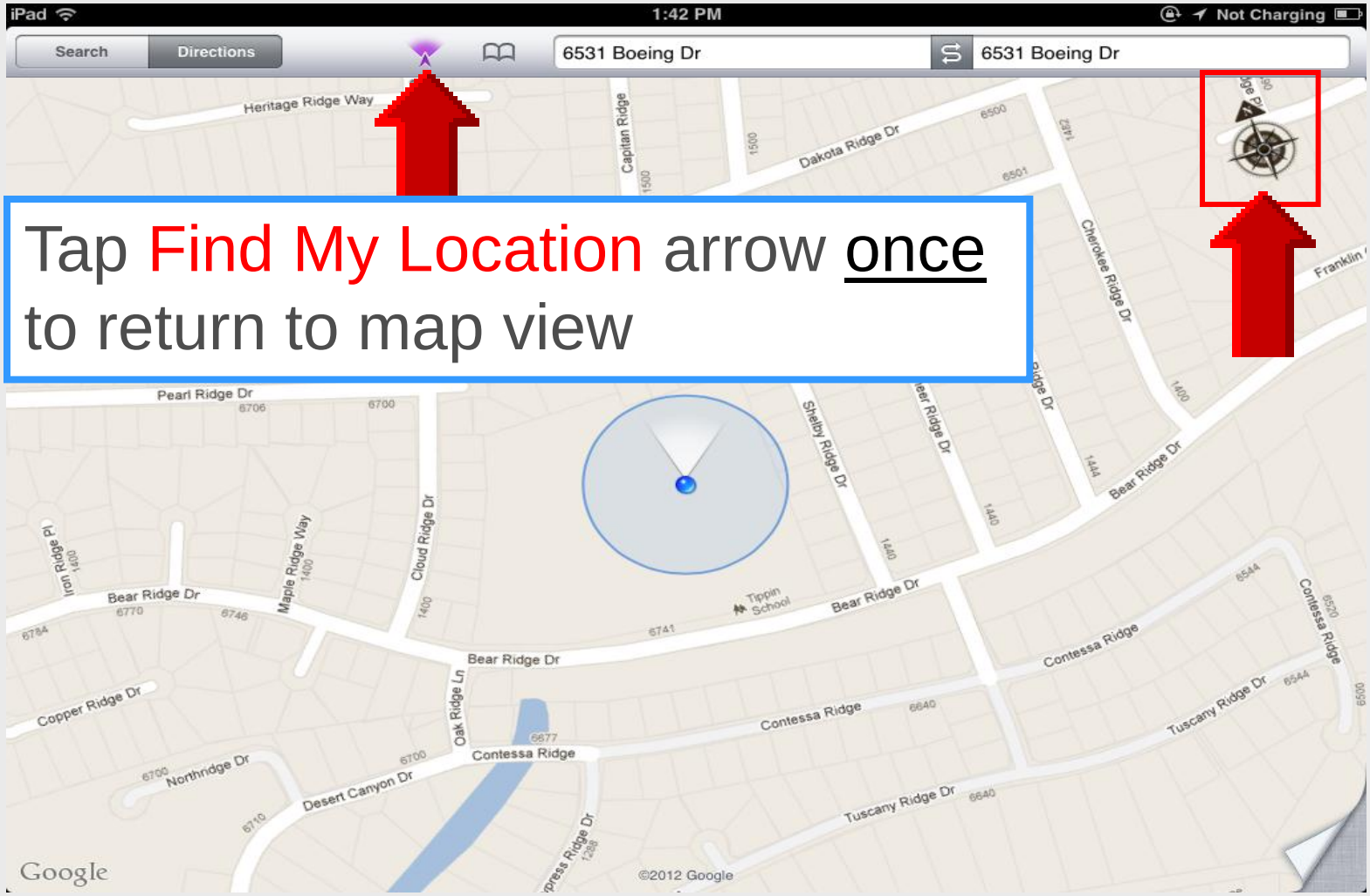
Street View

Street View

Compass View



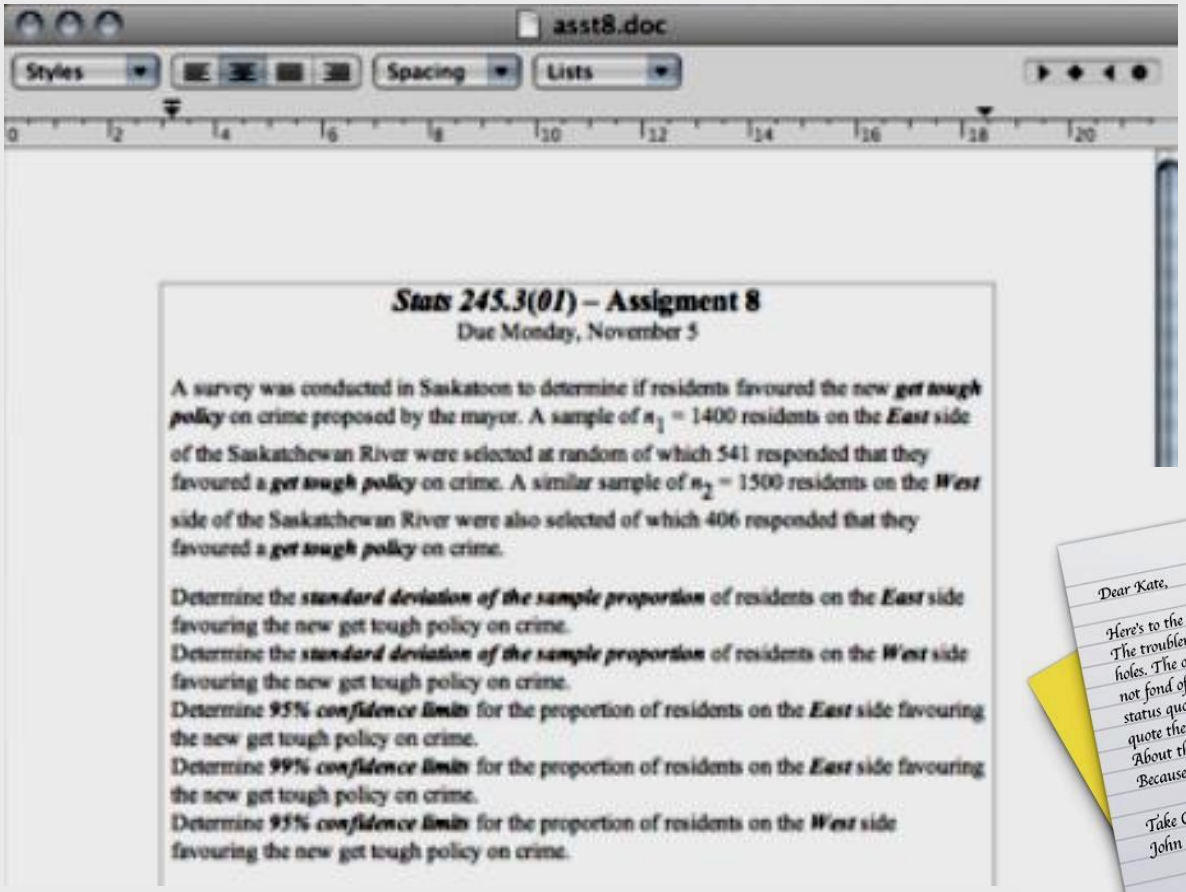
Compass View



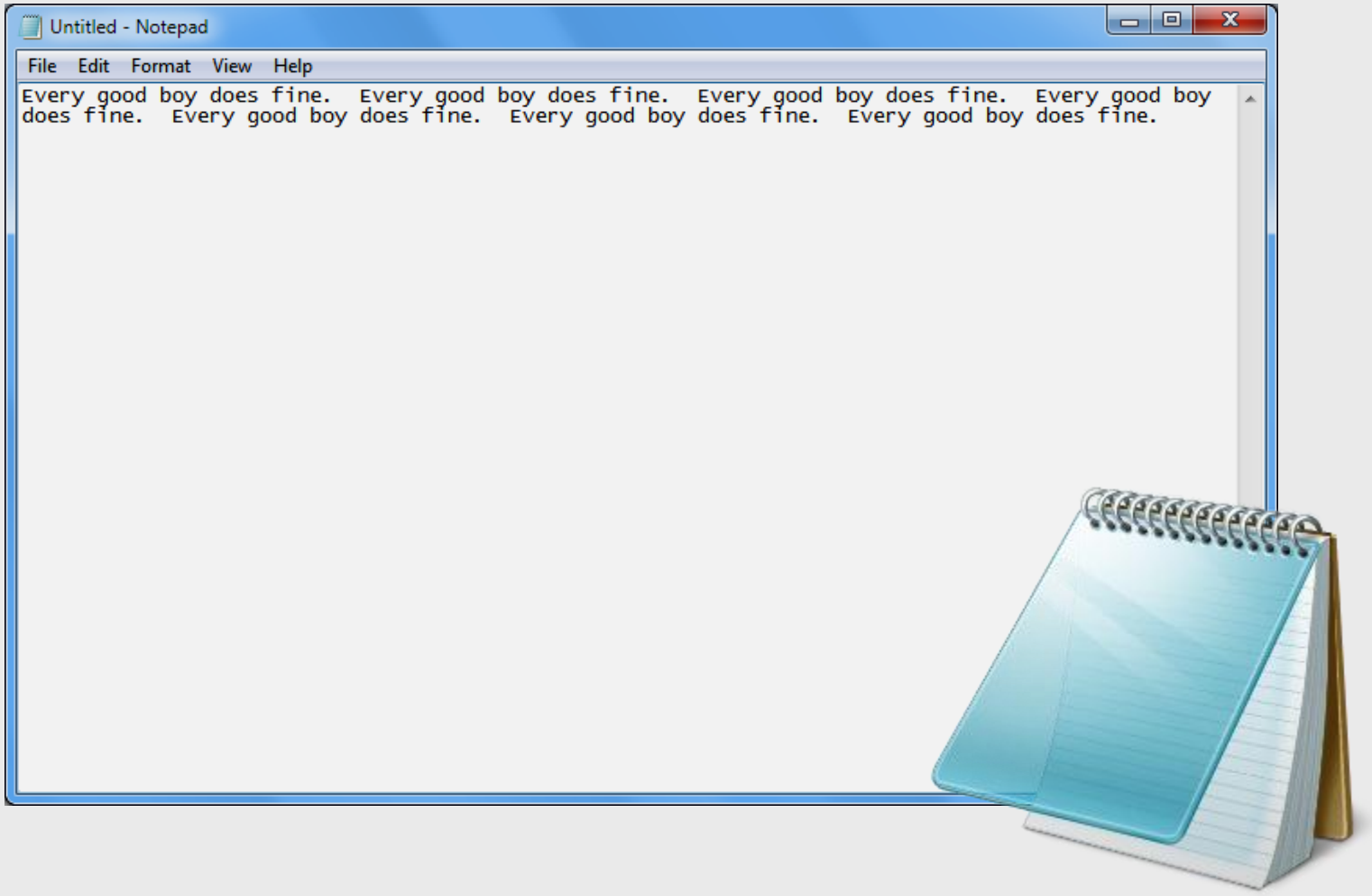
iPad Basics

Notes

Mac TextEdit

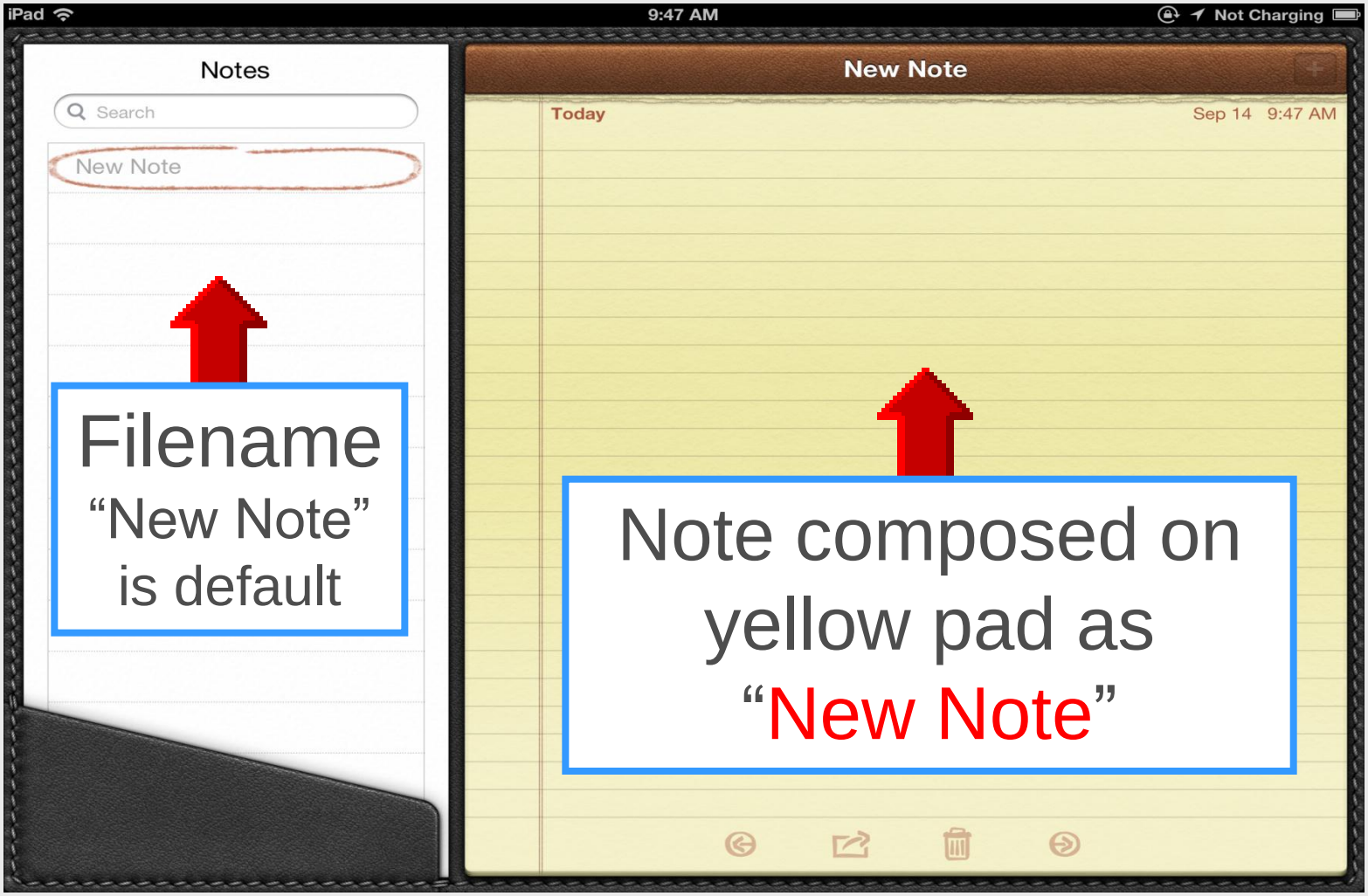


Microsoft **Notepad**

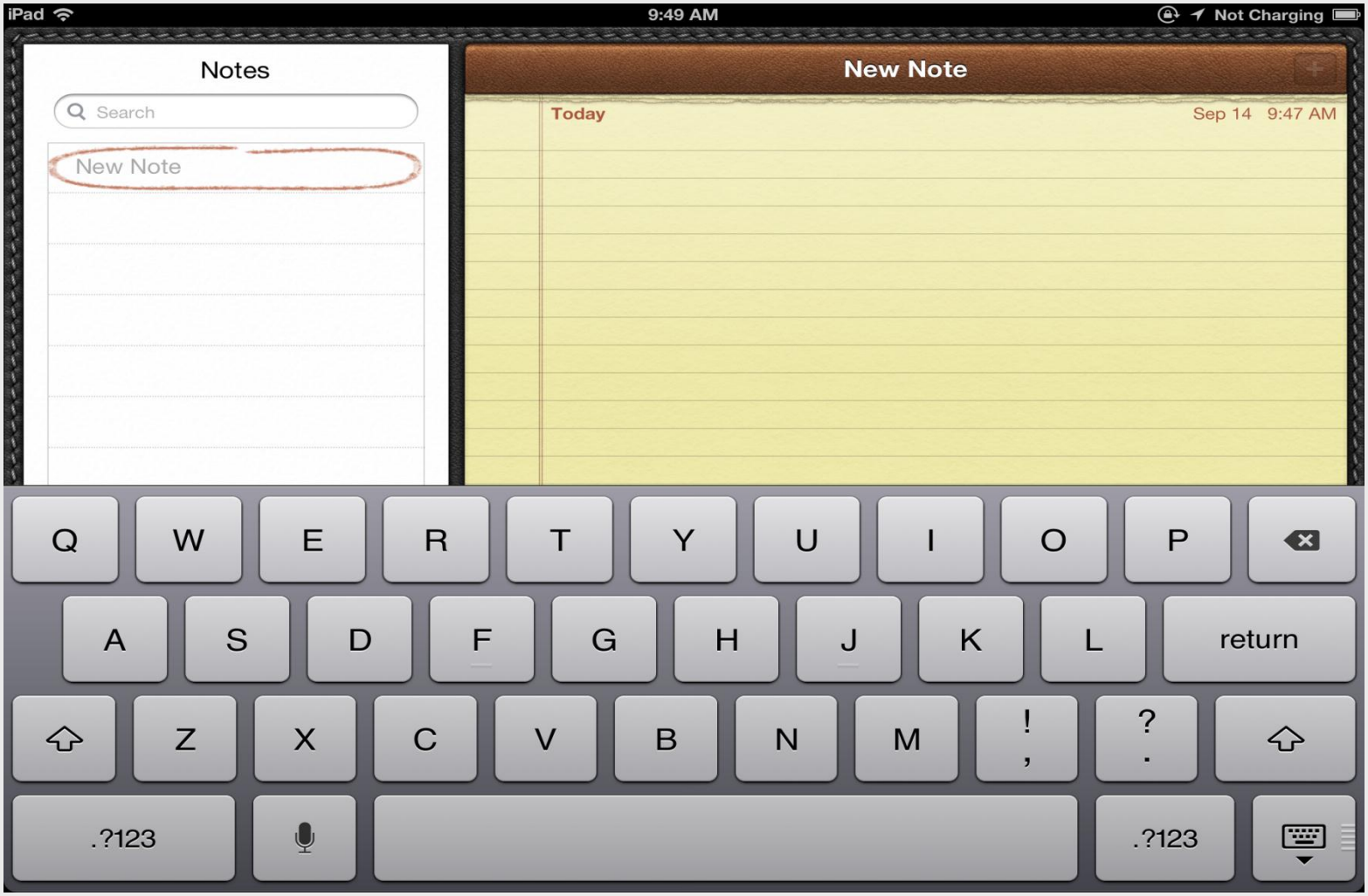


Select Notes

New Note


iPad
9:47 AM
Not Charging
Notes
Search
New Note
Filename
"New Note"
is default
New Note
Today
Sep 14 9:47 AM
Note composed on
yellow pad as
"New Note"

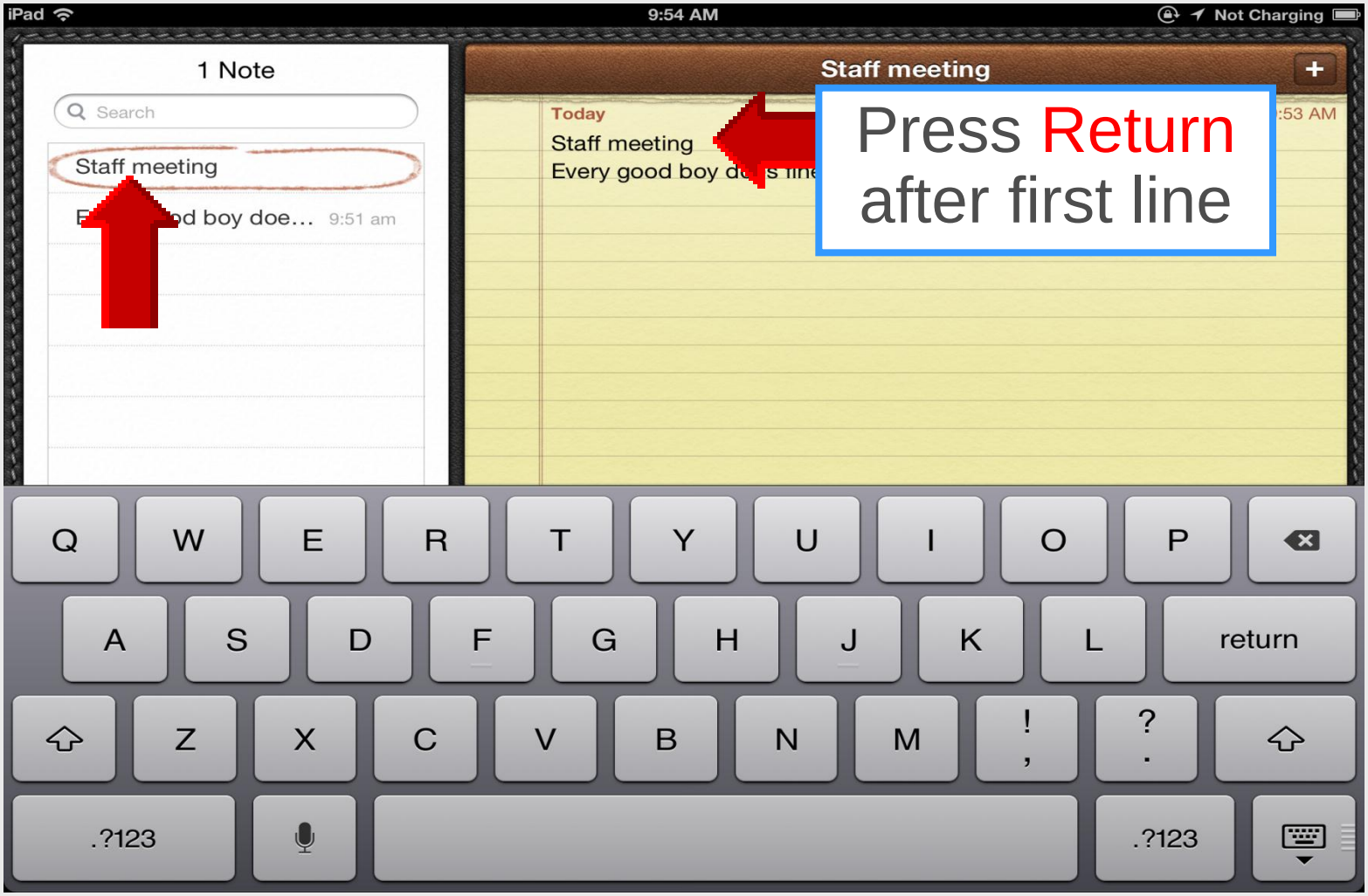
Keyboard Appears



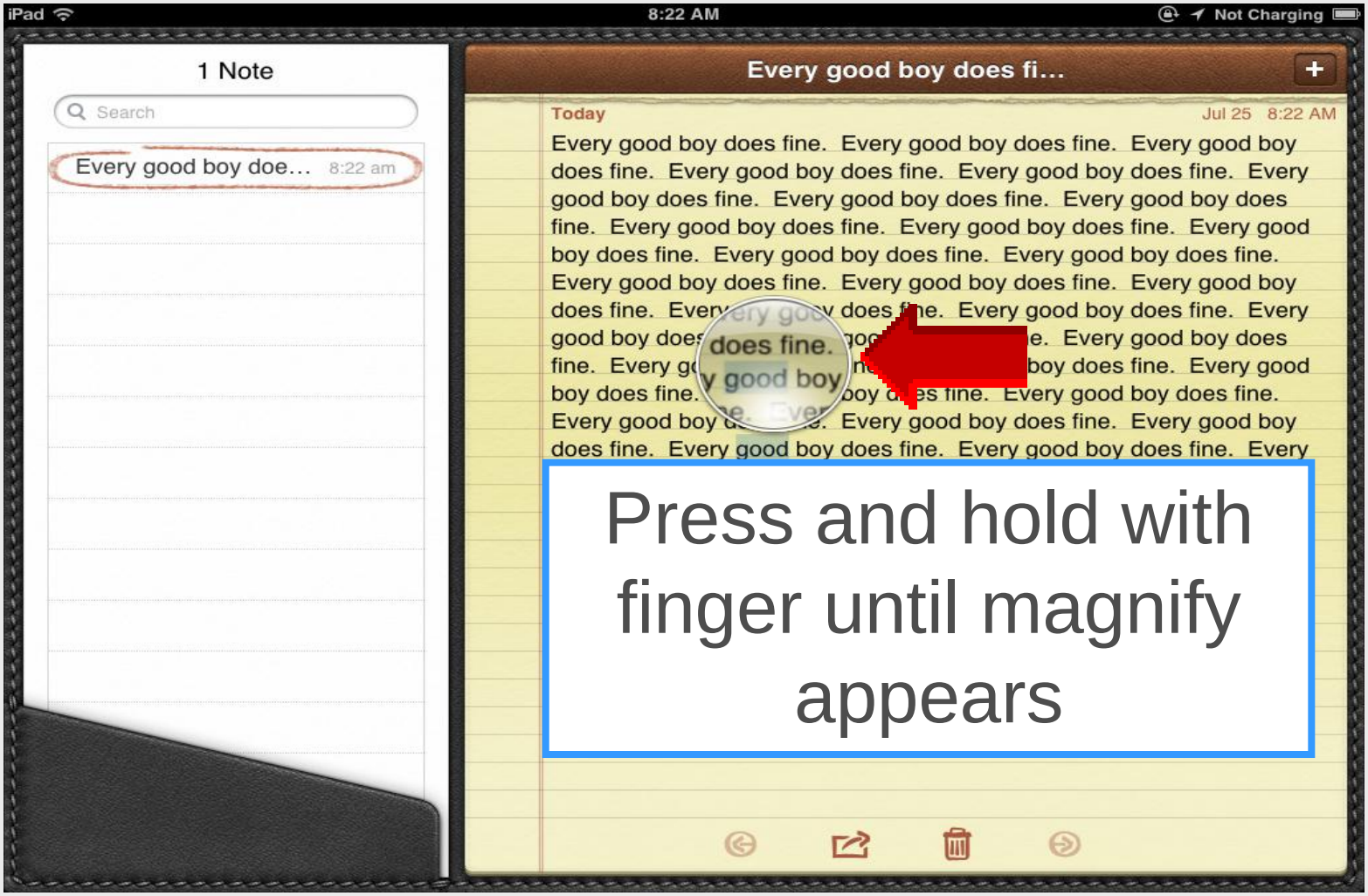
Type Text

iPad
9:49 AM
Not Charging
Notes
Search
Every good boy doe...
First line is filename
Every good boy does fine.
Today
Sep 14 9:47 AM
Every good boy does fine.
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

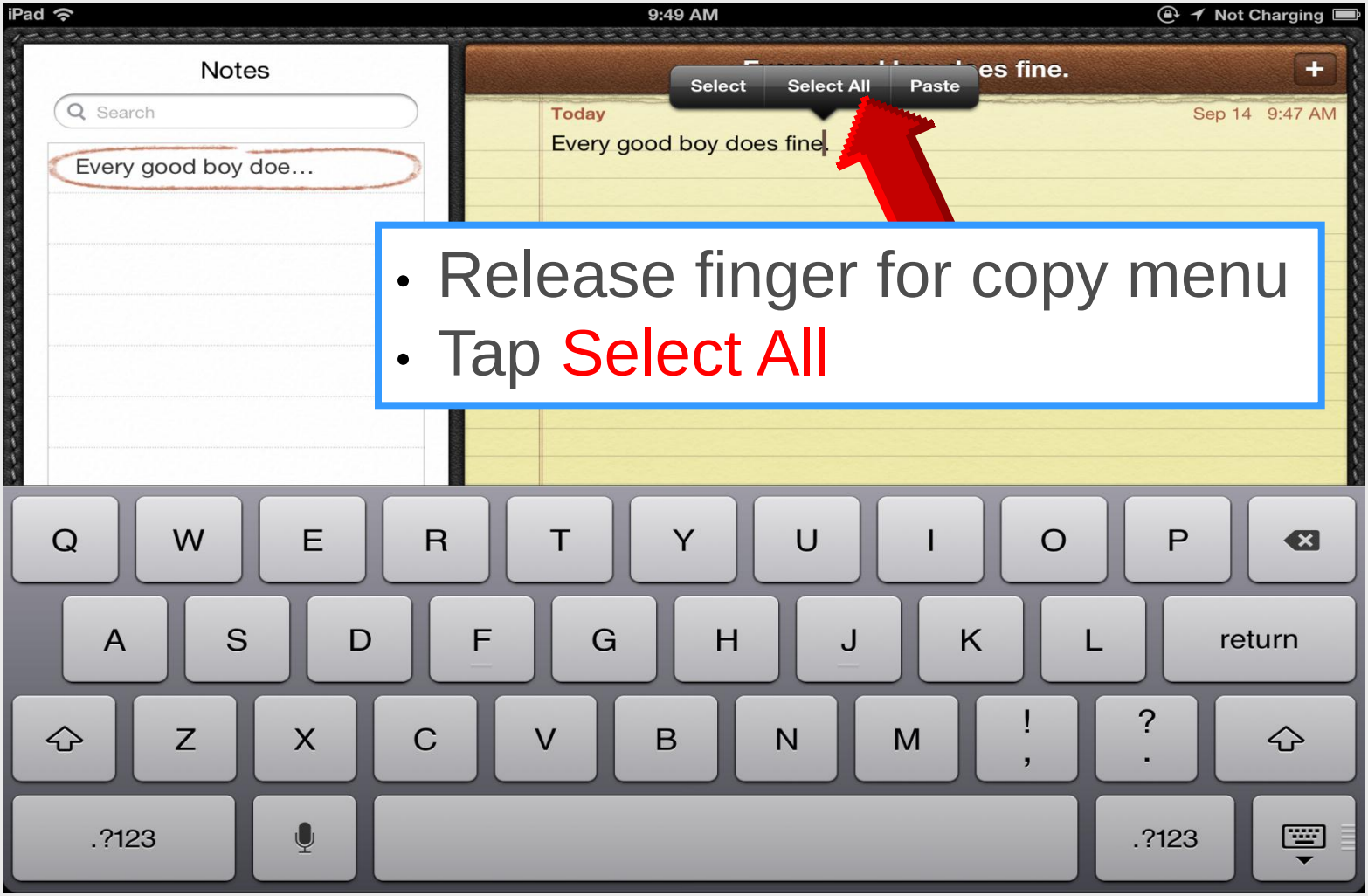
Type Text


iPad
9:54 AM
Not Charging
1 Note
Search
Staff meeting
od boy doe… 9:51 am
Staff meeting
Today
Staff meeting
Every good boy d
Press Return
after first line
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

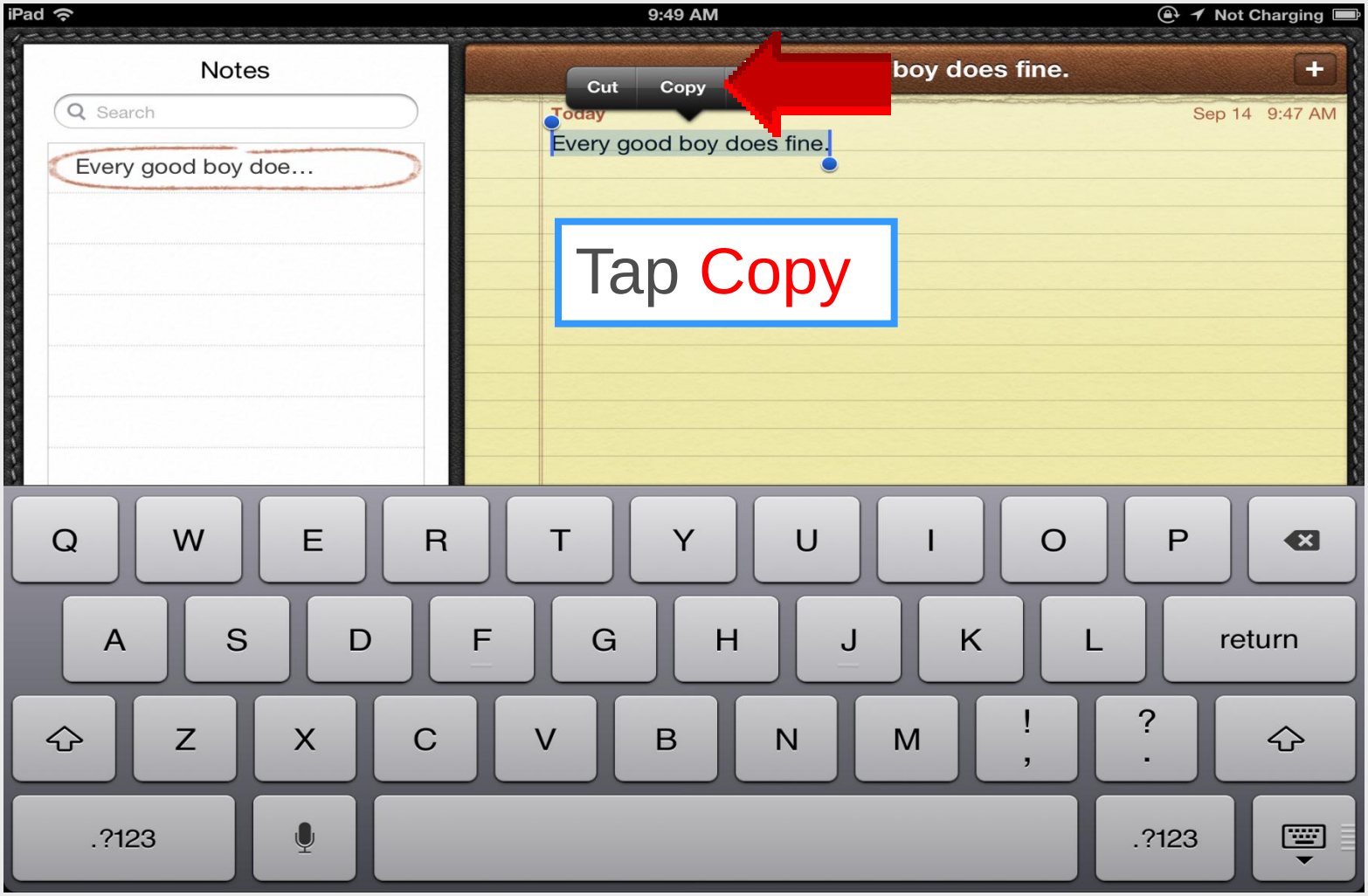
Select Text *to* Copy


iPad
8:22 AM
Not Charging
1 Note
Search
Every good boy doe... 8:22 am
Every good boy does fi...
Today
Jul 25 8:22 AM
Every good boy does fine. Every good boy does fine. Every good boy does fine.

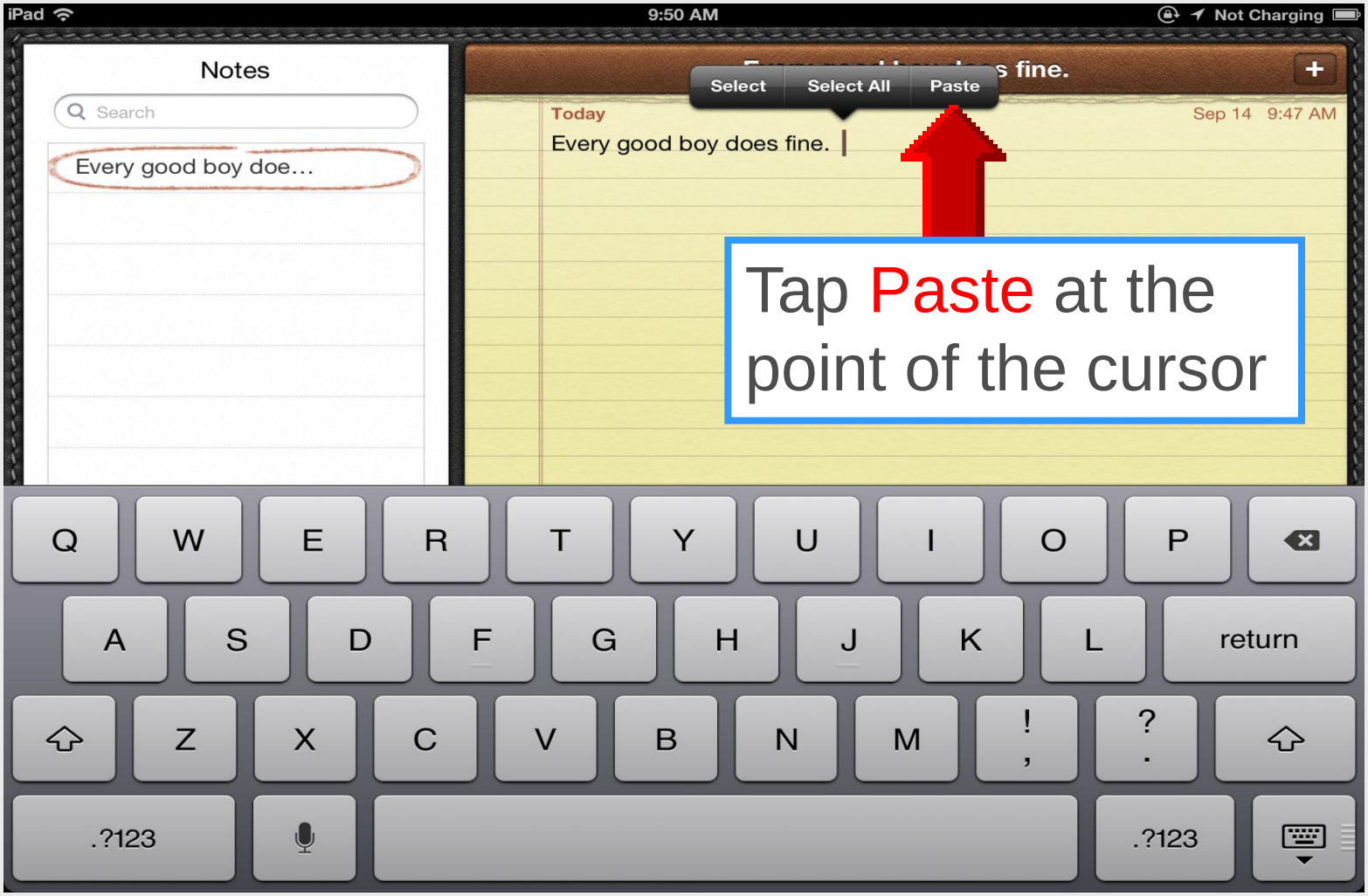
Copy Menu


iPad
9:49 AM
Not Charging
Notes
Search
Every good boy doe...
Select
Select All
Paste
Today
Sep 14 9:47 AM
Every good boy does fine.
• Release finger for copy menu
• Tap Select All
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

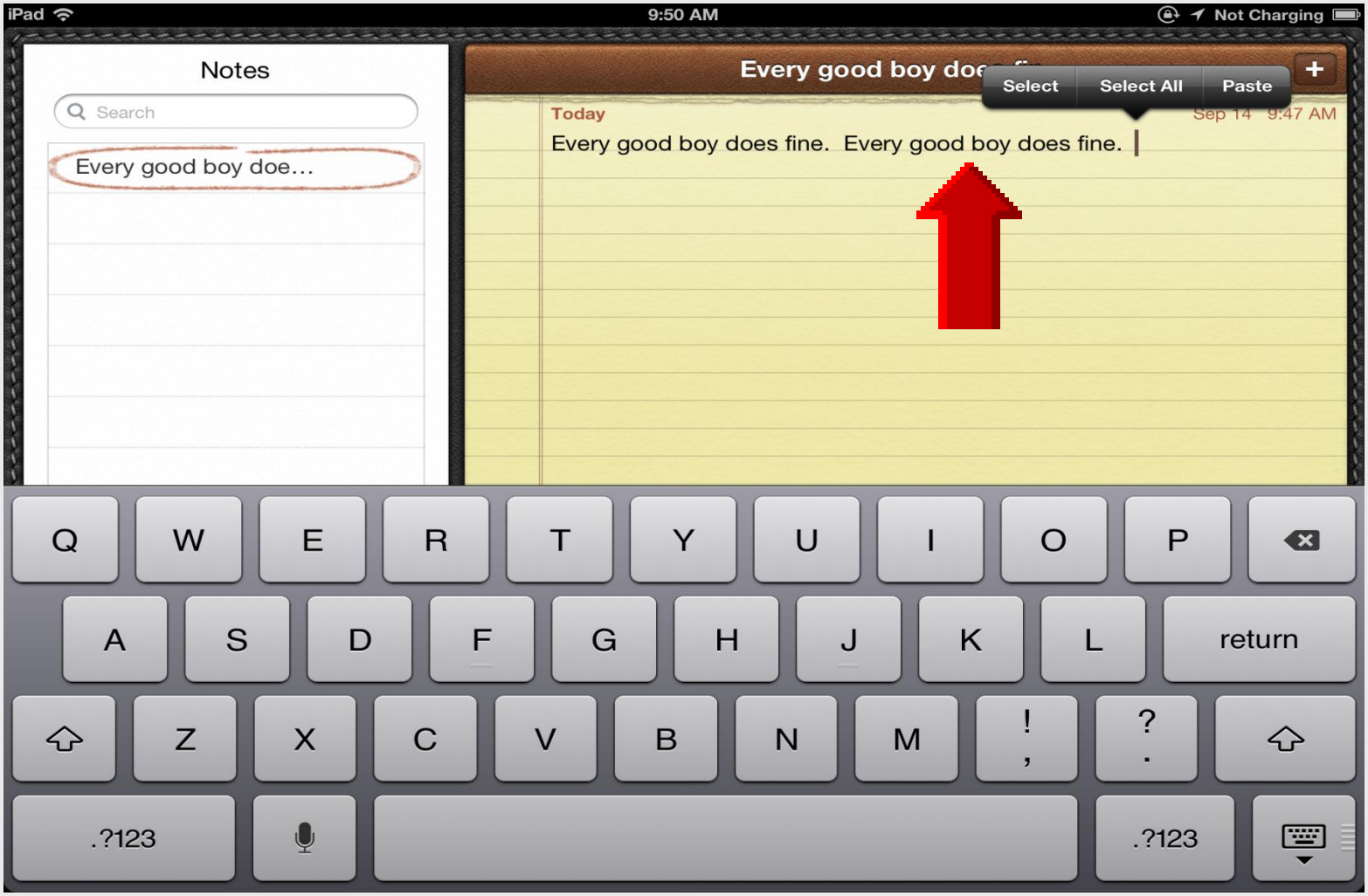
Copy Menu


iPad
9:49 AM
Not Charging
Notes
Search
Every good boy doe...
Cut
Copy
boy does fine.
Today
Sep 14 9:47 AM
Every good boy does fine.
Tap Copy
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

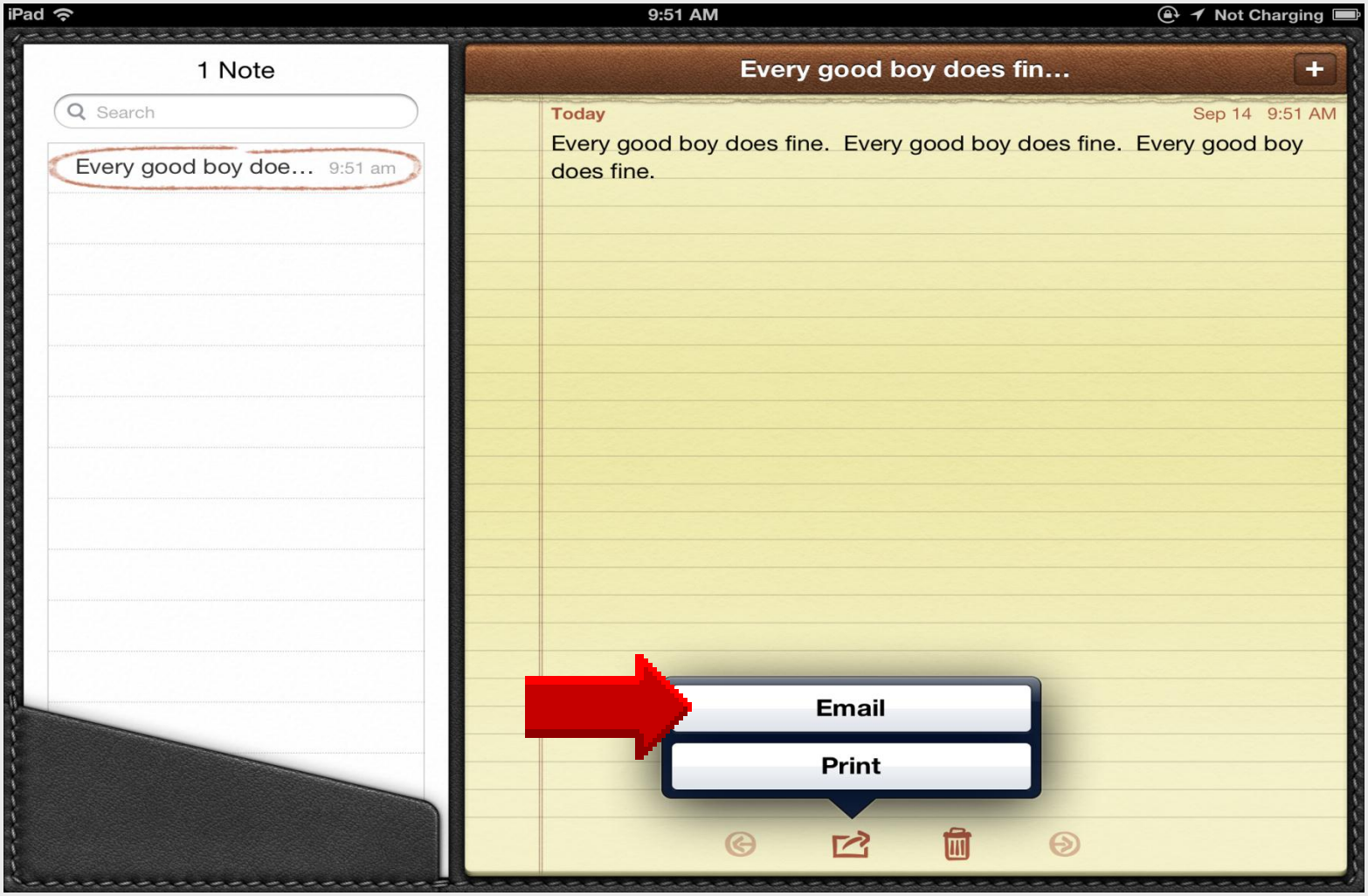
Paste Text


iPad
9:50 AM
Not Charging
Notes
Search
Every good boy doe...
Select
Select All
Paste
Today
Sep 14 9:47 AM
Every good boy does fine.
Tap Paste at the point of the cursor
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

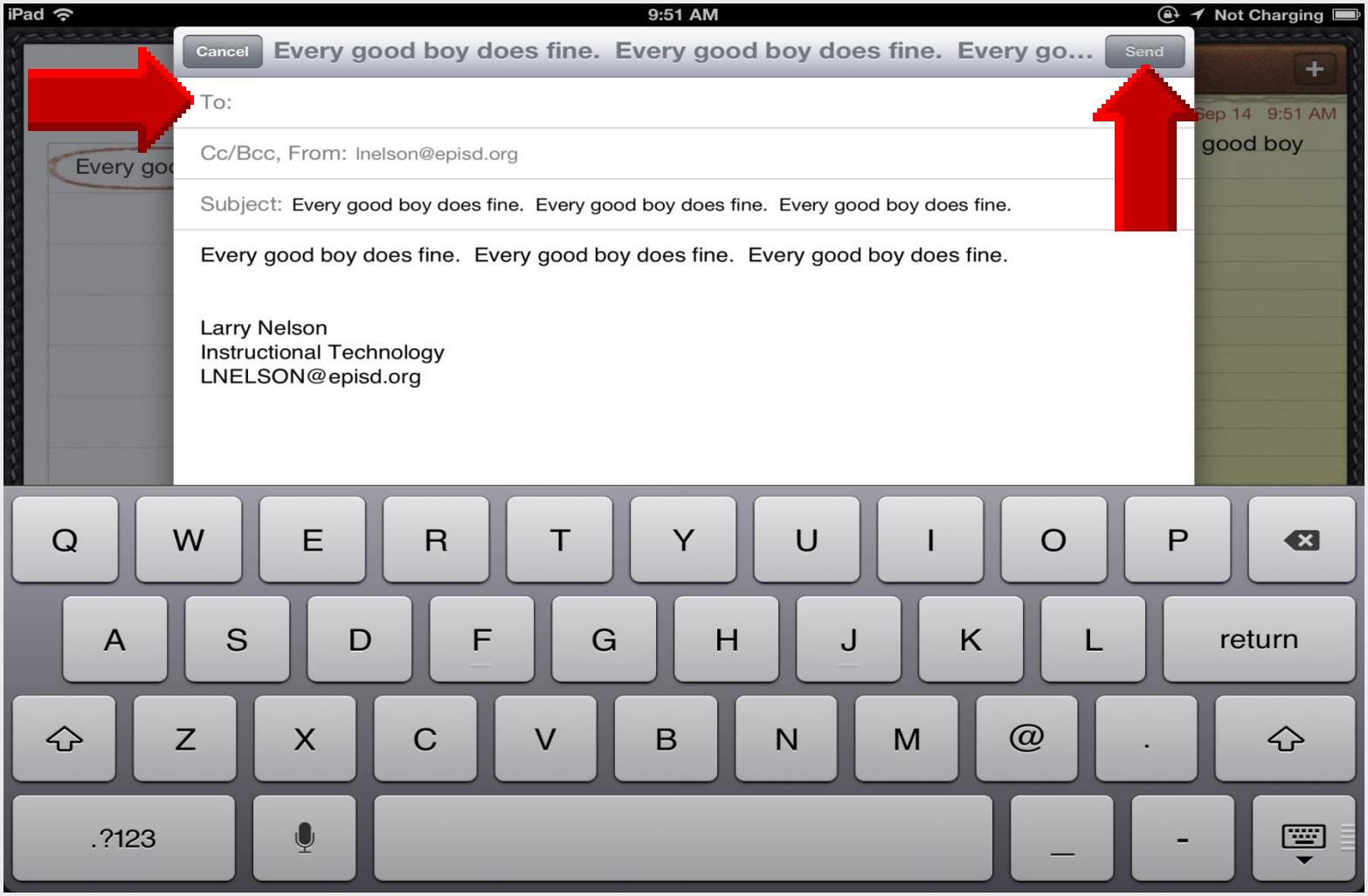
Pasted Text


iPad
9:50 AM
Not Charging
Notes
Search
Every good boy doe...
Every good boy doe...
Select
Select All
Paste
Today
Sep 14 9:47 AM
Every good boy does fine. Every good boy does fine.
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

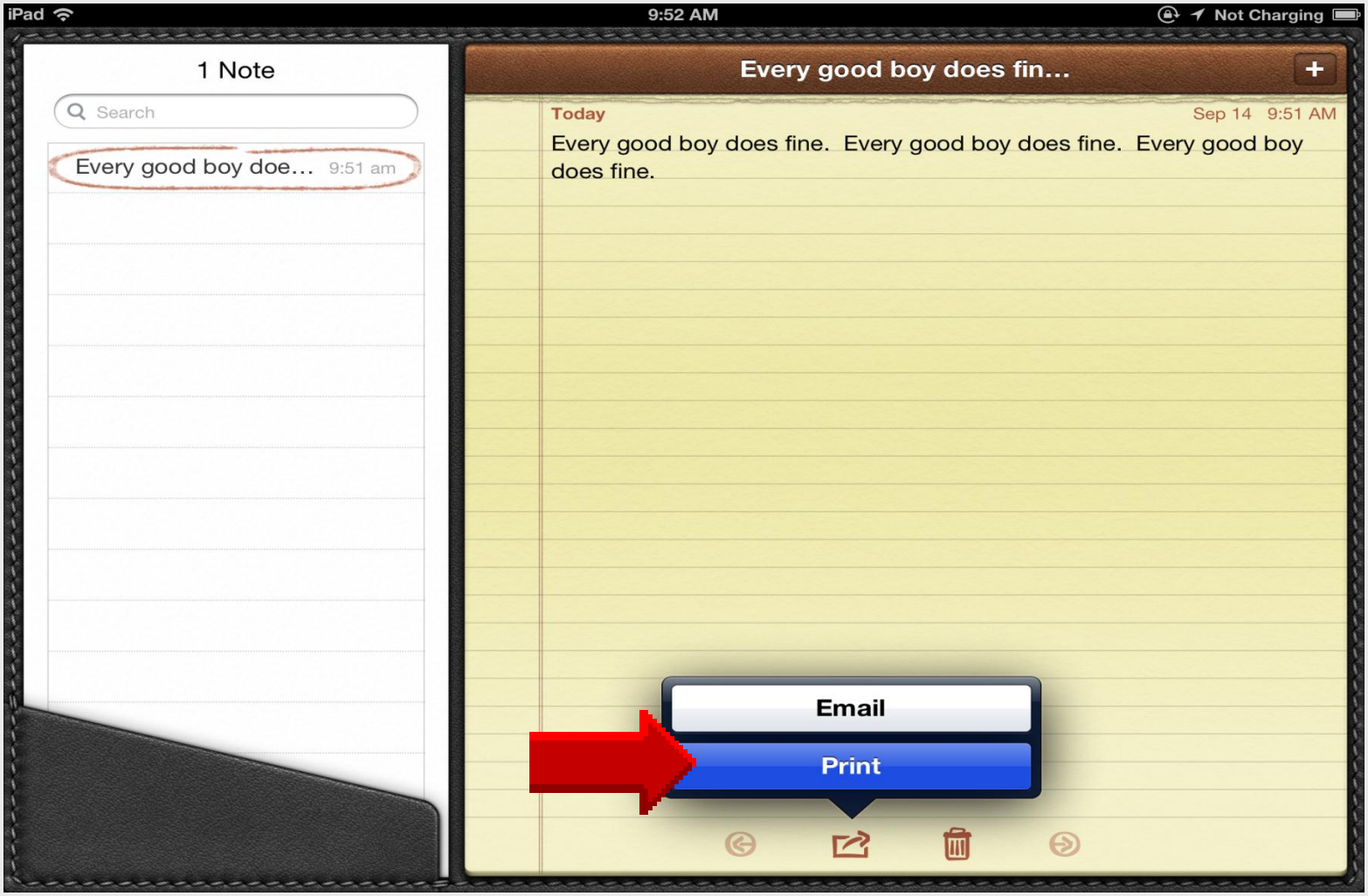
Email Note


iPad
9:51 AM
Not Charging
1 Note
Search
Every good boy doe... 9:51 am
Every good boy does fin...
Today
Sep 14 9:51 AM
Every good boy does fine. Every good boy does fine. Every good boy does fine.
Email
Print

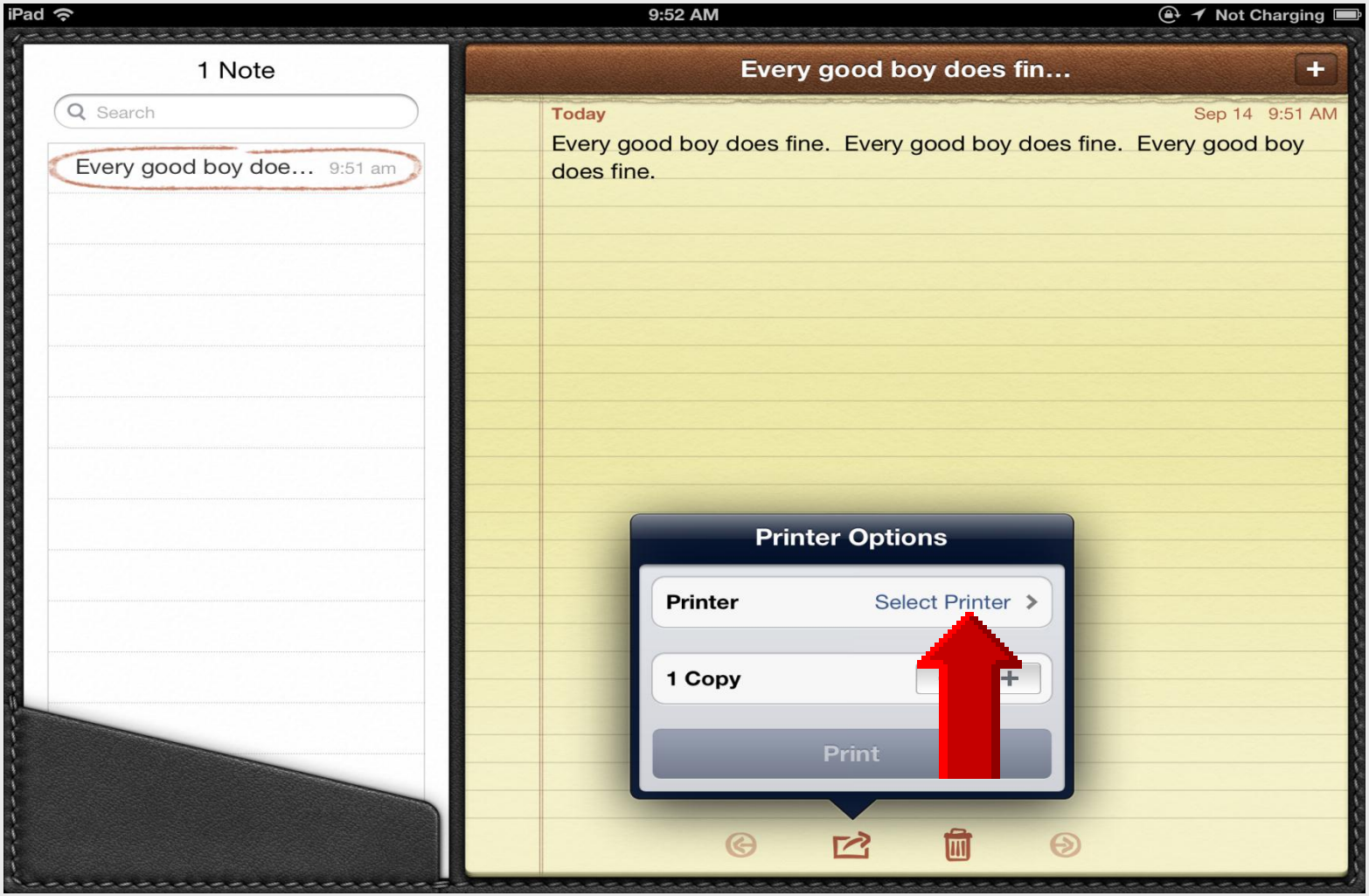
Email Note


iPad
9:51 AM
Not Charging
Cancel
Every good boy does fine. Every good boy does fine. Every go...
Send
To:
Cc/Bcc, From: lnelson@episd.org
Subject: Every good boy does fine. Every good boy does fine. Every good boy does fine.
Every good boy does fine. Every good boy does fine. Every good boy does fine.
Larry Nelson
Instructional Technology
LNELSON@episd.org
Sep 14 9:51 AM
good boy
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M @ .
.?123
_ -

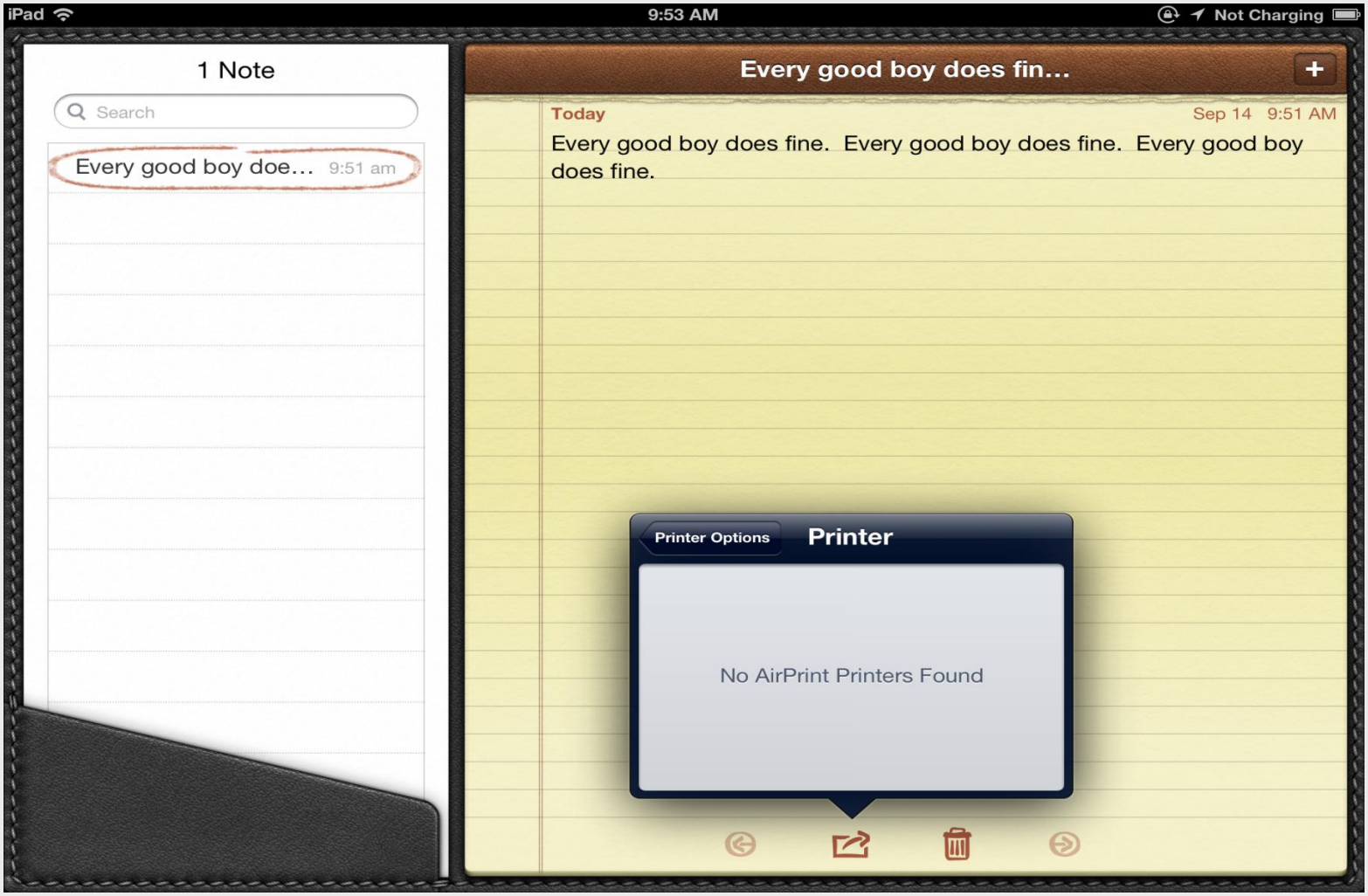
Print Note


iPad
9:52 AM
Not Charging
1 Note
Search
Every good boy doe... 9:51 am
Every good boy does fin...
Today
Sep 14 9:51 AM
Every good boy does fine. Every good boy does fine. Every good boy does fine.
Email
Print

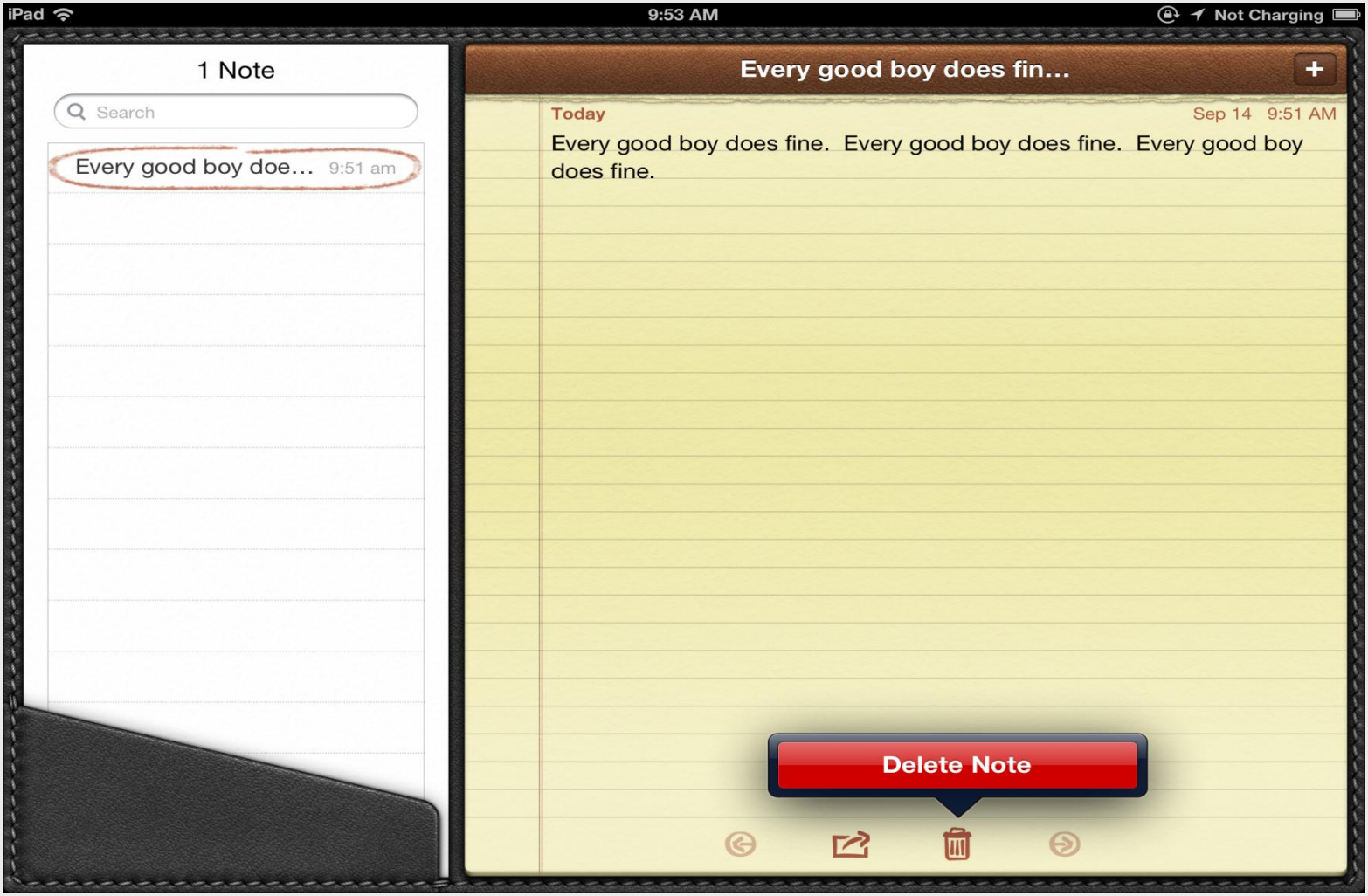
Select Printer



No Printer Found



Delete Note

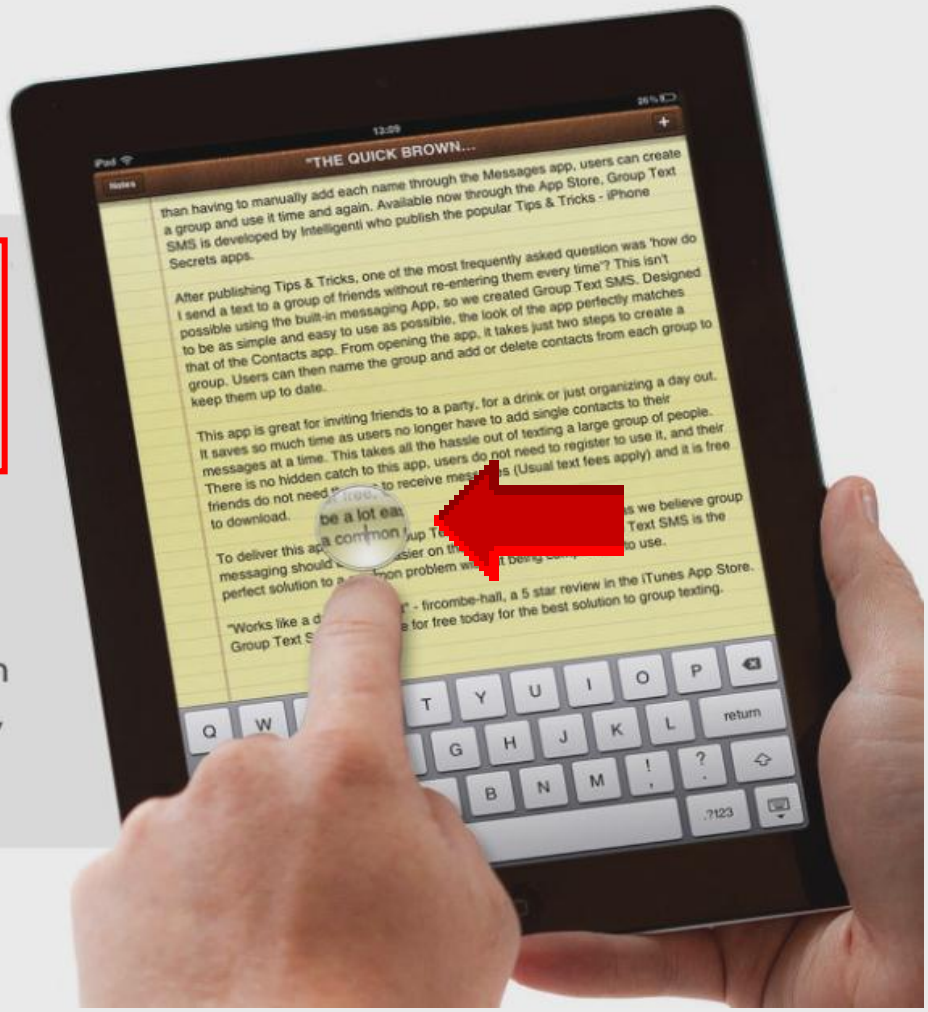

iPad
9:53 AM
Not Charging
1 Note
Search
Every good boy doe... 9:51 am
Every good boy does fin...
+
Today
Sep 14 9:51 AM
Every good boy does fine. Every good boy does fine. Every good boy does fine.
Delete Note

Magnify Text

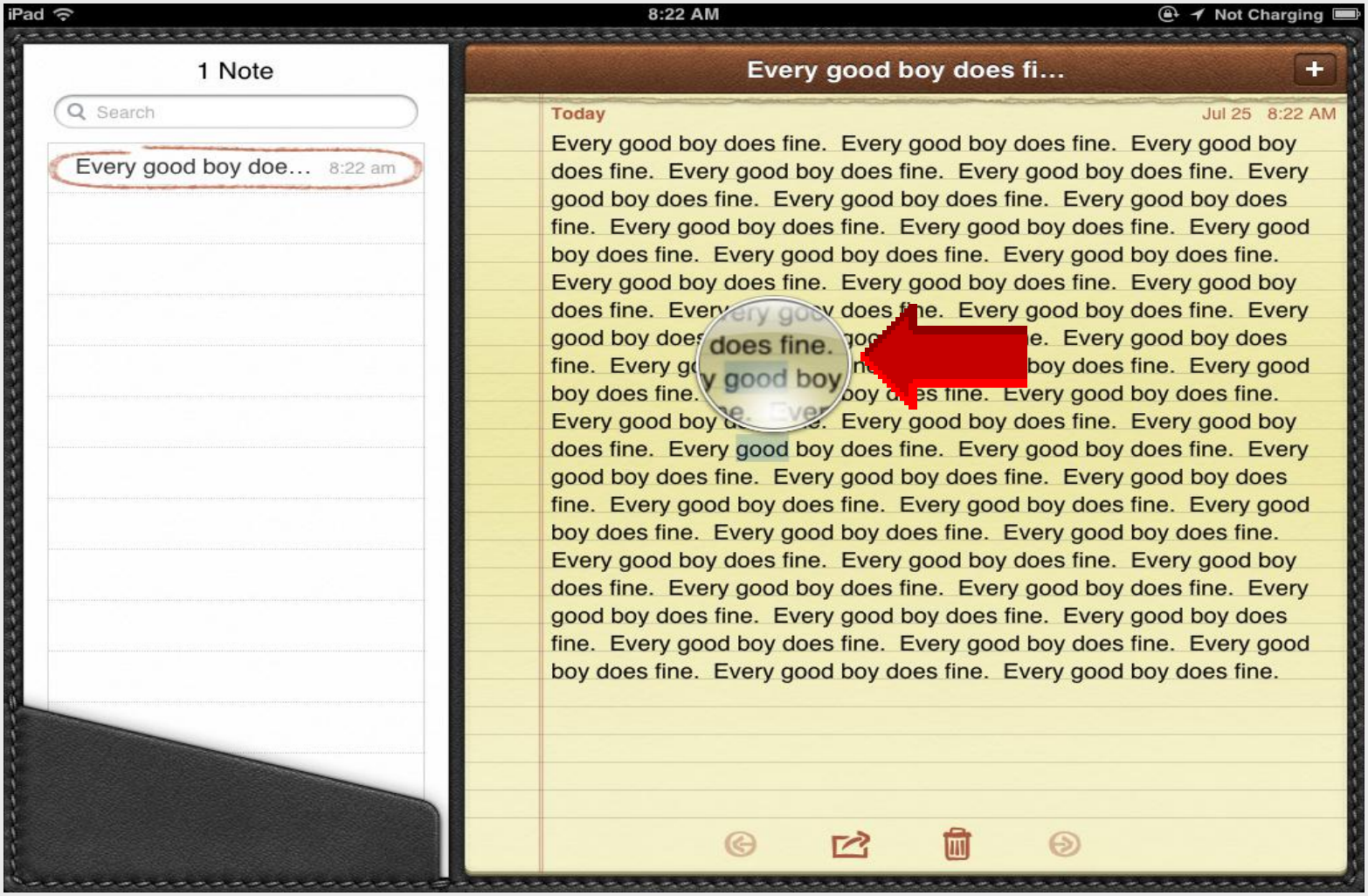
Magnify

TAP AND HOLD your finger on some text to bring up a magnifying glass. Drag to move the magnifying glass around and place the cursor where you need it.

You can also bring up a magnifying box for selecting text. Double tap to select a word. This highlights the text in blue and places a blue dot on either side. When you drag the dots, a magnifying box pops up to give more accuracy when highlighting.



Notes


iPad
8:22 AM
Not Charging
1 Note
Search
Every good boy doe... 8:22 am
Every good boy does fi...
Today
Jul 25 8:22 AM
Every good boy does fine. Every good boy does fine. Every good boy does fine.

iPad Basics

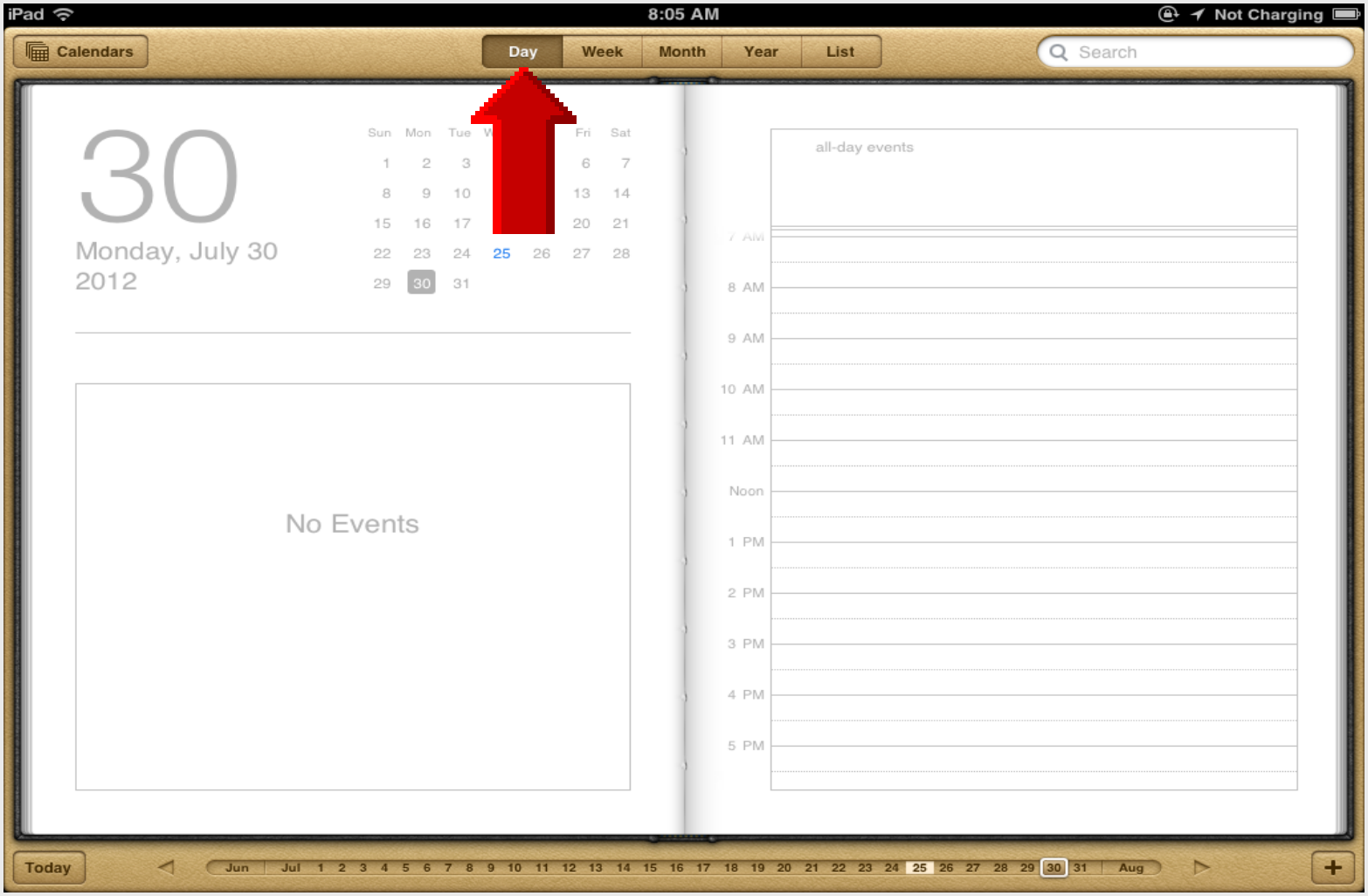
Calendar

Using Calendar

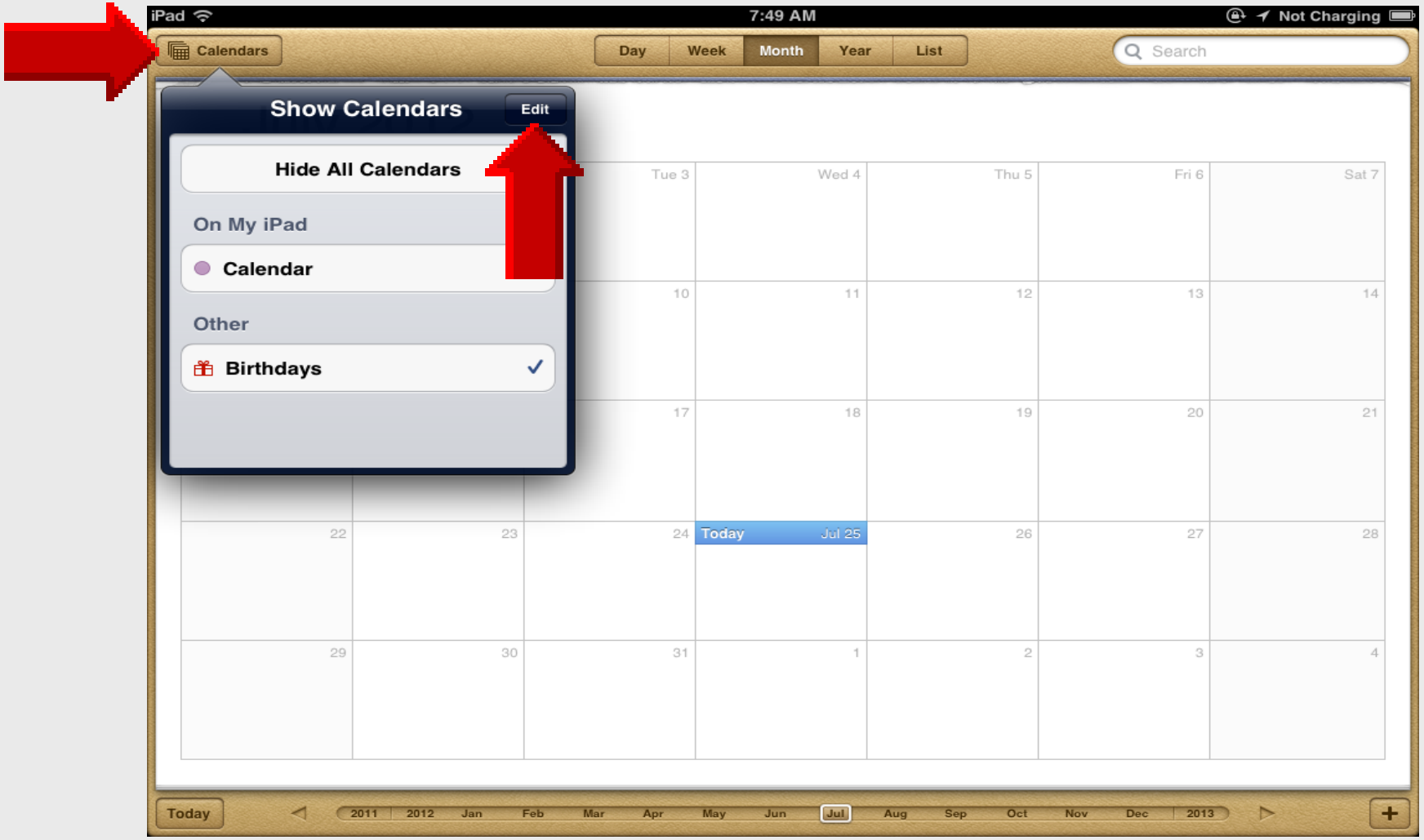
Month View

iPad
7:49 AM
Not Charging
Calendars
Day
Week
Month
Year
List
Search
July 2012
Sun 1
Mon 2
Tue 3
Wed 4
Thu 5
Fri 6
Sat 7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
Today
Jul 25
27
28
31
1
Previous month
Next month
Today
2011
2012
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
2013

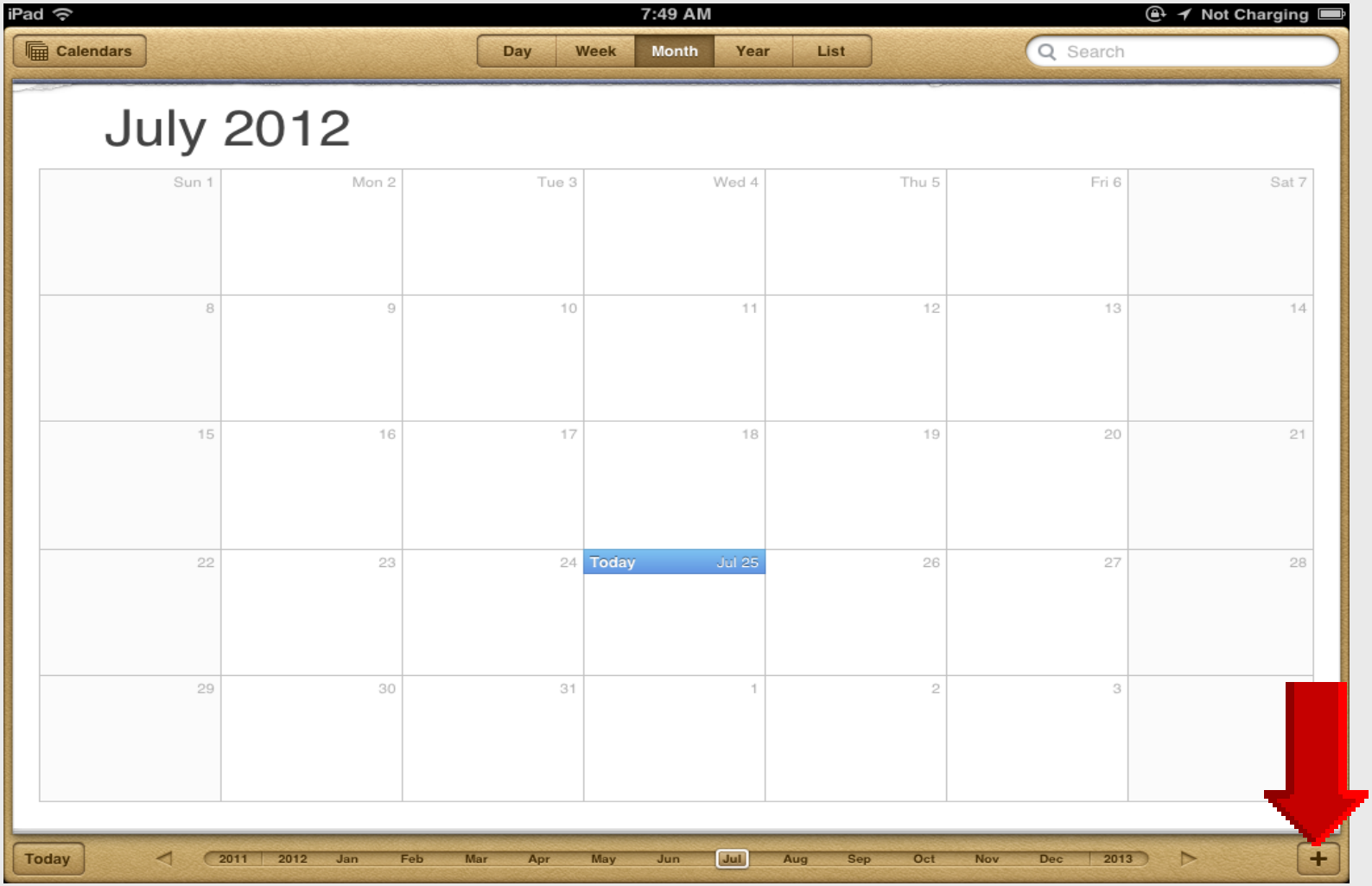
Day View


iPad
8:05 AM
Not Charging
Calendars
Day
Week
Month
Year
List
Search
30
Monday, July 30
2012
Sun Mon Tue W Fri Sat
1 2 3 6 7
8 9 10 13 14
15 16 17 20 21
22 23 24 25 26 27 28
29 30 31
No Events
all-day events
8 AM
9 AM
10 AM
11 AM
Noon
1 PM
2 PM
3 PM
4 PM
5 PM
Today
Jun Jul 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Aug

Show Calendars



Add Event

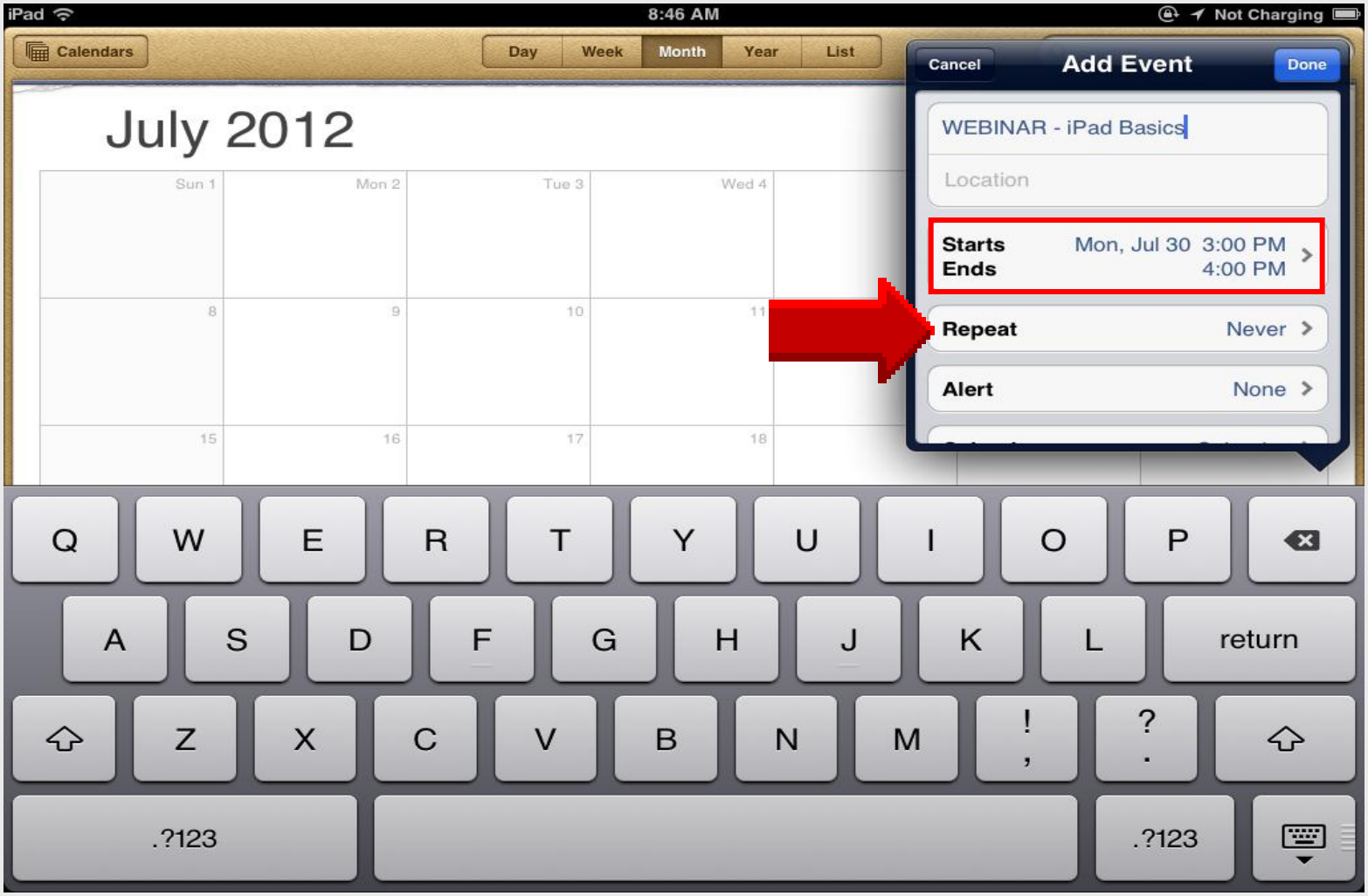

iPad
7:49 AM
Not Charging
Calendars
Day
Week
Month
Year
List
Search
July 2012
Sun 1
Mon 2
Tue 3
Wed 4
Thu 5
Fri 6
Sat 7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
Today
Jul 25
26
27
28
29
30
31
1
2
3
Today
2011
2012
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
2013

Add Event Title

Start Date & Time

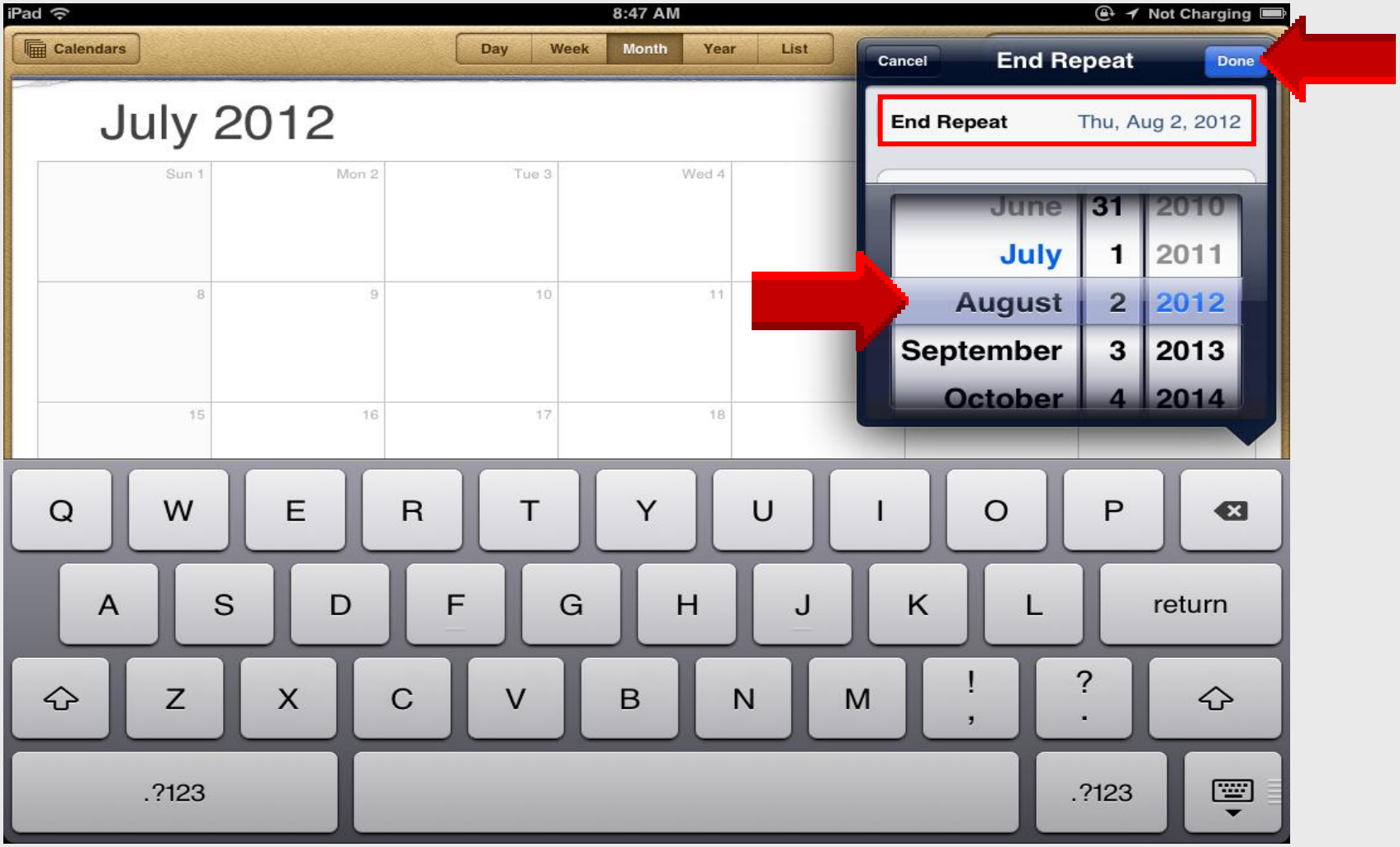
End Date & Time

Repeat


iPad
8:46 AM
Not Charging
Calendars
Day
Week
Month
Year
List
July 2012
Sun 1
Mon 2
Tue 3
Wed 4
8
9
10
11
15
16
17
18
Cancel
Add Event
Done
WEBINAR - iPad Basics
Location
Starts
Mon, Jul 30 3:00 PM
Ends
4:00 PM
Repeat
Never
Alert
None
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

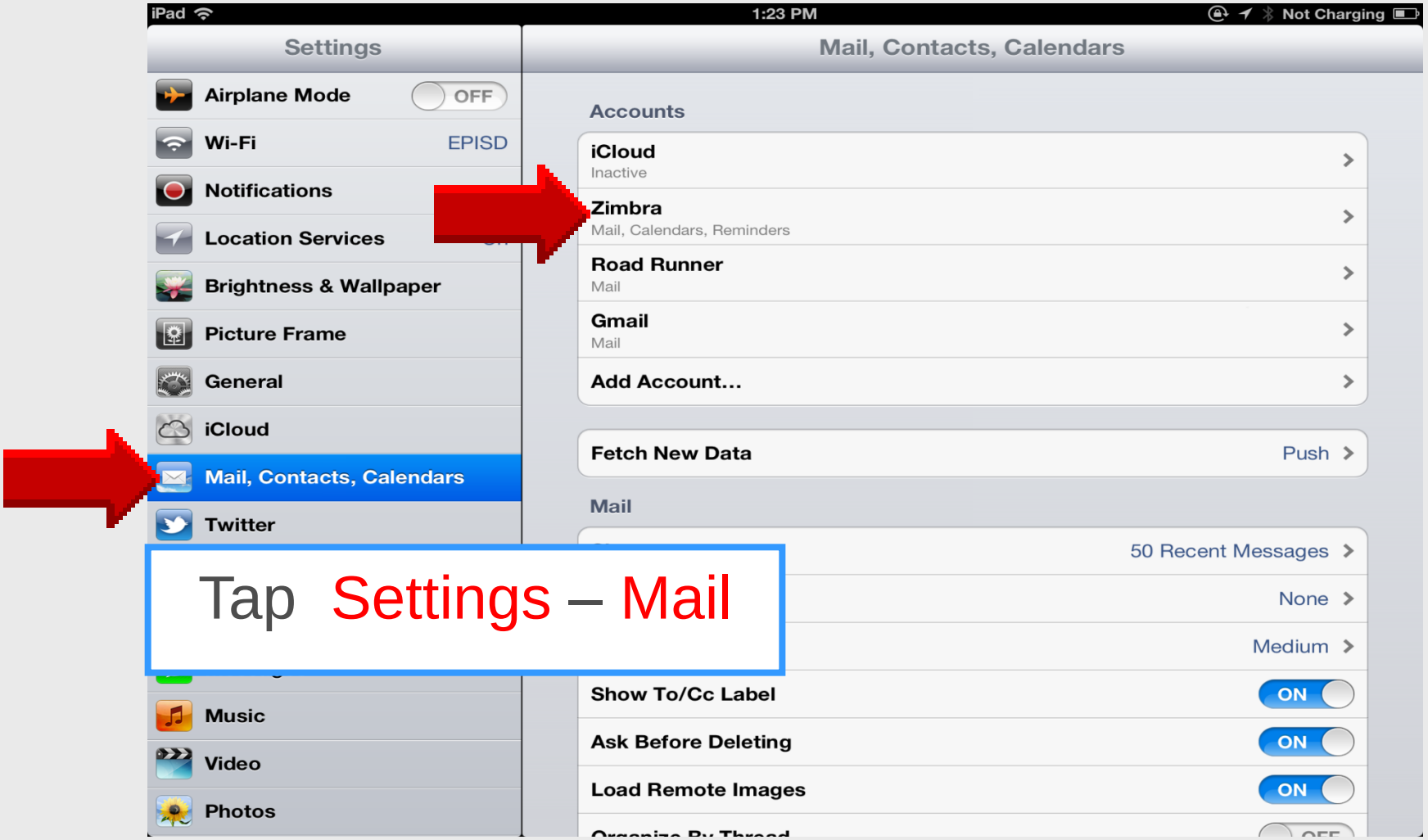
Begin Repeat

End Repeat


iPad
8:47 AM
Not Charging
Calendars
Day
Week
Month
Year
List
July 2012
Sun 1
Mon 2
Tue 3
Wed 4
8
9
10
11
15
16
17
18
Cancel
End Repeat
Done
End Repeat
Thu, Aug 2, 2012
June 31 2010
July 1 2011
August 2 2012
September 3 2013
October 4 2014
Q W E R T Y U I O P
A S D F G H J K L return
Z X C V B N M ! , ? .
.?123
.?123

Calendar *with* Events

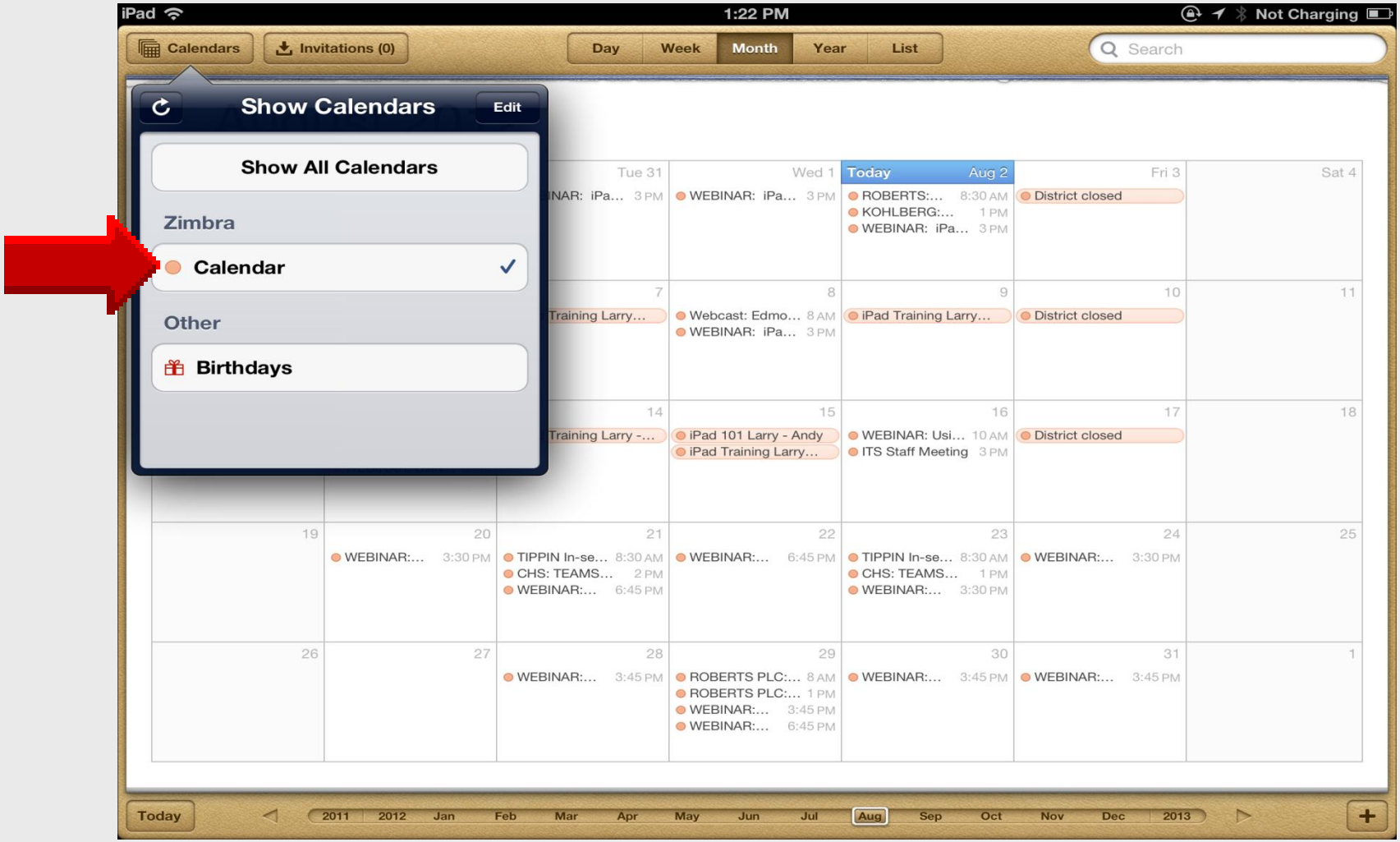
Sync Zimbra Calendar



Turn-ON Calendars

Select Calendars

Zimbra Calendar



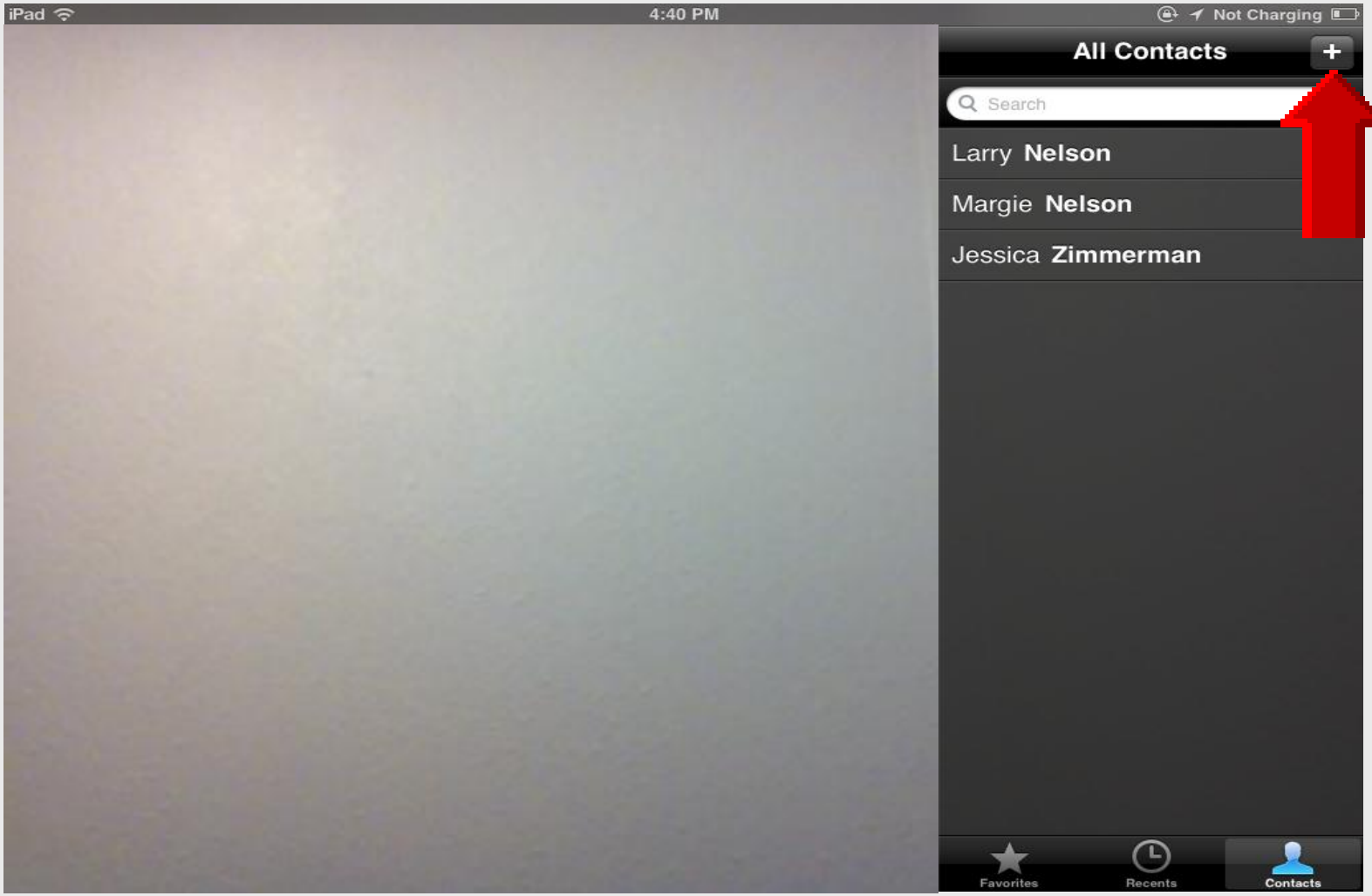
iPad Basics

FaceTime

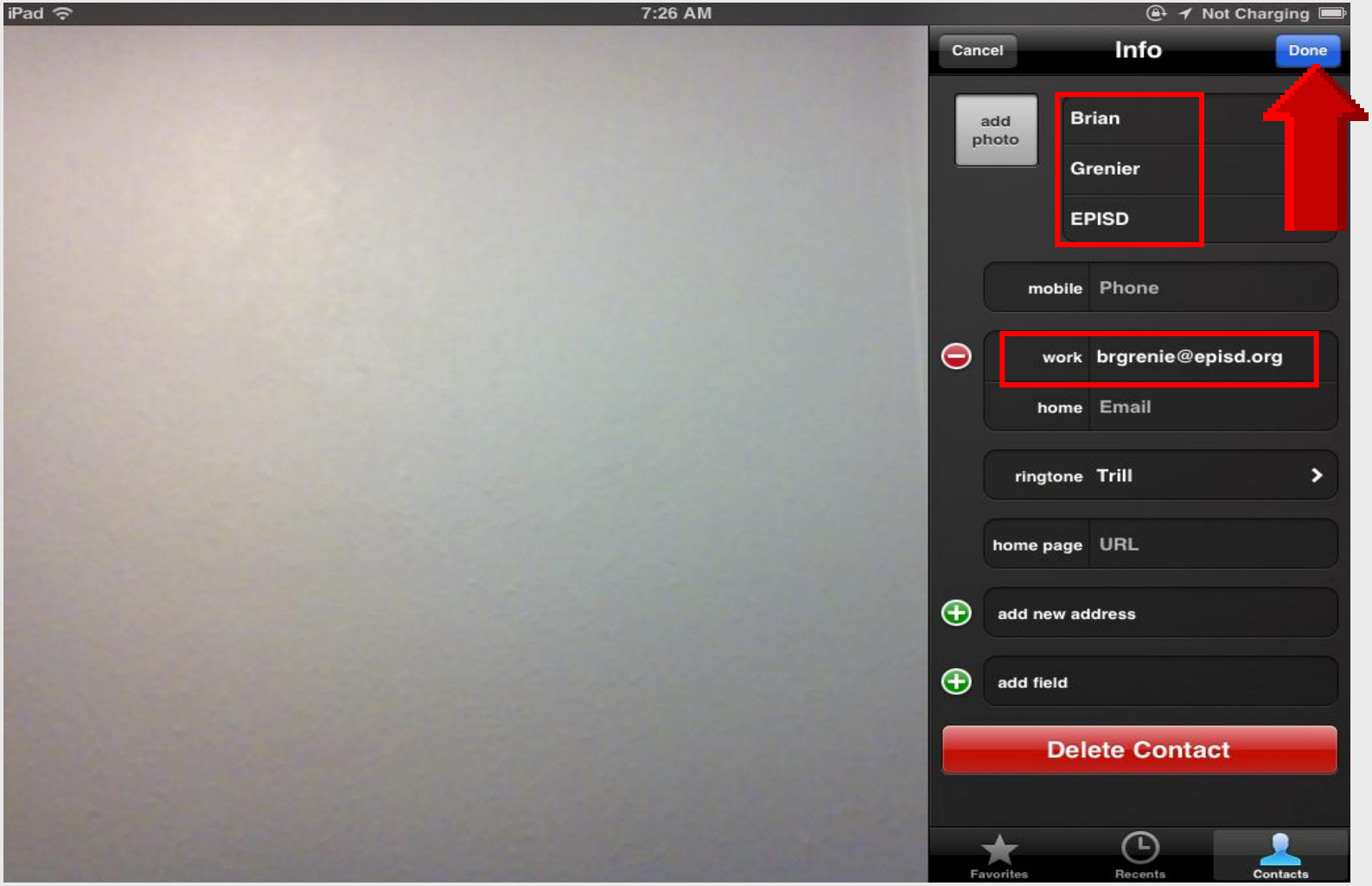
Using FaceTime

All Contacts

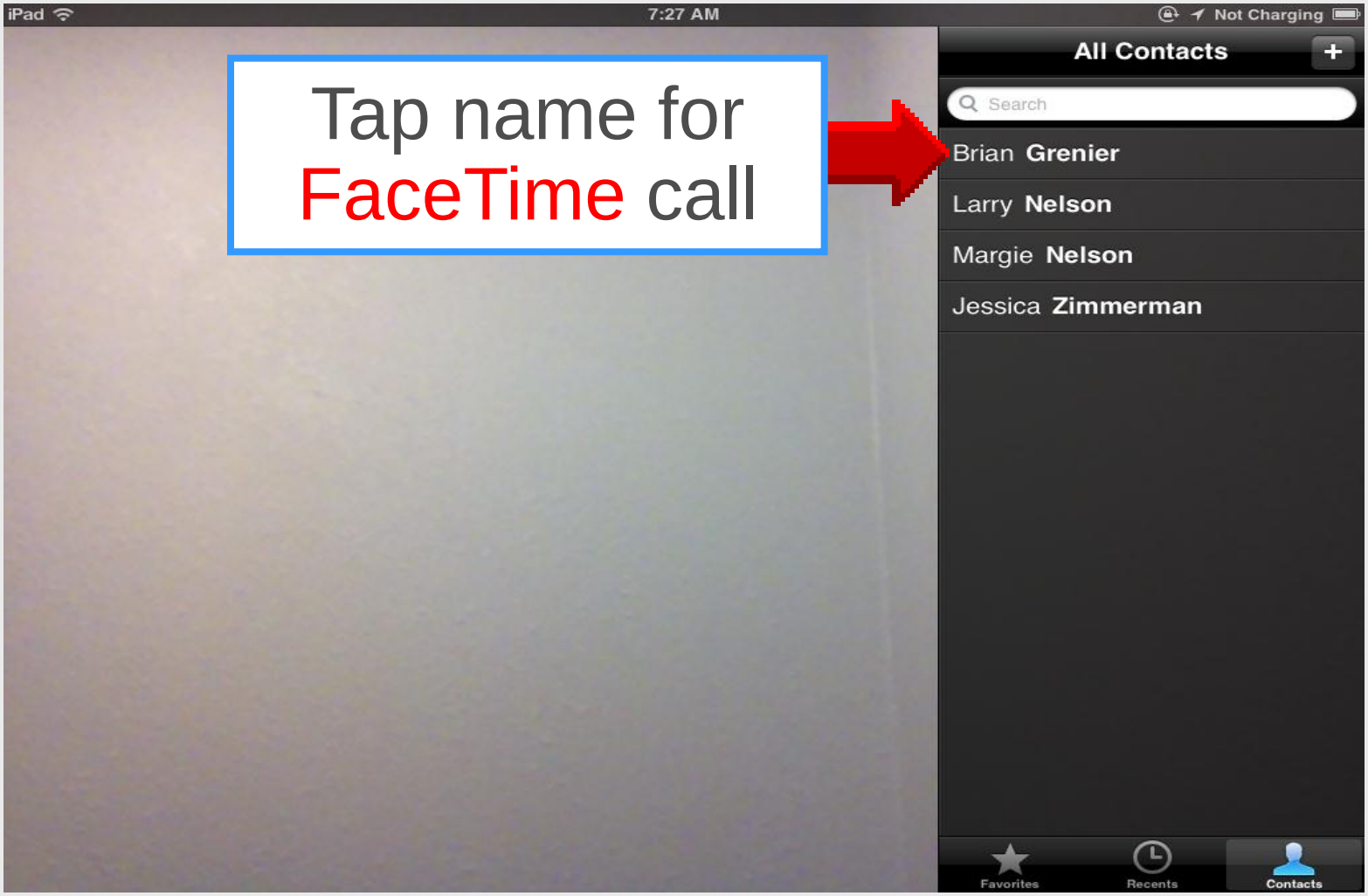
Add Contacts



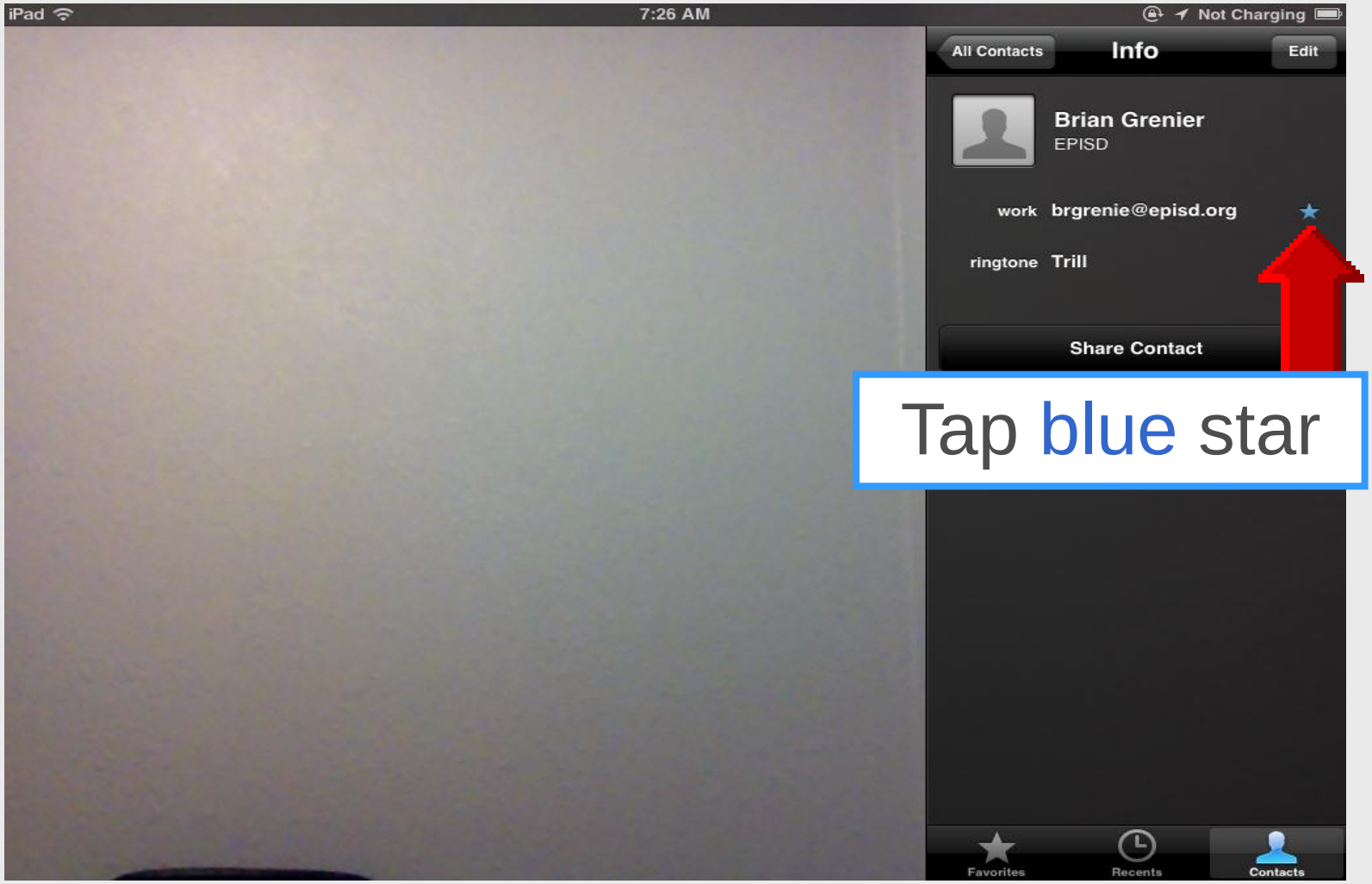
Complete Info Fields



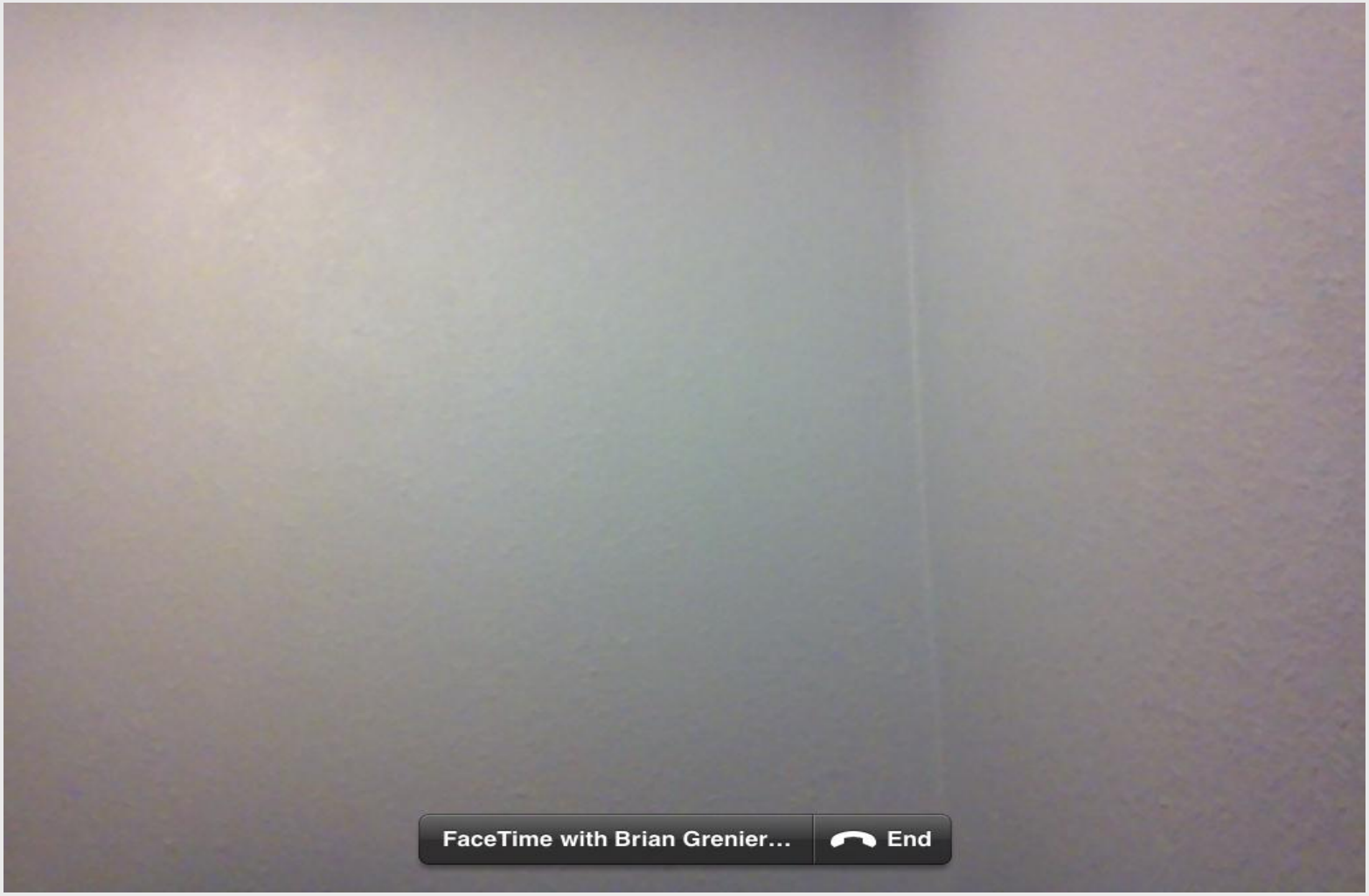
New Contacts



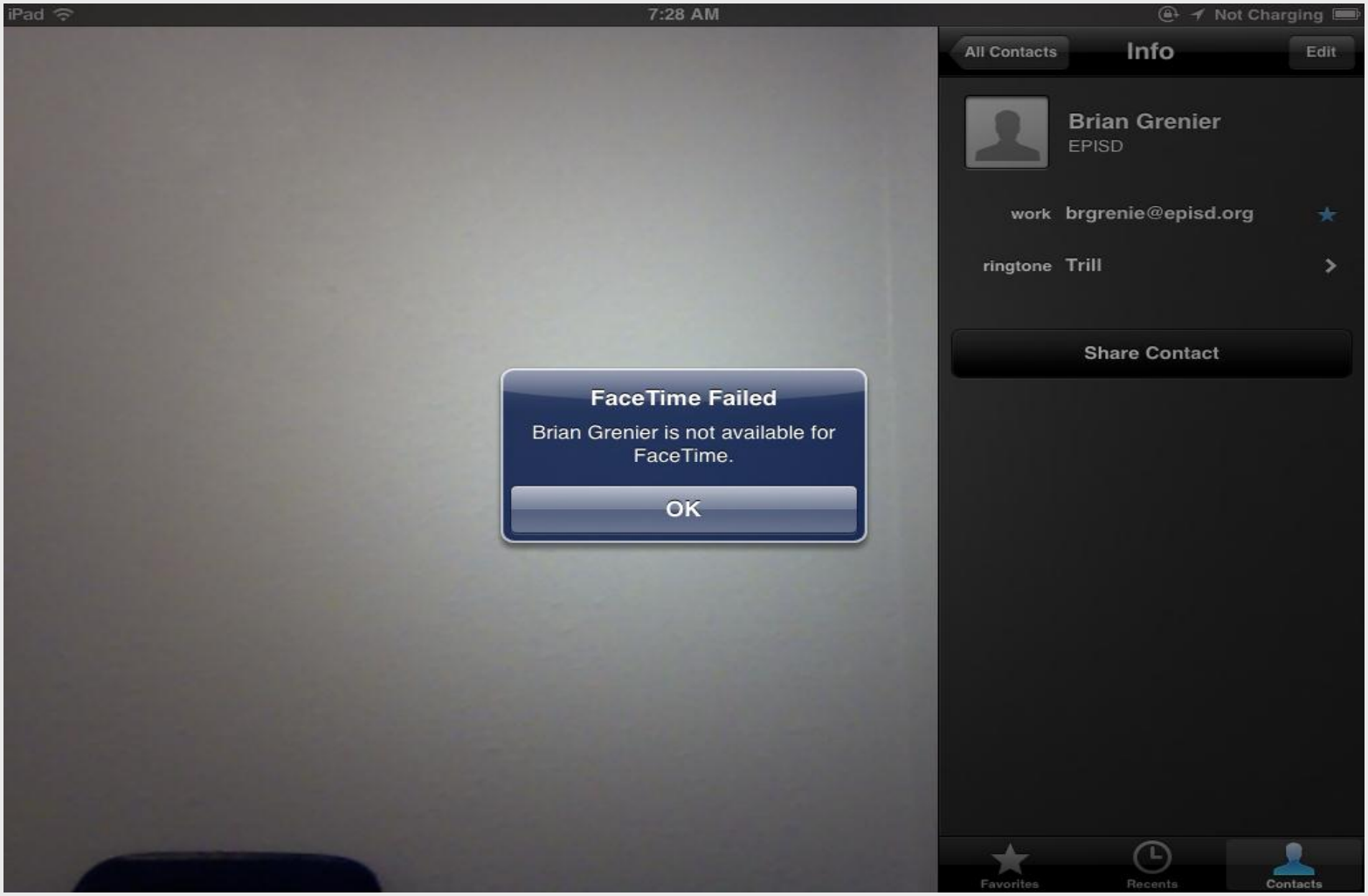
Make Call


iPad
7:26 AM
Not Charging
All Contacts
Info
Edit
Brian Grenier
EPISD
work brgrenie@episd.org
ringtone Trill
Share Contact
Tap blue star
Favorites
Recents
Contacts

Calling



Failed Contact



iPad Basics

Newsstand

Using Newsstand

Empty Newsstand

Newsstand Store

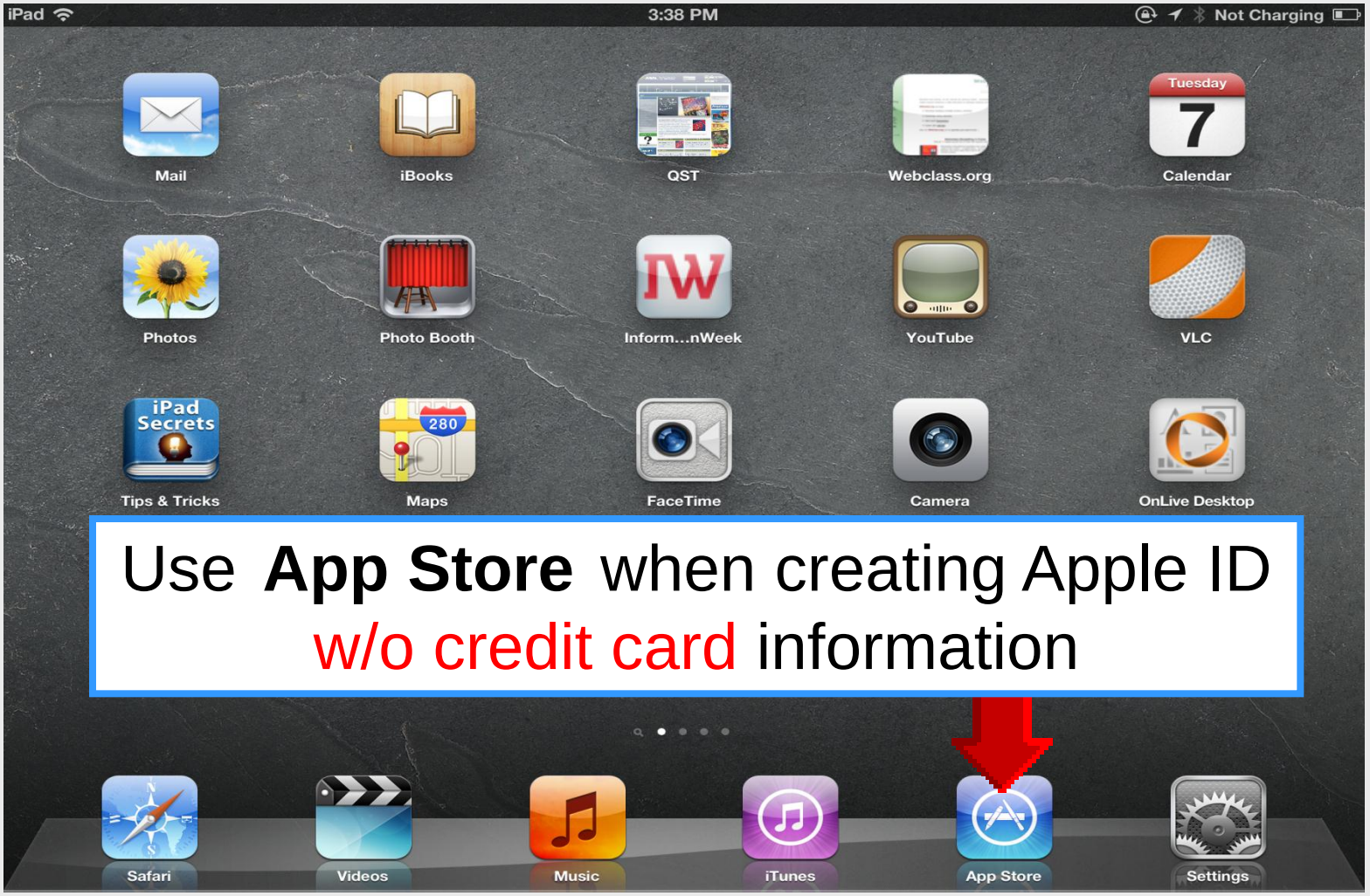
Newsstand Store

Magazines Added

iPad Basics

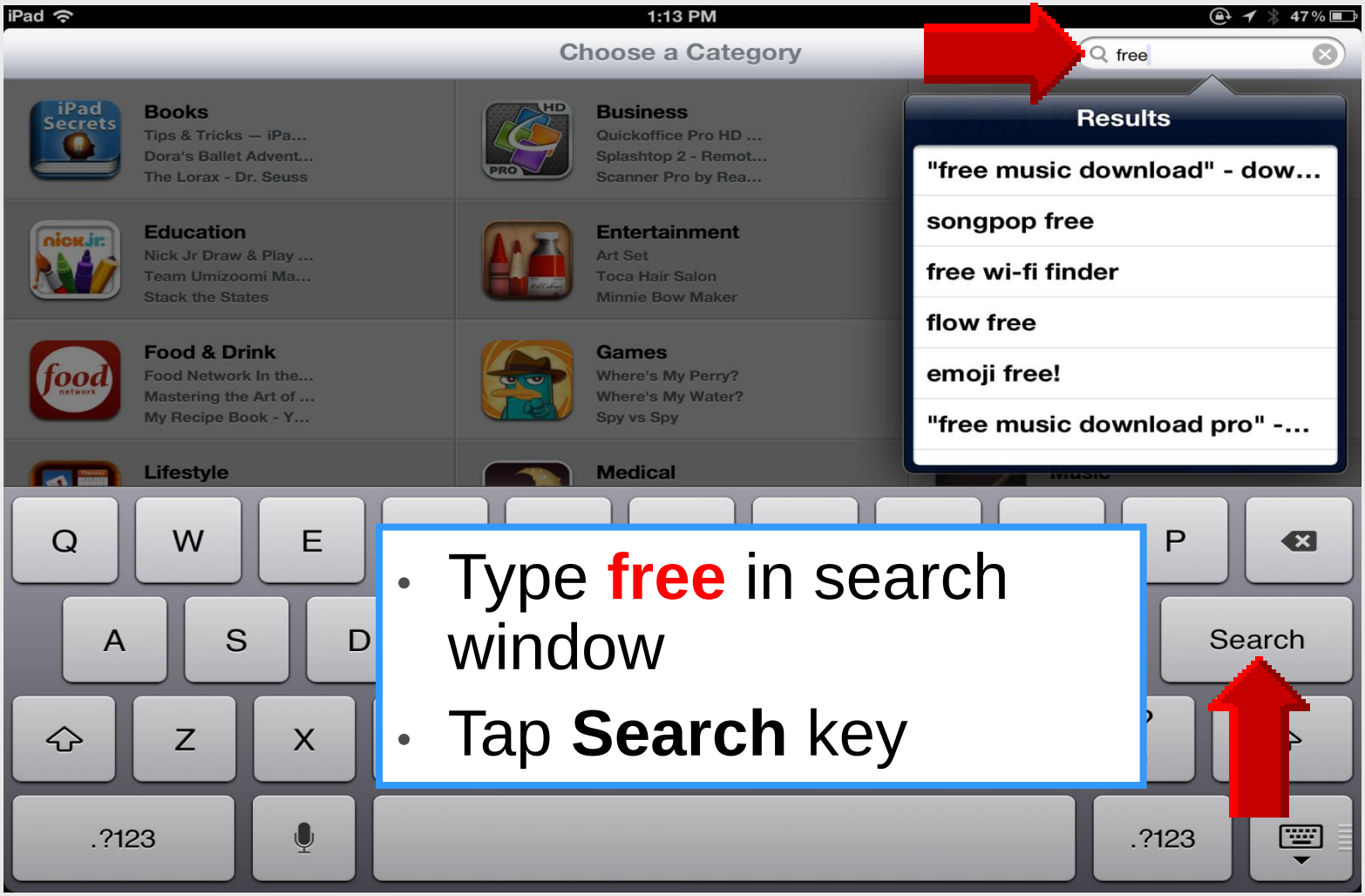
Create Apple ID *using* iPad

Tap App Store



Tap Categories

Search Free Apps



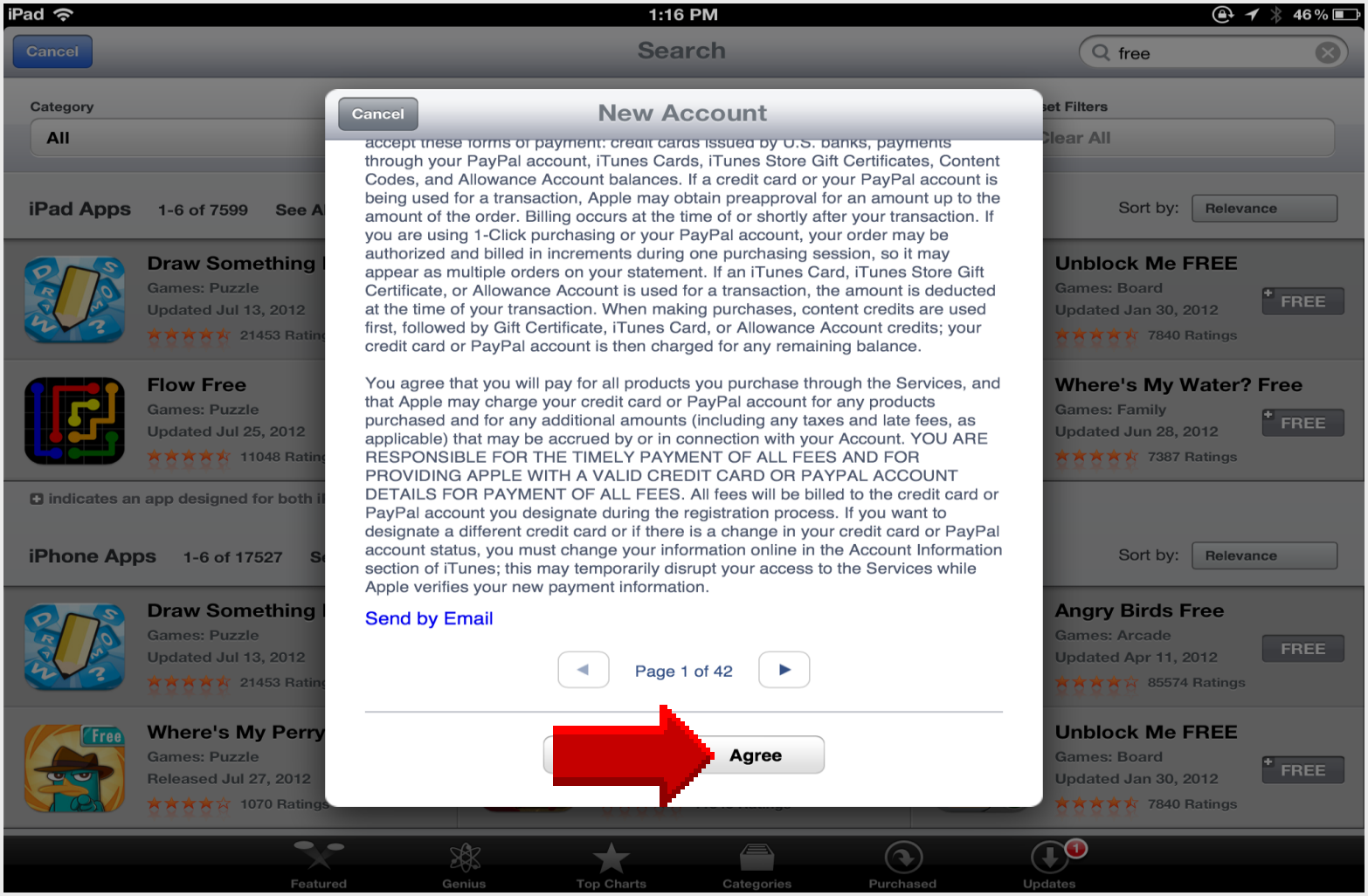
- Type **free** in search window
- Tap **Search** key

Select Free App

Select Create New Apple ID

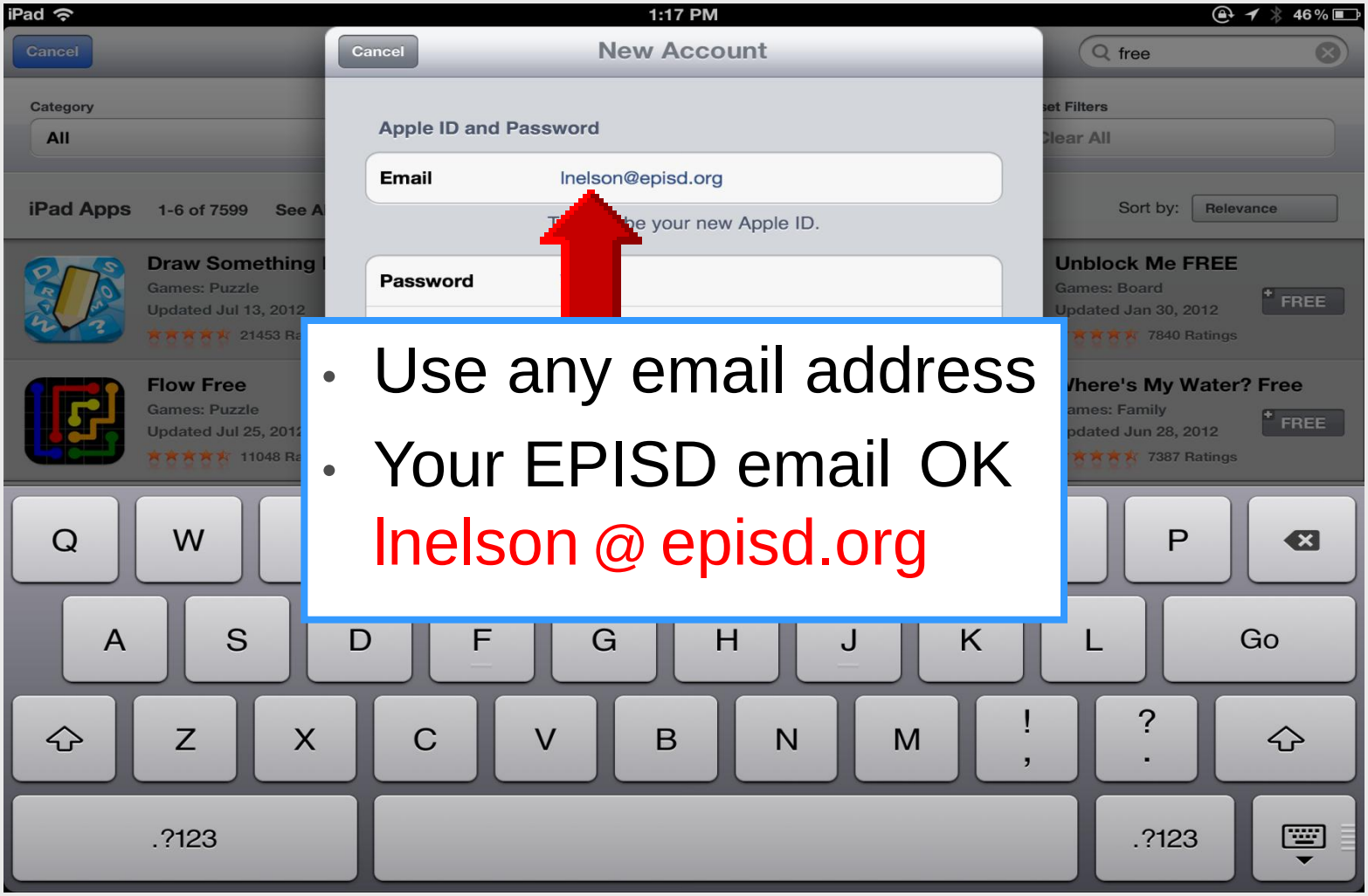
Store United States

Terms *and* Conditions



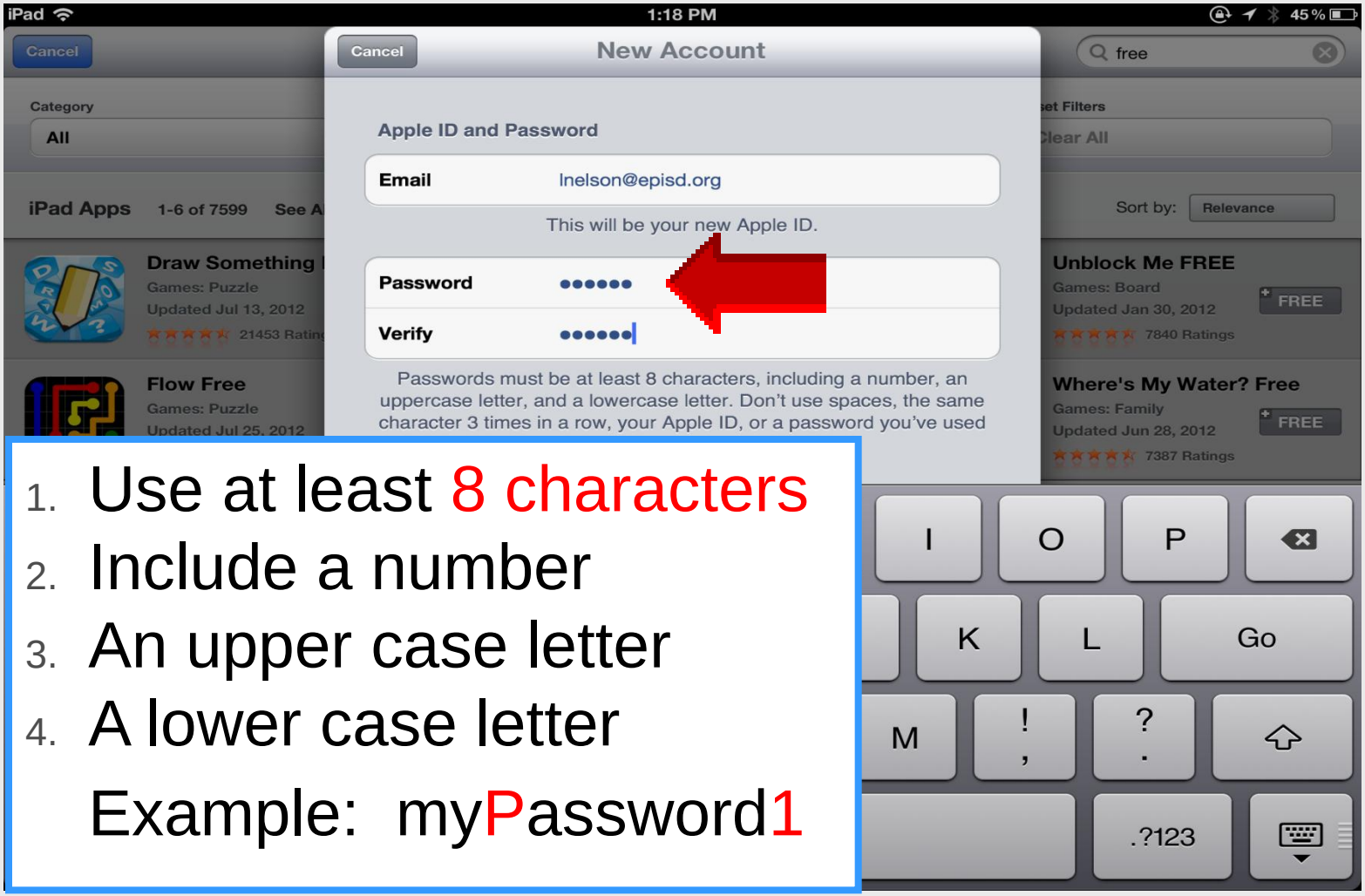
Terms *and* Conditions

Apple ID Email Address



- Use any email address
- Your EPISD email OK
  lnelson @ episd.org

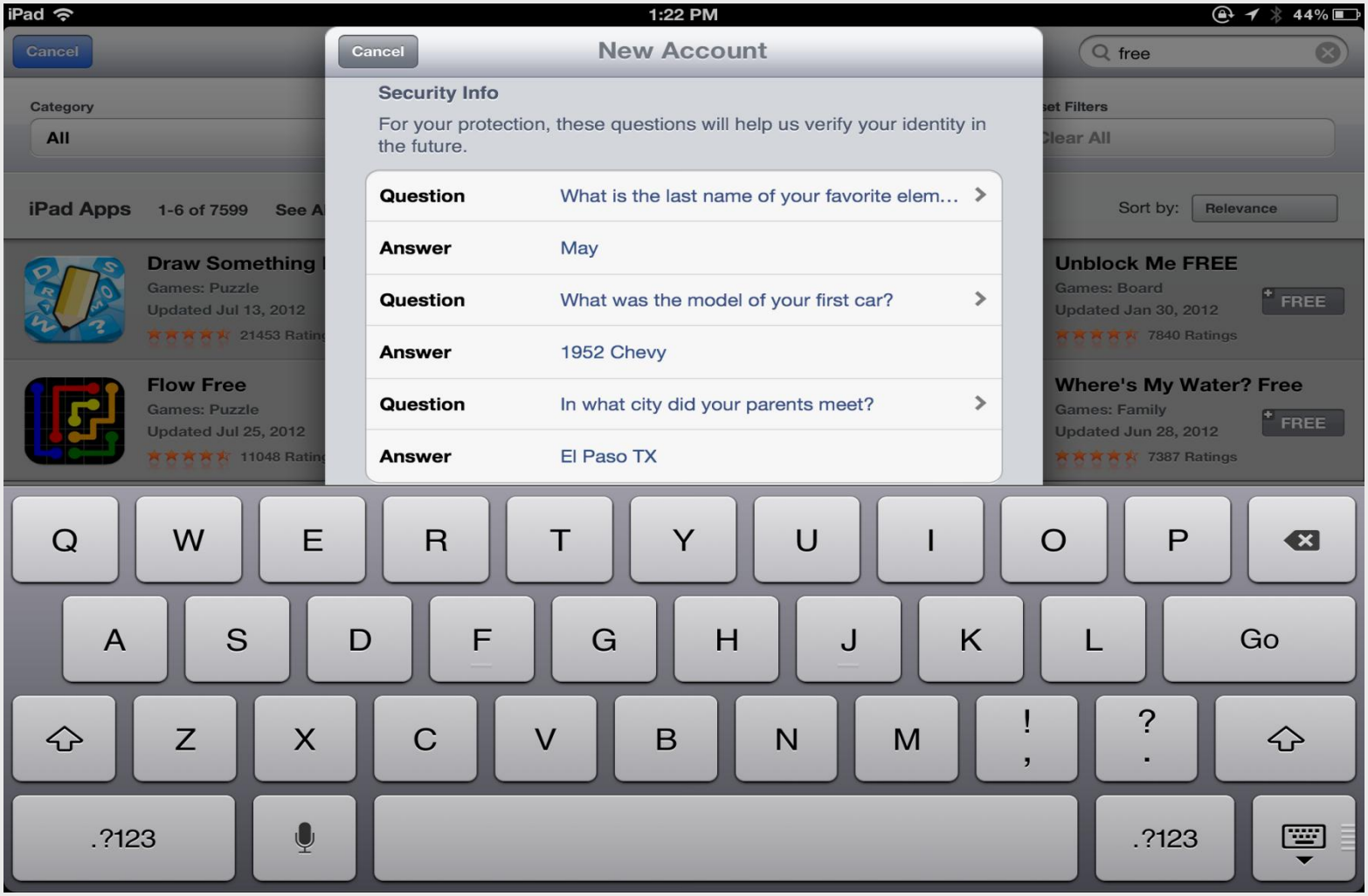
Apple ID Password



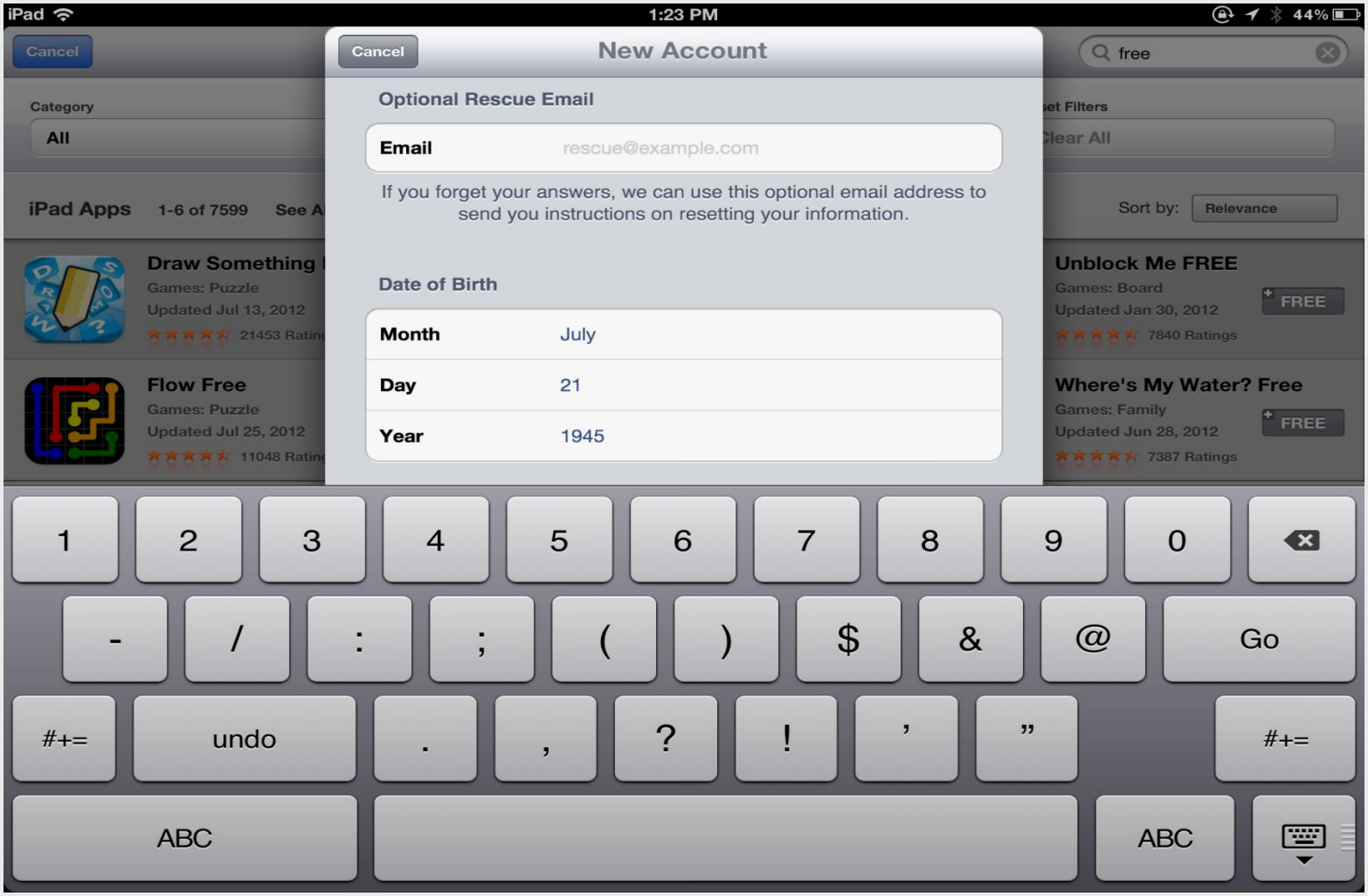
1. Use at least 8 characters
2. Include a number
3. An upper case letter
4. A lower case letter

Example: myPassword1

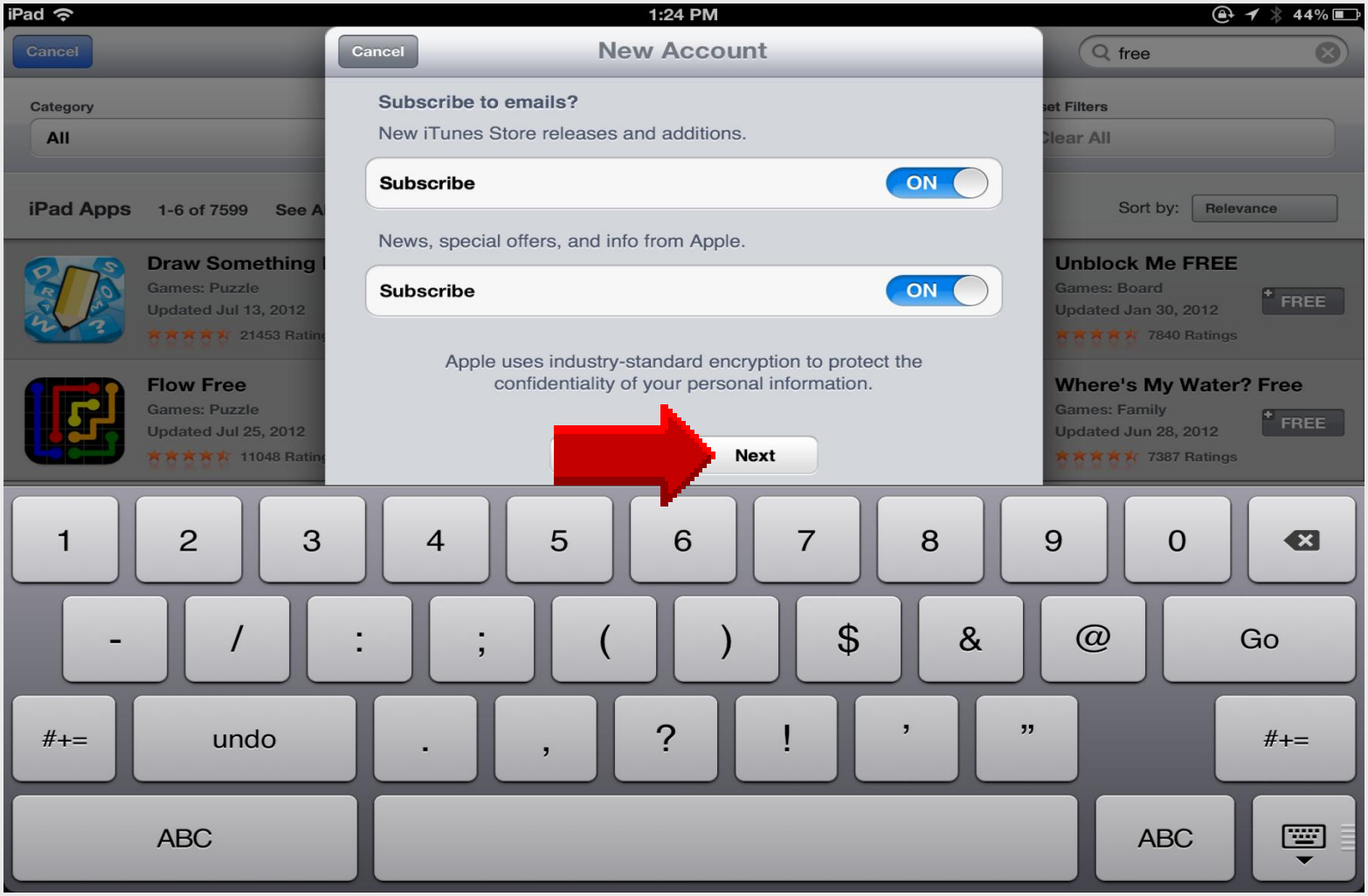
Complete Security Info



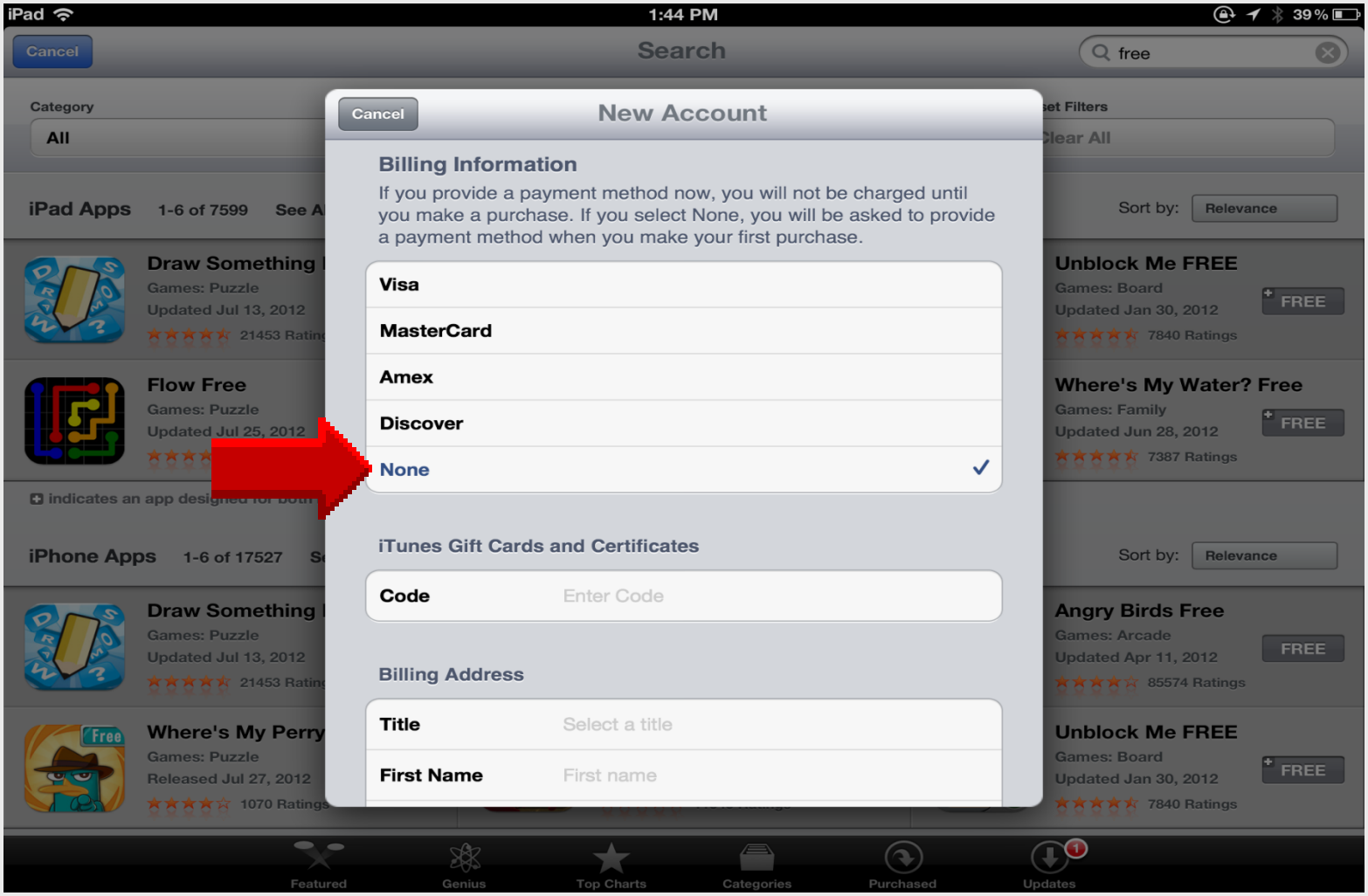
Complete Date of Birth



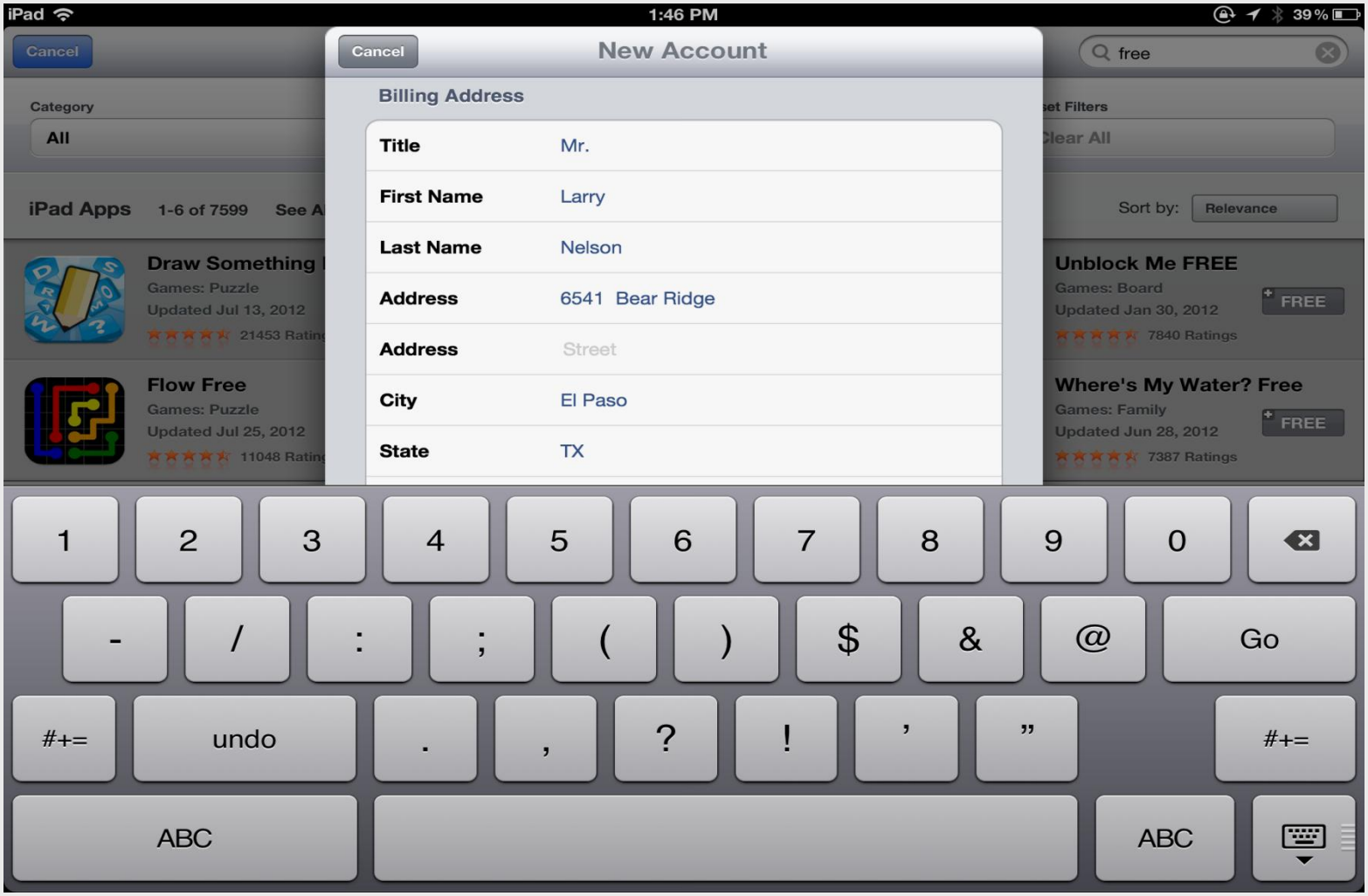
Subscribe *to* Emails



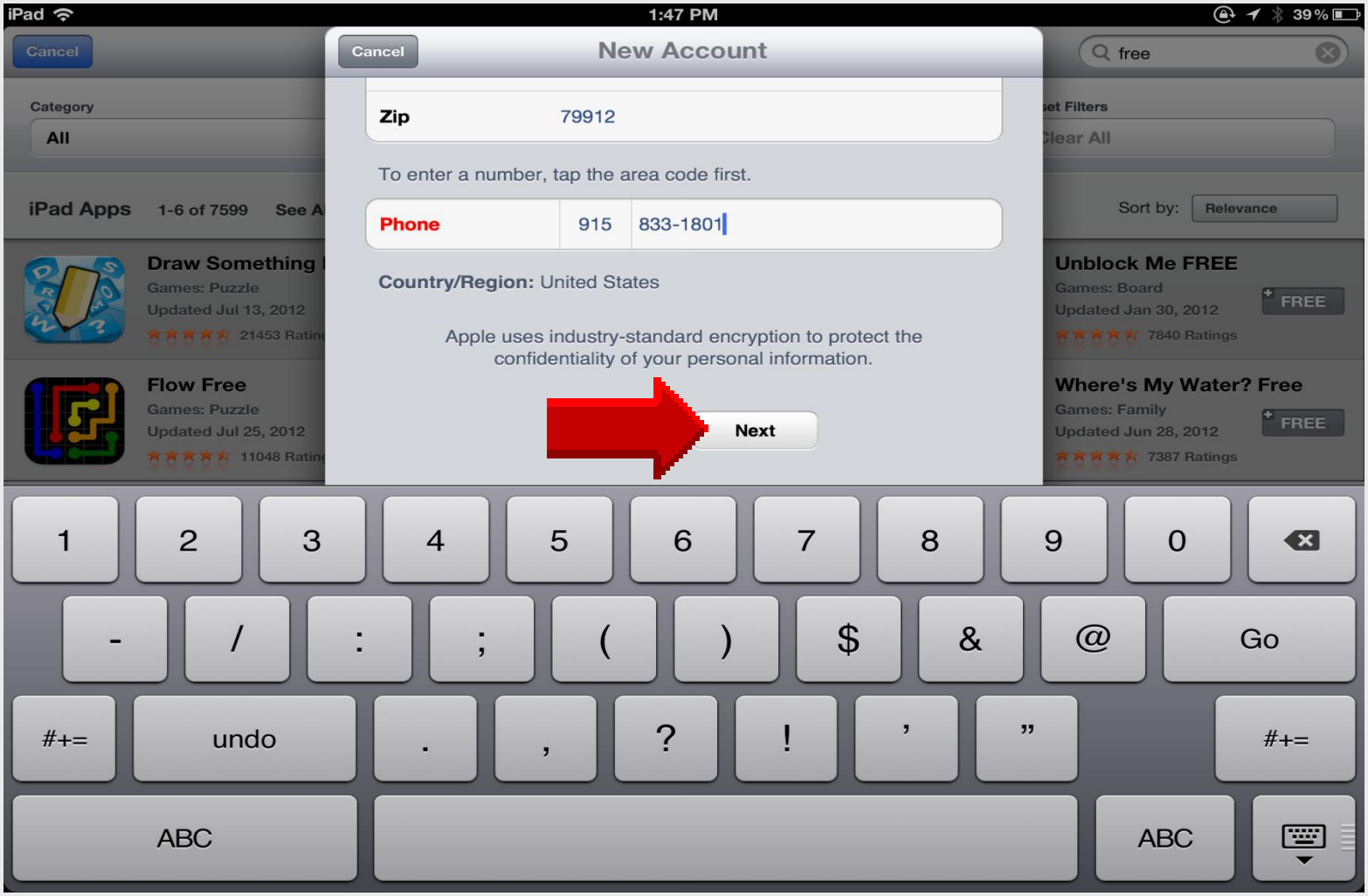
Billing Information



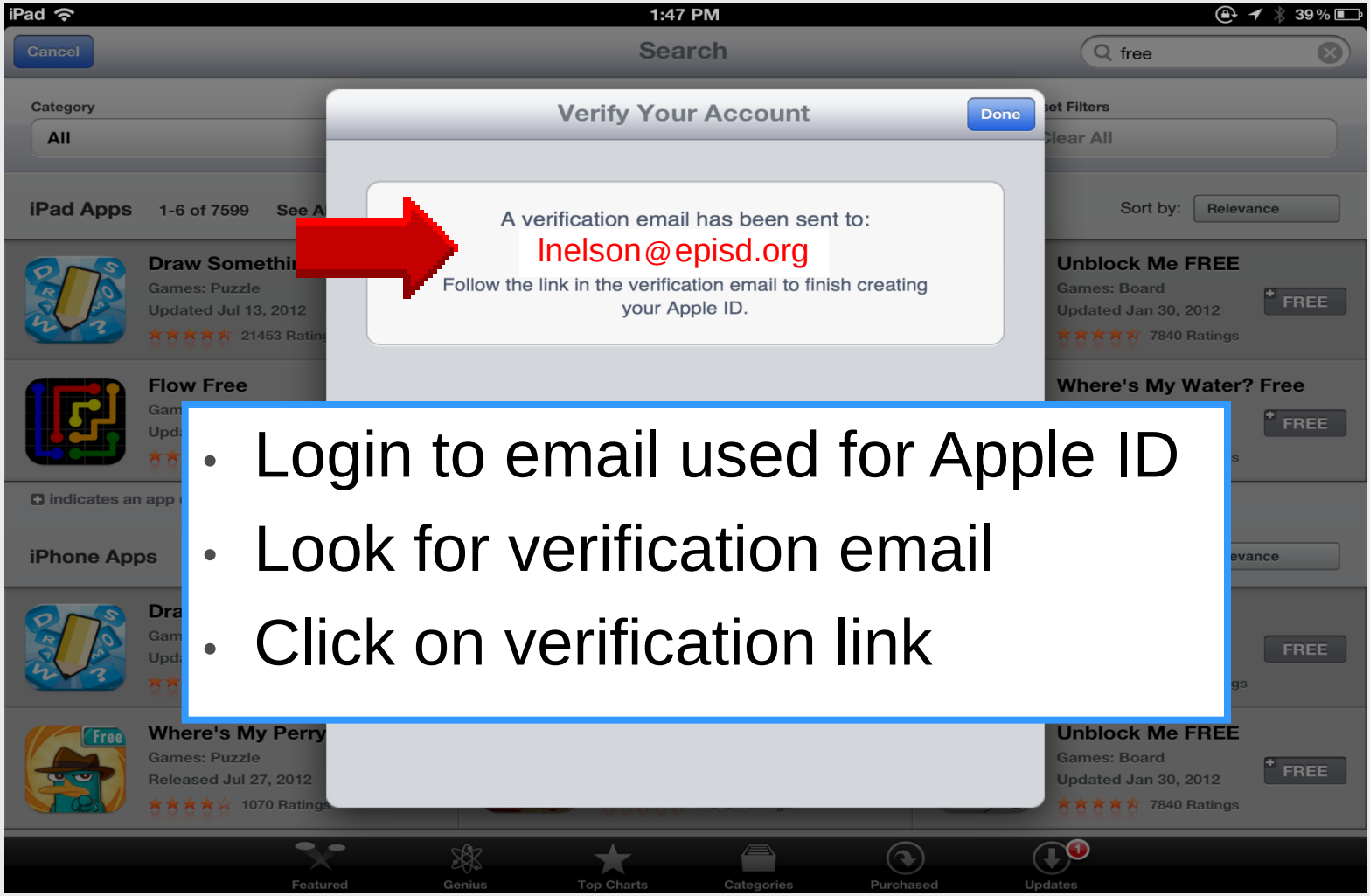
Billing Address



Phone


iPad
1:47 PM
39%
Cancel
New Account
Cancel
free
Category
All
Zip 79912
To enter a number, tap the area code first.
Phone 915 833-1801
Country/Region: United States
Apple uses industry-standard encryption to protect the confidentiality of your personal information.
Next
iPad Apps 1-6 of 7599
Sort by: Relevance
Draw Something
Games: Puzzle
Updated Jul 13, 2012
21453 Ratings
Unblock Me FREE
Games: Board
Updated Jan 30, 2012
7840 Ratings
FREE
Flow Free
Games: Puzzle
Updated Jul 25, 2012
11048 Ratings
Where's My Water? Free
Games: Family
Updated Jun 28, 2012
7387 Ratings
FREE
1 2 3 4 5 6 7 8 9 0
- / : ; ( ) $ & @ Go
#+= undo . , ? ! ' " #+=
ABC
ABC

Verification Email



- Login to email used for Apple ID
- Look for verification email
- Click on verification link

iPad Basics

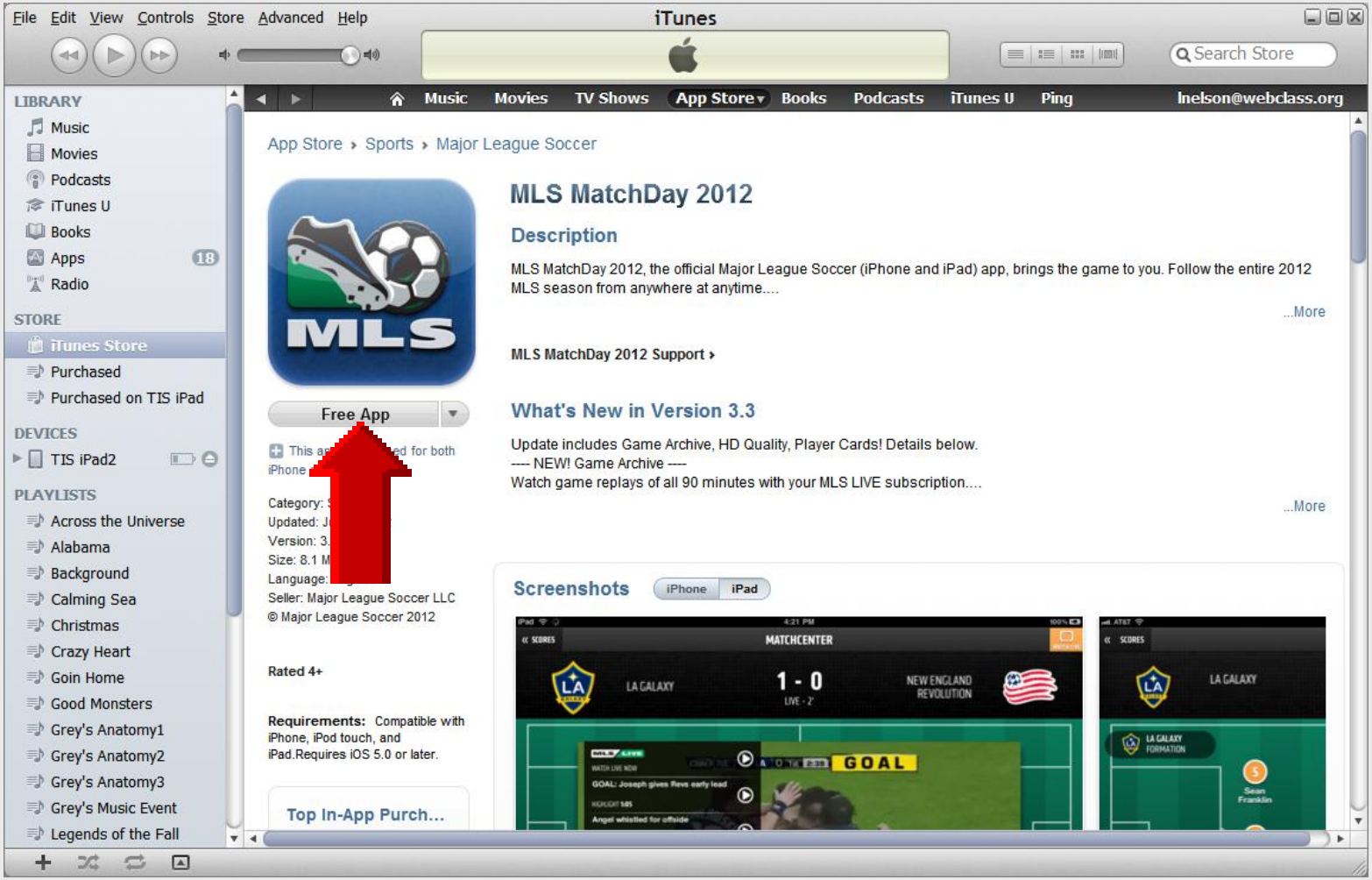
Create Apple ID *using* Laptop

Create Apple ID

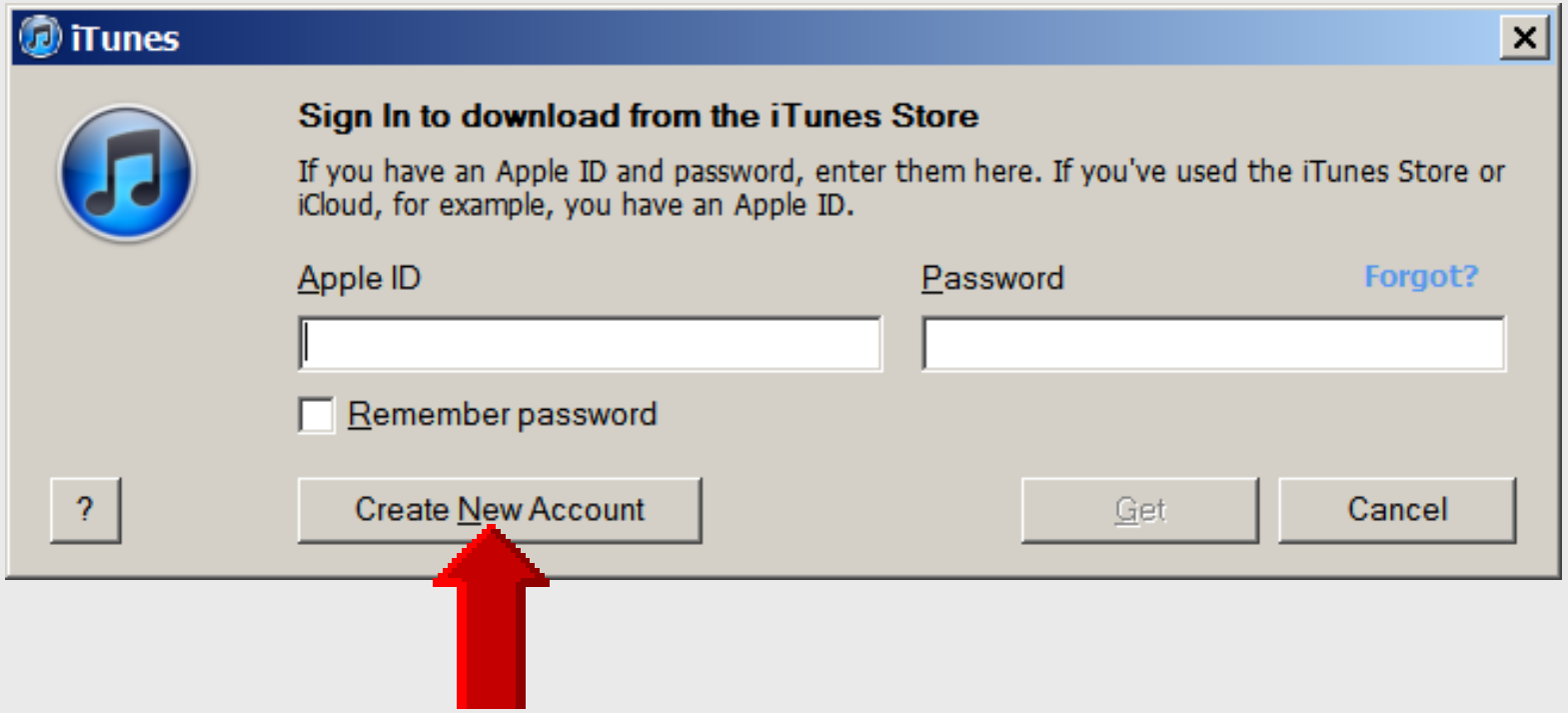
Select Great Free Apps

Select Free App

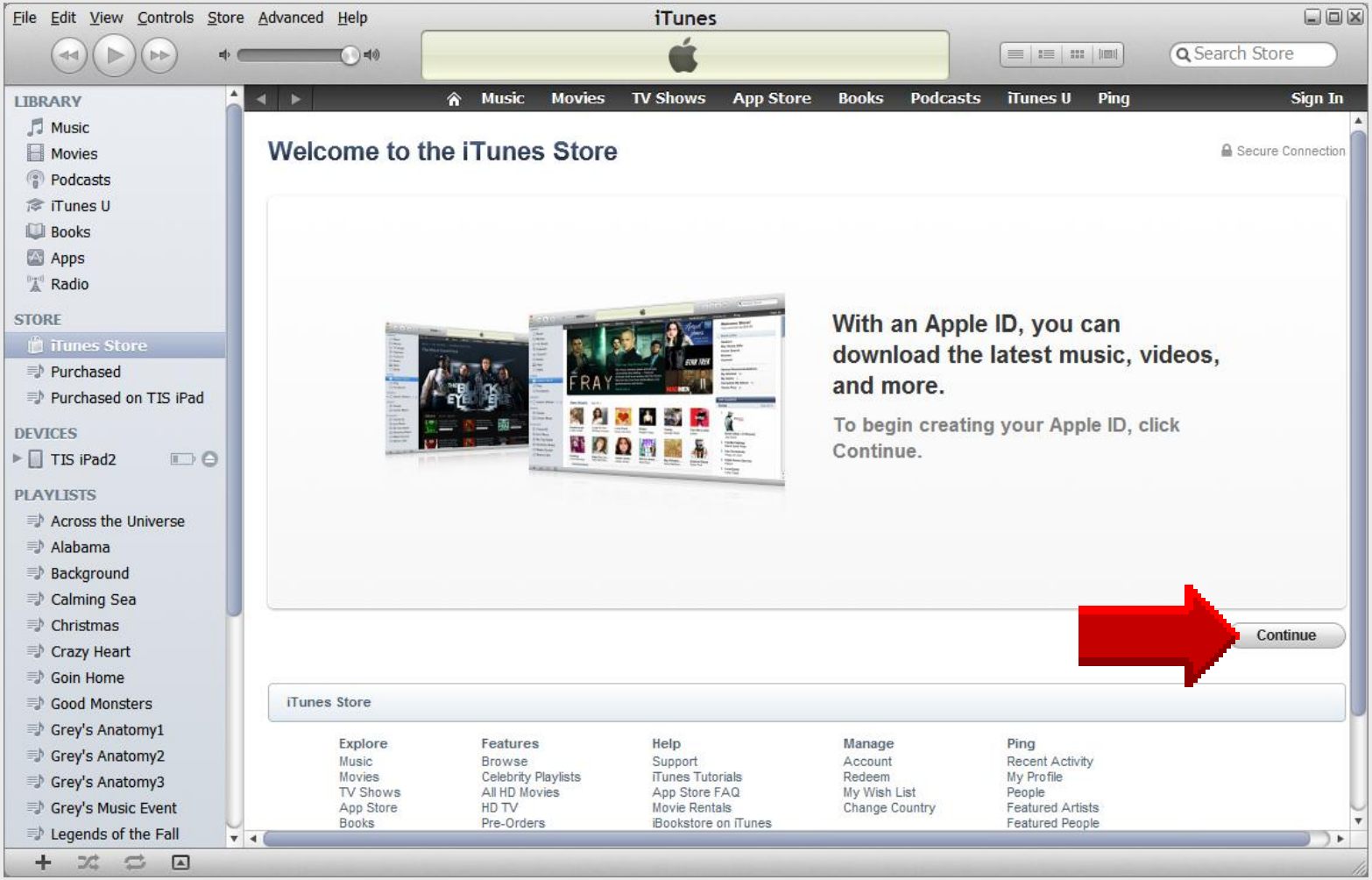
Click Free App Button



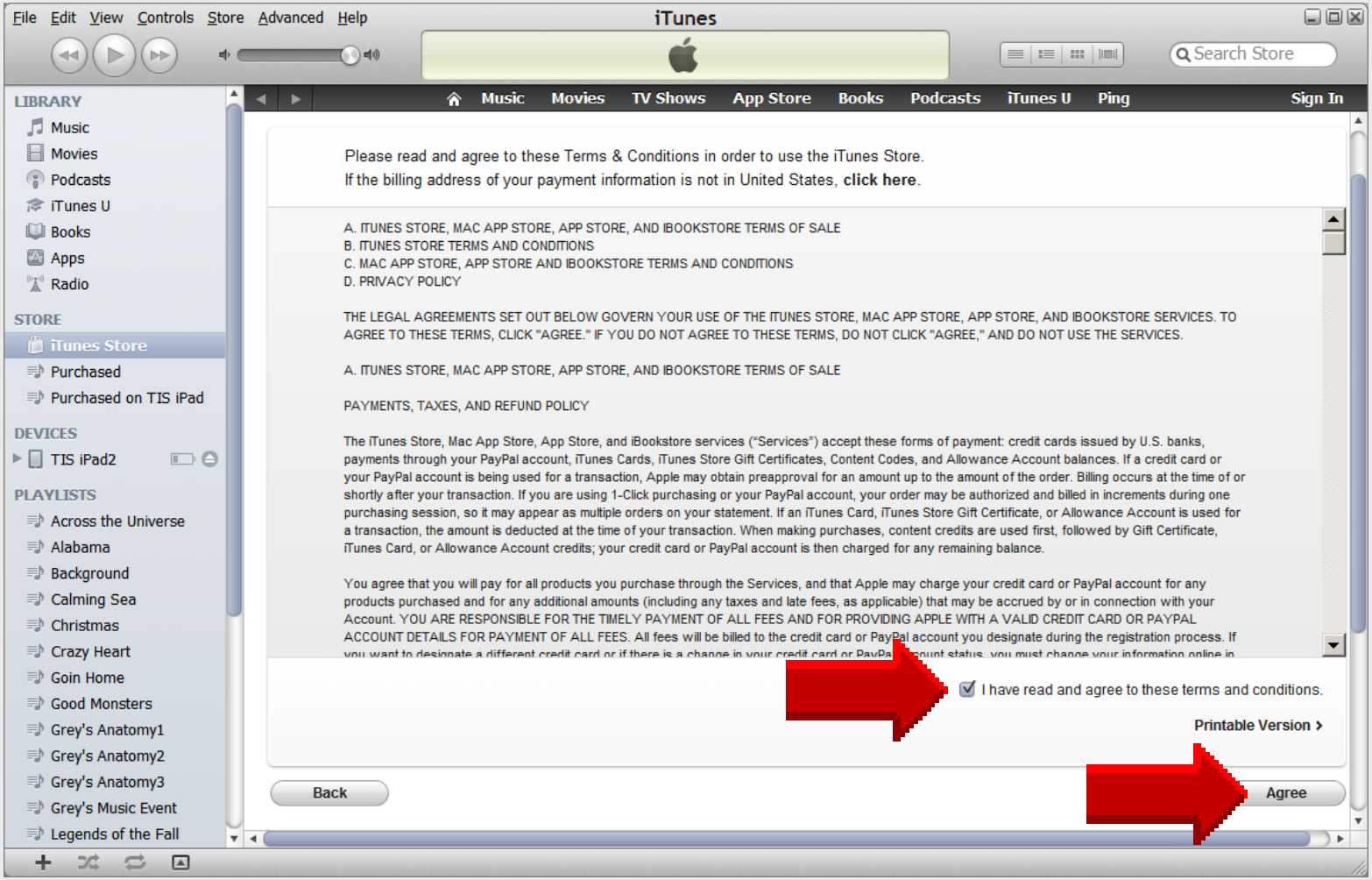
Click Create New Account



Click Continue

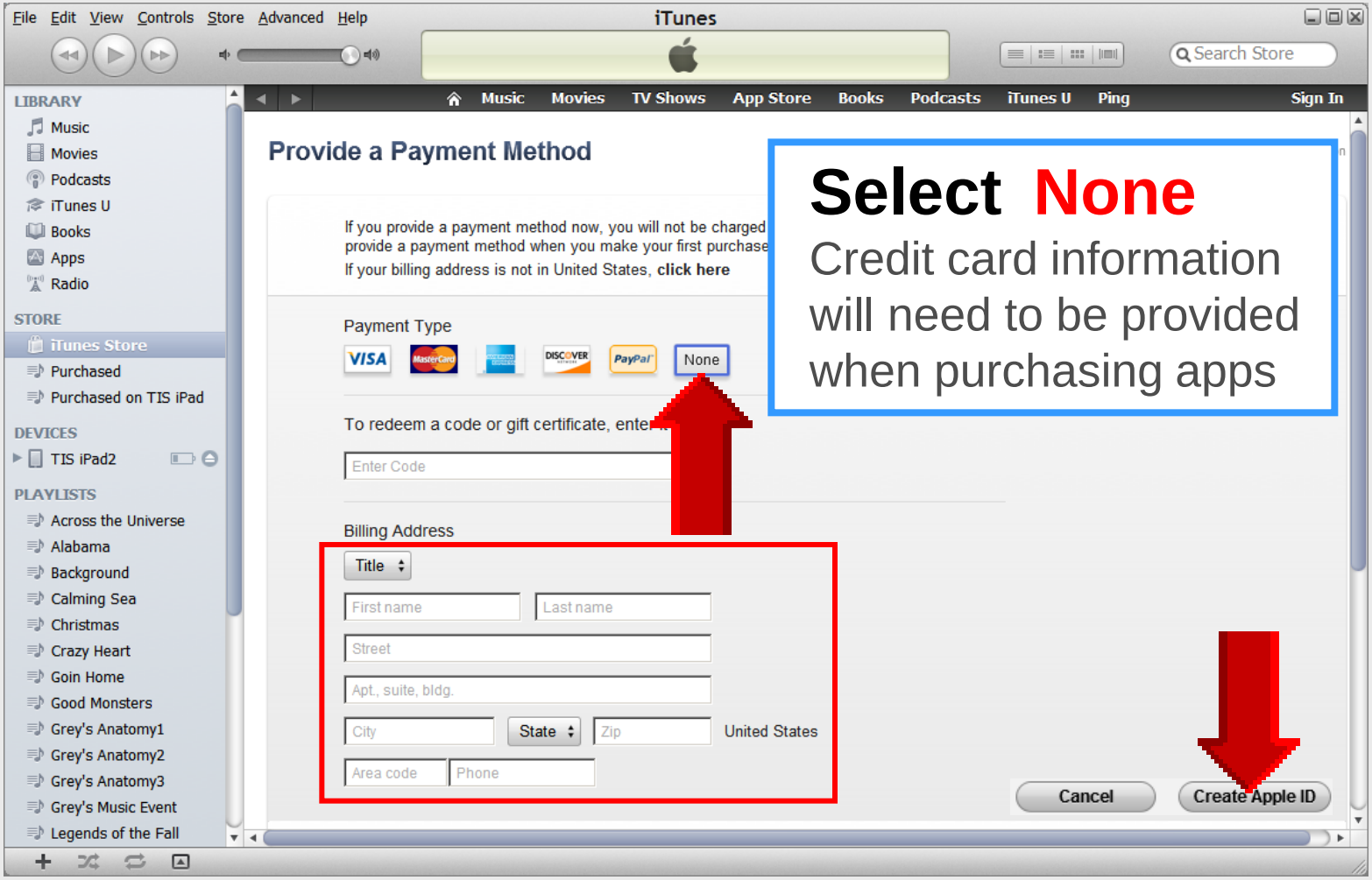


Terms & Conditions

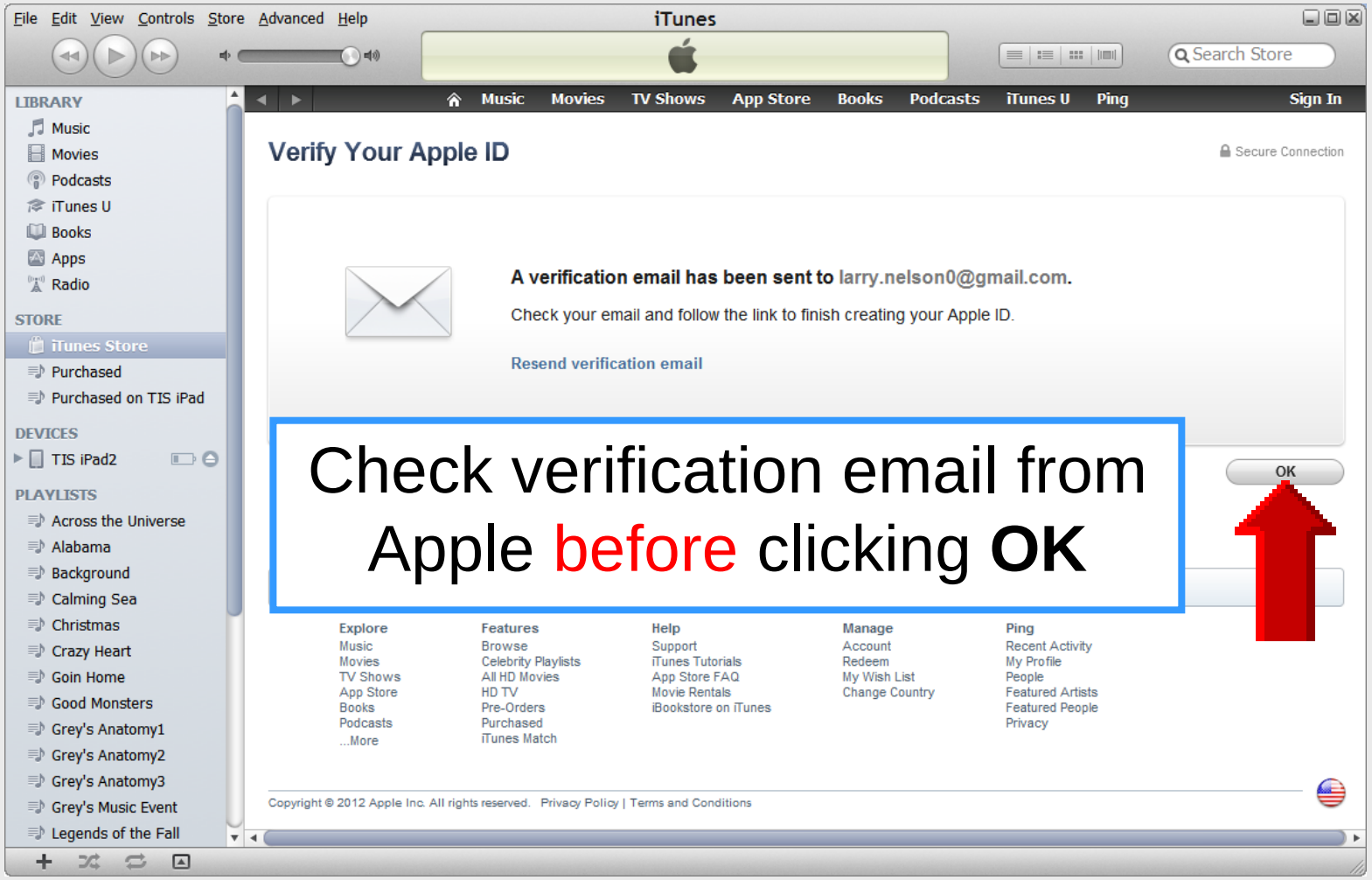


Apple ID Details

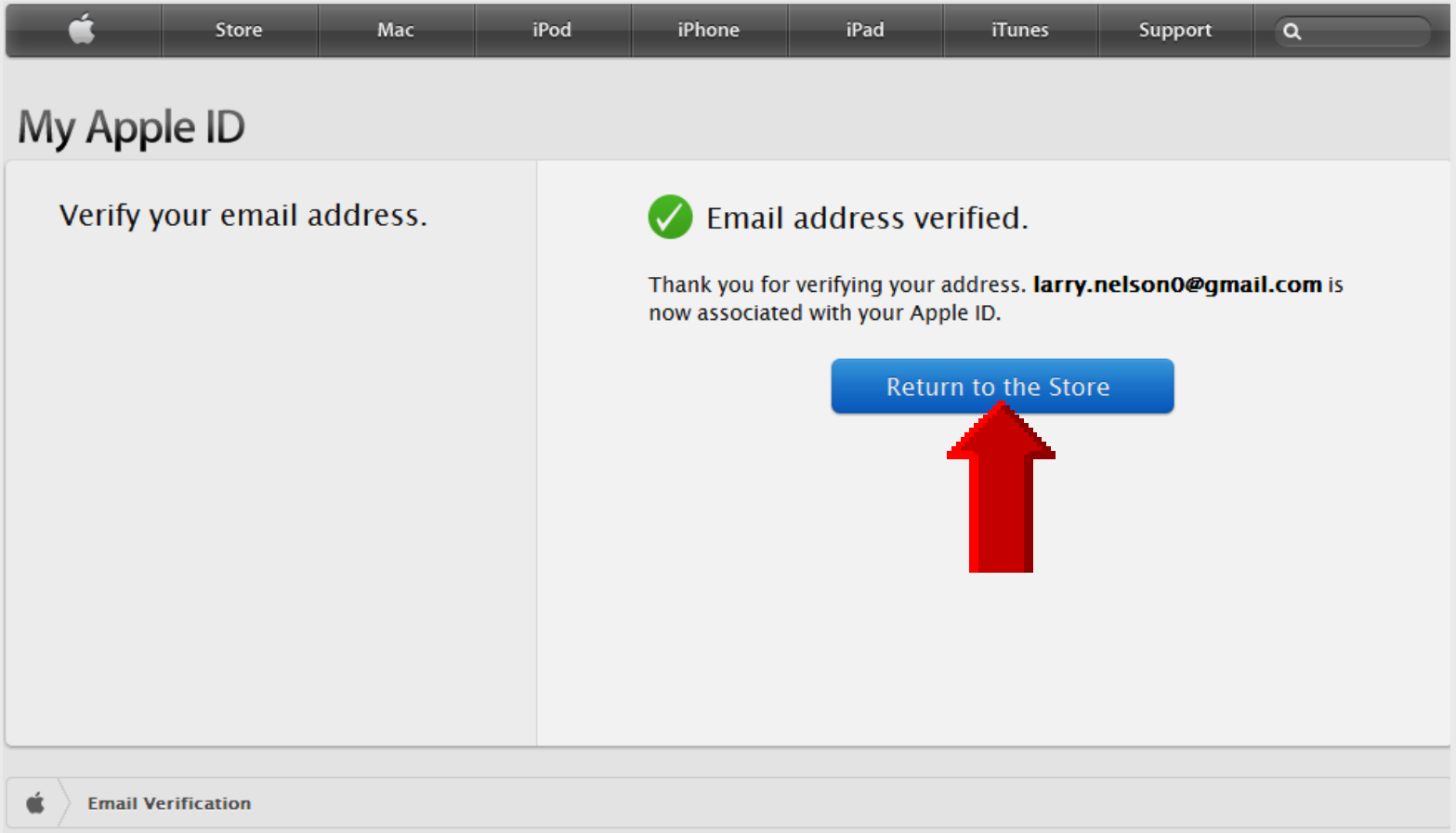
Payment Method



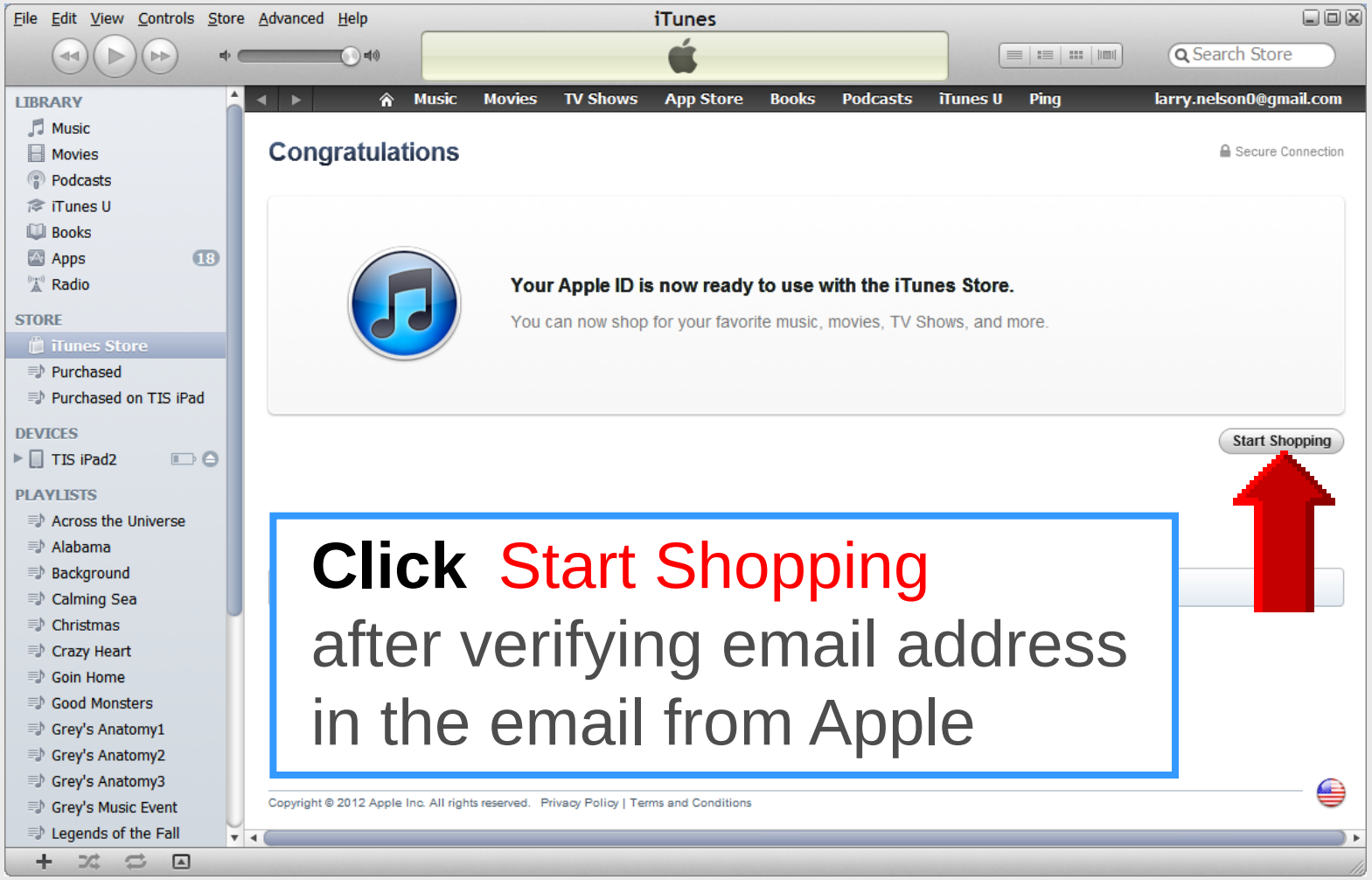
Verify Apple ID



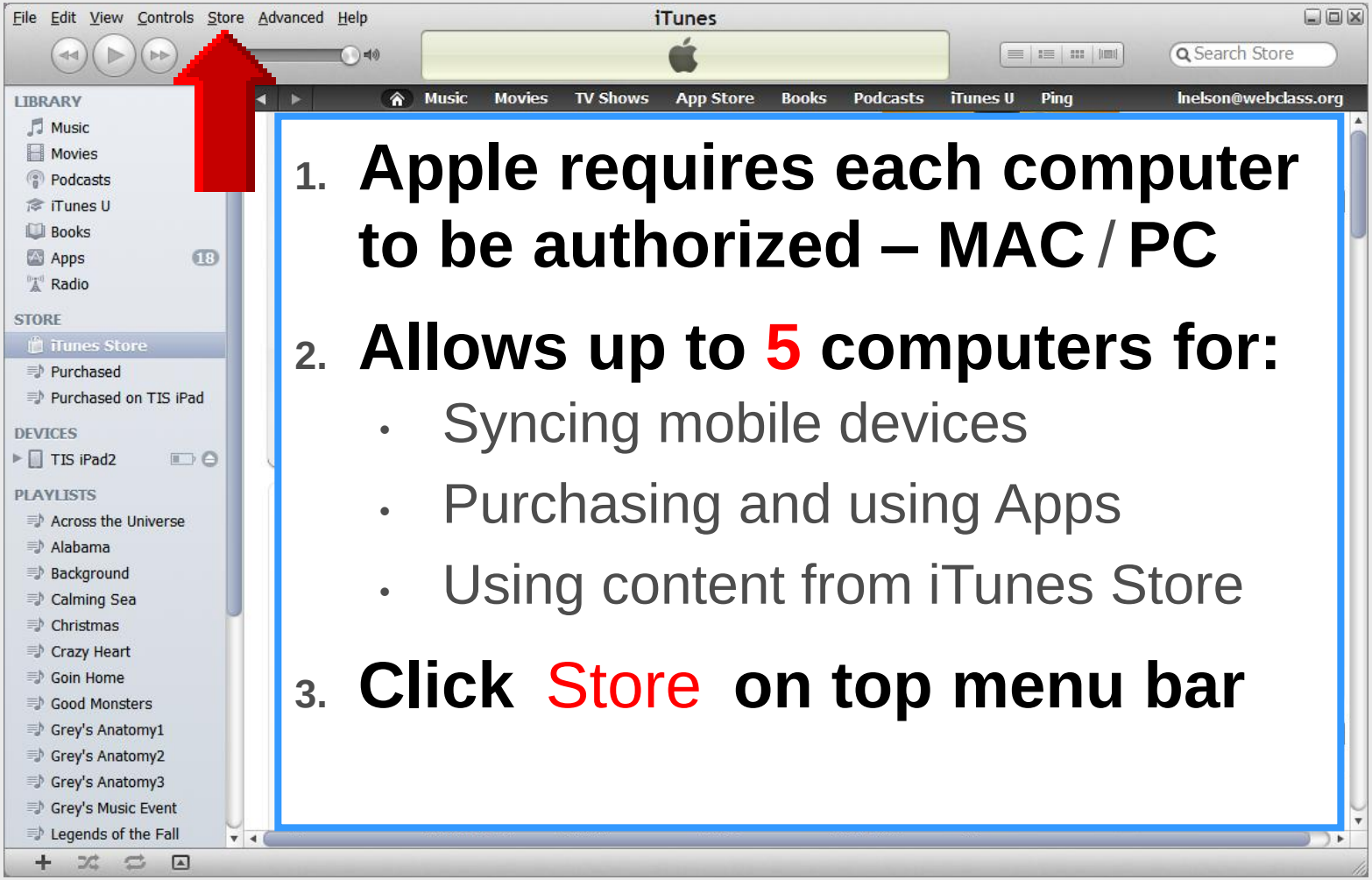
Email *from* Apple



Click Start Shopping

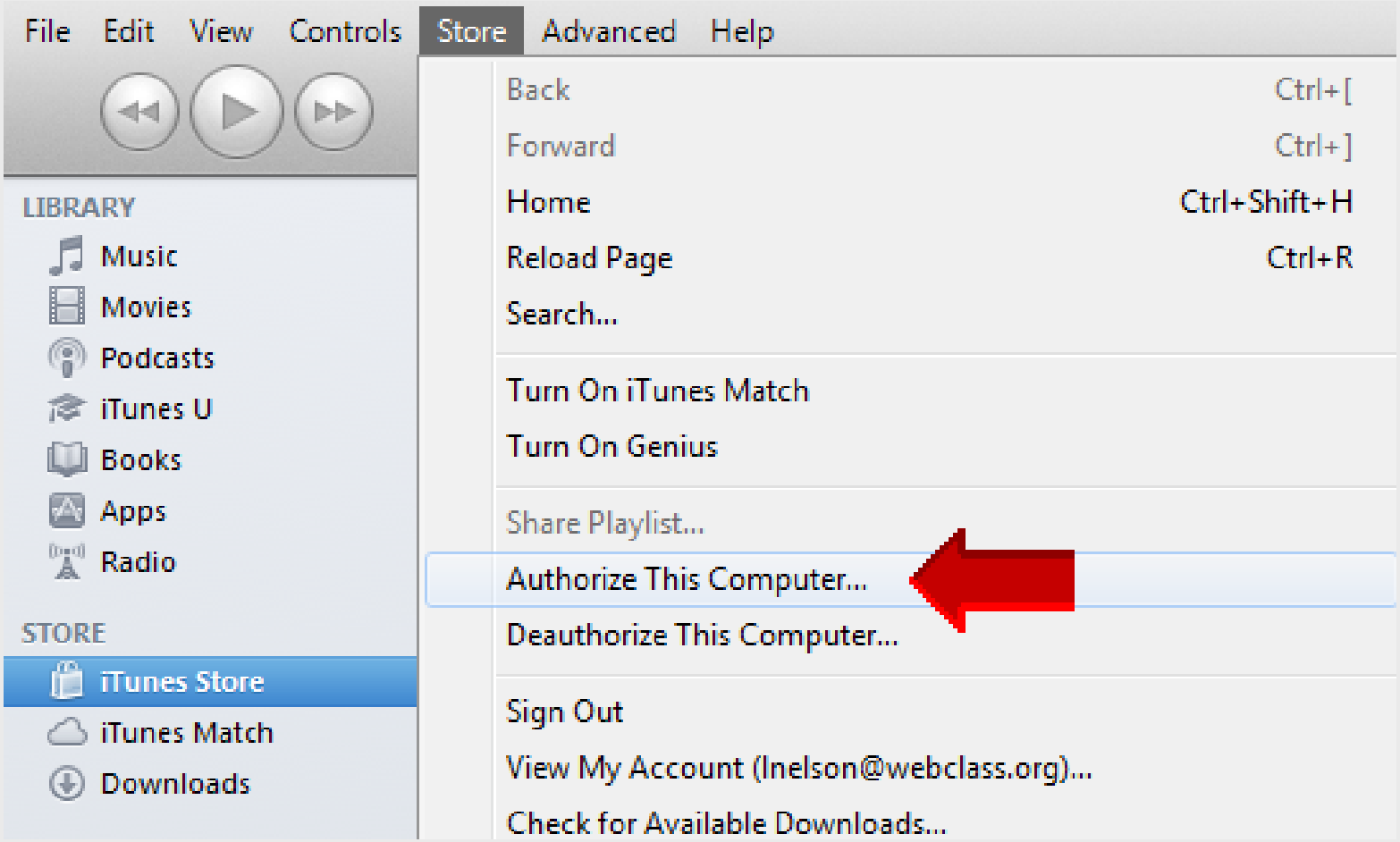


Authorizing *a* Computer



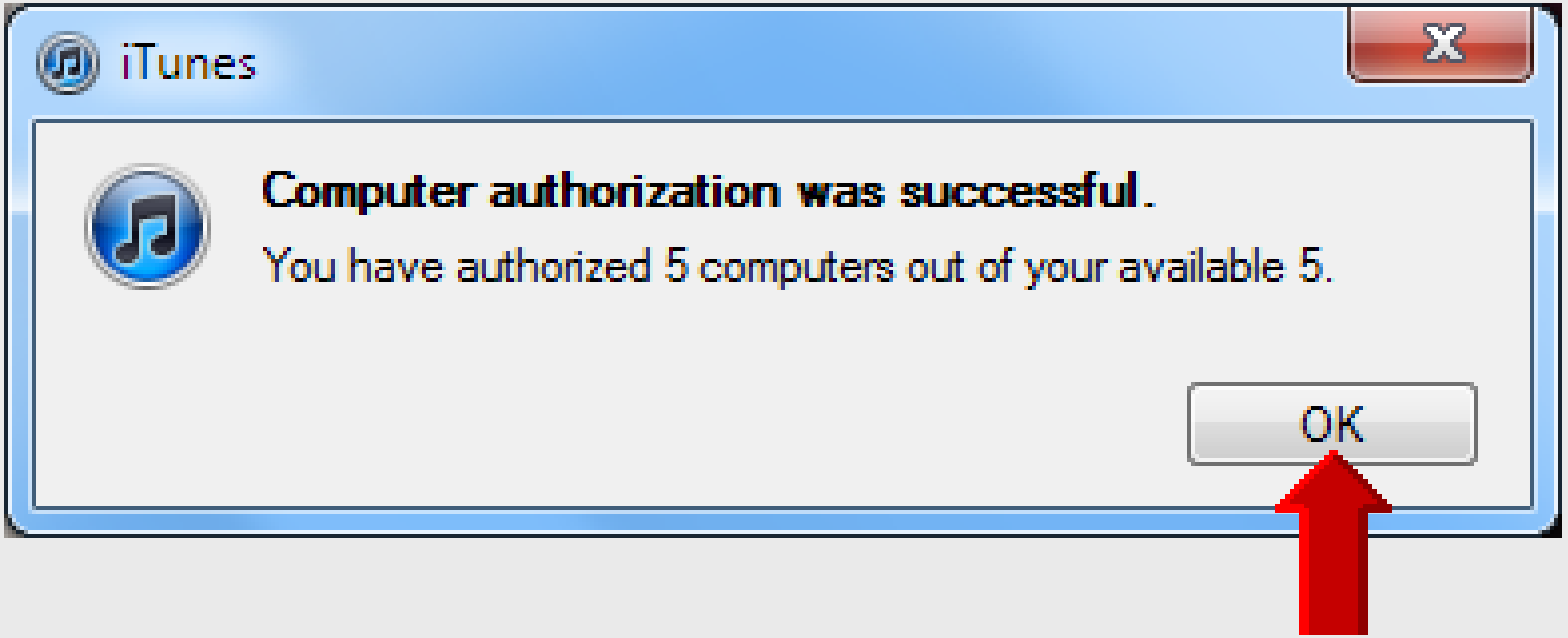
1. **Apple requires each computer to be authorized – MAC / PC**
2. **Allows up to 5 computers for:**
   - Syncing mobile devices
   - Purchasing and using Apps
   - Using content from iTunes Store
3. **Click Store on top menu bar**

Authorize *this* Computer



Click Authorize

Authorization Successful



iPad Basics

Manage *in* iTunes

Docking Cable

Devices

File Edit View Controls Store Advanced Help
iTunes
LIBRARY
Music
Movies
Podcasts
iTunes U
Books
Apps 18
Radio
STORE
iTunes Store
Purchased
Purchased on TIS iPad
DEVICES
TIS iPad2
Crazy Heart
Goin Home
Good Monsters
Grey's Anatomy1
Grey's Anatomy2
Grey's Anatomy3
Grey's Music Event
Legends of the Fall
Summary Info Apps Music Movies TV Shows Books Photos
iPad
Name: TIS iPad2
Capacity: 13.84 GB
Software Versi... 5.1.1
Serial Number: DN6FM9DYDFHW
Version
Check for Update
Your iPad software is up to date. iTunes will automatically check for an update again on 7/22/2012.
Restore
If you are experiencing problems with your iPad, you can restore its original settings by clicking Restore.
Back...
Back up to iCloud
Back up to this computer
Capacity
13.84 GB
Audio 1.79 GB
Video 2.2 GB
Photos 0.19 GB
Apps 2.6 GB
Books 1.44 GB
Other 0.64 GB
Free 5.2 GB
Sync

Capacity

File Edit View Controls Store Advanced Help
iTunes
LIBRARY
Music
Movies
Podcasts
iTunes U
Books
Apps 18
Radio
STORE
iTunes Store
Purchased
Purchased on TIS iPad
DEVICES
TIS iPad2
PLAYLISTS
Across the Universe
Alabama
Background
Calming Sea
Christmas
Crazy Heart
Goin Home
Good Monsters
Grey's Anatomy1
Grey's Anatomy2
Grey's Anatomy3
Grey's Music Event
Legends of the Fall
Summary Info Apps Music Movies TV Shows Books Photos
iPad
Name: TIS iPad2
Capacity: 13.84 GB
16 GB
Software Versi... 5.1.1
Serial Number: DN6FM9DYDFHW
Version
Check for Update
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Check *for* Update

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Podcasts
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DEVICES
TIS iPad2
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Alabama
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Christmas
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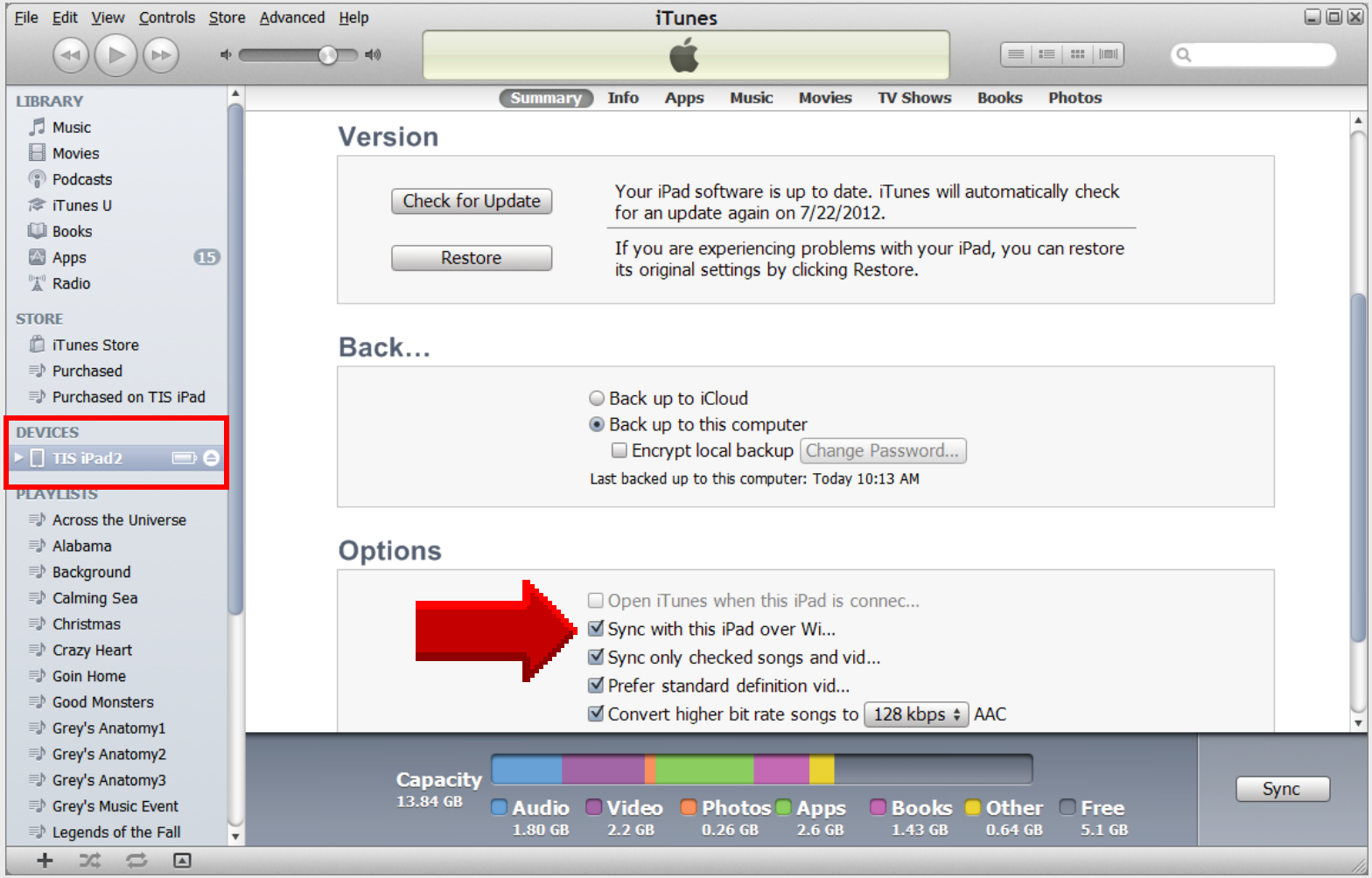
Back...
Back up to iCloud
Back up to this computer
Encrypt local backup
Change Password...
Last backed up to this computer: Today 10:13 AM
It is best to have iTunes sync and backup to one computer
Capacity
13.84 GB
Audio 1.80 GB
Video 2.2 GB
Photos 0.26 GB
Apps 2.6 GB
Books 1.43 GB
Other 0.64 GB
Free 5.1 GB
Sync

Sync *over* Wireless



Sync *over* WiFi

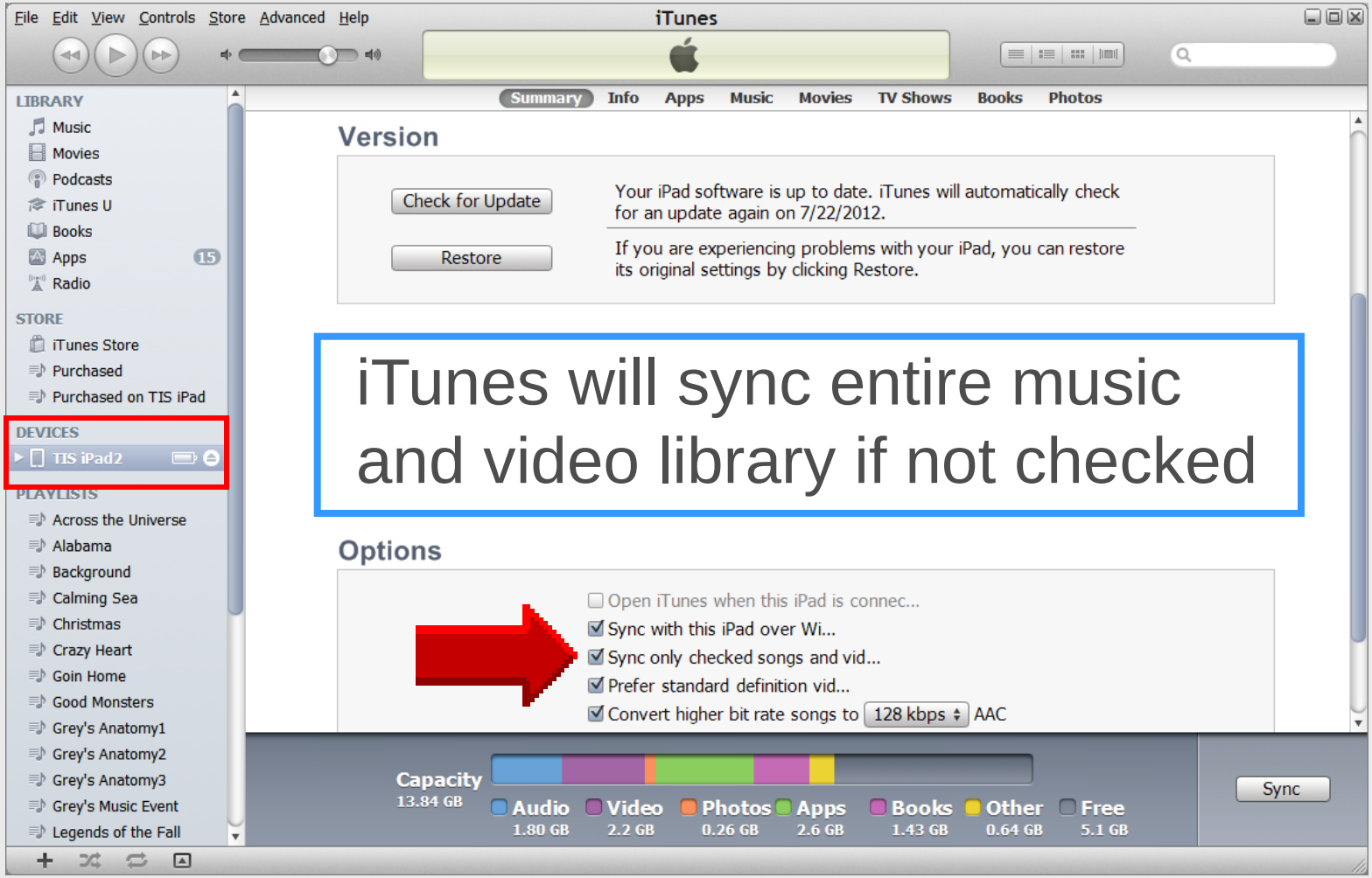
Wi-Fi Sync

IF YOU SYNC your iPad with ***iTunes*** on your computer, you can do so over Wi-Fi. To set this up, connect your iPad to your computer and open ***iTunes***. Go to the main summary page and check the box next to **Sync over Wi-Fi connection**.

The iPad should now sync automatically whenever it is connected to the same Wi-Fi network as your computer, plugged into a power source, and locked.

If you want to manually start a sync, open ***Settings***, tap **General**, and select **iTunes Wi-Fi Sync**. This tells you the date and time of your last sync and the media it's getting from your computer. Tap **Sync Now** to get all the latest content on your iPad.

Sync *only* Checked Songs



Sync Apps

File Edit View Controls Store Advanced Help
iTunes
Search Apps
LIBRARY
Music
Movies
Podcasts
iTunes U
Books
Apps 18
Radio
STORE
iTunes Store
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PLAYLISTS
Across the Universe
Alabama
Background
Calming Sea
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Grey's Anatomy3
Grey's Music Event
Legends of the Fall
Apps Music Movies TV Shows Books Photos
Sync Apps
Sort by Kind
iPhone, iPod touch, and iP...
ABC Player Entertainment 35.5 MB
Adobe® Connect... Business 12.6 MB
Adobe® CreatePDF Business 772 KB
American Airlines Travel 17.3 MB
Awesome Xylopho... Education 2.6 MB
Clocks 2 Utilities 5.6 MB
Evernote Productivity 24.7 MB
Facebook Social Networking 14.6 MB
Flipboard: Your So... News 15.9 MB
Google Earth Travel 19.9 MB
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49 apps
Mail iBooks Camera Photo Booth Skype
Photos Information... Webclass.org Connect Pro YouTube
Tips & Tricks OnLive Des... Atomic Lear... Splashtop CreatePDF
iTunes U Comic Life Inspiration
Safari Videos Music iTunes App Store Settings
1 2 3 4
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Revert
Apply

Sort Apps

File Edit View Controls Store Advanced Help
iTunes
Search Apps
LIBRARY
Music
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Podcasts
iTunes U
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Apps 18
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Alabama
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Apps Music Movies TV Shows Books Photos
Sync Apps
Sort by Kind
Sort by Name
Sort by Kind
Sort by Category
Sort by Date
Sort by Size
Show All Apps
Show Only iPad Apps
Travel 17.3 MB
Awesome Xylopho... Education 2.6 MB
Clocks 2 Utilities 5.6 MB
Evernote Productivity 24.7 MB
Facebook Social Networking 14.6 MB
Flipboard: Your So... News 15.9 MB
Google Earth Travel 19.9 MB
TIS iPad2
49 apps
Mail
iBooks
Camera
Photo Booth
Skype
Photos
Information...
Webclass.org
Connect Pro
YouTube
Tips & Tricks
OnLive Des...
Atomic Lear...
Splashtop
CreatePDF
iTunes U
Comic Life
Inspiration
Safari
Videos
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Revert
Apply

Arrange Apps

Sync *or* Apply

Syncing iPad

Eject iPad

File Edit View Controls Store Advanced Help
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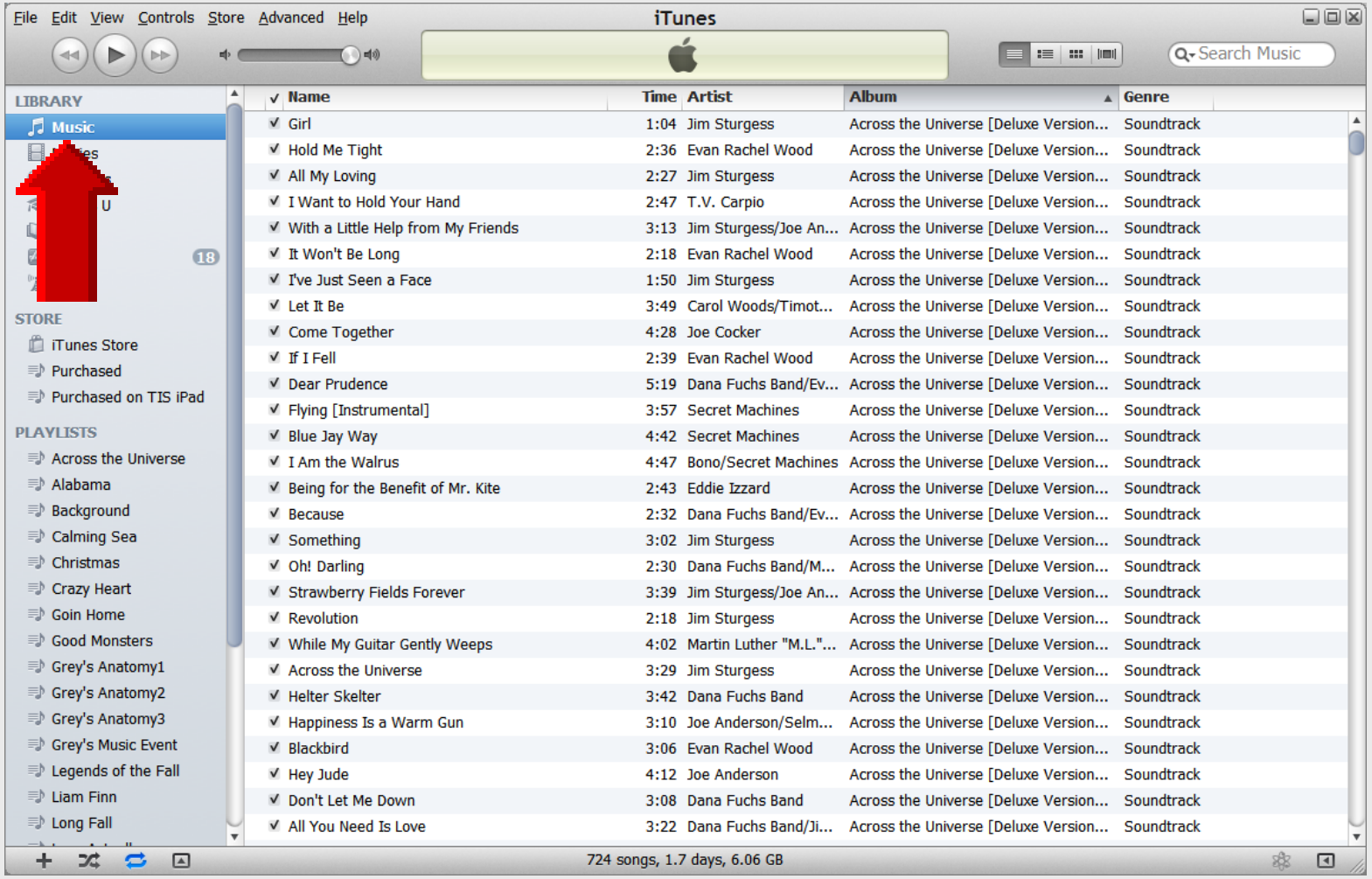
Apps 2.6 GB
Books 1.44 GB
Other 0.64 GB
Free 5.2 GB
Sync

Returns *to* Library



iPad Basics

40 Tips *and* Tricks

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http://webclass.org

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- Digital Cameras
- EPISD Photo Release
- iPod – Getting Started
- Made Easy - HP Webcam
- Sample Movie Maker files
- Using iTunes
- Windows Movie Maker XP
- Windows Movie Maker 2.6

Excel 2007

iPad Basics
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- Create Apple ID - Laptop
- Gumdrop Case installation
- iOS 5.1 User Manual

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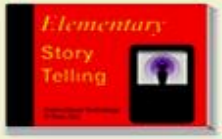
Elementary Storytelling in iTunes

View all 21 digital stories from El Paso ISD teachers and students



View In iTunes

Elementary Storytelling illustrates how video and audio tools are used to tell a story - a digital story. Curriculum topics chosen by the teacher vary from class field trips to the reenactment of historical or current events.

Some digital stories include the entire class, while others use a smaller group of selected students. Video length is generally 2 to 10 minutes.

Technology Webinars

using Adobe Connect

Creating PDF files using Office 2007
Customizing Quick-Access Toolbar in Office 2007
Using Paint for Math-Science-Lang Arts
Using HP webcam for Digital Storytelling
Windows 7 Features